



# Wilton Town Council

## Full Council Meeting

Tuesday 5<sup>th</sup> September 2023



The Council Offices  
Kingsbury Square  
Wilton SP2 0BA



01722 742093

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### Report for the Full Council meeting to be held on 7<sup>th</sup> November 2023

1<sup>st</sup> November 2023

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The office is open to the public on **Wednesday and Thursday between 10 and 12** but visits by appointment can be made. Please be aware that the Office may be closed should the Staff have to go out on site.

#### **Background for Agenda items**

##### **Apologies**

Received from Cllr Forbes.

Vacancy – Wiltshire Council has been informed and the notice of vacancy is now displayed. The deadline to request for an election is 23<sup>rd</sup> November.

##### **Minutes**

The Minutes of the last meeting have been circulated and are on the Wilton Town Council website.

##### **Declarations of Interest**

A reminder it is good practice to declare an interest even if the interest is listed on your register (online).

It is up to the Cllr whether they wish to declare an interest but Cllrs are reminded that failure to declare an interest is a breach of the Code of Conduct.

Another reminder that it is the individual Cllr's responsibility to keep their online register updated.

##### **Exclusion of the Public and Press**

Please remember the reason for the exclusion must be stated in the resolution to exclude.

Without the resolution it is not possible to lawfully ask the public to leave

##### **Environment and Amenities Committee Minutes**

Circulated to members of the committee and uploaded to the website.

Details are in the Minutes but please contact the Chair of the Committee, Cllr Boyd or the Town Clerk should you have questions.

##### **External Audit report**

There were no matters giving cause for concern.

##### **Money**

(i) Bank rec, Income & Expenditure and Balance sheet have been emailed to Councillors.

Please email any questions to the Office as soon as possible, no later than midday on the day before the meeting.

(ii) Pay schedule circulated to Cllrs with the agenda.

(iii) Viring of funds to keep the budget balanced.

Further virements will be required so will be on the next Policy and Resources Committee agenda.

(iv) This follows the question at the last Full Council meeting regarding due diligence and independent financial advice.

(v) The grant was for a trailer so that the flood barriers can be deployed. This will be discussed at the next P&R Committee.

(vi) there are some outstanding questions regarding this application and it is hoped they will have been answered before the meeting, if not the decision should be deferred.

(vii) as stated on the agenda, the grant application has been circulated to Cllrs.

### **Local Plan**

Please look at the [Local Plan](#) section of the Wiltshire Council website?

Hard copies are available in some libraries – Wilton does NOT have a copy.

At the meeting on Tuesday the Transport Review was referred to, please see the following reports

[Atkins 2021](#)

[2023](#)

### **Planning**

Application to vary a condition of a previous approved application. Details are on the Wiltshire Council website.

### **Verbal reports**

The WALC AGM took place on 25<sup>th</sup> October, Cllr Kinsey (as WALC representative) attended.

### **Town Clerk's report**

Remembrance Parade – road closure confirmed, emailed Castle Meadow car park potholes – having spoken to the contractor it was stated that the work could not be done until the potholes had dried out. After checking with Grounds Maintenance and the Chair of Environment and Amenities Committee, some scalplings were ordered so an emergency repair could be done to reduce the depth of the potholes. The temporary repair is still outstanding and will be done when the weather permits.

Emails from local resident regarding missing Minutes from the Wilton Town Council website, number of resignations and staffing enquiry.

Attended a Salisbury Neighbours meeting regarding the Local Plan consultation, the meeting was to discuss the highway issues in the area with the Wiltshire Council Cabinet Member for Highways and the WC Director for Highways and Transport. The Mayor and Deputy Mayor attended. Also attending the meeting were representatives from Durnford PC, Alderbury PC, Laverstock & Ford PC, Britford PC and Netherhampton PC as well as three Councillors from Salisbury City Council.

Started on the budget, currently waiting for Wiltshire Council to send more information.

The road closure for the Christmas Lighting event has been approved.

