[redacted]

Brie Logan
Wilton Town Council
Kingsbury Square
Wilton SP2 OBA
clerk@wiltontowncouncil.gov.uk

Estimate: 27th Oct 2025
Ref: SG/SB

Dear Brie,

Re: Estimate Wilton Cemetery Paths

We thank you for your valued enquiry, and have pleasure in submitting our estimate for the proposed works as follows:

- To excavate approx. 50mm deep all existing paths (approx. length 390m). Assume paths are consolidated hardcore.
- Supply and fit 100mm treated timber edging boards both sides of the paths
- Supply and lay 12mm-dust rolled Cotswold gravel
- All spoil to be removed from site
- Price includes welfare facilities

For the sum of £29,724.OO plus VAT @ 20%.

We trust this will meet with your approval, and should you have any queries, please do not hesitate to contact us.

Assuring you of our best attention at all times.

Yours sincerely

[redacted]

E&OE
VAT to be charged at applicable rate when work carried out
Terms & Conditions over

[redacted]

Wilton Cemetery

Item	Description	Nr	Unit	Total values excl VAT
	All memorials over 600mm high were stress tested for movement / damage. There are 5 nr memorials that have movement but are safe but need monitoring. There are a further 27 memorials that are potentially dangerous and should be either dismantled or repaired.			
	Option 1 -- dismantle memorials with gantry / lay flat on grave	27.00	nr	£1,927.84
	Option 2 -- Repair as follows .			
	Lift crosses with gantry clean mortar bed , drill and fit stainless threaded bar and reseat base stone. C1-2,3,6,7,8,9,10,11,12,13,16,18,19,20,21,23,24,25,26	19.00	nr	£4,860.35
	C1-1----level base , concrete and re-erect cross	8.00	nr	£2,611.82
	C1--7,8, 14,15, 17, 18,27 dismantle, excavate and fit new level base , dowel memorial to base .			
	We have allowed for the free provision of the following : *normal working hours*			

[redacted]

Wilton Cemetery

Item	Description	Nr	Unit	Total values excl VAT
	All memorials over 600mm high were stress tested for movement / damage. There are 5 nr memorials that have movement but are safe but need monitoring. There are a further 27 memorials that are potentially dangerous and should be either dismantled or repaired.			
	Option 1 -- dismantle memorials with gantry / lay flat on grave	27.00	nr	£1,927.84
	Option 2 -- Repair as follows .			
	Lift crosses with gantry clean mortar bed , drill and fit stainless threaded bar and reseat base stone. C1-2,3,6,7,8,9,10,11,12,13,16,18,19,20,21,23,24,25,26	19.00	nr	£4,860.35
	C1-1----level base , concrete and re-erect cross	8.00	nr	£2,611.82
	C1--7,8, 14,15, 17, 18,27 dismantle, excavate and fit new level base , dowel memorial to base .			
	We have allowed for the free provision of the following : *normal working hours*			

[redacted]

R
SPA
Member

[redacted]

03/06/2025 [redacted]

Re: Wilton Cemetery Memorial Health and Safety Inspections

Dear Pauline
Thank you for giving us the opportunity to provide our quotation to carry out health and safety inspections of memorials in Wilton Cemetery. We are now writing to confirm our quotation details, reading as follows.

To: Two of our operatives journeying to Wilton Cemetery.
Inspection of all memorials to be carried out over five days and providing a report for all memorials Requiring further action.

For your reference, we attach herewith our Cemetery Memorial Inspection form which outlines the level of inspection that is required for each monument. We shall also provide photographs of those memorials requiring attention together with our costs to carry out any necessary repair work.

Our repair work shall be covered by our 10- year warranty for structure and re-levelling. This complete memorial work and service for the sum of £4, 704 plus VAT.

For your information, our time schedule at present is between 4-6 weeks to complete this task. We now await your further instructions.

Always assuring you of our courteous attention at all times. [redacted]

[redacted]

[redacted]

[redacted]

Andrew Donald
Woolley & Wallis LLP
51-61 Castle Street
Salisbury
SP1 3SU

Date: 27/10/2025
Quote No: 20898_Q1
Sales No: S03-617

Please reply to Salisbury Office

Dear Andrew,

Re: Quotation for Topographic and Measured Building Survey at:
Public Toilets, Greyhound Lane, Wilton, Salisbury SP2 0HT

Thank you for asking us to provide a quotation for the above survey which we have pleasure in confirming as follows. This is based on the work requested in your email and described below.

Survey Description

The Topographic Survey areas are to be as identified on the plan attached (blue & purple area). The survey will be to OS grid and datum with all our usual survey detail, including the neighbouring ridge and eaves heights (blue circles) where visible from within the survey area.

The Measured Building Survey will be a laser scan of the building outlined red and is to comprise:
- Standard Floor Plans
- Full External Elevations (where access allows)
- 2No. Sections

Surveying the purple area and the eastern (rear) elevation will be subject to the neighbour's permission and access. No utility survey has been included.

Quotation	excl VAT	VAT	incl VAT
Topographic and Measured Building Survey	£1,250.00	£250.00	£1,500.00

To proceed with this work, please complete and return the Acceptance Form on page 2 of this quotation.

Many thanks for the opportunity to quote. Should you have any queries please do not hesitate to contact us.

Yours sincerely,

Steve Lyndhurst
For and on behalf of Land Development Services Ltd

LDS
Land & Building Surveyors

Specialising in land, topographic & measured building surveys

QUOTATION ACCEPTANCE FORM

Please sign and return completed form to LDS by email to enquiries@lds-survey.co.uk or post to our Salisbury office

Work cannot commence until this form is returned

Andrew Donald
Woolley & Wallis LLP
51-61 Castle Street
Salisbury
SP1 3SU

Date: 27/10/2025
Quote No: 20898_Q1
Sales No: S03-617

Please reply to Salisbury Office

Re: Public Toilets, Greyhound Lane, Wilton, Salisbury SP2 0HT

Description	excl VAT	VAT	incl VAT
Topographic and Measured Building Survey	£1,250.00	£250.00	£1,500.00

INVOICING DETAILS: **(CLICK TO TYPE)** Please confirm details of company/individual to be invoiced upon completion

Name: _____

Address: _____

_____

Purchase Order/Ref # (if applicable): _____

CONFIRMATION: As the individual/company responsible for payment of the invoice, I/we accept the terms and conditions of this contract (as set out on the following page, together with access and Health & Safety advice) and confirm instruction to proceed with the work in accordance with the above quotation.

