



Wilton Town Council

Full Council Meeting

Tuesday 3rd September 2024



The Council Offices
Kingsbury Square
Wilton SP2 0BA



01722 742093

Report for the Full Council meeting to be held on 1st October 2024

26th September 2024

The office is open to the public on **Wednesday and Thursday between 9am and 2pm** but visits by appointment can be made. Please be aware that the Office may be closed should the Staff have to go out for any reason.

Background for Agenda items

Apologies

Please note the change in that Wilton Town Council now receives the apologies, no reason is required to receive apologies but Councillors are reminded that failure to attend a Meeting of Wilton Town Council for 6 consecutive months will result in automatic disqualification unless a written request to accept the absence is considered by Wilton Town Council prior to the 6 month period.

Councillors are reminded that Apologies should be sent to the Clerk before midday on the day of the meeting, if after midday please ensure Apologies are sent to all Councillors or send a text message to the Clerk no later than 6.30pm.

Minutes

The Minutes of the last two meetings have been circulated and will be uploaded to the website.

Declarations of Interest

A reminder it is good practice to declare an interest even if the interest is listed on your register (online). It is up to the Cllr whether they wish to declare an interest but Cllrs are reminded that failure to declare an interest is a breach of the Code of Conduct.

Should you wish to request a Dispensation then you need to complete the form and ensure it is handed to the Clerk prior to the start of the meeting. The form is at the end of this report.

Exclusion of the Public and Press

Please remember the reason for the exclusion must be stated in the resolution to exclude.

Without the resolution it is not possible to lawfully ask the public to leave

Staffing Committee Minutes from 16th September 2024

Minutes will be uploaded to the website.

The recommendations are as listed.

Councillors have been provided with a copy of the recent LCC Review

Policy and Resources Minutes from 17th September 2024

Minutes will be uploaded to the website. Please note that in the ToR Objectives has replaced ToR in the original document.

Planning

Land off Buckeridge Road, Wilton.

Mixed use development comprising 52 dwellings, an innovation centre (use class E) with 15no. Veterans flats above, access off the avenue (already constructed), internal roads and footpaths, car parking, public open space, landscaping, drainage and other associated works and infrastructure.

Initially registered December 2021.

Revised / amended documents in Mar, June and July 2022 and again on 27th August 2024. There are currently 60 documents that are dated 27th August 2024 (revised). Please note there are over 260 documents related to this planning application, 140 of which have been superseded.

Response deadline 2nd October 2024 on the revised / amended plans. Please read the covering letter dated 27th August 2024.

The application is for 52 new dwellings and 15 Veterans flats above the innovation centre. The initial application was for 16 Veterans dwellings so a reduction of 1.

The application has been called in Planning Committee by Wiltshire Cllr Pauline Church, it is unlikely to go to this committee until December at the earliest, dates of the Southern area Planning Committee are as follows (all at 3pm in Salisbury):

- 19th December
- 16th January
- 20th February
- 20th March
- 10th April.

Wilton TC will be notified of the date and it is advised to nominate a Councillor to represent Wilton Town Council at this Committee meeting.

There are currently 99 responses on this application, all can be found on the Wiltshire Council Planning website under comments.

Planning application [13/04870/OUT](#) was approved on 24th October 2024.

Wilton TC submitted an Objection on 6th January 2022.

- Planning application 13/04870/OUT, the planning statement states the level of Veterans Support for the Approved Hybrid development which included the Care Home, the Enterprise Hub and commercial opportunities. The current residents purchased property in accordance with that statement.
- Loss of commercial and employment land. The report shows available space in Amesbury and Longhedge, yet the nearby Kingsway and Barnack Trading Estates are very active with no space available. Employment opportunities are required in Wilton.
- Lack of communal land eg play area, shop
- Lack of open space
- Over development of the Gateway Area - 3.5 storey Flat Block A too overbearing for the setting

Wilton TC submitted an Objection on 27th July 2022

The previous objection still stands and an additional comment to add is that there is an issue with the parking allocation which must be checked by a Planning Officer before a decision is made.

