

Wilton Town Council

Environment & Amenities Committee


AGENDA

To all members of the Environment and Amenities Committee.

Cllr Blackman Cllr Crossley Cllr Flanagan Cllr Hilliard
Cllr Moore Cllr Page Cllr Whillock

 The Council Offices
Kingsbury Square
Wilton SP2 0BA

 01722 742093

 [Email the clerk](#)

 [Wilton TC Website](#)

You are requested to attend a meeting of the

ENVIRONMENT & AMENITIES COMMITTEE to be held in **ROOM 2** at the
WILTON COMMUNITY CENTRE, WEST STREET, WILTON

on **TUESDAY 18th FEBRUARY 2025 at 7.00pm** for the purpose of transacting the following business.

Wilton Town Council has signed the [Civility and Respect Pledge](#).

[Who has taken the Pledge](#)

All Cllrs are reminded of the Wilton Town Council [Code of Conduct](#)

This meeting is open to the Public and Press.

Please see the [Public Participation at Meetings Policy](#)

No one should attend if they feel unwell.

It is hoped to stream this meeting via Teams, please be aware this is a new streaming platform for meetings.

Please use the following access details:

Microsoft Teams

[Join Teams meeting](#)

Meeting ID: 391 290 871 404

Passcode: KB3pC3Ta

Please ensure arrival at least 5 minutes before the start of the meeting.

Yours faithfully

Clare Churchill

Town Clerk

12th February 2025

EA/001/25	<u>Apologies</u> To receive any apologies.	7.00pm
EA/002/25	<u>Minutes</u> To approve the minutes of the meeting held on 17 th December 2024. Environment and Amenities Minutes	7.01pm

EA/003/25	<p><u>To suspend Standing Orders</u> Community engagement 15 minutes is set aside to allow local people to raise their issues and concerns. Questions and statements are restricted to 3 minutes. Questions not answered at the meeting will be answered in writing or may appear as an agenda item for the next appropriate committee meeting.</p>	7.02pm
EA/004/25	<p><u>To reinstate Standing Orders</u></p>	7.17pm
EA/005/25	<p><u>Community Engagement</u> To respond to matters raised by the public. No decisions may be taken on such matters at the meeting unless due notice has been provided.</p>	7.18pm
EA/006/25	<p><u>Declarations of Interest</u></p> <p>(i) To receive Declarations of Interest in matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members.</p> <p>(ii) To consider any dispensation requests received by the Town Clerk.</p>	7.23pm
EA/007/25	<p><u>Exclusion of the Public and Press.</u> To agree any items, if required, to be dealt with after the public, including the press, have been excluded under <i>Public Bodies (Admissions to Meetings) Act 1960</i>. <i>Note the resolution must include a reason for this exclusion.</i></p>	7.24pm
EA/008/25	<p><u>Highway issues</u> South Street Crossing To consider the costs for the two options of a crossing in South Street.</p> <p>Option 1b The indicative costs for Option 1b are £2,000, meaning that the TC contribution would be £500.</p> <p>Option 2 The indicative costs for Option 2 are £7,000, meaning that the TC contribution would be £1,750. To confirm the preferred option and that Wilton Town Council will contribute the required amount as stated above.</p>	7.25pm
EA/009/25	<p><u>Weekly Play Inspection Reports</u> To note the weekly inspection reports.</p>	7.35pm
EA/010/25	<p><u>Bulbridge Recreation Area</u></p> <p>(i) To receive a report from Cllr Moore</p> <p>(ii) To note any work where quotes are required and agree to seek quotes.</p>	7.40pm
EA/011/25	<p><u>Castle Meadow Recreation Area</u></p> <p>(i) To receive a report from Cllr Whillock</p> <p>(ii) To resolve to purchase a mobile cricket wicket cover.</p> <p>(iii) To note any work where quotes are required and agree to seek quotes.</p>	7.45pm
EA/012/25	<p><u>Minster Street Recreation Area.</u></p>	7.55pm

