




# Wilton Town Council

## Environment & Amenities Committee


### AGENDA

**To all members of the Environment and Amenities Committee.**

Cllr Blackman    Cllr Boyd    Cllr Crossley    Cllr Hilliard  
Cllr Moore    Cllr Page    Cllr Taylor    Cllr Whillock

 The Council Offices  
Kingsbury Square  
Wilton SP2 0BA

 01722 742093

 [Email the clerk](#)

 [Wilton TC Website](#)

You are requested to attend a meeting of the **ENVIRONMENT & AMENITIES COMMITTEE** to be held in the **COUNCIL CHAMBER, COUNCIL OFFICES, KINGSBURY SQUARE, WILTON** on **TUESDAY 15<sup>th</sup> OCTOBER 2024 at 7.00pm** for the purpose of transacting the following business.

Wilton Town Council has signed the [Civility and Respect Pledge](#).

[Who has taken the Pledge](#)

All Cllrs are reminded of the Wilton Town Council [Code of Conduct](#)

**This meeting is open to the Public and Press.**

Please see the [Public Participation at Meetings Policy](#)

**No one should attend if they feel unwell.**

It is hoped to stream this meeting via the Zoom video conferencing platform.

Please [click here](#) or use the following access details:

Meeting ID 830 8779 2747

Passcode 039460

You will be placed in a waiting area so please ensure arrival at least 5 minutes before the start of the meeting.

Yours faithfully

*Clare Churchill*  
**Town Clerk**

**9<sup>th</sup> October 2024**

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EA/116/24	<b><u>Apologies</u></b> To receive any apologies.	7.00pm
EA/117/24	<b><u>Minutes</u></b> To approve the minutes of the meeting held on 20 <sup>th</sup> August 2024.	7.01pm
EA/118/24	<b><u>To suspend Standing Orders</u></b> <b>Community engagement</b> 15 minutes is set aside to allow local people to raise their issues and concerns. Questions and statements are restricted to 3 minutes. Questions not answered at the meeting will be answered in writing or may appear as an agenda item for the next appropriate committee	7.02pm

	meeting.	
EA/119/24	<b><u>To reinstate Standing Orders</u></b>	7.17pm
EA/120/24	<b><u>Community Engagement</u></b> To respond to matters raised by the public. No decisions may be taken on such matters at the meeting unless due notice has been provided.	7.18pm
EA/121/24	<b><u>Declarations of Interest</u></b> (i) To receive Declarations of Interest in matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members. (ii) To consider any dispensation requests received by the Town Clerk.	7.23pm
EA/122/24	<b><u>Exclusion of the Public and Press.</u></b> To agree any items, if required, to be dealt with after the public, including the press, have been excluded under <i>Public Bodies (Admissions to Meetings) Act 1960</i> . <i>Note the resolution must include a reason for this exclusion.</i>	7.24pm
EA/123/24	<b><u>Highway issues</u></b> (i) <b>Design work for South Street Crossing</b> The draft design work has been received. To consider the design and confirm this is what Wilton Town Council would like to see installed in South Street. Please see Officer Report.  (ii) <b>20mph Speed Limit Request (FC/110/23/a July)</b> a To receive a verbal update on the recent informal community consultation held on 9 <sup>th</sup> October 2024. b To consider whether any further informal consultations should be held. Note there will be a formal consultation run by Wiltshire Council before the proposed changes are signed off. c To confirm the preferred start and end of 20mph limit within Wilton Town Centre that will be requested at the next Local Highways and Footpath Improvement Group meeting.	7.25pm
EA/124/24	<b><u>Noticeboards (EA/052/22.v May)</u></b> <b>Churchyard of Old St Mary's</b> The new noticeboard will require advertising consent. (i) To consider replacing the existing wooden noticeboard with a new noticeboard of the same size in the same location. (ii) To consider applying for advertising consent at a cost to Wilton Town Council.	7.35pm
	<b><u>Play and Recreation Areas Areas</u></b> To receive an update on the following Play and Recreation areas.	
EA/125/24	<b><u>Bulbridge Recreation Area</u></b> (i) To note the weekly inspection report. (ii) To receive a report from Cllr Moore (iii) To consider quotes (if received) for an upgrade to the existing swing.	7.40pm
EA/126/24	<b><u>Castle Meadow Recreation Area</u></b> (i) To note the weekly inspection report.	7.50pm

- (ii) To receive a report from Cllr Whillock
- (iii) To note the report following the inspection of the Outdoor Gym and matters requiring attention.
- (iv) To note the changes to the Football Pitch.

EA/127/24 **Minster Street Recreation Area.**

7.55pm

- (i) To note the weekly inspection report.
- (ii) To receive a report from Cllr Boyd.
- (iii) To consider quotes (if received) for an upgrade to the existing swings.

