



The Council Offices  
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Wilton SP2 0BA



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# Wilton Town Council

## Meeting of the Town Council

### AGENDA

To: All Members of Wilton Town Council

Cllr Blackman

Cllr Boyd

Cllr Edge

Cllr Forbes

Cllr Harrison

Cllr Matthews

Cllr Whillock

You are summoned to attend a

**MEETING** of **WILTON TOWN COUNCIL** to be held at the

**ERSKINE HOUSE, BUCKERIDGE ROAD, WILTON. SP2 0FX** (by kind permission of Entrain Space)

on:

**TUESDAY 20<sup>th</sup> May 2025 at 7.00pm**

for the purpose of transacting the following business.

**This meeting is open to the Public and Press.** It is hoped to stream the meeting via TEAMS and it will be recorded.

Any member of the public or press who wishes to ask a question or make a statement may attend in person or virtually but may also be invited to send this via email or in writing (posted through the letter box) to the Clerk before midday on the day of the meeting.

Please see the [Public Participation at Meetings Policy](#)

Wilton Town Council has signed the [Civility and Respect Pledge](#).

[Who has taken the Pledge](#)

Councillors are reminded of the Wilton Town Council [Code of Conduct](#)

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Meeting ID: 361 292 271 449 1

Passcode: 5sH7Wy25

You will be placed in a waiting area so please ensure arrival at least 5 Minutes before the start of the meeting.

Yours faithfully

*Clare Churchill*

**Town Clerk**

14<sup>th</sup> May 2025

**The Mayor of Wilton will open the meeting.**

- 126/25      **Apologies**      7.00pm  
To receive apologies for absence. (LGA 1972 Sch 12 s85(1)).
- 127/25      **Minutes**      7.01pm  
To approve the Minutes of the Meeting held on 6<sup>th</sup> May 2025. (LGA 1972 sch 12 para 41).      7.02pm
- 128/25      **To suspend Standing Orders**      7.03pm  
**Community Engagement**  
15 minutes is set aside to allow local people to raise their issues and concerns. Questions and statements are restricted to 3 minutes. Questions not answered at the meeting will be answered in writing or may appear as an Agenda item for the next appropriate committee meeting.
- 129/25      **To reinstate Standing Orders**      7.18pm
- 130/25      **Community Engagement**      7.19pm  
To respond to matters raised by the public. No decisions may be taken on such matters at the meeting unless due notice has been provided.  
No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.  
N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).
- 131/25      **Declarations of Interest**      7.24pm  
(a)      To receive Declarations of Interest in matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of Officers and the Localism Act 2011(s33 b-e) in respect of Members.  
  
(b)      To consider any Dispensation Requests received by the Town Clerk.
- 132/25      **Exclusion of the Press and Public.**      7.25pm  
To agree any items, if required, to be dealt with after the public, including the press, have been excluded under *Public Bodies (Admissions to Meetings) Act 1960*.
- 133/25      **Planning**      7.27pm  
(i)      To respond to the following planning application.  
[PL/2025/03466.](#)      The Co-operative Food, 19-21 North St, Wilton.  
Proposed internally illuminated digital screen totem  
  
(ii)      To note the following application for prior permission.  
[PL/2025/03992.](#)      20 Waterditchampton, Wilton.  
Prior Notification (larger home extension scheme) 4.6m wide by 4.1m deep single storey rear extension, with parapet flat roof and brickwork to match existing  
  
(iii)      To respond to the following application for tree work to a protected tree.  
[PL/2025/04226.](#)      3 King's Gate, Wilton.  
1 Holm oak tree , 2 meter crown reduction. Reasons for crown reduction are to keep the tree healthy by thinning the crown and bringing it in to shape



134/25	<b><u>Managing the Council's Money</u></b> (i) To note the bank reconciliation dated 31 <sup>st</sup> March 2025. (ii) To note the income and expenditure dated 31 <sup>st</sup> March 2025. (iii) To agree virements within the budget. (iv) To confirm monies to be set aside as ear marked reserves as of 31 <sup>st</sup> March 2025. (v) To confirm payments as per payment schedule. (vi) To agree new signatories for the Wilton Town Council bank accounts. (vi) To note the current R2 funds and agree to allocate the unallocated funds. (vii) To consider the level of MS365 provided to Councillors. Currently Cllrs have the standard plan costing £10.80 plus VAT per month (129.60 plus VAT per annum per Councillor). (viii) To consider the renewal quote from Cloudy IT for the access to MS 365 and IT support.	7.33pm
135/25	<b><u>Donation to Wilton Town Council of 6 picnic benches.</u></b> (i) To accept the donation of 6 picnic benches from Wilton Carnival Committee. (ii) To confirm the location for the benches (iii) To agree the security (if required) for the benches.	8.03pm
136/25	<b><u>Replacement Roundabout at Minster Street Recreation Ground.</u></b> To consider whether to replace the damaged roundabout at Minster St with either a flush or standard roundabout. (i) or standard roundabout. (ii) To choose a preferred option and agree the order.	8.10pm
137/25	<b><u>Telephone box</u></b> To respond to the proposal by BT to remove the phone box at Randall's Croft Road.	8.20pm
138/25	<b><u>Road Closure – Wilton Market Sq and North Street on Saturday 6<sup>th</sup> July 2025</u></b> To respond to the road closure application made by Wilton Carnival	8.25pm
139/25	<b><u>To consider a request to surrender part of the lease of South St Car Park</u></b> A request has been made to surrender part of the car park which is included in the lease between Wilton Estate and Wilton Town Council.	8.30pm
139/25	<b><u>Town Clerk's Report</u></b> – circulated to Cllrs	8.32pm
140/25	<b><u>Date of next meeting</u></b> To confirm the date of the next meeting of Wilton Town Council on Tuesday 3 <sup>rd</sup> June 2025.	8.34pm
141/25	<b><u>Update on Worknest review</u></b> To receive an update on the review and the next steps.	8.40pm
142/25	<b><u>To close the meeting.</u></b>	8.50pm