

Minutes of the Extraordinary Full Council Meeting on Tuesday 28 April 2026 at 7pm
Held at the Wilton Baptist Church

Members Summoned and Present: Cllr Angela Alexander, Charlotte Blackman (Deputy Mayor), Cllr Gary Blandford-Hull, Cllr Alexandra Boyd, Cllr Michelle Ditton, Cllr Peter Edge, Cllr Chris Harrison (Mayor), Cllr Maria La Femina, Cllr Phil Matthews and Cllr Mick Whillock

Absent: Cllr Forbes

Officers Present: Brie Logan – Town Clerk

In attendance:

Press (0), Members of the public (2) online (4), Police (0)

The chair advised members and the public that the meeting was being recorded.

Public Participation – this session started at 7:01pm.

- No questions were raised during the public participation session

FC313 Apologies

Officer report 0426EFC01 was received.
The absence for Cllr Forbes was noted.

FC314 Declarations of Interest

Officer report 0426EFC02 was received.
No declarations were reported.

FC315 Officer report 0426EFC03 was received. Proposed by Cllr Matthews and seconded by Cllr Edge it was **RESOLVED** to approve the final draft layout and note the Healthmatic scope of works.

- a) Proposed by Cllr Whillock and seconded by Cllr Blandford-Hull, it was further **RESOLVED** to note the Design & Pre-Construction Fee at £3,500, approve the Principal Contractor & Project Management Fee at a percentage of construction cost (15%) *noting the construction costs [based on the detailed design] will be considered at the tender selection stage of the process [as it stands the July Full Council meeting].*
- b) Proposed by Cllr Edge and seconded by Cllr Matthews, it was further **RESOLVED** to carry out the installation of the hardware relating to contactless charging [to future proof the opportunity for future charging] but not set a charge at this time.

Cllr La Femina requested a recorded vote for this item.

In favour	8	Cllrs Alexander, Blackman, Blandford-Hull, Ditton, Edge, Harrison, Matthews and Whillock
Against	2	Cllrs Boyd and La Femina
Abstentions	0	
MOTION CARRIED		

- c) Proposed by Cllr Edge and seconded by Cllr Matthews, it was further **RESOLVED** to delegate the management of the Construction Invitation to Tender, Scope of Works and supporting documentation including the development of the JCT contract to the Town Clerk in collaboration with Healthmatic and lead councillors Blackman and Blandford-Hull.

There being no further business, the meeting was closed at 19:19

These minutes were adopted under [insert] minute reference [insert] as a true record of the decisions taken and are duly signed below by the chair of that meeting.

Signature of chairCllr Chris Harrison

Dated 11 May 2026

DRAFT