

**Council Offices
Kingsbury Square
Wilton
SP2 0BA**

☎ 01722 742093
✉ admin@wiltontowncouncil.gov.uk
🌐 wiltontowncouncil.gov.uk



Minutes of the Full Council Meeting on Monday 13 July 2026 at 7pm
Held at the Wilton Baptist Church

Members Summoned and Present: Cllr Angela Alexander, Cllr Gary Blandford-Hull, Cllr Alexandra Boyd, Cllr Michelle Ditton, Cllr Claire Forbes, Cllr Chris Harrison (Mayor), Cllr Maria La Femina, Cllr Phil Matthews and Cllr Mick Whillock

Absent: Cllr Peter Edge and Cllr Charlotte Blackman (attended online and was unable to vote)

Officers Present: Brie Logan – Town Clerk

In attendance:

Comms Officer

Press (0), Members of the Public (5) online (4), Police (0)

The chair advised members and the public that the meeting was being recorded.

Philip Wilkinson, Police & Crime Commissioner presented an update on the Southern Policing Hub – handouts were provided and these are available for download at the www.Wiltshire-pcc.gov.uk

Prior to public participation, Philip Wilkinson OBE, Wiltshire Police and Crime Commissioner, gave a presentation on proposals for a new Southern Policing Hub. He explained the need for improved policing facilities in the south of the county, including secure operational space and the potential future option for custody provision, subject to funding and operational requirements. He also outlined the current funding challenges facing Wiltshire Police, the impact of the national police funding formula, and the importance of maintaining strong local policing provision south of the A303. Members and the public were invited to submit any comments or questions as the project progresses through the planning and consultation process.

Cllr La Femina declared she is recording the meeting.

Public Participation (started at 7:25pm)

- **Coloured road/pavement markings:** A member of the public asked whether the Council had any information about coloured markings recently placed on pavements and roads around the roundabout and town centre, and whether these indicated forthcoming works. It was confirmed that the Council did not have specific information at the meeting but would investigate and respond.
- **Weed treatment / pesticide use:** A Councillor asked whether the proposed weed-treatment contractor uses products containing glyphosate, what alternative products may be used, and where the Council's pesticide policy could be accessed. The member also queried why herbicide use was being considered when Salisbury was understood not to use herbicides. It was agreed that these questions would be addressed under the relevant agenda item.
- **Online participation:** No questions were raised by members of the public attending online via Teams.

The meeting started at 7:28pm

FC28 Apologies

Officer report 0726FC01 was received.

It was noted that Peter Edge was absent and Cllrs Charlotte Blackman attended remotely via Teams although was unable to vote.

FC29 Declarations of Interest

Officer report 0726FC02 was received. It was **NOTED** that Councillors should declare any interests if they arise during the meeting.

Cllr Ditton declared an interest in Agenda Item agenda item 10 as a North Street business owner and as the councillor who had raised the matter for consideration

No other declarations were reported.

FC30 Minutes

Officer report 0726FC03 was received.

Proposed by Cllr Harrison and seconded by Cllr Matthews it was **RESOLVED** to adopt the minutes from the Full Council meeting on 8 June 2026.

The motion was carried by 8 votes in favour with one abstention

FC31 To receive a report for information to Full Council

Officer report 0726FC04 was received and noted.

Civic Report

The Mayor, Cllr Chris Harrison, provided a civic update and reported on recent civic and community engagements, including Wilton Carnival, the opening of Day and Knight furniture shop at Wilton Village, the Scouts AGM, Wilton Link (attended by Cllr Blackman), and the RDA "Raise the Roof" fundraising event.

Wiltshire Council – Cllr Pauline Church was not present at the meeting therefore no report was provided.

Wilton Fire Station - Cllr Harrison provided an update regarding Wilton Fire Station and reported the positive news that the station is currently due to remain open. It was noted, however, that this position remains subject to the Fire Authority securing the necessary funding, and that continued support and lobbying would be important to help protect the long-term future of the station.

Wiltshire Police - the chair read out the Wiltshire Police report for July 2026.

