



# Wilton Town Council

## Meeting of the Town Council

### AGENDA



The Council Offices  
Kingsbury Square  
Wilton SP2 0BA



01722 742093



[Email the clerk](#)



[Wilton TC Website](#)

To: All Members of Wilton Town Council

Cllr Blackman

Cllr Crossley

Cllr Flanagan

Cllr Forbes

Cllr Harrison

Cllr Hilliard

Cllr Kinsey

Cllr Moore

Cllr Page

Cllr Taylor

Cllr Whillock

You are summoned to attend a

**MEETING of WILTON TOWN COUNCIL**

to be held in

**Room 2 at Wilton Community Centre, West Street**

on:

**TUESDAY 11<sup>th</sup> FEBRUARY 2025 at 7.00pm**

for the purpose of transacting the following business.

**This meeting is open to the Public and Press.** It is hoped to stream the meeting via ZOOM.

Please see the [Public Participation at Meetings Policy](#)

Wilton Town Council has signed the [Civility and Respect Pledge](#).

[Who has taken the Pledge](#)

Councillors are reminded of the Wilton Town Council [Code of Conduct](#)

It is planned to stream this meeting via the Zoom video conferencing platform.

Please [click here](#) or use the following access details;

Meeting ID 850 9047 1155

Password 394231

You will be placed in a waiting area so please ensure arrival at least 5 Minutes before the start of the meeting.

Yours faithfully

*Alan Crossley*

**Mayor of Wilton**

4<sup>th</sup> February 2025

		<b><u>The Mayor of Wilton, Councillor Alan Crossley, will open the meeting.</u></b>	7.00pm
040/25		<b><u>Apologies</u></b>	7.02pm
		To receive apologies for absence. (LGA 1972 Sch 12 s85(1)).	
041/25		<b><u>To suspend Standing Orders</u></b>	7.03pm
		<b><u>Community Engagement - only on matters in this Agenda</u></b>	7.04pm
		15 minutes is set aside to allow local people to raise their issues and concerns. Questions and statements are restricted to 3 minutes. Questions not answered at the meeting will be answered in writing or may appear as an Agenda item for the next appropriate committee meeting.	
042/25		<b><u>To reinstate Standing Orders</u></b>	7.20pm
043/25		<b><u>Community Engagement</u></b>	7.21pm
		To respond to matters raised by the public. No decisions may be taken on such matters at the meeting unless due notice has been provided. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration. N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).	
044/25		<b><u>Declarations of Interest</u></b>	7.27pm
	(i)	To receive Declarations of Interest in matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of Officers and the Localism Act 2011(s33 b-e) in respect of Members.	
	(ii)	To consider any Dispensation Requests received by the Town Clerk.	
	(iii)	Wilton Town Councillors are reminded that it is their duty to ensure their Register of Interests is kept up to date.	
045/25		<b><u>Exclusion of the Press and Public.</u></b>	7.29pm
		To agree any items, if required, to be dealt with after the public, including the press, have been excluded under <i>Public Bodies (Admissions to Meetings) Act 1960</i> .	
046/25		<b><u>To receive the reports, discuss the findings and agree any actions following the assessments undertaken in November.</u></b>	7.30pm
	(i)	<b>General Risk Assessment</b> – Health and Safety (received 10 <sup>th</sup> December 2024)	
	(ii)	<b>Fire Risk Assessment:</b> a) Council Offices (received 2nd December 2024) b) Public Toilets (received 4th December 2024) c) Castle Meadow Pavilion (received 5th December 2024) d) Cemetery Buildings (received 2nd December 2024)	
	(iii)	<b>Legionella Risk Assessment:</b> a) Council Offices (received 2nd December 2024) b) Castle Meadow Pavilion (received 5th December 2024)	

	(iv)	<b>Disability Access Risk Assessment:</b> a) Council Offices (received 2nd December 2024) b) Castle Meadow Pavilion (received 5th December 2024) c) Cemetery Buildings (received 2nd December 2024)	
	(v)	To note the receipt consider further actions of the Health and Safety Manual and the Health and Safety Policy as prepared by WorkNest.	
047/25	<b><u>Date of next meeting:</u></b>		<i>8.58pm</i>
		To confirm the date of the next meeting of Wilton Town Council, which will be on Tuesday 4th March 2025 at 7pm in Room 2 of Wilton Community Centre.	
048/25	<b><u>To close the meeting.</u></b>		<i>9.00pm</i>

**Wilton Town Council is committed to equality:**

In the exercise of their functions, Wilton Town Councillors and staff take full regard of the following:

- Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability)
- Data Protection
- Health & Safety
- Human Rights.

Anyone who may have difficulty with access to these papers or with access to the meeting is asked to contact the Clerk (01722 742093) or [clerk@wiltontowncouncil.gov.uk](mailto:clerk@wiltontowncouncil.gov.uk) at least 48 hours before the meeting so that help may be provided.