	(i) To receive a report from Cllr Moore	
	(ii) To accept a quote for the specialist cleaning of the stone fountain in Minster Street Recreation Ground.	
EA/013/25	<u>Tennis Courts</u> To agree to specialist maintenance schedule for the tennis courts.	8.02pm
EA/014/25	<u>Wishford Rd Play area.</u> (i) To nominate a Councillor to oversee this area. (ii) To note any work where quotes are required and agree to seek quotes.	8.10pm
EA/015/25	<u>Shaftesbury Road Cemetery.</u> (i) To receive a report from Cllr Crossley regarding the Cemetery. (ii) To receive a report from the Town Clerk on Burials and Interments. (iii) To agree to undertake a full review to the current Cemetery mapping (iv) To receive an update on the removal of the unwanted stone at the Cemetery. (iv) To agree the removal of items at the Cemetery Store. To receive an update regarding the Friends of Shaftesbury Road Cemetery (EA/010/24/iii February)	8.12pm
EA/016/25	<u>To appoint a Contractor to install the street name plates.</u> To consider the quotes for the installation of the new street name plates.	8.20pm
EA/017/25	<u>Managing the Council's money</u> (i) To approve payments as specified in the schedule of payments. (ii) To accept the quote for the Architect to complete and submit the planning application (advertising consent) for the replacement noticeboard at the grounds of the Church of Old St Mary in the Market Square. (iii) To accept the quote for the Architect to complete and submit the retrospective planning application (advertising consent) for the noticeboards at Castle Meadow and Minster Street.	8.28pm
EA/018/25	<u>Planning</u> To respond to the following planning application. (i) PL/2025/01029 . Wilton Estate. Tree works as specified in application. (ii) PL/2025/00687 . The Council Offices, Kingsbury Square. Replacement of 15no. windows installed within existing openings, and notice board to front (west) elevation (Retrospective) (iii) PL/2025/01230 St Mary and St Nicholas Church, West Street. T1 Yew, crown reduction: reduce the height of the tree by 1 metre and the lateral growth by up to 2-3 metres. Remove major deadwood from adjacent taller Yew. T2 2x Yew, reduce external lateral growth by up to 2-3 metres. T3 2x Yew, reduce lateral growth over the Churchyard and drive to the Rectory by up to 1-2 metres.	8.35pm
EA/019/25	<u>To receive an update of the recent meeting with the Grounds Maintenance Contractor.</u>	8.43pm

EA/020/25	<u>To receive a Report from the Castle Meadow Car Park Working Group</u>	8.45pm
EA/021/25	<u>To receive a Report from the Heritage Working Group.</u>	8.47pm
EA/022/25	<u>To receive a Report from the Toilet Working Group.</u>	8.48pm
EA/023/25	<u>To receive a Report from the Speed Indicator Device (SID) Working Group</u>	8.49pm
EA/024/25	<u>To receive a Report from the Events Working Group.</u>	8.51pm
EA/025/25	<u>To confirm that the Newsletter Working Group has been disbanded as reported at Full Council on 4th February 2025.</u>	8.53pm
EA/026/25	<u>To receive a Report from the Wilton Flood Group.</u>	8.54pm
EA/027/25	<u>To note the Update of Actions from the last meeting.</u> Please see Officer Report.	8.56pm
EA/028/25	<u>Officer report</u> Councillors are requested to note the updates in the Officer report for information only.	8.58pm
EA/029/25	<u>Date of next meeting</u> To confirm the date of the next meeting on Tuesday 15 th April 2025 at 7.00pm. Venue to be confirmed.	8.59pm
EA/030/25	<u>To close the meeting.</u>	9.00pm

Wilton Town Council is committed to equality:

In the exercise of their functions, Wilton Town Councillors and staff take full regard of the following:

- Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability)
- Data Protection
- Health & Safety
- Human Rights.

Anyone who may have difficulty with access to these papers or with access to the meeting is asked to contact the Clerk (01722 742093) or clerk@wiltontowncouncil.gov.uk at least 48 hours (excluding weekends and bank holidays) before the meeting so that help may be provided.