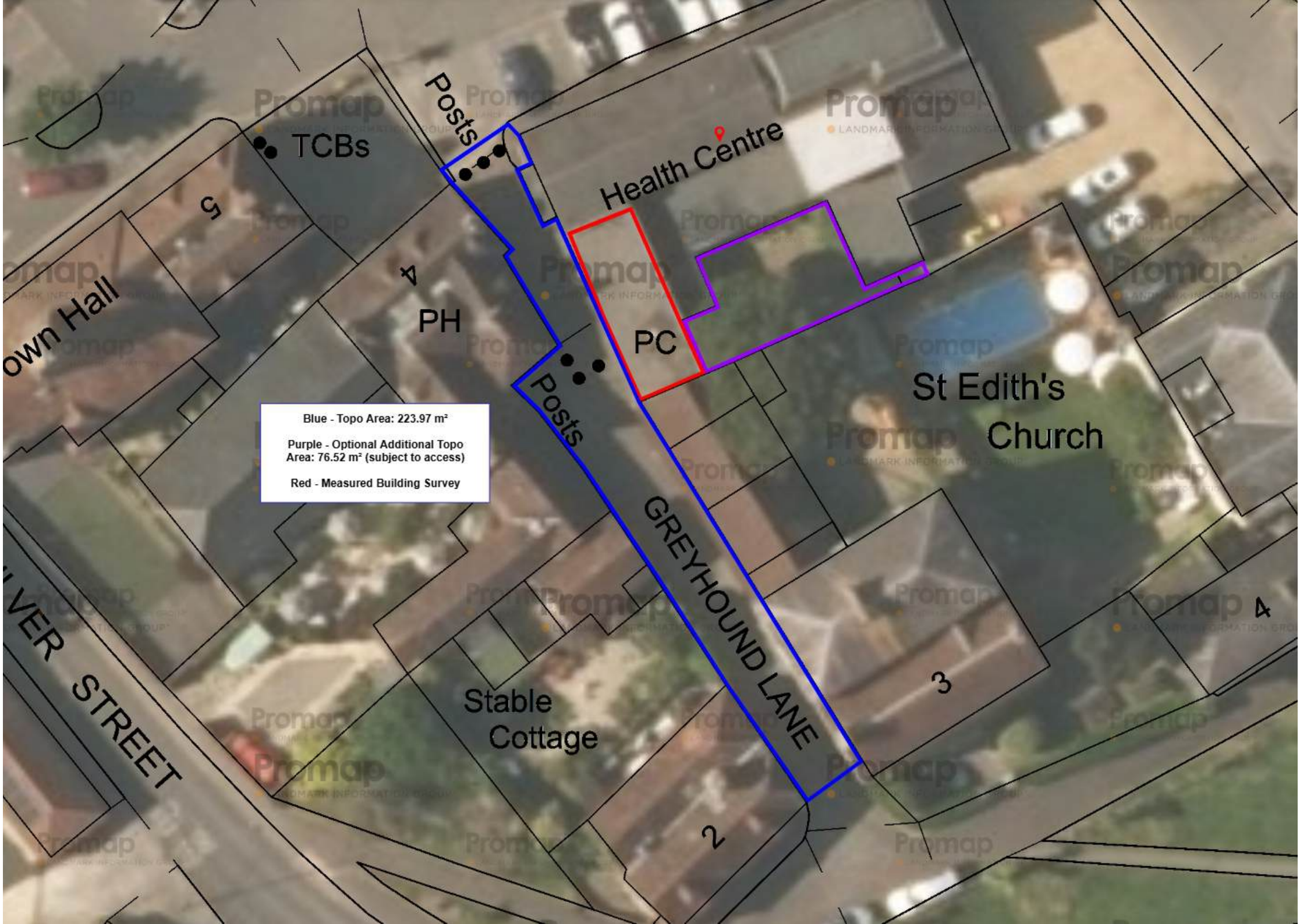
NB: If you are acting in the capacity of an agent, it is important that the party responsible for payment of our invoice should sign the Acceptance Form. Agents are kindly requested not to sign on behalf of their clients.

Signed: Print: _____ Date: _____

Mobile: _____ Tel: _____

Email: _____

NB: These details will be used for arranging access to site, delivering completed survey data and for invoicing. LDS do not sell or use this information for any marketing purposes.


Posts
TCBs
Health Centre
5
4
PH
PC
own Hall
Posts
St Edith's
Church
Blue - Topo Area: 223.97 m²
Purple - Optional Additional Topo Area: 76.52 m² (subject to access)
Red - Measured Building Survey
GREYHOUND LANE
VER STREET
Stable
Cottage
3
4
2


Blue - Topo Area: 223.97 m²
Purple - Optional Additional Topo Area: 76.52 m² (subject to access)
Red - Measured Building Survey
TCBs
Posts
Health Centre
PC
PH
Posts
St Edith's Church
GREYHOUND LANE
Stable Cottage
VER STREET
own Hall
5
4
3
2
4
Promap

ACCESS, HEALTH & SAFETY AND CONTRACT TERMS

Access:

Working hours of 9am-5pm are assumed, and with ready access arranged to all areas on our behalf.

Hazards:

Please advise us of any hazards on site so that these can be addressed.
Please see our Client Rules & Restrictions document for details.
This quotation does not include for any tasks that cannot be performed safely by our surveyors.

RAMS:

Unless agreed otherwise, our quotation does **not include** for the preparation of Risk Assessments/Method Statements (RAMS) or for completing pre-engagement forms etc. or for attending lengthy Site Inductions. If you require this, please let us know.

Terms & Conditions of Contract:

Please note our Terms & Conditions
Payment terms are 14 days from date of invoice.

Survey Features Checklists:

Our features checklist for Measured Building Surveys can be viewed here
Our features checklist for Topographic Surveys can be viewed here here

Asbestos Management Survey

Public Toilets

Greyhound Lane

Wilton

SP20BD

Date: 11th June 2025 Expiry Date: 11th June 2026 Prepared by K Howell Reviewed by C Jelfs

Breeze Environmental Sevices.
Telephone 01722 548500
Website: iwww.breezeenvironmentalservices.co.uk
Email: info@breezeenvironmentalservices.co.uk

SECTION **CONTENTS**

Caveat

Every effort has been made to identify all asbestos materials so far as was reasonably practical to do so within the scope of the survey and the attached report. Methods used to carry out the survey were agreed with the client prior to any works being commenced.

Survey techniques used involved trained and experienced surveyors using the combined approach with regard to visual examination and necessary bulk sampling. It is always possible after a survey that asbestos based materials of one sort or another may remain in the property or area covered by that survey, this could be due to various reasons:

- Asbestos materials existing within areas not specifically covered by this report are therefore outside the scope of the survey
- Materials may be hidden or obscured by other items or cover finishes i.e paint, over boarding, disguising etc. where this is the case then its detection will be impaired.
- Asbestos may well be hidden as part of the structure to a building and not visible until the structure is dismantled at a later date.
- Debris from previous asbestos removal projects may well be present in some areas; general asbestos debris does not form part of this survey, however, all good intentions are made for its discovery.
- Where an area has been previously stripped of asbestos i.e plant rooms, ducts etc. and new coverings added, it must be pointed out that asbestos removal techniques have improved steadily over the years since its introduction. Most notably would be the Control of Asbestos at Work Regulations (1987) laying down certain enforceable guidelines. Asbestos removal prior to this regulation would not be of today's standard and therefore debris may be present below new coverings.
- This survey will detail all areas accessed and all samples taken, where an area is not covered by this survey it will be due to No Access for one reason or another i.e working operatives, sensitive location or just simply no access. It may have been necessary for the limits of the surveyor's authority to be confirmed prior to the survey.
- Access for the survey may be restricted for many reasons beyond our control such as height, inconvenience to others, immovable obstacles or confined space. Where electrical equipment is present and presumed in the way of the survey, no access will be attempted until proof of its safe state is given. Our operatives have a duty of care under the Health and Safety at work act (1974) for both themselves and others.
- In the building where asbestos has been located and it is clear that not all areas have been investigated, any material that is found to be suspicious and not detailed as part of the survey should be treated with caution and sampled accordingly.
- Certain materials contain asbestos to varying degrees and some may be less densely contaminated at certain locations (Artex for example). Where this is the case the sample taken may not be representative of the whole product throughout.
- Where a survey is carried out under the guidance of the owner of the property, or his representative, then the survey will be as per his instructions and guidance at that time.
- Breeze Environmental Consultants Ltd cannot accept any liability for loss, injury, damage or penalty issues due to errors or omissions within this report.
- Breeze Environmental Consultants Ltd cannot be held responsible for any damage caused as part of this survey carried out on your behalf. Due to the nature and necessity of sampling for asbestos some damage is unavoidable and will be limited to just that necessary for the taking of the sample.

Prepared by: **Chris Jelfs – Manager**

Signed:

Date: **01/01/2026**

1.0 EXECUTIVE SUMMARY

1.1 **Survey objectives;** The survey has been commissioned to identify, as far as is reasonably practicable, the presence and extent of Asbestos Containing Materials (ACMs) and to assess their condition to the property known as: Public toilets, Greyhound Lane Wilton, SP20BA. Our instructions were given by our client:. This survey has been undertaken in line with HSE Guidance document HSG 264; Asbestos: The Survey Guide.