- Still not compliant with Original Planning permission (13/04870/OUT) and Planning Statement.
- A loss of commercial and employment land. Employment opportunities are required in Wilton not Amesbury and Longhedge.
- There is no visitor parking shown for Veteran Flats and Innovation Centre
- There is no new provision of Communal Facilities for example a play area
- It is essential that the marked 3m footpath/cycle link to the Railway Bridge is protected for future options
- There is no reference to the Trees immediately adjacent to Millennium Gateway
- There is still over development of the Gateway Area - Flat Block A still too overbearing for the setting and relationship with adjacent properties.
- The original Enterprise Hub (Oct 2018) with 954m² of Offices and Workshop Spaces and 21 dwellings specifically for Veterans as a mixture of Flats, Live-Work houses and Affordable houses on the adjacent ground. This has been replaced by a much smaller 480m² Innovation Centre of 13 Offices with ten 2Bed

and five 1bed Flats above. The adjacent ground is all proposed to be 52 Open Market properties for Redrow. This is a significant reduction in Veteran Support.

Money

The July accounts were not available for the September meeting so are listed along with the August accounts.

The August accounts were reviewed at the September Policy and Resources Committee Meeting.

Pay schedule circulated to Cllrs

At the time of writing the Agenda no delegated powers had been used.

Developer contributions as listed on the Agenda.

Please note that CIL (Community Infrastructure Levy) can be used for a wider variety of projects than R2 could be.

[Wiltshire Council CIL Guidance](#)

The Clerk is meeting with the WC R2 Officer on 2nd October to discuss R2 monies and projects.

Reports

WALC– Cllr Kinsey to report. AGM held on 25th September.

SWWAB – Meeting held on 11th September, Minutes are available on the WC website. Next meeting 11th December.

SWW Local Highways and Footpath Improvement Group – next meeting in November.

South Wiltshire OFWG – Cllr Crossley

Wilton Church of England Primary School – Cllr Boyd

Trustees of Michael Herbert Hall – Cllrs Blackman, Crossley and Page

Wilton United Charities – Cllrs Blackman and Crossley.

Town Clerk's report

Councillors are reminded that the Town Clerk uses the calendar facility on Outlook. All Cllrs are invited to enter information on their calendar. Please check this for availability.

Reminder - Working Groups Terms of Reference

The following Working Groups need to meet as soon as possible agree their Terms of Reference:

- Policy Working Group (Councillors – Blackman, Crossley, Harrison and Kinsey)
- Heritage WG (Councillors: Boyd, Crossley, Hilliard and Whillock).
- Newsletter WG (Councillors: Boyd, Harrison and Moore).
- Castle Meadow Car Park WG (Councillors: Crossley, Harrison and Whillock).
- Toilet WG (Councillors: Blackman, Boyd, Forbes, Kinsey, Moore and Page). This WG will meet once the Title has been received from the Land Registry.

Parish Steward Liaison

All tasks for the list should be emailed to Cllr Blackman at least **nine** days before the scheduled visit.

The scheduled dates are

14th and 15th October

14th and 18th November

11th December

Wiltshire Council Towns and Parishes meeting – online

An informative session including an introduction to the new CEO, Lucy Townsend.

WC has a current budget challenge of £8.2m which they are working hard on and trying to limit the impact.

Update regarding the survey on remuneration – the link has been circulated to Councillors to complete the survey. They wish to be fair and transparent and the survey results will assist in drafting a scheme and then

further consultation. It will not be one size fits all and there is no obligation to pay an allowance but would like scheme in place ahead of 2025 elections. Currently only elected Members can claim the allowance (not co-opted) which will be looked at.

Electric Vehicle Charging briefing as Wiltshire has secured funding for fast (overnight charging) and rapid (as used mid journey and more expensive) chargers. The issue is for those without off street parking as on street charging is a big problem. The presentation will be circulated once available.

A reminder that from 2025 all parishes and towns will be charged election costs and a request for figures was made. The total cost depends on whether the election is contested and also whether the Wiltshire Council election is also contested.

The WALC County Conference on Tuesday 5th November is at Devizes. Current speakers include Andrew Towlerton on Planning (he is involved in the NALC / SLCC response to the NPPF changes) and Perry Holmes, WC Monitoring Officer.

Enquiries from members of the public from 1st – 25th September inclusive:

Cemetery 10 – inc 2 visits also funeral enquiries and memorials
 Pavilion 11
 CCTV 0 but chasing the collection of requested CCTV completed in August
 Wiltshire Council 2 (enquiries that were WC responsibilities)
 Other enquiries 5

Correspondence

Road Closures;

Silver St with effect on 27th September from 7pm until 11pm.

