**MINUTES OF THE FULL COUNCIL MEETING OF WILTON TOWN COUNCIL   
HELD IN WILTON COMMUNITY CENTRE ON TUESDAY 1st JULY 2025 7.00PM**

**Present** Councillor Alexandra Boyd, *Mayor of Wilton, 2025/26*

Councillor Angela Alexander

Councillor Charlotte Blackman

Councillor Michelle Ditton

Councillor Peter Edge

Councillor Claire Forbes

Councillor Chris Harrison

Councillor Phil Mathews

Councillor Mick Whillock

**In Attendance** Steven Willis, *Deputy Town Clerk*

P Cornish, *Minutes Secretary*

Pauline Church, *Unitary Councillor, Wiltshire Council.*

PCSO Halland

**Also Present** 6 members of the public.

**and Online**  2 members of the public.

**Welcome**

The Mayor of Wilton, Councillor Alexandra Boyd, opened the meeting at 7:02pm.

**1. Apologies**

Clare Churchill, *Town Clerk* and Councillor Lay had sent their apologies.

**2. Minutes**

**Resolved To approve the Minutes of the meeting held on 3rd June 2025**

**Proposed: Councillor Boyd Seconded: Councillor Whillock All in Favour**

**Resolved To approve the Minutes of the meeting held on 17th June 2025**

**Proposed: Councillor Boyd Seconded: Councillor Mathews All in Favour**

**Suspend Standing Orders at 7:04pm**

**3. To receive a report from the Wilton Neighbourhood Police Team**

PCSO Halland gave a report on the recent speeding exercise with 20 vehicles caught speeding and the recent anti-social behaviour at the Park and Ride and the Pavillon.

**4. To receive a report from Councillor Pauline Church, Unitary Councillor for Wilton.**

Road closure – The Avenue 14th July 2025 09:00 and 12:00

Churchill Court drainage all non-return valves are fitted. Still planning to excavate a couple of gullies over the summer

Russell St road closure 18th August

Salisbury City Hall will be open in the autumn

Kingsway road closure - 31 July - overnight network rail bridge inspection

Advertising events with signs on the highway Wiltshire Council are updating their policy on signage on the highways

Household Support Fund extended for another year - from 1 April 2025 to 31 March 2026

Full details regarding eligibility and how to apply on the Wiltshire Council website.

For more details see - <https://www.facebook.com/cllrpaulinechurch>

Councillor Church was asked questions about:

1 The £5M black hole in Wiltshire Council’s finances. She replied that a specialist investigation has discovered discrepancies.

2 Could the replacement lime trees in Kingsbury Square be pollarded? She agreed to look into the issue.

3 When will North Street be re-surfaced? It was expected to be done on the 30th June but was not.

**5. Community Engagement**

1. Can the Town Council do anything about the excessive number of doves and pigeons in Kingsbury Square?
2. Comments in reference to the comments made by Councillor Edge at the Town Council meeting on the 3rd June in regards to the ongoing S106 agreement at Wilton Hill.

*Good evening*

*My comments are In reference to the comments made by councillor Edge at the Town Council meeting on the 3rd June in regards to the ongoing S106 agreement and application that covers various developments around Wilton, primarily including Wilton Hill*

*·      These minutes were not approved at the last meeting on the 17th June as Councillor Harrison requested the minutes be reviewed and corrected.*

*·      The minutes presented do not reflect what was said by councillor Edge on the 3rd June and for residents not fully aware of the ongoing S106 situation, comments that are wrong, cause some individual’s concern and distress.*

*These comments included, among others.*

*·      By councillor Edge ‘residents appear to be in favour of the variation and Wilton Town Council Supported it’*

*o   This is incorrect and Wilton Town Council objected the application on 1st September 2022 for the revised S106 Agreement*

*o   Equally there has been some 210 comments of objection of the revised S106*

*·      Councillor Edge commented ‘need to remind residents that the levies are still outstanding and technically it is payable and some houses could find themselves paying around £5000’*

*o   The Original S106 (not the current application with Wiltshire Planning Council) states ‘none of the obligations in this deed shall be binding or enforceable against the current occupiers or tenants of any C3 dwelling or C2 dwelling’*

*o   Equally the reference to payment is for maintenance and not against a levie*

*·      So again Councillor Edges comments are wrong and again will cause concern and distress to residents who do not fully appreciate the situation. I.e. worrying about a £5000 bill coming in….!*

*·      Other comments were made and these should be correctly minute and recorded by the town council.*

*Finally, was councillor Edge making his comment on behalf of the Town Councillor as an elected representative or as a member of the CIC in which case he should be declaring an invested interest.*

1. Would the Town Council support a Police Speeding exercise in Shaftesbury Road?
2. Congratulated the Men’s Shed on refurbishing one the Town signs. They suggested that the other signs be placed in less vulnerable locations.

