



Wilton Town Council

Meeting of the Town Council

AGENDA



The Council Offices
Kingsbury Square
Wilton SP2 0BA



01722 742093



[Email the clerk](#)



[Wilton TC Website](#)

To: All Members of Wilton Town Council

Cllr Blackman

Cllr Boyd

Cllr Crossley

Cllr Forbes

Cllr Harrison

Cllr Hilliard

Cllr Kinsey

Cllr Moore

Cllr Page

Cllr Taylor

Cllr Whillock

You are summoned to attend a

MEETING of **WILTON TOWN COUNCIL** to be held in the
COUNCIL CHAMBER, COUNCIL OFFICES, KINGSBURY SQUARE, WILTON

on:

TUESDAY 6th AUGUST 2024 at 7.00pm

for the purpose of transacting the following business.

This meeting is open to the Public and Press. It is hoped to stream the meeting via ZOOM.

Please see the [Public Participation at Meetings Policy](#)

Wilton Town Council has signed the [Civility and Respect Pledge](#).

[Who has taken the Pledge](#)

Councillors are reminded of the Wilton Town Council [Code of Conduct](#)

It is planned to stream this meeting via the Zoom video conferencing platform.

Please [click here](#) or use the following access details;

Meeting ID 843 7154 0362

Password 112377

You will be placed in a waiting area so please ensure arrival at least 5 Minutes before the start of the meeting.

Yours faithfully

Clare Churchill

Town Clerk

31st July 2024

	<u>The Mayor of Wilton, Councillor Alan Crossley, will open the meeting.</u>	7.00pm
143/24	<u>Apologies</u> To receive apologies for absence and to approve the reason given. (LGA 1972 Sch 12 s85(1)). Please note that without a reason the apology can only be noted.	7.01pm
144/24	<u>Minutes</u> (i) To approve the amended Minutes of the meeting held on 4th June 2024 . (LGA 1972 sch 12 para 41). (ii) To approve the Minutes of the meeting held on 2 nd July 2024. (LGA 1972 sch 12 para 41).	7.02pm
145/24	<u>To suspend Standing Orders</u>	7.04pm
	<u>Report from Wiltshire Police - Wilton Neighbourhood Policing.</u> To receive a written or verbal report from Wiltshire Police.	7.05pm
	<u>Community Engagement</u> 15 minutes is set aside to allow local people to raise their issues and concerns. Questions and statements are restricted to 3 minutes. Questions not answered at the meeting will be answered in writing or may appear as an Agenda item for the next appropriate committee meeting.	7.10pm
	<u>Report from the Unitary Councillor for Wilton.</u> Councillor Pauline Church to give a brief report followed by questions to Councillor Church.	7.25pm
146/24	<u>To reinstate Standing Orders</u>	7.30pm
147/24	<u>Community Engagement</u> To respond to matters raised by the public. No decisions may be taken on such matters at the meeting unless due notice has been provided. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration. N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).	7.31pm
148/24	<u>Declarations of Interest</u> (a) To receive Declarations of Interest in matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of Officers and the Localism Act 2011(s33 b-e) in respect of Members. (b) To consider any Dispensation Requests received by the Town Clerk.	7.36pm
149/24	<u>Exclusion of the Press and Public.</u> To agree any items, if required, to be dealt with after the public, including the press, have been excluded under <i>Public Bodies (Admissions to Meetings) Act 1960</i> .	7.38pm
150/24	<u>Mayor's report</u> To receive a brief report of events and engagements attended by the Mayor of Wilton.	7.39pm
151/24	<u>To receive the Minutes and agree the Recommendations of the Policy and Resources Committee Meeting held on 16th July 2024;</u> To recommend the following items.	7.43pm

- (a) (PR/080/24ii) To request four audits / assessments (Fire Risk, Legionella, Accessibility and Health & Safety) at the Council Offices, Cemetery, Castle Meadow Pavilion and Public Toilets at a cost of £585 per property.
- (b) (PR/080/24iv) To publish a GDPR compliant version of the payment schedule.
- (c) (PR/080/24v) To accept Quote 1 for the purchase of three new gates for the Minster St play area at a cost of £6159.00
It has been confirmed the height will be the same as the fence, 1200mm and that the level issues will be resolved with the new gates.
- (d) (PR/082/24) To add Councillor Harrison to the Policy Working Group.
- (e) (PR/083/24) To adopt the Draft Procedure for Civic Events.

- 152/24 **Managing the Council's Money** 7.51pm
- (i) To note the bank reconciliation dated 30th June 2024.
Please note this was considered by the Policy and Resources Committee (PR/080/24i) and no questions were raised.
 - (ii) To note the income and expenditure dated 30th June 2024.
 - (iii) To confirm payments as per payment schedule.
- 153/24 **Planning** 8.00pm
- To respond to the following Application for tree work.
[PL/2024/06560](#). 1 Albany Terrace.
To fell 1 x Mock Cherry and 1 x Ash tree
- 154/24 **To receive verbal reports from the Town Council's representative to;** 8.05pm
- (i) Wiltshire Association of Local Councils
 - (ii) South West Wiltshire Area Board
 - (iii) SWW Local Highways & Footway Improvement Groups (LHFIG)
 - (iv) South Wiltshire Operational Flood Working Group
 - (v) Wilton Church of England Primary School
 - (vi) Trustees of the Michael Herbert Hall
 - (vii) Wilton United Charities
- 155/24 **Town Clerk's Report** – circulated to Cllrs 8.10pm
- 156/24 **Date of next meeting** 8.15pm
- (i) To confirm the date of the next meeting of Wilton Town Council which will be held on Tuesday 3rd September at 7pm in the Council Chamber.
- 157/24 **To close the meeting.** 8.16pm

Wilton Town Council is committed to equality:

In the exercise of their functions, Wilton Town Councillors and staff take full regard of the following:

- Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability)
- Data Protection
- Health & Safety
- Human Rights.

Anyone who may have difficulty with access to these papers or with access to the meeting is asked to contact the Clerk (01722 742093) or clerk@wiltontowncouncil.gov.uk at least 24 hours before the meeting so that help may be provided.