



# Wilton Town Council

## Meeting of the Town Council

### AGENDA



The Council Offices  
Kingsbury Square  
Wilton SP2 0BA



01722 742093



[Email the clerk](#)



[Wilton TC Website](#)

To: All Members of Wilton Town Council

Cllr Alexander

Cllr Blackman

Cllr Boyd

Cllr Ditton

Cllr Edge

Cllr Flanagan

Cllr Forbes

Cllr Harrison

Cllr Lay

Cllr Matthews

Cllr Whillock

You are summoned to attend a

**MEETING of WILTON TOWN COUNCIL** to be held at the

**THE SPORTS PAVILION, CASTLE MEADOW, CASTLE LANE, WILTON. SP2 0HG**

on:

**TUESDAY 17<sup>th</sup> JUNE 2025 at 7.00pm**

for the purpose of transacting the following business.

**This meeting is open to the Public and Press.** It is hoped to stream the meeting via TEAMS and it will be recorded.

Any member of the public or press who wishes to ask a question or make a statement may attend in person or virtually but may also be invited to send this via email or in writing (posted through the letter box) to the Clerk before midday on the day of the meeting.

Please see the [Public Participation at Meetings Policy](#)

Wilton Town Council has signed the [Civility and Respect Pledge](#).

[Who has taken the Pledge](#)

Councillors are reminded of the Wilton Town Council [Code of Conduct](#)

**Microsoft Teams** [Need help?](#)

[Join the meeting now](#)

Meeting ID: 353 605 274 080 8

Passcode: kB2Fr2av

You will be placed in a waiting area so please ensure arrival at least 5 Minutes before the start of the meeting.

Yours faithfully

*Clare Churchill*

**Town Clerk**

11<sup>th</sup> June 2025

**The Mayor of Wilton, Councillor Alexandra Boyd will open the meeting.**

7.00pm

164/25

**Apologies**

To receive apologies for absence. (LGA 1972 Sch 12 s85(1)).

7.01pm

165/25

**Minutes**

7.02pm

- (i) To approve the Minutes of the Wilton Town Council Meeting held on 20<sup>th</sup> May 2025. (LGA 1972 sch 12 para 41).  
[https://www.wiltontowncouncil.gov.uk/ UserFiles/Files/ Minutes/196702-2025-05-20-FC-Minutes\\_DRAFT\\_amended.pdf](https://www.wiltontowncouncil.gov.uk/UserFiles/Files/Minutes/196702-2025-05-20-FC-Minutes_DRAFT_amended.pdf)
- (ii) To approve the Minutes of the Wilton Town Council Meeting held on 3<sup>rd</sup> June 2025. (LGA 1972 sch 12 para 41).
- (iii) To approve the Minutes of the Policy and Resources Committee Meeting held on 18<sup>th</sup> March 2025.  
[https://www.wiltontowncouncil.gov.uk/ UserFiles/Files/ Minutes/191739-2025-03-18-PRC-Minutes-draft.pdf](https://www.wiltontowncouncil.gov.uk/UserFiles/Files/Minutes/191739-2025-03-18-PRC-Minutes-draft.pdf)
- (iv) To approve the Minutes of the Environment and Amenities Committee Meeting held on 15<sup>th</sup> April 2025.  
[https://www.wiltontowncouncil.gov.uk/ UserFiles/Files/ Minutes/191741-2024-04-15-EAC-Minutes-draft\[3\].pdf](https://www.wiltontowncouncil.gov.uk/UserFiles/Files/Minutes/191741-2024-04-15-EAC-Minutes-draft[3].pdf)
- (v) To confirm that the typographical errors highlighted in the Minutes dated 6<sup>th</sup> May 2025 have been amended and for the edited Minutes to be re-signed.

166/25

**To suspend Standing Orders**

7.10pm

**Community Engagement**

7.11pm

15 minutes is set aside to allow local people to raise their issues and concerns. Questions and statements are restricted to 3 minutes. Questions not answered at the meeting will be answered in writing or may appear as an Agenda item for the next appropriate committee meeting.

167/25

**To reinstate Standing Orders**

7.26pm

168/25

**Community Engagement**

7.27pm

To respond to matters raised by the public. No decisions may be taken on such matters at the meeting unless due notice has been provided.

No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

169/25

**Declarations of Interest**

7.35pm

- (a) To receive Declarations of Interest in matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of Officers and the Localism Act 2011(s33 b-e) in respect of Members.

- (b) To consider any Dispensation Requests received by the Deputy Town Clerk.
- (c) Councillors that took office on 6<sup>th</sup> May to confirm that they have completed / reviewed their Register of Interests.

