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Minutes of the Full Council Meeting on Monday 8 June 2026 at 7pm
Held at the Wilton Baptist Church

Members Summoned and Present: Cllr Angela Alexander, Charlotte Blackman (Deputy Mayor) - *present from 8:02pm*, Cllr Gary Blandford-Hull, Cllr Michelle Ditton, Cllr Peter Edge, Cllr Claire Forbes, Cllr Chris Harrison (Mayor), Cllr Maria La Femina and Cllr Mick Whillock

Absent: Cllrs Alexandra Boyd and Phil Matthews

Officers Present: Brie Logan – Town Clerk

In attendance:

Cllr Pauline Church

Comms Officer

Press (0), Members of the public (6) online (3), Police (0)

The chair advised members and the public that the meeting was being recorded.

Public Participation

- A resident raised concerns regarding persistent surface water flooding on North Street, particularly in the vicinity of No. 85, attributed to a blocked drain (noted as the only drain until Castle Meadow). The resident also highlighted the general overgrowth in the area, which is contributing to the issue. An investigation of the drain at No. 85 will be required, along with clearance of the surrounding undergrowth. The matter was noted and will be reported to Wiltshire Council for further action, using supporting photographs and reports already provided.
- A resident raised concerns regarding the condition of the Coachworks site, describing it as a longstanding derelict and an eyesore, reportedly vacant for many years and associated with vermin, falling debris (including roof tiles and cast iron elements), and potential safety risks to the public. The resident also referenced past planning history and queried whether legal enforcement powers are available to compel the owners to take action, or for the authority to intervene directly and recover costs. Wider community dissatisfaction and the potential for alternative interim uses were also noted. The matter was acknowledged, and it was confirmed that it will be raised with Wiltshire Council as the principal authority for consideration and any further action.
- A resident raised concerns regarding the lack of clarity in the previous Full Council minutes and the tender scope in relation to the wildflower meadow, specifically questioning how contractors could advise on relocation without a defined alternative site or clear site conditions. It was clarified that relocation is not currently planned and that any future consideration of the wildflower meadow will form part of Phase 2 discussions, with detailed design to be developed in collaboration with the project group.
- A comment was made about the [May] draft minutes and how it states that Cllr La Femina commissioned the Wildflower survey. Cllr La Femina confirmed that the Wildlife group commissioned Full Council - June 2026

the survey. It was clarified that this was recorded in the minutes as per the information in Dr Appleyard's report and as presented at the [May] meeting. It was confirmed the May minutes would not be amended however this update clarifies the position around the commissioning of the report.

- A Resident raised concerns regarding the proposed involvement of a professional events company in the delivery of the Christmas Lights event, particularly around the potential for over-commercialisation of what is a well-established, community-led event. The importance of preserving Wilton's traditions was emphasised, including the central role of the Nativity, involvement of local groups, and the contribution of local businesses in supporting charitable causes. Questions were raised as to whether an events company could enhance, rather than replace, the existing offer, and concerns noted regarding affordability and accessibility for families. It was confirmed that, should a professional events company be engaged, they would be required to work alongside the community and local businesses to support and enhance the existing event, not replace it.
- A resident acknowledged the significant contribution of volunteers in delivering community events over many years but noted the increasing need to reduce the burden placed on them, suggesting that support from a professional events company may be beneficial. Concerns were also raised in relation to the ongoing Wilton Village Market and Salisbury Charter market dispute, with disappointment expressed regarding the legal challenge. It was confirmed that Wilton Town Council is committed to working collaboratively with Salisbury City Council to seek a mutually agreeable way forward.
- A resident requested a follow-up regarding the provision of a litter bin at the Burcombe Lane junction, including the potential relocation of an existing bin or the installation of a new bin at the bench on South Street. The matter was noted for investigation and appropriate action.
- A councillor raised comments [online] regarding the Christmas Nativity and Festival of Light, noting concerns that costs associated with the event may be prohibitive for some residents given current cost-of-living pressures. A further query was raised in relation to declarations of interest for councillors involved in the Christmas Project Group who may also have local business interests. It was clarified that the councillor's involvement is in a representative capacity for independent traders and is not considered to present a conflict of interest. Additionally, attention was drawn to the condition of the park entrance on Minster Street (opposite the shelter), where the surface is uneven. This matter was noted for appropriate follow-up.

Public participation ended at 7:21pm.

FC18 Apologies

Officer report 0626FC01 was received.

It was noted that Cllrs Alexandra Boyd and Phil Matthews were absent. It was noted that Cllr Charlotte Blackman would be arriving late.