- Motoring offences: 47 vehicles were recorded speeding on The Avenue, with the fastest vehicle recorded at 52mph.
- 38 speed awareness courses, 6 FPNs and 3 court proceedings
- Anti-social behaviour: An increase in ASB may be seen during the summer months, and residents were encouraged to report all incidents to Wiltshire Police through the usual channels.
- Community engagement: PCSO King and PC Ferguson attended a community consultation in Market Square on 30 June, and officers were also present at Wilton Carnival

Other

Cllr La Femina thanked Wilton Link for the invitation to its recent event and commented that it had been a very enjoyable afternoon.

Cllr Boyd provided an update from Seeds for Success, advising that the Wilton holiday club would not be running this year due to insufficient numbers, but that Seeds for Success had offered to assist Wilton children with transport to the nearest available holiday provision. It was suggested that further information could be shared via the youth group, a poster, and the Seeds for Success Facebook page.

Other Reports

None

FC32 To receive financial reports and approve payments

Officer report 0726FC05 was received.

Proposed by Cllr Matthews and seconded by Cllr Whillock it was **RESOLVED** to receive and note the bank reconciliation, year-to-date receipts and payments against budget, monthly breakdown by cost code and the Q1 budget report.

It was further **RESOLVED** to ratify payments to the value of £22,660.80 and to approve the payment to Going Underground of £6,985 plus VAT.

The motion was carried unanimously.

Summary of Reconciliation and Cash in Hand (as at end June 2026)

A	Bank Reconciliation at 30/06/2026		
	Cash in Hand 01/04/2026		329,472.09
	ADD Receipts 01/04/2026 - 30/06/2026		220,682.94
	SUBTRACT Payments 01/04/2026 - 30/06/2026		550,155.03
			74,829.07
	Cash in Hand 30/06/2026 (per Cash Book)		475,325.96
B	Cash in hand per Bank Statements		
	Lloyds Business Bank Account 824 30/06/2026	9,937.96	
	Commercial Instant Account 905 30/06/2026	165,388.00	
	Lloyds Debit Card 360 30/06/2026	0.00	
	Public Sector Deposit Fund 30/06/2026	300,000.00	
	Stripe 30/06/2026	0.00	
			475,325.96
	Less unrepresented payments		
			475,325.96
	Plus unrepresented receipts		
	Adjusted Bank Balance		475,325.96
	A = B Checks out OK		

Summary of Payments (June 2026)