Councillors are reminded that the Town Clerk and the Assistant to the Town Clerk use the calendar facility on the Visionict email site. All Cllrs are invited to enter information on their calendar. Please check this for availability.

Local Plan consultations – circulated by email, now completed.

Tuesday 12<sup>th</sup> December – Celebrating Age Christmas Tea Party at Tisbury 1- 3pm.

### **Correspondence**

Various Wiltshire Council updates, circulated by email

NALC updates, circulated by email

Wessex Community Action newsletter – circulated by email

Cranbourne Chase newsletter – circulated by email

Safer Salisbury newsletter – circulated by email

## Future Meetings

<b>Date</b>	<b>Time</b>	<b>Meeting</b>	<b>Attendees</b>
7 <sup>th</sup> November	tbc	Budget Working Group	Cllrs Kinsey, Crossley, Blackman and Boyd. Clerk. Assistant to Clerk
8 <sup>th</sup> November	2pm	Salisbury CLP	Cllr Boyd. Assistant to the Town Clerk
8 <sup>th</sup> November	tbc	All things roads – Tisbury <i>Unsure if this is going ahead</i>	All Cllrs
7 <sup>th</sup> November	7pm	Full Council	All Councillors
15 <sup>th</sup> November	2pm	LHFIG	Cllr Crossley. Clerk
21 <sup>st</sup> November	tbc	Budget Working Group	Cllrs Kinsey, Crossley, Blackman and Boyd. Clerk. Assistant to Clerk
21 <sup>st</sup> November	7pm	Policy and Resources Committee	Committee Cllrs
29 <sup>th</sup> November	6.30pm	South West Wiltshire Area Board – East Knoyle Focus on Highways	All Councillors
1 <sup>st</sup> December		Christmas Lighting event – Market Square	All Councillors
5 <sup>th</sup> December	7pm	Full Council	All Councillors
19 <sup>th</sup> December	7pm	Environment & Amenities Committee	Committee Cllrs

Meetings in Green are open to the public.

Remembrance Sunday is on 12<sup>th</sup> November, Robes to be worn.

Cllrs are reminded of the Policies that are in place for Wilton Town Council.

## **Responses for Planning Applications**

### **No Comment**

the Council neither objects to nor supports the application. If the Council does not respond to a consultation we would treat this as no comment.

### **Comment**

The Council wishes to make a comment.

### **No Objection**

The Council has no objection but does not support the application.

### **Support**

the Council supports the application unconditionally (that is, exactly as submitted).

It is suggested, if the Council wishes, to list reasons why it supports the application.

### **Mixed**

For responses that are neither of the alternative options.

### **Object for reasons set out**

the Council objects to the application with specified reasons.

### **No Objections subject to conditions**

the Council has no objections subject to conditions

### **Call in.**

The Council can request the Unitary Cllr "calls in" the application should the Council wish the application be determined by the Southern Planning Committee. It is the decision of the Unitary Cllr as to whether the call in is made and if it is a member of the Council should attend the Committee meeting held in Salisbury. This must be agreed at the meeting. The call in is only for when the Planning Officer disagrees with the Council's response eg recommends approval when the Council made objections, or recommends refusal when the Council supported the application.

## **MATERIAL CONSIDERATIONS**

In commenting on Planning applications, it is important that the Council considers planning issues. These include:

- consistency with the development plan for the areas
- Traffic and highway safety issues
- overlooking, loss of privacy and loss of light
- scale of the development
- design, appearance, layout and material
- loss of important open space or physical features
- noise, disturbance or smells
- local knowledge of drainage or other possible problems with the surface
- impact on the surroundings

Issues that are not relevant include:

- Effect on the value of property
- Loss of view over other peoples land
- Possible future development not included in the application
- Private property rights such as boundary or access disputes
- Matters covered by other laws
- The morals or motives of the developer

Special rules apply for listed buildings conservation areas, trees (some are protected by Tree Preservation Orders). Planning permission is needed for advertisements above a special size.

If development appears to have taken place without permission or if the development is more extensive than given in the planning consent, the District Council's enforcement officer to visit the site and take any necessary follow up action.