FC19 Declarations of Interest

Action: Town Clerk

Officer report 0626FC02 was received. It was **NOTED** that Councillors should declare any interests if they arise.

No declarations were reported.

FC20 Minutes

Officer report 0626FC04 was received.

Proposed by Cllr Harrison and seconded by Cllr Edge it was **RESOLVED** to adopt the minutes from the Full Council meeting on [11 May 2026](#).

Cllr La Femina voted against the minutes. Cllr La Femina confirmed she did not commission the Ecology Study on behalf of Wilton Town Council.

FC21 To receive a report for information to Full Council

Officer report 0626FC04 was received and noted.

Civic Report – Cllr Harrison confirmed Wilton Town Council’s attendance at the Wilton Village Market Event on 14 June and looks forward to hearing residents’ views and engaging with the community.

Wiltshire Council – Cllr Pauline Church provided the following update:

Wilton Village Market and Salisbury Charter Dispute

Cllr Church reported on ongoing challenges relating to the Wilton Village monthly market and the associated Salisbury Charter market dispute, confirming a continued commitment to work collaboratively with Salisbury City Council to seek a mutually agreeable resolution.

Netherhampton Development and Transport Mitigations

An update was provided on the approval of the Netherhampton development (circa 406 homes), with concern expressed regarding the exclusion of key transport mitigations, including bus provision and footpath links. Cllr Church confirmed she will continue to press for improvements in this area.

Fire Station Provision and Proposed Merger

Cllr Church highlighted a motion to Wiltshire Council seeking to retain all four local fire stations, raising concerns that proposed mergers may lead to a reduction in service provision. A public meeting scheduled for 30 June was noted, encouraging community engagement on the matter.

Garden Waste Service Renewals

Residents were reminded that garden waste subscriptions must be renewed by 27 June to avoid any interruption to service.

Local Plan

Concern was expressed regarding the potential withdrawal of the Local Plan, noting the significant investment already made in developing the evidence base and the importance of maintaining a plan-led approach to managing future growth and development.

Other

Cllr Edge provided an observation relating to travel times between Wilton and Salisbury, noting that a trial journey undertaken earlier in the day had taken approximately 11 minutes [5 minutes to Fugglestone and a further 6 minutes to Salisbury]. This was raised in the context of wider transport considerations linked to recent and proposed developments in the area, including emergency service response times and commuter impacts.

Cllr Harrison also read out a [statement](#) relating to Wilton Fire Station on behalf of Wilton Town Council.

Wiltshire Police - the chair read out the [Wiltshire Police report](#) for June 2026.

- **Speed Enforcement:** Police recorded a number of speeding offences in Wilton, with enforcement action taken against multiple drivers following checks on The Avenue.
- **Anti-Social Behaviour (ASB):** Seasonal increase in ASB is anticipated over the summer months, with residents encouraged to report incidents through appropriate channels.
- **Community Engagement:** Police reiterated their willingness to attend local events and engage with the community where possible.
- **Reporting Guidance:** Residents were reminded to report emergencies via 999 and non-urgent matters via 101 or online reporting.

Other Reports

None

FC22 To receive financial reports and approve payments

Officer report 0626FC05 was received.

The bank reconciliation, year-to-date receipts and payment [versus budget], monthly breakdown by cost code report and list of payments were noted and proposed by Cllr Ditton and seconded by Cllr Whillock it was **RESOLVED** to ratify the payments to the value of £22,972.83.

Summary of Reconciliation and Cash in Hand (as at end May 2026)

A	Bank Reconciliation at 29/05/2026			
	Cash in Hand 01/04/2026			329,472.09
	ADD Receipts 01/04/2026 - 29/05/2026			217,753.32
				547,225.41
	SUBTRACT Payments 01/04/2026 - 29/05/2026			52,168.27
	Cash in Hand 29/05/2026 (per Cash Book)			495,057.14
B	Cash in hand per Bank Statements			
	Lloyds Business Bank Account 824 29/05/2026	10,722.24		
	Commercial Instant Account 905 29/05/2026	184,334.90		
	Lloyds Debit Card 360 29/05/2026	0.00		
	Public Sector Deposit Fund 29/05/2026	300,000.00		
	Stripe 29/05/2026	0.00		
				495,057.14
	Less unrepresented payments			
				495,057.14
	Plus unrepresented receipts			
	Adjusted Bank Balance			495,057.14

Summary of Payments (May 2026)