Voucher	Date	Net	VAT	Total	Description	Supplier
105	25/06/2026 00:00	£ 1,798.25	£ -	£ 1,798.25	HMRC	HMRC Tax & NI
104	25/06/2026 00:00	£ 1,597.16	£ -	£ 1,597.16	WC PENSION FUND	Wiltshire Council LGPS
103	25/06/2026 00:00	£ 5,492.62	£ -	£ 5,492.62	Salaries	Wilton Town Council
127	19/06/2026 00:00	£ 31.99	£ 1.59	£ 33.58	Electric	BRITISH GAS BUSINE 604187260090525000
108	19/06/2026 00:00	£ 19.60	£ 3.92	£ 23.52	Equipment and supplies various	Amazon Business
107	19/06/2026 00:00	£ 11.66	£ 2.33	£ 13.99	Equipment and supplies various	Amazon Business
106	19/06/2026 00:00	£ 518.64	£ 103.73	£ 622.37	Electrical work - Pavilion	Mayberry Electrical
126	18/06/2026 00:00	£ 46.16	£ 2.30	£ 48.46	Electric	BRITISH GAS BUSINE 604187260090525000
123	18/06/2026 00:00	£ 60.00	£ 12.00	£ 72.00	Website hosting and maintenance	Design Jam Ltd
121	18/06/2026 00:00	£ 135.00	£ -	£ 135.00	Pavilion cleaning	Mister Clean
120	18/06/2026 00:00	£ 769.20	£ 153.84	£ 923.04	Play Inspection Equipment	Kompan Limited
125	17/06/2026 00:00	£ 95.50	£ 19.10	£ 114.60	Tel and broadband	Mainstream Digital Ltd
124	17/06/2026 00:00	£ 104.65	£ 20.93	£ 125.58	Office IT equipment	Broadbandbuyer.com
122	16/06/2026 00:00	£ 8.50	£ -	£ 8.50	bank charges - current acc	Lloyds bank
115	15/06/2026 00:00	£ 68.21	£ 13.64	£ 81.85	Office Mobiles	EE Limited
114	15/06/2026 00:00	£ 8.79	£ -	£ 8.79	Refreshments	Tesco stores
119	10/06/2026 00:00	£ 127.06	£ 6.35	£ 133.41	Office - Gas	BRITISH GAS BUSINE 604187260090525000
102	10/06/2026 00:00	£ 45.61	£ -	£ 45.61	Equipment and supplies various	Wilton Hardware Garden & DIY
101	10/06/2026 00:00	£ 196.00	£ 39.20	£ 235.20	Public WC - commercial cleaning	Tisbury Housekeeping Services Ltd
100	10/06/2026 00:00	£ 80.00	£ -	£ 80.00	Maintenance	R E Hayes Limited
99	10/06/2026 00:00	£ 9.37	£ 1.87	£ 11.24	Equipment and supplies various	Amazon Business
98	10/06/2026 00:00	£ 64.85	£ 12.96	£ 77.81	Equipment and supplies various	Amazon Business
97	10/06/2026 00:00	£ 14.07	£ 2.81	£ 16.88	Equipment and supplies various	Amazon Business
96	10/06/2026 00:00	£ 8.32	£ 1.66	£ 9.98	Equipment and supplies various	Amazon Business
95	10/06/2026 00:00	£ 268.02	£ 53.60	£ 321.62	IT Services	CLOUDY GROUP LIMITED
94	10/06/2026 00:00	£ 375.00	£ 75.00	£ 450.00	Annual Servicing	Glassfibre Flagpole Ltd
93	10/06/2026 00:00	£ 46.00	£ 9.20	£ 55.20	Payroll processing	Sandra Silk Ltd
92	10/06/2026 00:00	£ 471.00	£ 94.20	£ 565.20	Play Inspection Equipment	ROSPA PLAYSAFETY LIMITED
91	10/06/2026 00:00	£ 3,748.16	£ 749.63	£ 4,497.79	grounds maintenance	IDVERDE LTD
90	10/06/2026 00:00	£ 12.58	£ -	£ 12.58	Equipment and supplies various	Amazon Business
118	09/06/2026 00:00	£ 111.99	£ 5.59	£ 117.58	Electric	BRITISH GAS BUSINE 604187260090525000
117	09/06/2026 00:00	£ 37.21	£ 1.86	£ 39.07	Electric	BRITISH GAS BUSINE 604187395090525000
116	08/06/2026 00:00	£ 32.30	£ 1.62	£ 33.92	Electric	BRITISH GAS BUSINE 604187260090525000
113	05/06/2026 00:00	£ 4,566.73	£ -	£ 4,566.73	PUBLIC WORKS LOANS WILTON	PWLB Pavillion
112	04/06/2026 00:00	£ 63.45	£ 12.69	£ 76.14	Smart meter display	SP Hildebrand Glow
111	04/06/2026 00:00	£ 10.95	£ -	£ 10.95	Postage (recorded delivery)	Post Office Counters
110	02/06/2026 00:00	£ 17.48	£ 3.50	£ 20.98	Equipment and supplies various	Amazon Business
109	01/06/2026 00:00	£ 153.00	£ 30.60	£ 183.60	Scribe - monthly payment	STARBOARD SYSTEMS
		£21,225.08	£ 1,435.72	£22,660.80		

FC33 To consider and comment on planning applications

Officer report 0726FC06 was received.

Planning Application – 14 West Street

The Council considered the planning application relating to 14 West Street. Following discussion, concerns were raised regarding the proposed loss of a commercial unit and the impact this would have on the local retail offer and community amenity.

