



Wilton Town Council

Policy & Resources Committee

AGENDA

To all members of the Policy and Resources Committee

Clr Blackman Cllr Crossley Cllr Forbes

Clr Harrison Cllr Kinsey



The Council Offices
Kingsbury Square
Wilton SP2 0BA



01722 742093



[Email the clerk](#)



[Wilton TC Website](#)

You are requested to attend a meeting of the **POLICY AND RESOURCES COMMITTEE** to be held in the **COUNCIL CHAMBER, COUNCIL OFFICES, KINGSBURY SQUARE, WILTON** on **TUESDAY 17th SEPTEMBER 2024 at 7.00pm** for the purpose of transacting the following business.

All Cllrs are politely reminded of the Wilton Town Council [Code of Conduct](#)
Wilton Town Council has taken the [Civility and Respect Pledge](#).

Members of the Press and Public are welcome to attend. Please see the [Public Participation at Meetings Policy](#).

It is hoped to stream this meeting via the Zoom video conferencing platform.

Please [click here](#) or use the following access details;

Meeting ID 889 5541 7866

Password 954722

You will be placed in a waiting area so please ensure arrival at least 5 minutes before the start of the meeting. Please read the [Streaming of Council Meetings Policy](#).

Yours faithfully
Mrs C Churchill. Cert HE. CiLCA.

Town Clerk

11th September 2024

PR/091/24	<u>Apologies</u> To receive apologies.	7.00pm
PR/092/24	<u>Minutes</u> To approve the minutes of the meeting held on 16 th July 2024. Link .	7.01pm
PR/093/24	<u>To suspend Standing Orders</u> Community engagement 15 minutes is set aside to allow local people to raise their issues and concerns. Questions and statements are restricted to 3 minutes. Questions not answered at the meeting will be answered in writing or may appear as an agenda item for the next appropriate meeting.	7.02pm
PR/094/24	<u>To reinstate Standing Orders</u>	7.17pm

PR/095/24	<u>To respond to matters raised by the public.</u> No decisions may be taken on such matters at the meeting unless due notice has been provided.	7.18pm
PR/096/24	<u>Declarations of Interest</u> (i) To receive Declarations of Interest in matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members. (ii) To consider any dispensation requests received by the Town Clerk.	7.23pm
PR/097/24	<u>Exclusion of the Press and Public.</u> To agree any items, if required, to be dealt with after the public, including the press, have been excluded under <i>Public Bodies (Admissions to Meetings) Act 1960</i> . <i>Note the resolution must include a reason for this exclusion.</i>	7.24pm
PR/098/24	<u>Managing the Council's money.</u> (i) To review the current budget (Income and Expenditure) and agree any virements should they be required. (ii) Publication of the Pay Schedule in the Minutes of Meeting. (iii) Publication of the Pay Schedule in the Agenda for the Meeting. (iv) To approve terms of expenditure as detailed in the payment schedule. (v) To note the following use of the Clerk's Delegated Power: 4 x electronic timers for Castle Meadow Pavilion	7.25pm
PR/099/24	<u>Terms of Reference for Working Groups reporting to the Policy and Resources Committee</u> (i) To adopt the Terms of Reference for the Budget Working Group - see report (ii) To confirm that Working Groups will meet and agree their Terms of Reference ready to adopt at the next Policy and Resources Committee Meeting on 19 th November 2024.	7.45pm
PR/100/24	<u>Policy Working Group</u> To note that the Policy Working Group will meet before the 1 st November.	7.50pm
PR/101/24	<u>Planning</u> To note the following applications for tree work. (i) <u>PL/2024/07731. Car Park at The Guild, King Street.</u> T1 - Common Ash - Tree in terminal decline - section fell to ground level. Tree within woodland - natural regeneration to replace tree. T2 - Lime species - Branches blocking streetlight - Prune to clear streetlight by 2-3M. Lightly reduce overhanging branches to allow spread of lighting pattern. T3 - Common Ash - tree in terminal decline - Section fell to ground level. Tree within woodland - natural regeneration to replace tree. (ii) <u>PL/2024/07923. Car Park at The Guild, King Street.</u> G1 - Mixed species - dead English Elm - Section fell to ground level. Dead Common Ash - Section fell to ground level. Sycamore - Branches blocking streetlight. Prune to clear streetlight by 2-3M. Low hanging branches over parking bays - crown lift by 3-4M.	7.55pm

T5 - Common Beech - Low hanging branches over car park - Crown lift by 4M.
 G3 - Norway Maple group - Multiple heavily suppressed trees in group. Thin group by removing every other tree. Prune to clear building by 1-2M.
 G4 - Sycamore - Group/adjacent river bank - Section fell all 6x trees to ground level.
 G5 - Lime group - 3x Lime group - Crown lift 2.5 - 3M, Lightly prune any overhanging branches to allow spread of streetlight pattern.
 T6 - Sycamore - Scaffold roots lifting tarmac. Repeated road side maintenance required as tree is set in close proximity to roadside. - Section fell to ground level. Grind stumps to approx.150mm.
 G6 - Mixed species - Dead Common Ash - section fell to ground level. Whitebeam and Horse Chestnut - Low hanging branches over parking bays - crown lift by 3-4M.
 Norway Maple - crown in direct contact with streetlight - prune to clear streetlight by 2-3M.

- (iii) [PL/2024/07936](#). **6 Kings Gate.**
 Yew Tree x 2 - Crown reduce by 20%

PR/102/24	<u>To agree to publish the current balance of S106 funding each month at Full Council</u> S106 funds are provided to WTC on a time limited basis and present opportunity for investment in needed areas. We need to have regular visibility of this to ensure the council does not miss out on improvements for the good of Wilton.	8.05pm
PR/103/24	<u>Wilton Town Council website</u> To receive a verbal report from the Website Working Group.	8.10pm
PR/104/24	<u>Update of Actions from the last Meeting</u> To receive an update of any actions not listed on this Agenda.	8.15pm
PR/105/24	<u>Town Clerk's Report</u> The Clerk will report any correspondence received since the publication of the Agenda.	8.18pm
PR/106/24	<u>Date of next meeting</u> To confirm the date of the next meeting on Tuesday 19 th November 2024 at 7.00pm in the Council Chamber.	8.20pm
PR/107/24	<u>To close the meeting.</u>	8.21pm

Wilton Town Council is committed to equality:

In the exercise of their functions, Wilton Town Councillors and staff take full regard of the following:

- Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability)
- Data Protection
- Health & Safety
- Human Rights.

Anyone who may have difficulty with access to these papers or with access to the meeting is asked to contact the Clerk (01722 742093) or clerk@wiltontowncouncil.gov.uk at least 24 hours before the meeting so that help may be provided.