170/25	<p><b><u>Exclusion of the Press and Public.</u></b></p> <p>To agree any items, if required, to be dealt with after the public, including the press, have been excluded under <i>Public Bodies (Admissions to Meetings) Act 1960</i>.</p>	7.37pm
171/25	<p><b><u>Planning</u></b></p> <p>To respond to the following applications.</p> <ul style="list-style-type: none"> <li>(i) <a href="#">PL/2025/4776.</a> Land adjacent to Salisbury Substation, Wilton Variation of conditions 2 and 3 of 19/05443/FUL - Proposed minor material amendments and amended landscape proposals.</li> <li>(ii) <a href="#">PLO/2025/0468.</a> Castle Meadow, Castle Lane, Wilton. Proposed replacement freestanding notice board</li> <li>(iii) <a href="#">PL/2025/04769.</a> Kings Street Playground, Minster St. Wilton Proposed replacement freestanding notice board</li> <li>(iv) <a href="#">PL/2025/04747.</a> St Mary's Churchyard, Wilton Proposed replacement freestanding notice board. The Conservation Officer has made a response to this application. Wilton Town Council to consider the request made in the response.</li> <li>(v) <a href="#">PL/2025/04943</a> Pembroke Arms Hotel, Minster St, Wilton Fell 2 x Ash trees</li> </ul>	7.38pm
172/25	<p><b><u>To resolve whether of not Wilton Town Council should appoint one or more committees (in addition to the Staffing Committee) or continue with two Full Council meetings per month.</u></b></p>	7.48pm
173/25	<p><b><u>To receive and note the matters requiring attention of the Annual Play Inspections dated May 2025.</u></b></p> <p><a href="#">Annual play inspections</a></p>	7.53pm
174/25	<p><b><u>To discuss any necessary work identified on the Play Area Weekly Safety Reports.</u></b></p> <p><a href="#">20250602 Week 23.pdf</a></p> <ul style="list-style-type: none"> <li>(i) Bulbridge Play Area</li> <li>(ii) Minster St Recreation Ground</li> <li>(iii) Castle Meadow Recreation Ground</li> <li>(iv) Wishford Road Play Area</li> </ul>	8.03pm
175/25	<p><b><u>To confirm which Councillor will oversee the following areas:</u></b></p> <ul style="list-style-type: none"> <li>(i) Bulbridge Recreation Ground</li> <li>(ii) Minster St Recreation Ground</li> <li>(iii) Castle Meadow Recreation Ground</li> <li>(iv) Wishford Road Recreation Ground</li> </ul>	8.08pm
176/25	<p><b><u>To discuss any grounds maintenance work required throughout the Council's estate.</u></b></p>	8.12pm

177/25	<b><u>To receive and note the report regarding the proposed 20mph speed limit within Wilton. 20mph within Wilton</u></b>	8.18pm
178/25	<b><u>To receive an update regarding EV charging points.</u></b>	8.28pm
179/25	<b><u>To resolve to request a No Exit road marking by the Baptist Church / Market Square to stop vehicles exiting onto Silver Street.</u></b> This request will go to Local Highways and Footpath Improvement Group.	8.30pm
180/25	<b><u>To resolve whether to provide lifebelts at Castle Meadow.</u></b>	8.32pm
181/25	<b><u>To confirm that Wilton Town Council should not apply for a PRS licence for the Castle Meadow Pavilion.</u></b>	8.35pm
182/25	<b><u>Managing the Council's Money</u></b> (i) To confirm payments as per payment schedule. <a href="#">2025. Pay schedules.xlsx</a> (ii) To note the current R2 funds and agree to allocate the unallocated funds.	8.37pm
183/25	<b><u>To resolve how to improve the audio for Teams meeting for Members of the public attending online.</u></b>	8.41pm
184/25	<b><u>Health and Safety</u></b> To receive an update on the Health and Safety actions as detailed in the reports.	8.46pm
185/25	<b><u>To confirm the membership of the Wilton Flood Group.</u></b>	8.55pm
186/25	<b><u>To confirm the membership of the Speed Indicator Device (SID) Group.</u></b>	9.02pm
187/25	<b><u>To support the proposal made by Curtis Thomas at the meeting held on 3<sup>rd</sup> June 2025 regarding a car wash and valeting service at the Wilton Park and Ride site.</u></b> <a href="#">Park and Ride Proposal.pdf</a> To note that the land in question belongs to Wiltshire Council and the discussions for the project would be between the applicant and Wiltshire Council.	9.07pm
188/25	<b><u>Town Clerk's Report</u></b> – circulated to Cllrs	9.10pm
189/25	<b><u>Date of next meeting</u></b> To confirm the date of the next meeting of Wilton Town Council on Tuesday 1 <sup>st</sup> July 2025 to be held in Room 2 of Wilton Community Centre, West Street. Please note change of venue.	9.12pm
190/25	<b><u>Staffing Update</u></b>	9.13pm
191/25	<b><u>To close the meeting.</u></b>	9.18pm