

	<p><b>Wilton Town Council</b>  The Council Offices  Kingsbury Square  Wilton SP2 0BA</p> <p>01722 742093  <a href="http://www.wiltontowncouncil.gov.uk">www.wiltontowncouncil.gov.uk</a>  <a href="mailto:clerk@wiltontowncouncil.gov.uk">clerk@wiltontowncouncil.gov.uk</a>  <a href="mailto:deputyclerk@wiltontowncouncil.gov.uk">deputyclerk@wiltontowncouncil.gov.uk</a></p> <p><a href="#">Public Participation at Meetings Policy</a></p> <p><b>Microsoft Teams <a href="#">Need help?</a></b>  <a href="#">Join the meeting now</a></p> <p><b>Meeting ID: 329 658 009 937 5</b>  <b>Passcode: NU2MJ6Qn</b></p>	<p>Cllr Angela Alexander  Cllr Charlotte Blackman  Cllr Alexandra Boyd (Mayor 2025-26)  Cllr Michelle Ditton  Cllr Peter Edge  Cllr Amy Flanagan  Cllr Claire Forbes  Cllr Chris Harrison (Deputy Mayor 2025-26)  Cllr Hattie Lay  Cllr Phil Matthews  Cllr Mick Whillock</p>
---	---	---

**To all members of Wilton Town Council**

You are summoned to attend a meeting of the Full Council to be held on Tuesday 5<sup>th</sup> August 2025 at 7.00pm in the Sports Pavilion, Castle Meadow. The meeting is open to members of the public and press and it will be recorded.

Yours faithfully  
*Steve Willis*  
**Deputy Town Clerk**  
30<sup>th</sup> July 2025

**A G E N D A**

1. **Apologies**  
To receive apologies for absence
2. **To receive a report from the Wilton Neighbourhood Police Team**
3. **To receive a report from Cllr Pauline Church, Unitary Councillor for Wilton**
4. **Community Engagement**  
15 minutes is set aside to allow local people to ask questions or make comments. Speakers are asked to limit themselves to three minutes each.
5. **To respond to matters raised in Community Engagement**

***Standing Orders are now in force***

6. **Minutes**  
To approve the Minutes of the meeting held on:
  - 15<sup>th</sup> July 2025
  - 23<sup>rd</sup> July 2025

**7. Declarations of Interest**

- To receive Declarations of Interest in matters on this Agenda.
- To consider any Dispensation Requests received by the Town Clerk.

**8. Exclusion of the Press and Public.**

To agree any items to be discussed in the absence of members of the press, public and possibly also staff.

**9. Wilton Mayor's Report**

To receive a brief report

**10. Managing the Council's money**

- To note the Bank Reconciliation dated 30 June 25
- To note the Income and Expenditure dated 30 Jun 25
- To note the Balance Sheet dated 30 Jun 25
- To note the CCLA Bank Reconciliation dated 30 Jun 25
- To confirm payments as per the payment schedule dated 5 Aug 25

**11. Health and Safety**

- Report from the Deputy Town Clerk:
- Training completed or planned
- Any H&S items raised in play area inspections
- Any H&S work planned

**12. To consider Operational Maintenance proposals for play & gym equipment**

Please see office report for detail

**13. Noticeboard at St Mary's Old Church**

**14. Wishford Road Play Area**

To agree to the proposed rent increase for the Wishford Road Play Area, from £112 p/a to £132 p/a, w/e/f 25<sup>th</sup> March 2025, in line with the terms of the lease.  
See Officer Report

**15. To consider security and fire alarm upgrade proposals**

Please see office report for detail

**16. To resolve: To purchase a mounting pole for new SOLAR SID on South Street**

[AGENDA REQUEST FORM SID MOUNTING POLE.docx](#)

**17. Full Council meetings**

To resolve whether to hold two Full Council meetings each month, or just one in the first week of the month.

**18. Cemetery Matters**

**19. To receive verbal reports (if any) from the Town Council's representative to:**

- Wiltshire Association of Local Councils
- South West Wiltshire Area Board
- Wilton Church of England Primary School
- Trustees of the Michael Herbert Hall
- Wilton United Charities

**20. Officers' Report**

**21. Staffing Matters**

**22. Date of next meeting**

The next Full Council : TBA

**Close the meeting**