1.2 **Brief guide to using this report;** the report is intended to provide sufficient information to enable the management of presumed identified asbestos materials at the site. Any specific restrictions to access encountered during the survey are presented in section with general survey limitations detailed in appendix. Both sections should be carefully reviewed to identify the areas that were not access during the survey. All areas outside the scope of the survey, or where direct inspection could not be made should be presumed to contain asbestos until proven otherwise.

1.3 **General survey findings ACMs have been identified or presumed at the site:**

Area	Asbestos Description and Location

1.4 **Description**; This building has been surveyed as per our client's instructions. Those areas are listed in the report and identified on the drawings.

1.5 **Details of all non-accessed areas**; are located below and in the building register of this report. Exceptions were agreed in this particular instance to under fitted floor coverings and sealed voids. Limitations included areas difficult (unsafe to reach) using standard surveying equipment.

Area	Asbestos Description and Location

1.6 The purpose of the survey is to provide an up to date asbestos register including detailed marked plans indicating the location and type of **A**sbestos **C**ontaining **M**aterials (**ACM**'s). Risk assessment to the likely potential of fibre release and recommendations.

1.7 Whilst every effort was made to locate all asbestos occurrences, without extensive demolition work consistent to a Refurbishment/Demolition survey, Breeze Environmental Consultants Ltd. cannot be held liable for any omissions to this report.

2.0 SURVEY TYPE AND METHOD

Client	
Job Reference	**Breeze 1165**
Building Description	
Building Date	**Unknown**
Address	**Public Toilets, Greyhound Lane, Wilton, SP20BD**

Survey Overview	
Survey Type	**Management**
Survey Purpose	**To Identify Asbestos as far as reasonably practicable**
Date/Time	**11/06/2025**
Surveyor	**Richard Hitchcock**

2.1 A Management survey was carried out. This survey was conducted within guidelines laid out in the HSE Asbestos: The Survey Guide document HSG 264.

2.2 Samples from each suspected material highlighted were collected to confirm or refute the surveyor's judgement. If the materials sampled were found to contain asbestos, other similar homogenous materials used in the same way in the relevant building were presumed to contain asbestos. Other less homogenous materials and non-asbestos materials would need to be sampled more frequently to confirm whether asbestos was present.

2.3 Possible Asbestos containing materials or areas of the buildings that are inaccessible will be presumed to contain asbestos until access is acquired and confirmation achieved. Otherwise assumption of the presence of asbestos materials will be maintained unless a Refurbishment/Demolition survey takes place.

2.4 The Management Survey is based on a visual inspection of materials on site. The purpose of this survey is to locate, as far as reasonably practical, any asbestos containing materials in the building and assess them for risk.

2.5 The survey was undertaken during normal working hours. The areas under inspection were occupied during the survey.

2.6 Details and the extent of the premises were obtained whilst on site.

2.7 The report is based on visual identification of suspected materials. These are then confirmed by bulk sampling and analysis.

2.8 The extent and nature of asbestos materials is determined by visible evidence on site and includes an evaluation of its deterioration and homogeneity.

2.9 Investigation were undertaken to cause the minimum possible nuisance and health risk.

2.10 Access Limitations:

Boxing's	Access to Boxing's is restricted. These areas may conceal some form of asbestos. Full access will require extensive demolition.

Flooring	Carpets and other floor types were not removed. Access will require extensive removal of all floor coverings.
Furniture, Fixtures and Fittings	No furniture, fixtures or fittings were removed during the surveys. Access to areas obstructed by these items was restricted.
Electrical Switchgear	No internal access was made to electrical plant. Assumptions as to typical asbestos in electrical plant will be made within the report.
Plant machinery	No internal access was made to plant machinery. Assumptions as to typical asbestos in plant machinery will be made within the report.
Fire Doors	Some fire doors have been known to contain internal asbestos insulation boards (sandwiched), this is impossible to sample without considerable damage to the fire door.
Coverings	No existing insulation materials fixed casing or coverings were removed. Full access will require complete removal of these items.
Restricted Areas	Access to ceiling voids, risers, ducts etc. was made through existing access hatches. Full access to these areas will require extensive demolition.

2.11 Each room or designated area is inspected individually noting any building materials, which may contain asbestos. All heating, ventilation, services, riser, voids etc, will be accessed where possible and safe to do so. Occupied areas during surveys impose restrictions on sampling and investigation.

2.12 All reasonable efforts are made to access and find any concealed asbestos, e.g. in ceiling voids and inside convector heaters. However, because of the way that asbestos is used in composite structures and inaccessible places it cannot be guaranteed that all asbestos materials have been located during the surveys.

2.13 We would not expect to locate asbestos, if to do so would necessitate causing significant damage to the fabric of the building or plant. For instance, we would not drill through a fire door to see if it contained an asbestos panel. Such hidden materials would not present a hazard during normal working occupation but may conceivably do so during building or maintenance work. All areas where asbestos is suspected will be noted and special access requirement may be requested.

2.14 Where materials are suspected to contain asbestos fibres, but not sampled due to restrictions, they will be reported as 'suspected'. These materials should be treated as asbestos materials until otherwise identified.

3.0 RESULTS & ANALYSIS REPORT INDEX

The Management Report found in section 4.0 is an easy to follow guide to the asbestos within the building or buildings. This section details the ACM's only and is useful when managing the ACM's on site as it quickly locates the different types of asbestos, their condition and a brief recommendation. Below is an explanation of the different sections found within the Management report:

Section 1 - **Floor**

Section 1 (floor) describes the floor where the ACM is located, ranging from Basement (**B**) Ground floor (**G**) 1st floor (**1**) to Roof (**R**) etc.

Section 2 – Area №

Section 2 (Area №.) is the unique number allocated to that area. If a building is already split up into area numbers, then the surveyor will use this numbering system as the client will be familiar with it. However, if a numbering system is not in place, a unique number will be allocated to each area for identification. This numbering system will also appear on any plans provided to aid cross referencing.

Section 3 – Area Description

Section 3 (area description) is the name given to each area. For example; boiler room, office or kitchen. If an area does not have a description the surveyor will describe it as best they can, sometimes using the areas around it. For example; room next to kitchen area etc.

Section 4 – Material Description and Location

Section 4 (Material description and Location) describes the type of asbestos product and its approximate location within the area. For example; cement flue pipe in ceiling void etc. some products however, do not require locating as it is obvious of their location. ie; floor tiles or toilet cistern etc.

Section 5 – Asbestos Type

Section 5 (Asbestos Type) describes which type of asbestos fibre has been found within the product. The three most common types of asbestos are; Amosite (brown) asbestos, Chrysotile (white) asbestos and Crocidolite (blue) asbestos.

Section 6 – Asbestos Quantity

Section 6 (Asbestos Quantity) is the amount of asbestos fibre found within the sample. The more fibre found, the higher the risk of fibre release when disturbed. For example; asbestos containing floor tiles or toilet cisterns contain a trace amount of asbestos (<5%) so are less likely to release fibre without serious damage being caused to the product. However, materials such as Asbestos Insulation board (AIB) or pipe insulation may have significant (<30%) or even substantial (>30%) amounts of asbestos fibre. This combined with the type, condition, material description and other factors make up the overall risk score / assessment of the ACM.

Section 7 – Debris Present

Section 7 (Debris Present) simply informs the reader if there was any debris present when the sample was taken. If there was it is highly recommended that the debris be removed as soon as possible and the damaged asbestos is repaired. If asbestos debris is found on site during a survey, depending on the severity of the situation, location etc the surveyor will usually inform the client of its location so that it can be cleaned up immediately. Quite often the debris has been removed prior to the release of the report.

Section 8 – Sample number / visual identification

Section 8 (Sample number / visual identification) is the unique number allocated to the sample. If an asbestos type has been sampled before during the survey in the same building, it is not uncommon for the surveyor to visually identify or reference an ACM to a previous occurrence. For example; if a suspected AIB panel is sampled in area 2 then a similar looking panel is found again in area 6, this panel may be visually identified / referenced to the previous sample to reduce sampling and limit exposure. This practice is only carried out by surveyors with the sufficient experience and training and if there is any doubt a further sample is taken.