Market Sq and surrounding area (as in previous years) from 3pm on 10th – 14th October for Wilton Charter Fair – the bus stop will be relocated for the duration.

Markert Sq on 10th November for Remembrance Parade

Various Wiltshire Council updates, circulated by email

WALC training update, circulated by email with a variety of courses available

NALC newsletter circulated by email

Police and Crime Commissioner update, circulated by email.

WALC newsletter circulated by email

Utility costs circulated to members of the Policy and Resources Committee

Cloud access for Rialtas accounting software has been confirmed and should be operational soon.

Future Meetings

Date	Time	Meeting	Attendees
8 th Oct	6pm	Staffing Committee	Committee Cllrs
15 th Oct	7pm	Environment and Amenities Committee	Committee Cllrs
5 th Nov	WALC County Conference	Devizes must book. No charge unless not attended.	
5 th Nov	7pm	Full Council	All Cllrs
10 th Nov	10am	Remembrance Parade	All Cllrs – Robes to be worn

Meetings in Green are open to the public.

Election information.

The four year term for Wilton Town Council ends in May 2025, regardless of when a Councillor was co-opted their term of office ends three days after the Election.

The Election is likely to be on the first Thursday of May – Thursday 1st May. The new Councillors take office four days after the Election.

More information will be available in February / March 2025 including confirmation of dates and details on nomination papers.

Responses for Planning Applications

No Comment

The Council neither objects to nor supports the application. If the Council does not respond to a consultation we would treat this as no comment.

Comment

The Council wishes to make a comment.

No Objection

The Council has no objection but does not support the application.

Support

The Council supports the application unconditionally (that is, exactly as submitted).

It is suggested, if the Council wishes, to list reasons why it supports the application.

Mixed

For responses that are neither of the alternative options.

Object for reasons set out

the Council objects to the application with specified reasons.

No Objections subject to conditions

the Council has no objections subject to conditions

Call in.

The Council can request the Unitary Cllr “calls in” the application should the Council wish the application be determined by the Southern Planning Committee. It is the decision of the Unitary Cllr as to whether the call in is made and if it is a member of the Council should attend the Committee meeting held in Salisbury. This must be agreed at the meeting. The call in is only for when the Planning Officer disagrees with the Council’s response eg recommends approval when the Council made objections, or recommends refusal when the Council supported the application.

MATERIAL CONSIDERATIONS

In commenting on Planning applications, it is important that the Council considers planning issues. These include:

- consistency with the development plan for the areas
- Traffic and highway safety issues
- overlooking, loss of privacy and loss of light
- scale of the development
- design, appearance, layout and material
- loss of important open space or physical features
- noise, disturbance or smells
- local knowledge of drainage or other possible problems with the surface
- impact on the surroundings

Issues that are not relevant include:

- Effect on the value of property
- Loss of view over other peoples land
- Possible future development not included in the application
- Private property rights such as boundary or access disputes
- Matters covered by other laws
- The morals or motives of the developer

Special rules apply for listed buildings conservation areas, trees (some are protected by Tree Preservation Orders). Planning permission is needed for advertisements above a special size.

If development appears to have taken place without permission or if the development is more extensive than given in the planning consent, the District Council’s enforcement officer to visit the site and take any necessary follow up action.

WILTON TOWN COUNCIL

COUNCILLOR'S REQUEST FOR DISPENSATION

Councillors seeking dispensations under Section 33 of the Localism Act 2011 may do so using this Form.

The matter for which dispensation is sought (refer to agenda item number if appropriate)	
Details of your interest in that business	
Date of meeting or time period (up to 4 years) for which dispensation is sought	
Dispensation requested to: participate, or participate further, in any discussion of that business	Yes / No
Dispensation requested to: participate in any vote, or further vote , taken on that business	Yes / No
REASON(S) FOR DISPENSATION	
33(2)(a) without the dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of the business	Yes / No
33(2)(c) the dispensation is in the interests of persons living in the council's area	Yes / No
33(2)(e) that it is otherwise appropriate to grant a dispensation Reason :	Yes / No

Print Name:

Signature:

Date:

DECISION :	
Dispensation given: YES / NO	Length of Dispensation :
Date:	Minute Number:
Signed:	Clerk to Wilton Town Council
Signed:	Chairman of Wilton Town Council