



## Wilton Town Council

### Invitation to Tender – Town Centre Public WC Refurbishment Works

Wilton Town Council invites tenders for the refurbishment of the existing public toilets at Greyhound Lane, Wilton, to create two accessible toilet facilities and a storage area. The tender should be read in conjunction with the issued specification and drawing package.

This tender is intended to enable the Council to appoint a contractor based on a balanced assessment of relevant experience, quality, methodology and cost, with the objective of securing best value rather than simply the lowest price.

#### Tender Documents

The works are to be priced based on the following documents issued by the Council:

- Wilton specification
- General Layout 002
- Ceiling Layout 003
- MEP layout 005

#### Project Summary

The specification states that the project is to refurbish the existing public toilets at Greyhound Lane to provide two accessible WCs and a storage area, with the contractor responsible for checking all dimensions on site and pricing accordingly. The documents also state that dimensions shown are for guidance and must be verified by the contractor.

The specification further confirms that the site is within a public area and must be kept safe and secure at all times, and that the contractor is responsible for obtaining any permits, agreements and licences required for the completion of the works

#### Scope of Works

The baseline tender should include for the following principal elements of work, as shown in the specification and drawings:

##### **1. Preliminaries, site set-up and protection**

Include for all preliminaries, welfare, protection of retained features, temporary works, public protection measures, temporary lighting/power, debris clearance and safe site management for the duration of the works.

## 2. Strip out and demolition

Include for removal of existing sanitaryware, washroom fittings, existing lighting and power services, internal walls/doors/skirtings/architraves as indicated, ceilings, plaster and tiles to internal walls (except the future service and storage area), and lifting existing tiled floors where required, including making good.

## 3. Builder's works

Include fitting of doors and access arrangements, new internal construction and finishes, toilet fit-out and associated fixtures, drainage and plumbing, ventilation and coordination with Council-appointed electrical contractor (as per the Specification document).

## 4. Completion and handover

Include for completion, testing, commissioning, and provision of operating and maintenance information for fixed building services on completion.

## 5. Tender Submission – Pricing Schedule

Tenderers must complete the pricing schedule below. Prices are to be provided **exclusive of VAT** and entered against each section to enable a **like-for-like comparison** across all submissions, following the same approach used in WTC base line tender invite.docx. Incomplete or combined pricing may result in exclusion from evaluation.

Section	Ref	Description	Contractor Price (£ ex VAT)
Preliminaries	A1	Site set-up, preliminaries, welfare, security and public protection	£
Demolition	A2	Strip out, demolition and making good	£
Builder's Works	A3	New openings, lintels, associated builder's works	£
Internal Construction	A4	New internal walls, plastering, ceilings and tile finishes	£
Doors & Access	A5	Installation / coordination of doors, frames and access arrangements	£
Toilet Fit-Out	A6	Installation of sanitaryware, fittings, accessories and associated works	£
Drainage & Plumbing	A7	Above-ground and below-ground drainage, water services and associated plumbing	£
Ventilation	A8	Ventilation works in accordance with drawings/specification	£
External / Ancillary Works	A9	Rainwater goods, external making good and any ancillary works required	£
Coordination	A10	Coordination with Council-appointed electrical contractor and other interfaces	£
Completion	A11	Testing, commissioning, O&M information and handover	£
<b>TOTAL</b>			£

## **Tender Return Information**

Please provide the following with your submission:

- Company name
- Registered address
- Main contact name, telephone number and email address
- Company website
- Relevant experience on comparable public / civic refurbishment projects
- Indicative programme and earliest available start date
- Confirmation that the tender has been priced in accordance with the issued specification and drawings
- Confirmation of any exclusions, qualifications or assumptions

## **Tender Clarifications and Submission**

**Clarification deadline:** 12 July 2026

**Tender return deadline:** 19 July 2026

**Site visit:** Upon request

**Tender return email:** Confidential@Wiltontown council.gov.uk

Submissions should be made by email and clearly marked:

**“Tender Submission – Public WC Refurbishment Works”**

Wilton Town Council reserves the right not to accept the lowest or any tender received. The Council will assess submissions on the basis of relevant experience, quality, methodology and cost, and may seek clarification from tenderers where necessary before making any recommendation or appointment.