




Wilton Town Council


Policy & Resources Committee

AGENDA

To all members of the Policy and Resources Committee
Cllr Blackman Cllr Crossley Cllr Forbes
Cllr Harrison Cllr Kinsey

 The Council Offices
Kingsbury Square
Wilton SP2 0BA

 01722 742093

 [Email the clerk](#)

 [Wilton TC Website](#)

You are requested to attend a meeting of the **POLICY AND RESOURCES COMMITTEE** to be held in the **COUNCIL CHAMBER, COUNCIL OFFICES, KINGSBURY SQUARE, WILTON** on **TUESDAY 19th NOVEMBER 2024 at 7.00pm** for the purpose of transacting the following business.

All Cllrs are politely reminded of the Wilton Town Council [Code of Conduct](#)
Wilton Town Council has taken the [Civility and Respect Pledge](#).

Members of the Press and Public are welcome to attend. Please see the [Public Participation at Meetings Policy](#).

It is hoped to stream this meeting via the Zoom video conferencing platform.

Please [click here](#) or use the following access details;

Meeting ID 833 9093 8548
Password 483347

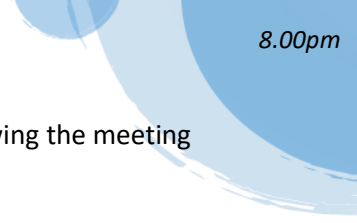
You will be placed in a waiting area so please ensure arrival at least 5 minutes before the start of the meeting. Please read the [Streaming of Council Meetings Policy](#).

Yours faithfully
Mrs C Churchill. Cert HE. CiLCA.
Town Clerk

13th November 2024

PR/108/24	<u>Apologies</u> To receive apologies.	7.00pm
PR/109/24	<u>Minutes</u> To approve the minutes of the meeting held on 17 th September 2024.	7.01pm
PR/110/24	<u>To suspend Standing Orders</u> Community engagement 15 minutes is set aside to allow local people to raise their issues and concerns. Questions and statements are restricted to 3 minutes. Questions not answered at the meeting will be answered in writing or may appear as an agenda item for the next appropriate meeting.	7.02pm
PR/111/24	<u>To reinstate Standing Orders</u>	7.17pm

- PR/112/24 **To respond to matters raised by the public.** No decisions may be taken on such matters at the meeting unless due notice has been provided. 7.18pm
- PR/113/24 **Declarations of Interest**
 (i) To receive Declarations of Interest in matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members.
 (ii) To consider any dispensation requests received by the Town Clerk. 7.23pm
- PR/114/24 **Exclusion of the Press and Public.** 7.24pm
 To agree any items, if required, to be dealt with after the public, including the press, have been excluded under *Public Bodies (Admissions to Meetings) Act 1960*.
Note the resolution must include a reason for this exclusion.
- PR/115/24 **Managing the Council's money.** 7.25pm
 (i) To note the response to the query raised at the last meeting regarding Subscriptions and Publications 100/4075.
 The entries for this include:
 WALC membership (subs)
 Parish Online annual subs
 Information Commissioner annual fee
 (ii) To review the current budget (Income and Expenditure) and agree any virements should they be required.
 (iii) To consider the current Ear Marked Reserves and reallocate if necessary.
 The following recommendations were agreed at the Budget Working Group:
 Vire £30,000 from General Reserves into EMR 322 Open Spaces
 Vire EMR 335 (Wilton Junction Grant) to EMR 334 (Public Toilet Upgrade)
 Vire EMR 332 (Biodiversity) to EMR 320 (Cemetery)
 Vire £7,158.00 from General Reserves to EMR 324 (Elections)
 This will empty the following EMRs – 335 and 332
 To rename EMR 325 (Neighbourhood Plan) as Consultancy
 (iv) To approve terms of expenditure as detailed in the payment schedule.
 (v) To confirm that Alexandra Boyd has been removed from the Wilton Town Council bank accounts (registered online user).
 (vi) To consider an additional bank signatory for the Lloyds bank accounts, the current signatories are:
 Councillors: Blackman, Crossley, Kinsey and Moore.
 (vii) To accept the recent pay award back dated to 1st April 2024 for all staff employed since April 1st 2024 at Wilton Town Council.
 This pay award was agreed by National Joint Council for Local Government Services.
- PR/116/24 **Draft Budget and Proposed Precept for the financial year 2025-2026.** 7.45pm
 (i) To recommend a Budget of £263,120 for the next financial year.
 (ii) To request a Precept from Wiltshire Council of £247,520 which will be a 0% increase on Band D.



PR/117/24	<p><u>Policy Working Group</u></p> <p>To note that the Policy Working Group will meet on 14th November.</p> <p>(i) To receive the Terms of Reference for the Policy Working Group.</p> <p>(ii) To receive recommendations from the Policy Working Group following the meeting on 14th November 2024.</p>	8.00pm
PR/118/24	<p><u>Planning</u> To note the following applications for tree work.</p> <p>(i) <u>PL/2024/10091. Minster Street.</u> Fell Ash tree suffering from Chalara.</p>	8.15pm
PR/119/24	<p><u>Wilton Town Council website</u></p> <p>To receive a verbal report from the Website Working Group.</p>	8.18pm
PR/120/24	<p><u>Town Clerk's Report</u></p> <p>The Clerk will report any correspondence received since the publication of the Agenda.</p>	8.20pm
PR/121/24	<p><u>Date of next meeting</u></p> <p>To confirm the date of the next meeting on Tuesday 21st January 2025 at 7.00pm in the Council Chamber.</p>	8.22pm
PR/122/24	<p><u>To close the meeting.</u></p>	8.23pm

Wilton Town Council is committed to equality:

In the exercise of their functions, Wilton Town Councillors and staff take full regard of the following:

- Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability)
- Data Protection
- Health & Safety
- Human Rights.

Anyone who may have difficulty with access to these papers or with access to the meeting is asked to contact the Clerk (01722 742093) or clerk@wiltontowncouncil.gov.uk at least 48 hours before the meeting so that help may be provided.