**Reinstate Standing Orders at 7:21pm**

**6. To respond to matters raised in Community Engagement**

1. **Action: Deputy Town Clerk** to contact Wiltshire Council’s Pest Control.
2. The member of the public was asked to send in their comments and they will be captured in the Minutes.
3. Councillor Edge suggested that the additional SID could be placed in Shaftesbury Road.
4. **Action: Deputy Town Clerk to contact Wiltshire Police**
5. New signs are to be ordered and their locations will be agreed.

**7. Declarations of Interest**

(a) No Declarations of Interest.

(b) No Dispensation Requests received by the Town Clerk.

**8. Exclusion of the Press and Public.**

None.

**9. Mayor’s Report**

The Mayor gave her report.

**Diary date:** Mayor’s Sunday: 14th September 2025

**10. Managing the Council’s Money**

(i) To note the Bank Reconciliation dated 30th April 2025. Noted.

(ii) To note the Income and Expenditure dated 30th April 2025. Noted.

(iii) To note the Balance Sheet dated 30th April 2025. Noted.

(iv) To note the CCLA Bank Reconciliation dated 30th April 2025. Noted.

(v) To confirm payments as per the payment schedule.



**Resolved To confirm payments as per the payment schedule**

**Proposed: Councillor Boyd Seconded: Councillor Harrison All in Favour**

(vi) To resolve any matters relating to R2 / S106 /CIL funds. None.

**11 Health and Safety**

The Deputy Town Clerk said that there were three sites with asbestos. Two would be monitored but the asbestos at the cemetery would be removed.   
**Action: Deputy Town Clerk to get quotes.**

**12 Policy approval**

To approve the CCTV Policy, which has been reviewed by the Officer of the Council. The Deputy Town Clerk clarified that the policy reflected a future system (eg Wiltshire Police viewing CCTV at the station). Councillor Edge recommended that the policy should be able to be implemented with the current system.

**Resolved To align paragraph 3.2 with 1.2**

**Proposed: Councillor Edge Seconded: Councillor Blackman 7 for, 2 against – approved by majority**

**Action: Officer**

**Resolved To adopt the policy as amended**

**Proposed: Councillor Edge Seconded: Councillor Blackman 8 for, 1 against – approved by majority**

**Action: Officer**

**13 To resolve to replace Rialtas Omega with Scribe accounting and booking software**

**Resolved To replace Rialtas Omega with Scribe accounting and booking software**

**Proposed: Councillor Edge Seconded: Councillor Mathews All in favour**

**Action: Officer**

**14. To accept a quote for the replacement window of the Mayor’s Parlour in the Town Council building.**

**Resolved To accept quote 3 for the replacement window of the Mayor’s Parlour in the Town Council building and to ask for a longer guarantee period**

**Proposed: Councillor Edge Seconded: Councillor Ditton All in favour**

**Action: Deputy Town Clerk**

**15 To resolve to replace the goal posts at Wishford Road recreation ground**

**Resolved To accept officer’s recommendations – socketed, junior style with no netting.**

**Proposed: Councillor Edge Seconded: Councillor Harrison All in favour**

**Action: Deputy Town Clerk**

**16 To receive verbal reports (if any) from the Town Council’s representative to;**

(i) Wiltshire Association of Local Councils – next meeting is 7th July

(ii) South West Wiltshire Area Board - the next meeting is in East Knoyle on 16th July. All Councillors are welcome to attend

(iii SWW Local Highways & Footway Improvement Groups (LHFIG) - next meeting 25th June. No representative appointed.

(iv) South Wiltshire Operational Flood Working Group Councillor Peter Edge said the last meeting was two weeks ago.

(v) Wilton Church of England Primary School Councillor Alexandra Boyd – nothing to report.

(vi) Trustees of the Michael Herbert Hall currently Cllr Matthews said the next meeting will be in the Autumn.

(vii) Wilton United Charities: nothing to report.

**17 Officers’ Report**

No questions were raised.

**Date of next meeting**

The date of the next meeting of Wilton Town Council is on Tuesday 15th July 2025.

**To close the meeting at 8:09pm.**