Section 9 – Condition

Section 9 (Condition) is the condition of the ACM at time of the survey. An ACM found to be undamaged, painted or generally un touched will be given a rating of good condition, however, an ACM that has scratches, broken edges etc will rate fair and an ACM that is damaged, with visible debris will rate poor.

Section 10 – Encapsulated

Section 10 (Encapsulated) describes the ACM's condition of encapsulation. Encapsulated refers to the fibre condition and if it's encapsulated within the material. Floor tiles, toilet cisterns etc will rate as encapsulated because the asbestos fibre is bonded with the materials matrix, however, cement products, pipe insulation, board etc requires encapsulation with a suitable sealant such as ET10, gauze wrapping etc. If a product has not been encapsulated there is a greater risk of fibre release if disturbed.

Section 11 – Recommendation

Section 11 (recommendation) is the minimum recommended course of action to be taken:

Mark and Manage is recommended if the ACM is in a safe condition. The product should be marked with asbestos warning labels in accordance with the Health and Safety (safety signs and signals) regulations 1996 and managed in accordance with the Control of Asbestos at Work Regulations 2006 – Section 4.

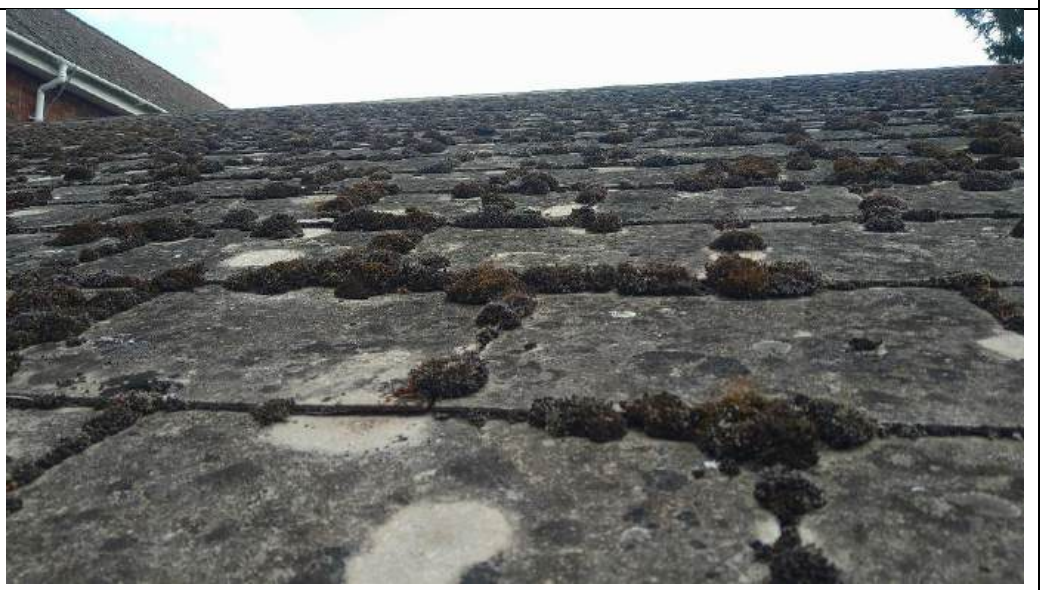
Encapsulate is recommended if the ACM is in a fair or good condition but the asbestos fibres are not bonded within its matrix and could easily be disturbed.

Removal is recommended if the ACM is in a poor condition with visible debris and the risk cannot be reduced sufficiently by encapsulation, or is likely to be disturbed if not removed. ie; prior to major refurbishment or demolition. **Debris is always recommended for removal.**

All ACM's, regardless of their condition, should be removed in accordance with current legislation prior to any refurbishment or demolition works likely to disturb them.

4.0 RESULTS & ANALSIS REPORT – ALL ASBESTOS CONTAINING MATERIALS (INCLUDES PRESUMED MATERIALS).

The following tables details the asbestos materials found on site, its general condition and recommendation. An explanation of each category can be found in the detailed report index page in section 3.0.

Client			
Survey Address	Public toilets, Greyhound Lane, Wilton, SP20BD		
Location/Item	E01 Externals/Asbestos cement Roof Tiles		
Reference Number	Ref 2		
Sample Number	002		
Photo Details			
Risk Matrix			
Asbestos Type	**1**	**Product Use**	**1**
Condition	**1**	**Surface Treatment**	**1**
Material Risk		**Action**	**Mark & Manage**
Priority Assessment			
Accessibility			
Amount/Extent	**60M2**		
Surveyors Notes	**To Roof**		

5.0 RECOMMENDATIONS

Recommendations:

Carry out an annual asbestos survey on the items identified in the survey report.

Carry out an Asbestos Refurbishment & Demolition work on any part of the building before work commences.

Advise trades when entering the building that asbestos is present.

6.0 Asbestos work not requiring a License.

Work with Asbestos Cement, asbestos containing floor tiles, Eternit toilet cisterns and textured coatings (as of October 2006) does not fall under the provision of Asbestos (Licensing) Regulation 1983, but is covered by the requirements of the Health and Safety at Work Act 1974, the Control of Asbestos at Work Regulation 2006 and the Special Waste Regulations 1996. An assessment of the proposed work should be undertaken to determine the level of risk presented and the precautions to take for preventing and controlling exposure whether for maintenance and repair or removal.

Attention should be paid to the following general principles;

- Where work on these products cannot be avoided, keep the materials wet during work and avoid breakage.
- Avoid the use of pneumatic or abrasive power tools. Where their use is unavoidable they should be used on their lowest setting with additional LEV such as cowls fitted to drill bits and shadow vacuuming with an H type unit (BS 5415).
- Carry out higher risk jobs (cutting, drilling) in a single location, where practicable, to make supervision and control more straight forward.
- Use cleaning methods, which minimise dust disturbance/creation. Avoid methods such as sweeping which will make the dust airborne.
- Ensure persons working with the materials are suitably trained and informed in the correct working practises, control methods and risks.
- Area segregation - physical barriers where disturbance is likely to be significant. I.e.; The use of an enclosure and polythene to restrict the spread of asbestos dust.
- Warning notices preventing access to unauthorised persons. Denoted 'respirator zones' where the control limit is likely to be exceeded and denoted 'asbestos area' where the action level is likely to be exceeded.
- Avoid attachment or routing through it.
- Wear suitable RPE/PPE.
- Keep the work area clean during work and thoroughly clean on completion.
- Dispose of waste and debris safely at the appropriate waste disposal sites.
- Item remaining in situ should be clearly identified by suitable warning signs and routinely inspected for damage

7.0 Asbestos work requiring a licence

(Asbestos insulation, asbestos coating (not including textured coating), asbestos insulation board (AIB)

Where the risk of interference is unlikely the materials can be maintained on site. They should be maintained in a safe condition and should be clearly identified by suitable warning signs and routinely inspected for damage. They must not be drilled or abraded in any way. Asbestos materials should be removed prior to refurbishment, where damage is likely to be sustained, where they are vulnerable to damage during the occupant's activities and where deterioration is likely.

A contractor licensed by the Health & Safety Executive must carry out any work on asbestos bearing materials as listed above. The current notification period to the Health and Safety Executive is 14 days, and must be carried out in accordance with current legislation.

Prior to the start of work an assessment of risk and plan of work should be made in writing and submitted to the HSE. This should include, as a minimum standard.

- A description of the work – type and duration.
- Type, quantity and location of asbestos.
- Steps taken to prevent and reduce exposure to the lowest level reasonably practicable and to control the release of asbestos into the environment.
- Reason/justification for work methods i.e. where controlled/wet-stripping methods cannot be used.
- Expected exposure limits and likely people affected.
- Procedures for selection, use, provision and decontamination of RPE/PPE.
- Procedures for waste removal and disposal
- Procedures for dealing with emergencies
- Enclosure details, location, LEV, warning signs.
- Training of employees and their suitability to the work environment.

8.0 Material Assessment Algorithm

The material assessment looks at the type and condition of the Asbestos Containing materials (ACM), and the ease which it will release fibres if disturbed. The table below gives a guide on how each sample variables is scored.