Voucher No		Net	VAT	Total	Cashed Date	Description	Supplier
89	26/05/2026 00:00	£ 18.95	£ -	£18.95	29/05/2026 00:00	Pavilion cleaning sup	Tesco stores
88	22/05/2026 00:00	£ 7.60	£ -	£7.60	29/05/2026 00:00	Staff Expenses	Wilton Town Council
87	12/05/2026 00:00	£ 8.50	£ -	£8.50	21/05/2026 00:00	Bank charges- debit	Lloyds bank
86	19/05/2026 00:00	£ 48.03	£ 2.40	£50.43	21/05/2026 00:00	Electric	BRITISH GAS BUSINE 604187260090525000
85	19/05/2026 00:00	£ 31.02	£ 1.55	£32.57	21/05/2026 00:00	Electric	BRITISH GAS BUSINE 604187260090525000
84	19/05/2026 00:00	£ 67.54	£ 13.51	£81.05	21/05/2026 00:00	Office Mobiles	EE Limited
83	20/05/2026 00:00	£ 60.00	£ 12.00	£72.00	21/05/2026 00:00	Website hosting anc	Design Jam Ltd
82	18/05/2026 00:00	£ 19.00	£ -	£19.00	21/05/2026 00:00	Bank Service Charge	Lloyds bank
81	18/05/2026 00:00	£ 95.50	£ 19.10	£114.60	21/05/2026 00:00	Tel and broadband	Mainstream Digital Ltd
80	08/05/2026 00:00	£ 33.28	£ 1.66	£34.94	21/05/2026 00:00	Electric	BRITISH GAS BUSINE 604187260090525000
79	11/05/2026 00:00	£ 163.57	£ 8.17	£171.74	21/05/2026 00:00	Electric	BRITISH GAS BUSINE 604187260090525000
78	11/05/2026 00:00	£ 46.68	£ 2.33	£49.01	21/05/2026 00:00	Electric	BRITISH GAS BUSINE 604187260090525000
77	22/05/2026 00:00	£ 4,889.53	£ -	£4,889.53	29/05/2026 00:00	Salaries	Wilton Town Council
76	21/05/2026 00:00	£ 1,428.48	£ -	£1,428.48	29/05/2026 00:00	WC PENSION FUND	WC PENSION FUND
75	21/05/2026 00:00	£ 3,719.00	£ 743.80	£4,462.80	29/05/2026 00:00	Grounds Maintenanc	IDVERDE LTD
74	21/05/2026 00:00	£ 1,606.33	£ -	£1,606.33	29/05/2026 00:00	HMRC	HMRC Tax & NI
73	21/05/2026 00:00	£ 39.31	£ 7.86	£47.17	29/05/2026 00:00	Cleaning Supplies V	Amazon Business
72	21/05/2026 00:00	£ 7.57	£ 1.51	£9.08	29/05/2026 00:00	Public WC cleaning s	Amazon Business
71	21/05/2026 00:00	£ 12.53	£ 2.51	£15.04	29/05/2026 00:00	Public WC cleaning s	Amazon Business
70	21/05/2026 00:00	£ 126.00	£ 25.20	£151.20	29/05/2026 00:00	Annual support defil	The Community Heartbeat Trust
69	21/05/2026 00:00	£ 160.00	£ 32.00	£192.00	29/05/2026 00:00	Staff Training	ICCM
68	21/05/2026 00:00	£ 25.00	£ -	£25.00	29/05/2026 00:00	Room hire - meeting	Wilton Baptist Church
67	21/05/2026 00:00	£ 6.62	£ 1.32	£7.94	29/05/2026 00:00	Office supplies	Amazon Business
66	01/05/2026 00:00	£ 153.00	£ 30.60	£183.60	07/05/2026 00:00	Scribe - monthly pay	STARBOARD SYSTEMS
65	07/05/2026 00:00	£ 194.58	£ 9.72	£204.30	07/05/2026 00:00	Electric	BRITISH GAS BUSINE 604187260090525000
64	05/05/2026 00:00	£ 62.50	£ 12.50	£75.00	07/05/2026 00:00	Office equipment	Amazon Business
63	07/05/2026 00:00	£ 720.00	£ -	£720.00	21/05/2026 00:00	Donations - Mayors	SEEDS4SUCCESS
62	07/05/2026 00:00	£ 20.00	£ -	£20.00	21/05/2026 00:00	Donations - Mayors	SEEDS4SUCCESS
61	07/05/2026 00:00	£ 63.50	£ -	£63.50	21/05/2026 00:00	Services	Men's Shed @ Wilton
60	07/05/2026 00:00	£ 450.00	£ -	£450.00	21/05/2026 00:00	Internal Audit	Do the Numbers Ltd
59	07/05/2026 00:00	£ 262.94	£ -	£262.94	21/05/2026 00:00	Equipment and sup	WILTON HARDWARE
58	07/05/2026 00:00	£ 1,403.92	£ 280.78	£1,684.70	21/05/2026 00:00	Litter bins	Glasdon UK Limited
57	07/05/2026 00:00	£ 90.00	£ 18.00	£108.00	21/05/2026 00:00	Cleaning - Council O	Salisbury Guttering Services
56	07/05/2026 00:00	£ 412.10	£ 82.42	£494.52	21/05/2026 00:00	Play equipment rep	Kompan Limited
55	07/05/2026 00:00	£ 220.50	£ 44.10	£264.60	21/05/2026 00:00	Public WC - commer	Tisbury Housekeeping Services Ltd
54	07/05/2026 00:00	£ 60.00	£ 12.00	£72.00	21/05/2026 00:00	Website hosting anc	Design Jam Ltd
53	07/05/2026 00:00	£ 6.27	£ 1.26	£7.53	21/05/2026 00:00	Signage	Amazon Business
52	07/05/2026 00:00	£ 33.33	£ 6.66	£39.99	21/05/2026 00:00	Equipment and sup	Amazon Business
51	07/05/2026 00:00	£ 69.03	£ 13.80	£82.83	21/05/2026 00:00	Equipment and sup	Amazon Business
50	07/05/2026 00:00	£ 74.91	£ 14.98	£89.89	21/05/2026 00:00	Equipment and sup	Amazon Business
49	07/05/2026 00:00	£ 16.66	£ 3.33	£19.99	21/05/2026 00:00	Equipment and sup	Amazon Business
48	07/05/2026 00:00	£ 1,554.20	£ 310.84	£1,865.04	21/05/2026 00:00	Sanitary Services	PHS Group
47	07/05/2026 00:00	£ 269.76	£ 53.95	£323.71	21/05/2026 00:00	IT Services	CLOUDY GROUP LIMITED
46	07/05/2026 00:00	£ 49.00	£ 9.80	£58.80	21/05/2026 00:00	Payroll processing	Sandra Silk Ltd
45	07/05/2026 00:00	£ 666.56	£ 133.31	£799.87	21/05/2026 00:00	Health and Safety - I	Mayberry Electrical
44	07/05/2026 00:00	£ 220.00	£ -	£220.00	21/05/2026 00:00	Mayor Expenses	Wilton Rotary Club
43	07/05/2026 00:00	£ 225.00	£ -	£225.00	21/05/2026 00:00	Room hire - meeting	Wilton Baptist Church
42	07/05/2026 00:00	£ 951.72	£ 190.34	£1,142.06	21/05/2026 00:00	Goal Posts	IDVERDE LTD
		£ 20,869.52	£2,103.31	£22,972.83			