Proposed by Cllr Matthews, seconded by Cllr Boyd it was **RESOLVED** to object to the application on material planning grounds, namely the unjustified loss of a local commercial/retail unit. The Council considered that the proposal would conflict with local planning policy which seeks to protect retail premises and local services, and that the loss of commercial frontage would harm the economic vitality, character and footfall of the local shopping area.

The motion was carried unanimously.

FC34 To approve additional Garden of Remembrance remedial works

Officer report 0726FC07 was received.

Proposed by Cllr Matthews and seconded by Cllr La Femina it was **RESOLVED** to:

- a) note the current closed status of the Garden of Remembrance and the need for remedial works before the area can be considered for re-opening as a safe and tranquil place of reflection;
- b) note that the cemetery pathway works are programmed to commence in July 2026 at a revised confirmed cost of £24,518.28;
- c) approve the quotation from RE Hayes Ltd in the sum of £4,995.00 for levelling and clearance works to the Garden of Remembrance, with funds drawn from Cemetery EMR (cost code 9001);
- d) approve the quotation from RE Hayes Ltd in the sum of £2,124.41 for drainage works to the Garden of Remembrance, with funds drawn from Cemetery EMR (cost code 9001);
- e) authorise the Clerk to obtain quotations for the separate fencing replacement works and, subject to the quotations being within a maximum value of £3,000 and compliant with the Council's financial procedures, approve the works to be funded from EMR Cemetery (9001), with the necessary budget allocation and associated EMR drawdown recorded in accordance with Financial Regulation 8.13;
- f) authorise the Clerk to process an EMR drawdown of up to £10,500 from EMR Cemetery (9001) and allocate the corresponding budget to Cemetery Repairs and Maintenance (4227), so that any approved expenditure is reflected within the current financial year before expenditure is incurred; and
- g) delegate authority to the Town Clerk to finalise scheduling of the approved works within the existing programme.

The motion was carried unanimously.

FC35 To consider the Public WC Refurbishment Project – Exterior Design, Planning Application Submission and Supporting Documents

Officer report 0726FC08 was received.

- a) Proposed by Cllr Alexander and seconded by Cllr Whillock it was **RESOLVED** to approve Option H, as recommended by the Project Group, as the preferred exterior cladding and signage design for the Greyhound Lane Public WC Refurbishment Project.
The motion was carried unanimously.
- b) Proposed by Cllr Ditton and seconded by Cllr Boyd it was further **RESOLVED** to approve the use of the circular Wilton "W" branding as the preferred external graphic treatment, to be displayed on a lit backboard, subject to final cost confirmation, necessary technical checks and any minor design refinements;
- c) agree that two further quotations be sought from local graphic designers for professional design support in relation to the project's brand identity, external graphic treatment and signage requirements, to be considered alongside the existing Rocketbox quotation of up to £1,200 plus VAT; and
- d) delegate authority to the Town Clerk, in consultation with the appointed contractor, design lead and nominated Council representatives, to compare the three quotations, appoint the preferred designer and finalise minor design details, provided these remain within the approved budget and do not materially alter the approved scheme.

The motion was carried unanimously.

FC36 To receive an update from the Flood and River Management Advisory Committee and consider flood resilience equipment requirements

Officer report 0726FC09 was received.

Proposed by Cllr La Femina and seconded by Cllr Ditton it was **RESOLVED** to:

- a) note the update from FaRMAC following the meeting held on 24 June 2026;
- b) note the ongoing development of the Wilton Flood Plan;
- c) approve the purchase of replacement flood gauges and flood resilience PPE, up to a value of £3,433.73; and
- d) authorise the expenditure to be funded as follows: £2,000 from Flood Prevention [4490] and £1,433.73 from EMR Flood Prevention [9004], with the necessary budget allocation and EMR drawdown recorded against Flood Prevention [4490] in accordance with the Council's financial procedures.

The motion was carried unanimously.

FC37 To consider a Highways related matter

Officer report 0726FC10 was received.