EA/128/24 **Tennis Courts**

8.00pm

- (i) To consider quotes for the repair of the bench
- (ii) To receive an update on maintenance including weed removal.
- (iii) To consider comments made at the recent Full Council meeting including misuse and litter.
- (iv) To consider whether the courts will be closed for the winter and if so to confirm the date.

EA/129/24 **Wishford Rd Play area.**

8.10pm

- (i) To note the weekly inspection report.
- (ii) To receive a report from Cllr Taylor.

EA/130/24 **Shaftesbury Road Cemetery.**

8.15pm

- (i) To receive a report from Cllr Crossley regarding the Cemetery.
- (ii) To receive a report from the Town Clerk on Burials and Interments.
- (iii) To consider quotes to remove the unwanted stone at the Cemetery.
- (iv) To receive an update regarding the Friends of Shaftesbury Road Cemetery (EA/010/24/iii February)

EA/131/24 **Managing the Council's money**

8.20pm

- (i) To approve payments as specified in the schedule of payments.
- (ii) To receive an update on the quote for hygiene bins at Wilton Town Council Public toilets, Greyhound Lane
- (iii) To consider the option to have a side agreement with Wiltshire Council for the remaining R2 funds.

EA/132/24 **Planning**

8.30pm

To respond to Wiltshire Council on the following Applications.

- (i) [PL/2024/08769](#). 67 North Street.  
Pear tree - Fell. Leaving stump at 4m for habitat.
- (ii) [PL/2024/09104](#). Ditchampton House, 29 Shaftesbury Road.  
T1 Yew tree - Reduce by up to 30%. To crown thin by 15% and remove the Ivy.
- (iii) [PL/2024/09149](#). 23 St John's Square.  
T1 T2 T3 Ash trees suffering with Ash die back - Full removal.

EA/133/24 **To receive an update of the recent meeting with the Grounds Maintenance Contractor.**

8.43pm

EA/134/24 **To receive a Report from the Castle Meadow Car Park Working Group**

8.45pm

EA/135/24	<b><u>To receive a Report from the Heritage Working Group.</u></b>	8.46pm
EA/136/24	<b><u>To receive a Report from the Toilet Working Group.</u></b>	8.48pm
EA/137/24	<b><u>To receive a Report from the Speed Indicator Device (SID) Working Group</u></b>	8.49pm
EA/138/24	<b><u>To receive a Report from the Events Working Group.</u></b>	8.51pm
EA/139/24	<b><u>To receive a Report from the Newsletter Working Group.</u></b>	8.53pm
EA/140/24	<b><u>To receive a Report from the Wilton Flood Group.</u></b>	8.54pm
EA/141/24	<b><u>To note the following Update of Actions from the last meeting.</u></b>	8.56pm
	(i) (EA/093/24.11) The pavement bollard in West Street has been reinstated.	
	(ii) (EA/094/24.i) The Castle Meadow notice board, location confirmed and will be installed as soon as possible.	
	(iii) (EA/094/24.iii) The Minster St notice board has been installed.	
	(iv) (EA/095/24.i) Clerk has requested costings and a pro forma for the Castle Meadow regulation sign.	
	(v) (EA/095/24.ii) Clerk is in the process of ordering the frame for the Pavilion sign.	
	(vi) (EA/098/24.i) Clerk has yet to arrange for the full external inspection of the building.	
	(vii) (EA/102/24.ii) Delivery of the planter to Wilton Primary School has yet to be arranged.	
	(viii) (EA/104/24) The extension for the Lease for South St car park has been signed and delivered to Wilton Estate.	
	(ix) (EA/112/24.i) Highway Works. Completion of these (see Officer Report) is still outstanding.	
	(x) (EA/112/24.ii). New crossing point on The Avenue. No update since the last meeting. (EA/060/24/v June)	
	(xi) (EA/112/24.iii) Noticeboard for the Cemetery. This is still with Wilton Men's Shed for refurbishment.	
	(xii) (EA/063/24.v) No Dog sign for Wishford Rd play area. Received.	
EA/142/24	<b><u>Officer report</u></b> Councillors are requested to note the updates in the Officer report for information only.	8.58pm
EA/143/24	<b><u>Date of next meeting</u></b> To confirm the date of the next meeting on Tuesday 17 <sup>th</sup> December at 7.00pm in the Council Chamber.	8.59pm
EA/144/24	<b><u>To close the meeting.</u></b>	9.00pm

**Wilton Town Council is committed to equality:**

In the exercise of their functions, Wilton Town Councillors and staff take full regard of the following:

- Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability)
- Data Protection
- Health & Safety
- Human Rights.

Anyone who may have difficulty with access to these papers or with access to the meeting is asked to contact the Clerk (01722 742093) or clerk@wiltontowncouncil.gov.uk at least 48 hours (excluding weekends and bank holidays) before the meeting so that help may be provided.