FC23 To consider a formal request from the Wilton Cricket Club

Officer report 0626FC06 was received.

A motion was proposed by Cllr Alexander and seconded by Cllr Edge to implement Option 2, to approve a reduction/continued concession on the hire fee for a period of 2–3 seasons. Upon being put to the vote, the motion received two votes in favour and therefore FELL.

Proposed by Cllr La Femina and seconded by Cllr Whillock it was **RESOLVED** to apply the published charge and, to ensure consistency and transparency, invite the Cricket Club to apply for a community grant application to address any agreed shortfall (subject to the Council's usual governance arrangements).

FC24 To consider the 2026 Christmas Light proposals from the Project Group

Officer report 0626FC07 was received.

Proposed by Cllr Edge and seconded by Cllr Ditton it was **RESOLVED** to appoint Company C [Blachere Illumination UK Ltd] and approve the overall strategic direction for the scheme, including the preferred balance between ambition, design, quality, and cost; and delegate authority to the Town Clerk, in consultation with the Project Working Group, to further develop the preferred option; and

Proposed by Cllr Edge and seconded by Cllr Ditton it was further **RESOLVED** to further negotiate the scope, specification, and achievement of best value in respect of the contract over an initial three-year period; with any final contractual arrangements to be referred back to Full Council [including final costs] where required in accordance with the Council's Standing Orders and Financial Regulations. Cllr La Femina abstained from the vote.

FC25 To consider the 2026 Christmas Light Event proposal from the Project Group

Officer report 0626FC07(a) was received.