Sample Variable	Description	Score
Product/Use	Asbestos reinforced composites (plastics, resins, mastics, roofing felts, vinyl floor tiles, semi-rigid paints or decorative finishes, asbestos cement etc)	1
	Asbestos insulating board, mill boards, other low density insulation boards, asbestos textiles, gaskets, ropes and woven textiles, asbestos paper and felt	2
	Thermal insulation (eg pipe and boiler lagging), sprayed asbestos, loose asbestos, asbestos mattresses and packing	3
Condition	Good condition: no visible damage	0
	Low damage: a few scratches or surface marks; broken edges on boards, tiles etc	1
	Medium damage: significant breakage of materials or several small areas where material has been damaged revealing loose asbestos fibres	2
	High damage or delamination of materials, sprays and thermal insulation. Visible asbestos debris	3
Surface Treatment	Composite material containing asbestos: reinforced plastics, resins, vinyl tiles	0
	Enclosed sprays & lagging, asbestos insulation board (with exposed face painted or encapsulated), cement products.	1
	Unsealed asbestos insulation board, or encapsulated lagging & sprays	2
	Unsealed lagging & sprays	3
Asbestos Type	No Asbestos	0
	Chrysotile	1
	Amosite	2
	Crocidolite	3

The Score for each of the four sample variables is added up to give a Total Material Score, Which will indicate the level of Action required as shown in the table below.

Total Material Score	0	1-4	5-6	7-9	10-12
Fibre Release	None	Very low	Low	Medium	High

Breeze Environmental Sevices.
Telephone 01722 548500
Website: iwww.breezeenvironmentalservices.co.uk
Email: info@breezeenvironmentalservices.co.uk

9.0 Priority Assessment Algorithm

Important Note: Add the normal occupant activity score to the three average scores from the likelihood of disturbance, human exposure potential and maintenance activity sections to get a total priority score. This is then added to the material score to give the total overall score.

Normal occupant activity		
Sample Variable	**Description**	**Score**
Main type of activity in area	**Rare disturbance activity (eg little used store room)**	**0**
	Low disturbance activities (eg office type activity)	**1**
	Periodic disturbance (eg industrial or vehicular activity which may cause contact with ACMs)	**2**
	High Levels of disturbance, (eg fire door with asbestos insulating board sheet in constant use)	**3**
Likelihood of disturbance		
Location	**Outdoors**	**0**
	Large rooms, warehouse or well ventilated areas	**1**
	Rooms up to 100 sq metres in area	**2**
	Restricted or confirmed areas	**3**
Accessibility	**Usually inaccessible or unlikely to be disturbed**	**0**
	Occasionally likely to be disturbed	**1**
	Easily Disturbed	**2**
	Routinely disturbed	**3**
Extent/amount	**Small amounts or single items (eg strings,gaskets)**	**0**
	Less than 10 sq metres area, or 10 metre pipe run	**1**
	10 to 50 sq metres area or 10 to 50 metres pipe run	**2**
	More than 50 sq metres, or 50 metres pipe run	**3**

Human exposure potential		
Sample Variable	**Description**	**Score**
Number of occupants	None	0
	1 to 3	1
	4 to 10	2
	More than 10	3
Frequency of use of area	Infrequent	0
	Monthly	1
	Weekly	2
	Daily	3
Average time area is in use	Less than 1 hour	0
	1 to less than 3 hours	1
	3 to less than 6 hours	2
	More than 6 hours	3
Maintenance activity		
Type of maintenance	Minor disturbance (eg possibility of contact when gaining access)	0
	Low disturbance (eg changing light bulbs in asbestos insulting board ceiling tiles)	1
	Medium disturbance (eg lifting one or two asbestos insulating board ceiling tiles to access a valve)	2
	High Levels of disturbance (eg removing a number of asbestos insulating board ceiling tiles to replace a valve or for recabling, or leak repair)	3
Frequency of maintenance activity	Unlikely – almost never	0
	Less than once a year	1
	Less than once a month	2
	More often than once a month	3

Risk Score	0	1-8	9-12	13-19	19-24
Risk Catergory	None	Very low	Low	Medium	High

10.0 BUILDING REGISTER

Address: Public Toilets, Greyhound Lane, Wilton, SP20BD **Date:** 11/06/2025 **Floor:** Ground/First

Floor	Area No.	Area Description	Sample Number/Item Reference	Material Description & Location	Average Scores				Product Type 1, 2 or 3	Damage 0, 1, 2 or 3	Surface Treatment 0, 1, 2 or 3	Asbestos Type 0, 1, 2 or 3	Risk Score	Recommendation Mark and Manage Encapsulate Remove Exercise Caution	Action Date
					Activity within Area 0, 1, 2 or 3	Likelihood of Disturbance 0, 1, 2 or 3	Human Exposure Potential 0, 1, 2 or 3	Maint Activity 0, 1, 2 or 3							
G	001	Gents Toilets	Sample 001/Ref 1	IB Ceiling											
G	002	WC													
G	003	Ladies Toilets													
1	E01	Externals	Sample 002/Ref 2	Cement Roof Tiles					1	1	1	1	4	Mark & Manage	11/6/2026

Breeze Environmental Sevices.
Telephone 01722 548500
Website: iwww.breezeenvironmentalservices.co.uk
Email: info@breezeenvironmentalservices.co.uk

11. NON – ASBESTOS ITEM REPORT

Client	
Survey Address	Public Toilets/Greyhound Lane,Wilton,SP20BD
Location/Item	IB Ceiling/001 Gents toilets
Reference Number	Ref 1
Sample Number	001
Photo Details	

Breeze Environmental Sevices.
Telephone 01722 548500
Website: iwww.breezeenvironmentalservices.co.uk
Email: info@breezeenvironmentalservices.co.uk

12. SAMPLE RESULTS

CASA Environmental Services Ltd

UKAS TESTING 7914

CERTIFICATE OF IDENTIFICATION OF ASBESTOS FIBRES

CLIENT	Breeze Environmental Ltd	**CERTIFICATE NO.**	J102139
ADDRESS	Unit 6, Centre One, Lysander Way, Old Sarum, SP46BU	**DATE OF ISSUE**	14/06/2025
		DATE SAMPLED	12/06/2025
TELEPHONE	01722 548500	**DATE RECEIVED**	12/06/2025
SITE ADDRESS	Public Toilets, Greyhound Lane, Wilton, Salisbury, Wiltshire, SP2 0BD	**DATE ANALYSED**	14/06/2025
		NO. OF SAMPLES	2
SITE REFERENCE		**SAMPLED BY**	Breeze Environmental Ltd

CASA SAMPLE NUMBER	CLIENT SAMPLE NUMBER	SAMPLE LOCATION	FIBRE TYPE DETECTED
BS021811	1	Toilets- Insulating board	N.A.D.I.S
BS021812	2	Cement roof tiles	Chrysotile

COMMENTS

KEY:

NADIS - NO ASBESTOS DETECTED IN SAMPLE. **NAD** - NO ASBESTOS DETECTED WITHIN LAYER. **CHRYSOTILE** – WHITE ASBESTOS. **AMOSITE** – BROWN ASBESTOS. **CROCIDOLITE** – BLUE ASBESTOS. **TREMOLITE/ANTHOPHYLLITE** & **ACTINOLITE** – LESS COMMON ASBESTOS FIBRE TYPES.

Note: All comments are the opinion of the analyst only and do not form part of Casa Environmental Services Ltd's UKAS accreditation.
Note: Samples will be kept for a minimum of 6 months.
Note: Records are kept for a period consistent with any legislation or customer needs and for a minimum of six years.
Note: This Certificate of Identification of Asbestos Fibres can only be reproduced with the written permission of Casa Environmental Services Limited.

