**MINUTES OF THE FULL COUNCIL MEETING OF WILTON TOWN COUNCIL   
HELD IN WILTON COMMUNITY CENTRE ON TUESDAY 15th JULY 2025 7.00PM**

**Present** Councillor Alexandra Boyd, *Mayor of Wilton, 2025/26*

Councillor Charlotte Blackman

Councillor Michelle Ditton

Councillor Peter Edge

Councillor Claire Forbes

Councillor Chris Harrison

Councillor Phil Mathews

**In Attendance** Steven Willis, *Deputy Town Clerk*

Paul Cornish, *Minutes Secretary*

**Also Present** 4 members of the public.

**and Online**  1 member of the public.

**Welcome**

The Mayor of Wilton, Councillor Alexandra Boyd, opened the meeting at 7:01pm.

**1. Apologies**

Clare Churchill (Town Clerk*)* Councillors Whillock, Lay, Flanagan and Alexander had sent their apologies.

**2. Community Engagement**

The following points were raised:

1. Looking for updates on the dove and pigeon problem in Kingsbury Square.
2. The Chair of Wilton and District Link wanted to publicise and encourage members of the public to sign up as Link supporters.
3. As a business owner in Wilton, they expressed concern over councillors and the police having access to the CCTV as they felt it didn’t respect residents’ right to privacy. Would the Council re-consider parts of the policy?
4. There is an emerging fly tipping issue at Pound Meadow in North Street.
5. Could the Council have a private discussion on the forthcoming Romany burial?

**3. To respond to matters raised in Community Engagement**

1. The Officer has visited the area, in the capacity of Officer of the Council and effected resident and is trying to progress the matter.
2. The Mayor agreed to share the again with councillors, the email she’d received.
3. The CCTV policy requires a member of staff plus a councillor to view footage, for transparency reasons and to help prevent bias. There is no remote access to the CCTV system.
4. Councillor Edge agreed to monitor the situation.
5. The Mayor stated that the matter was not on the agenda and the Deputy Clerk and Councillor Forbes would be officiating at the funeral.

**Standing Orders are now in force at 729pm**

**4. Minutes**

**Resolved To approve the Minutes of the meeting held on 1st July 2025**

**Proposed: Councillor Blackman Seconded: Councillor Boyd All in Favour**

**5. Declarations of Interest**

• To receive Declarations of Interest in matters on this Agenda - None

• To consider any Dispensation Requests received by the Town Clerk - None

**6. Exclusion of the Press and Public.**

**Resolved To exclude press, public and staff for item 13**

**Proposed: Councillor Harrison Seconded: Councillor Boyd All in Favour**

**7. Wilton Mayor’s Report**

The Mayor gave her report

**8. Managing the Council’s money**



**Resolved To approve the Pay Schedule but delaying payment to Pear Technology**

**Proposed: Councillor Edge Seconded: Councillor Boyd All in Favour**

**9. To confirm Councillor membership of Working Groups**

The meeting recognised that the membership could only be confirmed when all members of the council had expressed their views. The following members were identified:

|  |  |
| --- | --- |
| • Castle Meadow car park Working Group | Councillors Edge and Mathews |
| • Speed Indicator Device (SID) Working Group | Councillor Edge and Adrian Boyd |
| • Events Working Group | Councillors Forbes, Ditton, Edge and Boyd |
| • Public Toilets Working Group | Councillors Boyd, Edge and Mathews |
| • Budget Working Group | This is for Councillors only. Councillors Blackman and Harrison. |

Councillor Harrison suggested contracting a firm to provide a turn-key solution for the public toilets.

**Resolved To replace the Public Toilets Working Group with a Cemetery Working Group with Councillors Blackman, Forbes and Mathews as members. Each Working Group to have a Councillor who would report back to the Full Council on progress.**

**Proposed: Councillor Harrison Seconded: Councillor Boyd All in Favour**

**10. To agree Cloudy IT liaison roles**

Councillor Harrison explained that the Council needs two members of staff plus two councillors to be authorised to deal with Cloudy IT, as required. He recommended that the nominations be based on roles, rather than specific people.  
**Resolved That the Town Clerk, Deputy Town Clerk, Chair Staffing Committee and Deputy Chair Staffing Committee be the liaison with Cloudy IT.**

**Proposed: Councillor Harrison Seconded: Councillor Edge All in Favour**

**Action: Cllr Harrison**

**11. Fire Safety**

To note the most recent bi-annual fire safety system preventative maintenance reports.

**Action: Deputy Town Clerk**

**12. To agree in principle the maximum spend on new goal posts for Castle Meadow**

**Resolved: That the maximum spend on new goal posts for Castle Meadow be £4,000.**

**Proposed: Councillor Edge Seconded: Councillor Harrison All in Favour**

**Action: Deputy Town Clerk**

**The Mayor closed the meeting at 7:59pm.**

**13. Staffing Matters**

**To resolve whether the Deputy Town Clerk has successfully completed his probation period.**

It was agreed the probation period had been successfully completed.

**Proposed: Councillor Blackman; Seconded: Councillor Boyd. *Majority in favour; one abstention***

**Action: Councillor Harrison**

**Date of next meeting**

The next Full Council meeting will be held on Tuesday 5th August 2025 at 7.00pm in room 2 Wilton Community Centre.