Proposed by Cllr Ditton and seconded by Cllr Edge it was **RESOLVED** to:

- a) note the proposal received from Radiquip Events for the delivery of the Wilton Christmas Festival & Lights Switch-On to the value of £7,195;
- b) agree in principle that 2026 should be used as an opportunity to trial a more professionalised event delivery model, subject to final budget confirmation and any necessary permissions;
- c) authorise officers to undertake further work to confirm the total estimated cost of delivery, including any ancillary requirements such as road closures, licences and insurance; and
- d) agree that a post-event review be undertaken after Christmas 2026, with a report brought back to Council to inform planning for 2027 and beyond, including the potential for sponsorship support.

Cllr Blackman arrived at 20:02.

FC26 To consider the tender submissions for the Pavilion Compound and Car Park project and approve the next steps as presented

Cllr Ditton left the meeting room at 20:05 and returned at 20:07.

Officer report 0626FC08 was received.

Proposed by Cllr Blandford-Hull and seconded by Cllr Edge it was **RESOLVED** to

- a) appoint the preferred contractor B [Marshway Construction] based on the baseline tender submission proposal of £56,033.75.
- b) confirm that surfacing, lighting and drainage / surface water considerations will be addressed through the detailed design and planning process.

- c) confirm that any changes affecting scope and/or cost, and the proposed planning submission package (including the retrospective element required for the containers), will be brought back to Full Council for approval before submission/implementation.
- d) Proposed by Cllr Harrison and seconded by Cllr Ditton it was **RESOLVED** to confirm that the planning submission package should also include the retrospective element now identified in respect of the lean-to structure and any supporting information required by the planning authority in relation to amenity, surfacing, drainage and lighting.

Cllr La Femina abstained from the vote.

- e) Proposed by Cllr Harrison and seconded by Cllr Whillock it was **RESOLVED** to appoint Councillor Forbes and invites the Chair of FaRMAC to the project group to share workload and improve resilience.

It was further noted:

- f) that the detailed design will be developed post-appointment, and that “approval of the final layout and detailed design” is not practicable at the June meeting because detailed design is developed post-appointment and informed by Phase 2 inputs;
- g) the updated planning advice received from the Wiltshire Council Planning Officer, namely that a full planning application will be required for the scheme, including retrospective consent for the two existing shipping containers and the existing lean-to structure, together with consideration of amenity impacts arising from the proposed additional containers.

FC27 Clerk’s Report including correspondence and progress report on Full Council business

Officer report **0626FC9.1** was received, and the following points were **NOTED**:

- a) Lloyds Bank – Debit card account closed
- b) Progress with Men’s Shed lease – verbal report
- c) Public WC progress update
- d) Council offices Condition Report – survey date 16 June
- e) Play Parks Annual ROSPA inspection
- f) Exercise of Public Rights notice

Officer report **0626FC9.2** was received and noted.

Proposed by Cllr Harrison and seconded by Cllr Ditton it was **RESOLVED** to ratify the clerk’s delegated spend as follows:

a) Pavilion Electrical Works	£518.64 + VAT
b) Pavilion carpet clean	£135
c) Council Offices – front doors, external and internal redecoration	£1347.39

Officer report **0626FC9.3** was received.

- a) Proposed by Cllr Edge and seconded by Cllr Ditton it was **RESOLVED** to approve the contract and commit to a ONE year period at an annual cost of £2,839.20 and delegate the management of this contract revision to the Town Clerk.

- b) Proposed by Cllr Ditton and seconded by Cllr Whillock it was **RESOLVED** to approve the use of the Media standard consent form and that all Councillors/Officers sign and return it (with any future change of preference to be recorded by submission of a new form).
- c) Proposed by Cllr Edge and seconded by Cllr Forbes it was **RESOLVED** to declare the mobile cricket wicket covers (frames and covers) surplus to requirements and authorises Officers to arrange sale, with the outcome reported back to Council. Cllr La Femina abstained from the vote.
- d) It was noted to defer the Community Kindness grant application to the July meeting due to missing information within the application.
- e) Proposed by Cllr Forbes and seconded by Cllr Ditton it was **RESOLVED** to replace the two Welcome to Wilton signs at a cost of £2,969.50 + VAT.

There being no further business, the meeting was closed at 20:38

These minutes were adopted on 13 July 2026 under minute reference FC30 as a true record of the decisions taken and are duly signed below by the chair of that meeting.

Signature of chair *Chris Harrison* - Cllr Chris Harrison

Dated 13 July 2026