



Wilton Town Council

Policy & Resources Committee

AGENDA

To all members of the Policy and Resources Committee

Clr Blackman Cllr Crossley Cllr Forbes

Clr Kinsey Cllr Moore Cllr Taylor

 The Council Offices
Kingsbury Square
Wilton SP2 0BA

 01722 742093

 [Email the clerk](#)

 [Wilton TC Website](#)

You are requested to attend a meeting of the **POLICY AND RESOURCES COMMITTEE** to be held in the **COUNCIL CHAMBER, COUNCIL OFFICES, KINGSBURY SQUARE, WILTON** on **TUESDAY 23rd JANUARY 2024 at 7.00pm** for the purpose of transacting the following business.

All Cllrs are politely reminded of the Wilton Town Council [Code of Conduct](#)
Wilton Town Council has taken the [Civility and Respect Pledge](#).

Masks may be required to be worn, please ensure you have one with you.

Members of the Press and Public are welcome to attend. Please see the [Public Participation at Meetings Policy](#).

It is hoped to stream this meeting via the Zoom video conferencing platform.

Please [click here](#).

or use the following access details;

Meeting ID 848 8982 7075

Password 064416

You will be placed in a waiting area so please ensure arrival at least 5 minutes before the start of the meeting. Please read the [Streaming of Council Meetings Policy](#).

Yours faithfully
Mrs C Churchill. Cert HE. CiLCA.

Town Clerk

17th January 2024

PR/001/24	<u>Apologies</u> To receive any apologies and to note the reasons provided.	7.00pm
PR/002/24	<u>Minutes</u> To approve the minutes of the meeting held on .	7.01pm
PR/003/24	<u>To suspend Standing Orders</u>	7.02pm

Community engagement

15 minutes is set aside to allow local people to raise their issues and concerns. Questions and statements are restricted to 3 minutes. Questions not answered at the meeting will be answered in writing or may appear as an agenda item for the next appropriate committee

	meeting.	
PR/004/24	<u>To reinstate Standing Orders</u>	7.17pm
PR/005/24	<u>To respond to matters raised by the public.</u> No decisions may be taken on such matters at the meeting unless due notice has been provided.	7.18pm
PR/006/24	<u>Declarations of Interest</u> (i) To receive Declarations of Interest in matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members. (ii) To consider any dispensation requests received by the Town Clerk.	7.21pm
PR/007/24	<u>Exclusion of the Press and Public.</u> To agree any items, if required, to be dealt with after the public, including the press, have been excluded under <i>Public Bodies (Admissions to Meetings) Act 1960</i> . <i>Note the resolution must include a reason for this exclusion.</i>	7.22pm
PR/008/24	<u>Policy Review</u> To receive an update from the Policy Working Group on the following Policies: (i) Financial Regulations (ii) Risk Management Policy (iii) Statement of Internal Control (iv) Procurement Policy (v) Data Protection Policy (vi) CCTV Policy (vii) Volunteer Policy (viii) Flag Flying Policy (ix) Mayor Making Procedure (x) Streaming of Meetings Policy (xi) Co-option Policy (xii) Flexible Working Policy (xiii) Publication Scheme (xiv) Use of the Wilton Town Council Trailer for Flood Equipment	7.23pm
PR/009/24	<u>Planning</u> To note the following Application for Tree Work. (i) <u>PL/2023/11215. 16 Shaftesbury Road.</u> 1 - Walnut tree - (subject to TPO S/55) - reduce by 30% 2 - Yew tree (no tree constraints) - reduce by 30%	7.50pm
PR/010/24	<u>To respond to the consultation on a 20mph speed limit zone on the following roads.</u> Bailey Lane – the complete length Buckeridge Road – the complete length Collins Close – the complete length Dimmer Drive – the complete length Frampton Court – the complete length Hart Close - the complete length Golding Grove – the complete length Jones Close– the complete length Loder Lane – the complete length Oakley Road - the complete length	7.52pm

Please note this application is independent to the Speed Limit Assessment requested by Wilton Town Council in the centre of Wilton.

PR/010/24	<u>Managing the Council's money.</u> (i) To approve terms of expenditure as detailed in the payment schedule. (ii) To approve the purchase of MS Office for Cllr Blackman for Council Business. (iii) To review the current budget (Income and Expenditure) and agree any virements should they be required. (iv) To review the current Public Works Loan for the Pavilion inc term and outstanding amount.	7.55pm
PR/011/24	<u>Neighbourhood Plan</u> To consider the future of developing a Neighbourhood Plan for Wilton.	8.10pm
PR/012/24	<u>The Annual Town Meeting</u> To confirm the date as Monday 11 th March and arrangements for this meeting.	8.15pm
PR/013/24	<u>Wilton Town Council website</u> To receive a verbal report from the Website Working Group	8.20pm
PR/014/24	<u>Update of Actions from the last Meeting</u> To receive an update of any actions not listed on this Agenda.	8.23pm
PR/015/24	<u>Correspondence received</u> The Clerk will report any correspondence received since the publication of the Agenda.	8.25pm
PR/016/24	<u>Date of next meeting</u> To confirm the date of the next meeting on Tuesday 19 th March 2024 at 7.00pm in the Council Chamber.	8.28pm
PR/017/24	<u>To close the meeting.</u>	8.29pm

Wilton Town Council is committed to equality:

In the exercise of their functions, Wilton Town Councillors and staff take full regard of the following:

- Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability)
- Data Protection
- Health & Safety
- Human Rights.

Anyone who may have difficulty with access to these papers or with access to the meeting is asked to contact the Clerk (01722 742093) or clerk@wiltontowncouncil.gov.uk at least 24 hours before the meeting so that help may be provided.