Proposed by Cllr Forbes and seconded by Cllr Matthews it was **RESOLVED** to:

- a) note the concerns raised regarding the deteriorated condition of the existing single yellow line outside the Co-op and the associated road markings;
- b) approve Option 1: submission of an LHFIG request to Wiltshire Council seeking refreshment/repainting of the existing single yellow line and associated road markings, supported by current photographs;
- c) note that any proposal to introduce new or amended parking restrictions, including any extension of restrictions beyond the existing extent, would constitute a separate proposal and should be progressed in accordance with the Council's Highways Request Policy and any applicable Wiltshire Council Traffic Regulation Order processes;
- d) note that the Council's Highways Request Policy requires highway improvement proposals to be supported by the appropriate level of resident engagement and accompanying documentation before any substantive scheme is progressed for consideration;
- e) obtain quotations for a parking survey by suitably qualified consultants to inform any future wider highways or parking proposal affecting North Street; and
- f) delegate authority to the Town Clerk to progress the agreed actions and liaise with relevant Wiltshire Council officers, including LHFIG officers where appropriate, regarding the options available and any further information required.

The motion was carried unanimously.

FC38 Clerk's Report including correspondence and progress report on Full Council business

Officer report **0726FC11.1** was received, and the following points were **NOTED**:

- a) Governance update – recording of meetings and use of personal devices – BYOD appendix signed
- b) Traffic Regulation Order 3668 – (VARIOUS ROADS, WILTON) (20MPH SPEED LIMIT ZONE) ORDER 2026
- c) Castle Meadow Compound and Car Park Project – Progress Update
- d) Councillor Register of Interests / Publication of Home Addresses
- e) 2026 Tree Risk Assessment Survey
- f) Council Offices – Condition Report

Officer report **0726FC11.2** was received and noted.

Proposed by Cllr Ditton and seconded by Cllr Whillock it was **RESOLVED** to ratify the clerk's delegated spend as follows:

a) Castle Meadow – First Registration	£700
b) Men's Shed lease	£750
c) Draft SLA for additional weekend janitorial support	£90 + VAT

The motion was carried unanimously.

Officer report **0726FC11.3** was received.

- a) Proposed by Cllr Boyd and seconded by Cllr Alexander it was **RESOLVED** to nominate Cllr Boyd to serve as a trustee with the Wilton Educational Charity.
The motion was carried unanimously.
- b) Proposed by Cllr Ditton and seconded by Cllr Matthews it was **RESOLVED** to grant the Comms Officer Delegated Access to the Lloyds Bank Business Account to view accounts and transactions and make online payments.
The motion was carried unanimously.
- c) Herbicide Treatment / Open Space Management
It was proposed by Cllr Harrison and seconded by Cllr Matthews that the Council proceed with herbicide treatment in Spring 2027 as part of improving the quality and usability of the open space, subject to the contractor's risk assessment, appropriate public notices/signage, and no treatment taking place within two metres of the river.
The motion was not carried.

It was then proposed by Cllr Boyd and seconded by Cllr La Femina that the Council contact Salisbury City Council to better understand its approach to weed and open space management, and that any decision be deferred until the outcome of the first cut-and-collect of the spring season is known.
Cllrs Ditton and Forbes abstained from the vote.
The motion was not carried.

This decision was therefore deferred.
- d) Proposed by Cllr Harrison and seconded by Cllr La Femina it was **RESOLVED** to approve a community grant of £172.80 to Wilton Cricket Club, with funds to be taken from Cost Code 4120 – Grants Awarded.
The motion was carried unanimously.
- e) Proposed by Cllr Boyd and seconded by Cllr Whillock it was **RESOLVED** to approve a community grant of £500 to Wilton and District Thursday Club, with funds to be taken from Cost Code 4120 – Grants Awarded.
The motion was carried unanimously.
- f) Proposed by Cllr Whillock and seconded by Cllr Blandford-Hull it was **RESOLVED** to approve the proposal from Y-Our Network for broadband and VOIP telephony services at £90 plus VAT per month and authorises the Clerk to proceed with the necessary arrangements.
The motion was carried unanimously.
- g) Proposed by Cllr Matthews and seconded by Cllr Forbes it was **RESOLVED** to:

