




Wilton Town Council


Environment & Amenities Committee


AGENDA

To all members of the Environment and Amenities Committee.

Cllr Blackman Cllr Crossley Cllr Flanagan Cllr Hilliard
Cllr Moore Cllr Page Cllr Whillock

 The Council Offices
Kingsbury Square
Wilton SP2 0BA

 01722 742093

 [Email the clerk](#)

 [Wilton TC Website](#)

You are requested to attend a meeting of the
ENVIRONMENT & AMENITIES COMMITTEE
to be held in the

**SPORTS PAVILION, CASTLE MEADOW,
CASTLE LANE, NORTH STREET**

on **TUESDAY 15th APRIL 2025 at 7.00pm** for the purpose of
transacting the business specified in the Agenda below.

Wilton Town Council has signed the [Civility and Respect Pledge](#).
[Who has taken the Pledge](#)

All Cllrs are reminded of the Wilton Town Council [Code of Conduct](#)

This meeting is open to the Public and Press.

Please see the [Public Participation at Meetings Policy](#)

No one should attend if they feel unwell.

It is hoped to stream this meeting via Teams, please be aware this is a new streaming
platform for meetings.

Please use the following access details:

Microsoft Teams [Need help?](#)

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Meeting ID: 397 916 142 222

Passcode: 9Mn2UN6Q

Please ensure arrival at least 5 minutes before the start of the meeting.

Yours faithfully

Clare Churchill
Town Clerk

9th April 2025

EA/031/25	<u>Apologies</u> To receive any apologies.	7.00pm
EA/032/25	<u>Minutes</u> To approve the minutes of the meeting held on 18th February 2025 .	7.01pm
EA/033/25	<u>To suspend Standing Orders</u> <u>Community engagement</u> 15 minutes is set aside to allow local people to raise their issues and concerns. Questions and statements are restricted to 3 minutes. Questions not answered at the meeting will be answered in writing or may appear as an agenda item for the next appropriate committee meeting.	7.02pm
EA/034/25	<u>To reinstate Standing Orders</u>	7.17pm
EA/035/25	<u>Community Engagement</u> To respond to matters raised by the public. No decisions may be taken on such matters at the meeting unless due notice has been provided.	7.18pm
EA/036/25	<u>Declarations of Interest</u> (i) To receive Declarations of Interest in matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members. (ii) To consider any dispensation requests received by the Town Clerk.	7.23pm
EA/037/25	<u>Exclusion of the Public and Press.</u> To agree any items, if required, to be dealt with after the public, including the press, have been excluded under <i>Public Bodies (Admissions to Meetings) Act 1960</i> . <i>Note the resolution must include a reason for this exclusion.</i>	7.24pm
EA/038/25	<u>Public Toilets</u> (i) To agree the Terms of Reference (ii) To receive a report from the Toilet Working Group	7.25pm
EA/039/25	<u>Highway issues</u> To support a request made by a resident to Wiltshire Council for additional litter bins on The Avenue (north of the railway bridge). Please see further information on the Officer report.	7.35pm
EA/040/25	<u>Planning</u> To respond to the following planning application. (i) Planning Application: PL/2025/02320 . 1 Victoria Road. Demolition of existing garage and erection of new extended garage (ii) Planning Application: PL/2025/02789 . 26 Dimmer Drive. Conversion of garage to habitable rooms (iii) Planning Application: PL/2025/03404 . Wilton Shopping Village. T1 - Common Ash - Advanced symptoms of Ash die back disease. Section fell to ground level.	7.40pm