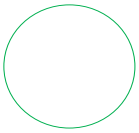
ANALYSED BY	**Andre Taylor**	**AUTHORISED BY**	**Laura Lear**
SIGNATURE	A. Taylor	**SIGNATURE**	L. Lear

Authorisation by another member of staff is to confirm that the analysis was undertaken in accordance with in-house quality/technical procedures, current HSG248 guidance and by a suitably qualified analyst.

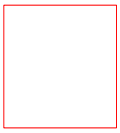
Samples have been analysed to determine the presence of asbestos fibres using Casa Environmental Services Ltd's "in house" method of polarised light microscopy and central stop dispersion staining based on HSG248. Where the site address and sample locations have been provided by the client, Casa Environmental Services Ltd is not responsible for the accuracy or competence of these details or of the sampling techniques that have been used, and that results apply to the samples as they are received. Any sampling undertaken by Casa Environmental Services Ltd operatives has been undertaken using "in house" documented procedures which are based on guidance set out within HSG Guidance books HSG264 & HSG248.

PLANS

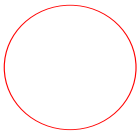
KEY



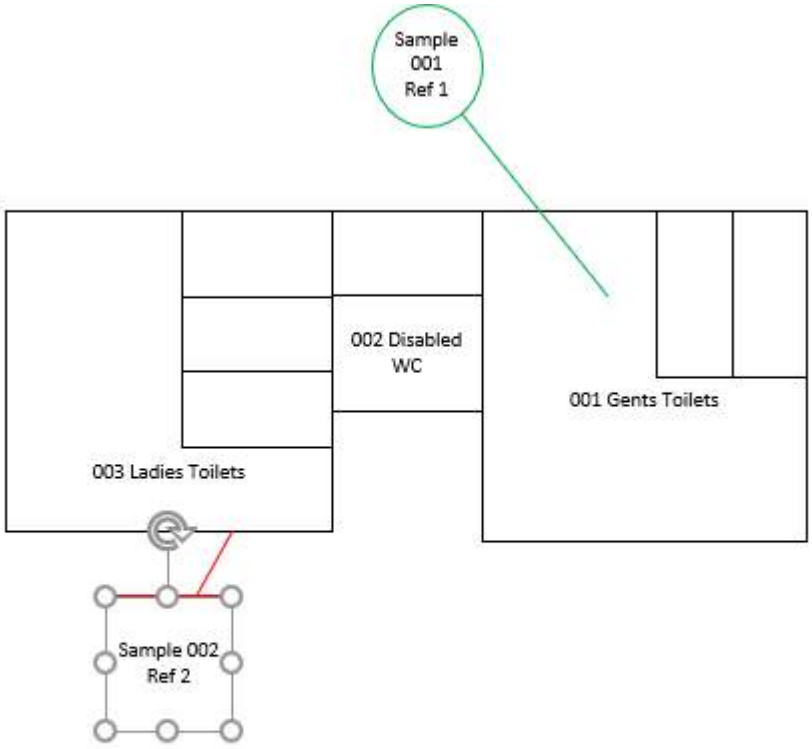
NAD = No Asbestos Detected



Positive Asbestos



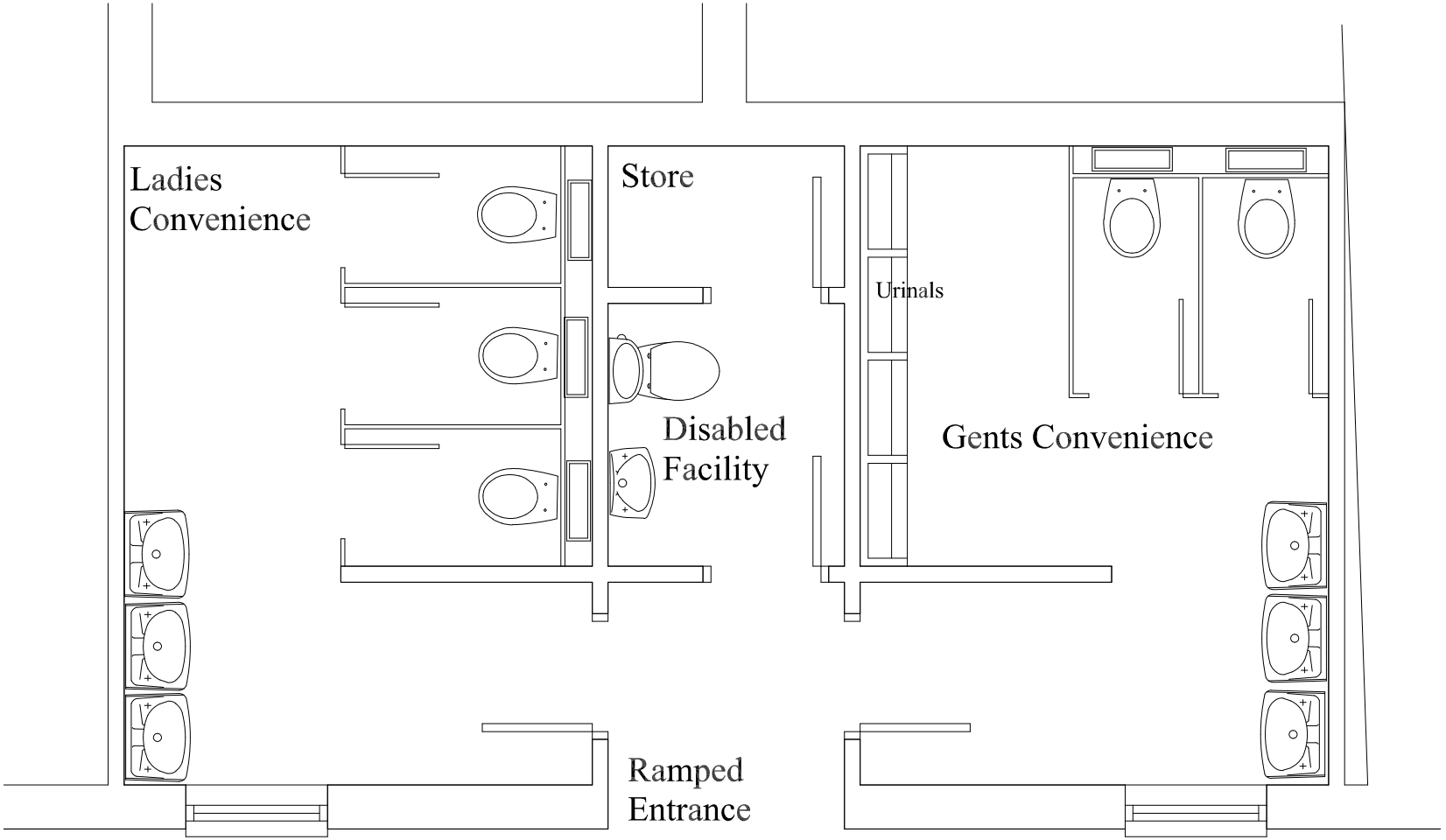
No Access



Breeze Environmental Sevices.
Telephone 01722 548500
Website: iwww.breezeenvironmentalservices.co.uk
Email: info@breezeenvironmentalservices.co.uk