- note the June 2026 resolution regarding further negotiation of the Christmas lighting contract, and that the original proposal was based on hire costs of approximately £12,000, together with the purchase of lights for the Market Square trees;
- note that further options had since been explored, including the potential uplighting of the Red Cedar tree, and that this additional element accounts for the higher indicative scheme costs now reported;
- note, for transparency, that the total estimated cost of the 2026 Christmas lighting scheme and associated event arrangements is based on £29,654 for the Christmas lighting scheme and £6,145 for separate event costs**;
- approve the Christmas lighting scheme to be funded from the currently approved Christmas lighting budgets, namely £13,800 from the revenue budget and £14,000 from the Christmas lighting EMR, with any shortfall to be met from General Reserves;
- approve a separate allocation of up to £6,145 from General Reserves for the 2026 Christmas event costs, noting that these costs were not specifically budgeted for in 2026/27; and
- delegate authority to the Town Clerk, in consultation with the Mayor, Deputy Mayor and Christmas Lighting Project Group, to finalise the scheme, associated arrangements and liaison with Wiltshire Council, including any required highways authorisation, provided that total expenditure does not exceed £35,799.

The motion was carried with 8 votes in favour with one abstention.

***Post-meeting note: The Christmas Lighting Project Group is continuing to finalise the detail of the scheme, including obtaining the necessary permissions and authorisations. The outcome of this process may affect the final scheme and associated costs, which will be reported back to Council once confirmed.*

FC39 To consider entering into a confidential session to consider Councillor accessibility concerns and request for an alternative meeting venue

The following statement was read out by the chair - Agenda Item 12 — Opening Statement
Before members consider this item, it is important to state publicly that Wilton Town Council is fully committed to meeting its legal obligations on accessibility, equality and inclusion.

This item has been tabled this evening following a request from a councillor concerning current meeting arrangements and a request that meetings be moved to the Pavilion.

The Council recognises its duties under the Equality Act 2010, including the duty to consider reasonable adjustments. In legal terms, a reasonable adjustment may be required where a provision, criterion, practice or physical feature places a disabled person at a substantial disadvantage, and the duty is to take such steps as it is reasonable to take to avoid that disadvantage. The Council is also subject to the Public Sector Equality Duty, which requires members to have due regard to equality impacts when making decisions. That duty requires proper, conscientious and proportionate consideration; it does not require one predetermined outcome.

The Council's duty is therefore to consider whether a disadvantage has been identified, what steps may reduce or remove that disadvantage, and whether any further adjustment is reasonable and proportionate in all the circumstances.

The current use of Wilton Baptist Church is a temporary meeting arrangement while wider accommodation matters are considered, including the outcome from the Council Offices condition survey, the Pavilion car park re-surfacing and longer-term fully accessible venue options. Subject to tonight's

decision and any necessary permissions or practical constraints, permission has also been sought for a temporary ramp while the LHFIG request is progressed.

The Council also provides an online facility for members of the public and press to observe meetings and, where invited by the Chair, to participate during public participation. This is an additional transparency and accessibility measure. It does not alter the legal position that councillors must be physically present in order to vote and take formal decisions. The Council's Meetings Policy – Public Participation & Streaming, adopted on 04/03/2025, allows councillors to attend remotely and participate in debate, but confirms that they do not have the right to vote unless attending in person. Remote attendance also does not count towards the quorum or the six-month attendance rule.

For clarity, this item is not intended to open a general debate on accessibility tonight. However, the Council recognises the legitimate public interest in this wider topic. General public accessibility to Council meetings and facilities remains a priority and will be addressed comprehensively as part of the ongoing accommodation review on a future agenda, where public participation will be fully welcomed.

Members are being asked tonight to consider the specific request before them: whether the current arrangements create a disadvantage and, if so, whether the existing mitigations, interim measures or any further arrangements represent a reasonable and proportionate response.