EA/041/25	<p><u>To consider suitable locations for EV Charging points within the Town.</u> Please note the locations do not have to be land owned by Wilton Town Council. Please see further information on the Officer report.</p>	7.48pm
EA/042/25	<p><u>Request from a resident.</u> Please see Officer report for more information.</p> <ul style="list-style-type: none"> (i) To investigate the provision of a new bus service from Wilton Town to Harnham (ii) To resurrect Wilton in Bloom (iii) To hold a Christmas Windows competition. (iv) To resurrect the community stall on Wilton Market (v) To resurrect the Town Team (vi) To hold a Business exhibition. (vii) To organize a fancy dress football match. (viii) To organize a celebrity cricket match. (ix) To hold a children’s competition. (x) To resurrect making the most of Wilton’s Waterways (xi) To assist the St Mary’s Church group carry on its work and use the building for events. (xii) To make more use of the Council Chamber for community group meetings. (xiii) To help groups with publicity of themselves and their events. (xiv) To organize splashdown water sports in the river by the Guild car park. <p>To consider each item and agree which ones (if any) should be taken forward.</p>	7.55pm
EA/043/25	<p><u>Weekly Play Inspection Reports</u> To note the 2025 Weekly Safety Inspection Analysis.xlsx</p>	8.10pm
EA/044/25	<p><u>Bulbridge Recreation Area</u></p> <ul style="list-style-type: none"> (i) To receive a report from Cllr Moore (ii) To note any work where quotes are required and agree to seek quotes. 	8.15pm
EA/045/25	<p><u>Castle Meadow Recreation Area</u></p> <ul style="list-style-type: none"> (i) To receive a report from Cllr Whillock (ii) To note issues raised in the recent General Risk Assessment: Deep water signs – installed Dipping platform sign – installed Fence repairs required by industrial estate. Fence repairs required adjacent to the river. Consideration of installing high netting behind football pitch Consideration of the provision of lifebelts at the dipping platform. (iii) To note any work where quotes are required and agree to seek quotes. 	7.45pm
EA/046/25	<p><u>Minster Street Recreation Area.</u></p> <ul style="list-style-type: none"> (i) To receive a report from Cllr Moore (ii) To consider quotes for a new roundabout – flush and standard. (iii) To note any work where quotes are required and agree to seek quotes. 	7.55pm
EA/047/25	<p><u>Wishford Rd Play area.</u></p> <ul style="list-style-type: none"> (i) To receive a report from Cllr Blackman (ii) To agree to replace the missing goal post. (iii) To receive an update on the no dogs sign. 	8.10pm

(iv) To note any work where quotes are required and agree to seek quotes.

EA/048/25	<u>Shaftesbury Road Cemetery.</u> (i) To receive a report from Cllr Crossley regarding the Cemetery. (ii) To receive a report from the Town Clerk on Burials and Interments. To establish a Cemetery Working Group to prepare for: <ul style="list-style-type: none">• Mapping of the Cemetery• Preparing a specification for the Cemetery Buildings following the structural survey (completed May 2024).• Preparing a specification for the Chapel ceiling repairs. (iii) To receive an update on the removal of the unwanted stone at the Cemetery. (iv) To receive an update on the removal of unwanted items at the Cemetery Store. (iv) To receive an update regarding the Friends of Shaftesbury Road Cemetery (EA/010/24/iii February)	8.14pm
EA/049/25	<u>Managing the Council's money</u> (i) To agree to purchase a second Solar Speed Indicator Device (SID). (ii) To approve payments as specified in the schedule of payments. (iii) R2 / S106 money <ul style="list-style-type: none">a To review current available funds.b To allocate funds to projects.	8.25pm
EA/050/25	<u>Health and Safety</u>	8.35pm
EA/051/25	<u>To receive an update of the recent meeting with the Grounds Maintenance Contractor.</u>	8.43pm
EA/052/25	<u>To receive a Report from the Castle Meadow Car Park Working Group</u>	8.45pm
EA/053/25	<u>To receive a Report from the Speed Indicator Device (SID) Working Group</u>	8.48pm
EA/054/25	<u>To receive a Report from the Events Working Group.</u>	8.50pm
EA/055/25	<u>To receive a Report from the Wilton Flood Group.</u>	8.52pm
EA/056/25	<u>To note work completed.</u> Installation of the new cricket wicket (04/04/2025) Cleaning of the Minster Street Fountain (01/04/2025) Repair to the bench at the Churchyard of Old St Mary's (03/2025) Installation of Street Signs (03/2025) Cleaning of solar panels – Pavilion Repairs to bench at Tennis Court shelter Repairs to bench in Gordon Hall Memorial shelter Drain cover repaired at Minster St	8.54pm
EA/057/25	<u>To note the Update of Actions from the last meeting.</u> Please see Officer Report.	8.56pm
EA/058/25	<u>Officer report</u> Councillors are requested to note the updates in the Officer report for information only.	8.57pm
EA/059/25	<u>Date of next meeting</u>	8.59pm

To confirm the date of the next meeting on Tuesday 17th June 2025 at 7.00pm at the Sports Pavilion, Castle Meadow.

EA/060/25 **To close the meeting.**

9.00pm

Wilton Town Council is committed to equality:

In the exercise of their functions, Wilton Town Councillors and staff take full regard of the following:

- Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability)
- Data Protection
- Health & Safety
- Human Rights.

Anyone who may have difficulty with access to these papers or with access to the meeting is asked to contact the Clerk (01722 742093) or clerk@wiltontowncouncil.gov.uk at least 48 hours (excluding weekends and bank holidays) before the meeting so that help may be provided.