Wilton Public Conveniences Plan

Diagrammatic Layout Not to scale



Public Toilets
Greyhound Lane
Wilton

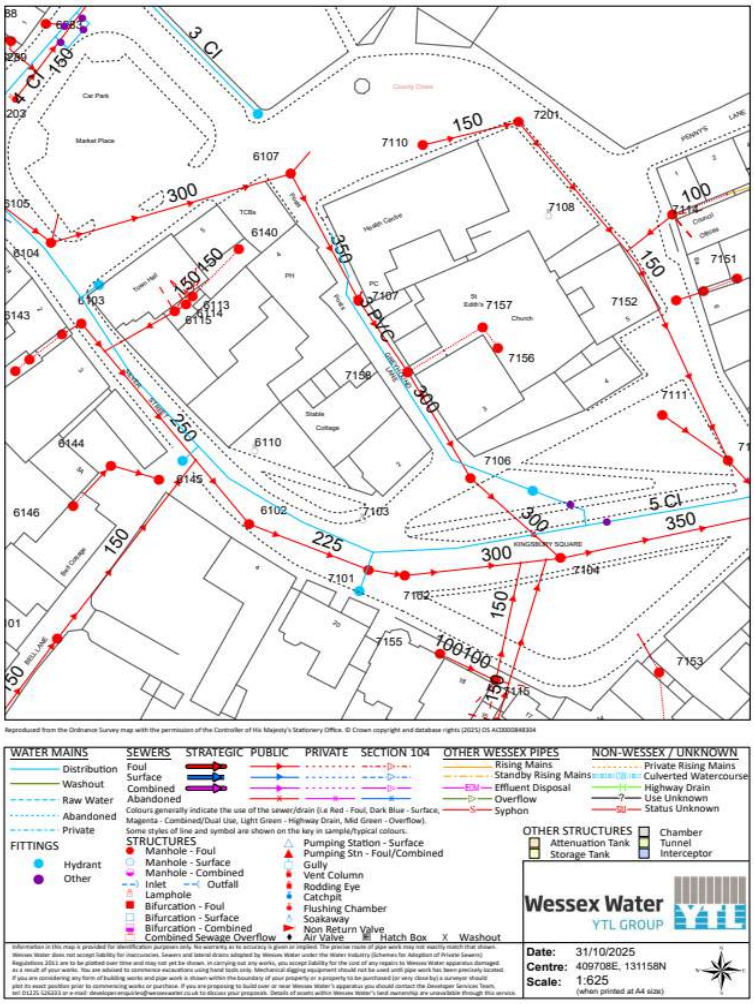
CCTV Survey - Foul Drainage System

General overview
The system is predominantly made of 100mm/4” clay pipe with a small section of 110mm uPVC going onto 160mm uPVC prior to the Wessex Water main, the short section of 110mm uPVC seems to be an abandoned/unused pipe as no dye came out of this pipe during the survey. Average depth of the chamber and pipe runs is 750mm with no run over 4 meters in length.

There were some misaligned joints noted with standing water which points to insufficient falls and pipes dropping, in the chamber there was a blockage upon removing the cover this could be put down to insufficient flush on the gents’toilets as well as heavy scaling causing the waste to catch and not flow through smoothly.

Findings
The current foul drainage system is in a reasonable condition but will require some minor work to be undertaken. Initially the system will require high pressure jetting to remove the scale build up to ensure a smooth run through the pipe runs preventing waste and tissue catching and reducing the chances of blockages. To prevent major excavations to be undertaken, lining of the pipes could be carried out where required to seal the misaligned sections and generally strengthen the system.

Recommendation
A program of routine maintenance/jetting will keep the system in a good condition and will prevent scale build up from becoming a major issue.



There were some misaligned joints and standing water in the disabled pipe run, which may point to insufficient fall.

Scale in urinal pipe

Inspection Chamber with blockages

Blockage clear and showing heavy scale


Disabled Basin & Toilet
Gents Toilets x2
110mm PVC Unknown
Urinal 4" Clay onto 110mm PVC
Lady's toilets x3
Gents Basin
Lady's Basin
4" Clay Channel
6" PVC

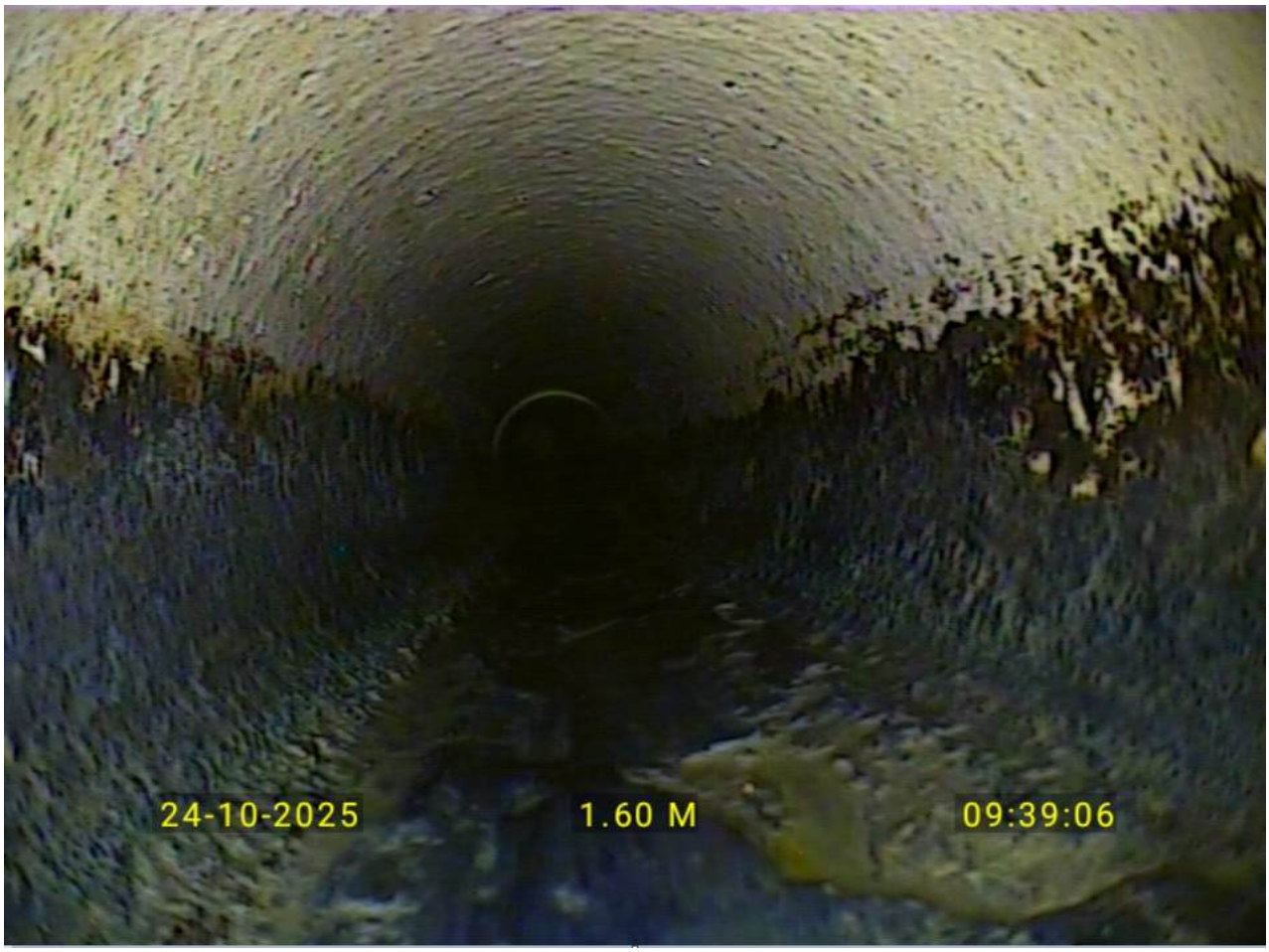
Minor misalignment on gents basin run

Heavy scale on urinal pipe run

Misaligned pipe with standing water in disabled/ladies

Misaligned pipe on gents basin run

Misaligned joint in gents toilet line



Scale build-up shown in gents toilet run

Urinal run - Unable to pass

Urinal Flush

ELECTRICAL INSTALLATION CONDITION REPORT

Requirements For Electrical Installations - BS 7671

Certificate Number: Wilton public toilets

1 DETAILS OF THE PERSON ORDERING THE REPORT

Client: Wilton Town Council

Address: Municipal Offices, Kingsbury Square, Wilton, Salisbury, Wiltshire, SP2 0BB

2 REASON FOR PRODUCING THIS REPORT

Reason for producing this report:

Safety assessment requested by client.