If members need to consider personal circumstances, dignity considerations, sensitive correspondence, medical or accessibility requirements, or other confidential information relating to an individual councillor, the Council may resolve to exclude the press and public for that part of the item.

The Public Bodies (Admission to Meetings) Act 1960 permits exclusion where publicity would be prejudicial to the public interest due to the confidential nature of the business, or for other special reasons stated in the resolution.

This is a decision for Council as the corporate body, not for any individual councillor. Council must consider the wider public interest, its data protection duties, and the need to protect personal and sensitive information while enabling a proper and lawful debate.

The recent online context is also relevant to that public interest balance. The Council has duties under UK data protection legislation, as well as a duty to take reasonable care in relation to the wellbeing, dignity and personal information of its members and staff. Discussing an individual's personal circumstances, dignity considerations or specific medical or accessibility requirements in a public forum, particularly one subject to recording and wider online commentary, would risk compromising those duties. The need to provide a safe, lawful and confidential space for that sensitive discussion is what drives the recommendation for confidential session, rather than any desire to limit transparency on the wider governance issues.

Members are reminded of their obligations under the Councillor Code of Conduct and the Council's adopted civility and respect pledge to treat one another with respect and dignity. Members should approach this item with an open mind, based on the report, the legal framework, the information available and the practical options before them. The decision must be based on proper governance, relevant evidence and clear reasons.

Whatever decision is reached, the Council's final resolution and any agreed action will be recorded publicly in the usual way, subject only to the proper protection of personal and confidential information.

Officer report **0726FC12** was received and noted.

Proposed by Cllr Harrison and seconded by Cllr Alexander it was **RESOLVED** that due to the confidential nature of the business to be transacted, the press and public be excluded during consideration of this item, as it includes information relating to an individual councillor's accessibility requirements, dignity considerations and personal circumstances.

The motion was carried by 7 votes in favour with Cllrs Boyd and La Femina voting against.

Officer Confidential report **0726FC12** was received and noted.

It was proposed by Cllr Matthews, seconded by Cllr La Femina, that Full Council meetings be moved to the Community Centre and held on a Tuesday evening.

Cllr Matthews left the meeting at 9:20pm before the vote was taken and was therefore not present for the vote. In accordance with Standing Order 3(q), only members present and voting are counted when determining the result of a motion. The meeting remained quorate.

Following a vote of those present and voting, the vote was tied, with 4 votes in favour and 4 votes against. In accordance with Standing Order 3(r), the Chair exercised his casting vote against the motion. The motion was therefore not carried.

It was proposed by Cllr Harrison and seconded by Cllr Ditton that Standing Order 3(x) be suspended to allow the meeting to continue for a further 15 minutes. The motion was carried unanimously.

It was proposed by Cllr Harrison and seconded by Cllr Boyd that, in light of the new information provided, the Council **RESOLVE** to approve the following additional reasonable adjustments while Full Council meetings continue to be held temporarily at Wilton Baptist Church:

- note that Wilton Baptist Church is, and has always been, a temporary meeting venue pending completion of the Pavilion car park works and wider accommodation considerations;
- arrange for a temporary kerbside ramp to be put in place before each meeting and removed after the meeting;
- undertake a daytime assessment of access arrangements within the building, including whether any additional ramp provision may assist access within the meeting room and/or hallway areas;
- build in a scheduled comfort break at approximately 8pm, with further comfort breaks to be taken as required, so that any individual need for a break is not highlighted;
- note the new information that a smaller wheelchair may improve access through the corridor and that this should be assessed as part of the ongoing review;
- continue to assess the suitability of the current temporary facility until the Pavilion is available; and
- agree that Cllr Boyd continue to assist with assessing the facility and identifying any further practical adjustments required.

Cllr Boyd confirmed she was content with the resolution and the further reasonable adjustments as agreed by the Council.

The motion was carried unanimously.

There being no further business, the meeting was closed at 9:35pm

These minutes were adopted on 10 August 2026 under minute reference [insert] as a true record of the decisions taken and are duly signed below by the Chair of that meeting.

Signature of ChairCllr Chris Harrison

Dated 10 August 2026