Date(s) on which inspection and testing was carried out: 25/05/2023

3 DETAILS OF THE INSTALLATION WHICH IS THE SUBJECT OF THIS REPORT

Installation Address: Wilton Public Toilets, Market Pl, Wilton, Salisbury SP2 0HT

Description of premises: Domestic N/A Commercial N/A Industrial N/A Other: N/A

Estimated age of wiring system: 25 years Evidence of additions/ alterations: Yes if yes, estimated age: 10 years

Installation records available? (Regulation 651.1) N/A Date of last inspection: N/A

4 EXTENT AND LIMITATIONS OF INSPECTION AND TESTING

Extent of the electrical installation covered by this report:

None

Agreed limitations including the reasons (see Regulation 653.2):

No inspection of loft space

Agreed with:

Operational limitations including the reasons:

The inspection and testing detailed in this report and accompanying schedules have been carried out in accordance with BS 7671:2018 (IET Wiring Regulations) as amended to 2022.
It should be noted that cables concealed within trunking and conduits, under floors, in roof spaces, and generally within the fabric of the building or underground, have not been inspected unless specifically agreed between the client and inspector prior to the inspection. An inspection should be made within an accessible roof space housing other electrical equipment.

5 SUMMARY OF THE CONDITION OF THE INSTALLATION

See page 3 for a summary of the general condition of the installation in terms of electrical safety.

Overall assessment of the installation in terms of it's suitability for continued use*: SATISFACTORY

* An unsatisfactory assessment indicates that dangerous (Code C1) and/or potentially dangerous (Code C2) conditions have been identified.

6 RECOMMENDATIONS

Where the overall assessment of the suitability of the installation for continued use on page 1 is stated as 'UNSATISFACTORY', I/We recommend that any observations classified as 'Code 1 - Danger Present' or 'Code 2 - Potentially dangerous' are acted upon as a matter of urgency.
Investigation without delay is recommended for observations identified as 'FI - Further Investigation Required'.
Observations classified as 'Code 3 - Improvement recommended' should be given due consideration.

Subject to the necessary remedial action being taken, I/we recommend that the installation is further inspected and tested by: 5 Years or change of tenant/owner

Note: The proposed date for the next inspection should take into consideration the frequency and quality of maintenance that the installation can reasonably be expected to receive during its intended life. The period should be agreed between relevant parties.

7 OBSERVATIONS AND RECOMMENDATIONS FOR ACTIONS TO BE TAKEN

Referring to the attached schedules of inspection and test results, and subject to the limitations specified on page 1 of this report under 'Extent of the Installation and Limitations of Inspection and Testing':

✔ There are no items adversely affecting electrical safety

or

N/A The following observations and recommendations are made

Item No	Observations	Classification Code
1		

One of the following codes, as appropriate, has been allocated to each of the observations made above to indicate to the person(s) responsible for the installation the degree of urgency for remedial action.

C1 Danger Present
Risk of injury. Immediate remedial action required

C2 Potentially dangerous
Urgent remedial action required

C3 Improvement recommended

FI Further investigation required without delay

Immediate remedial action required for items:	N/A
Urgent remedial action required for items:	N/A
Improvement recommended for items:	N/A
Further investigation required for items:	N/A

8 GENERAL CONDITION OF THE INSTALLATION

General condition of the installation (in terms of electrical safety):

The installation is in safe working order, wiring old & brittle single insulated cabling. Recommend retiring.

9 DECLARATION

I/We, being the person(s) responsible for the inspection and testing of the electrical installation (as indicated by my/our signatures below), particulars of which are described above, having exercised reasonable skill and care when carrying out the inspection and testing, hereby declare that the information in this report, including the observations and the attached schedules, provides an accurate assessment of the condition of the electrical installation taking into account the stated extent and limitations in section 4 of this report.

Trading Title:

Address:

Postcode:

Registration Number (if applicable):

Telephone Number:

FOR THE INSPECTION, TESTING AND ASSESSMENT of the report:

Name:	Sample Engineer 1	Position:	Manager	Signature:		Date:	25/05/2023

10 SUPPLY CHARACTERISTICS AND EARTHING ARRANGEMENTS

Earthing Arrangements		Number and Type of Live Conductors						Nature of Supply Parameters		Supply Protective Device	
TN-S:	N/A	AC:	✔	1-phase (2-wire):	✔	2-phase (3-wire):	N/A	Nominal voltage, U/Uo:	230 V	BS (EN):	88-2 Fuse HRC
TN-C-S:	✔			3-phase (3-wire):	N/A	3-phase (4-wire):	N/A	Nominal frequency, f:	50 Hz	Type:	gM
TNC:	N/A	DC:	N/A	2-wire:	N/A	3-wire:	N/A	Prospective fault current, Ipf:	1.01 kA	Rated current:	100 A
TT:	N/A	Other:	N/A					External earth fault loop impedance, Ze:	0.23 Ω		
IT:	N/A	Confirmation of supply polarity:	✔					Number of supplies:	1		

11 PARTICULARS OF INSTALLATION REFERRED TO IN THE REPORT

Means of Earthing

Distributor's facility:	✔
Installation earth electrode:	N/A

Details of Installation Earth Electrode (where applicable)

Type:	N/A	Location:	N/A
Resistance to Earth:	N/A Ω	Method of measurement:	N/A

Main Switch / Switch-Fuse / Circuit-Breaker / RCD

Location:	Mains board intake	BS (EN):	61008 RCD	Number of poles:	2
Current rating:	63 A	Fuse/device rating or setting:	A	Voltage rating:	240 V

If RCD main switch:

RCD Type:	AC	Rated residual operating current ($I_{\Delta n}$):	30 mA	Rated time delay:	N/A ms	Measured operating time:	N/A ms

Earthing and Protective Bonding Conductors

Earthing conductor

Conductor material:	Copper	csa:	16 mm^2	Connection/ continuity verified:	✔

Main protective bonding conductors

Conductor material:	Copper	csa:	10 mm^2	Connection/ continuity verified:	✔

Bonding of extraneous-conductive parts

To water installation pipes:	✔	To gas installation pipes:	
To oil installation pipes:		To lightning protection:	
To structural steel:		To other service(s):	N/A

12 INSPECTION SCHEDULE

Item	Description	Outcome
1.0	EXTERNAL CONDITION OF INTAKE EQUIPMENT (VISUAL INSPECTION ONLY) Where inadequacies in intake equipment are encountered, it is recommended that the person ordering the report informs the appropriate authority	
1.1	Service cable	Pass
1.2	Service head	Pass
1.3	Earthing arrangements	Pass
1.4	Meter tails	Pass
1.5	Metering equipment	Pass
1.6	Isolator (where present)	Pass
2.0	PRESENCE OF ADEQUATE ARRANGEMENTS FOR PARALLEL OR SWITCHED ALTERNATIVE SOURCES	
2.1	Adequate arrangements where a generating set operates as a switched alternative to the public supply (551.6)	N/A
2.2	Adequate arrangements where a generating set operates in parallel with the public supply (551.7)	N/A
3.0	AUTOMATIC DISCONNECTION OF SUPPLY	
3.1	Main earthing/bonding arrangements (411.3; Chap 54):	
3.1.1	Presence of distributor's earthing arrangement (542.1.2.1; 542.1.2.2), or presence of installation earth electrode arrangement (542.1.2.3)	Pass
3.1.2	Adequacy of earthing conductor size (542.3; 543.1.1)	Pass
3.1.3	Adequacy of earthing conductor connections (542.3.2)	Pass
3.1.4	Accessibility of earthing conductor connections (543.3.2)	Pass
3.1.5	Adequacy of main protective bonding conductor sizes (544.1)	Pass
3.1.6	Adequacy and location of main protective bonding conductor connections (543.3.2; 544.1.2)	Pass
3.1.7	Accessibility of all protective bonding connections (543.3.2)	Pass
3.1.8	Provision of earthing/bonding labels at all appropriate locations (514.13)	Pass
3.2	FELV - requirements satisfied (411.7; 411.7.1)	Pass
4.0	OTHER METHODS OF PROTECTION (where any of the methods listed below are employed details should be provided on separate sheets)	
4.1	Non-conducting location (418.1)	Pass
4.2	Earth-free local equipotential bonding (418.2)	Pass
4.3	Electrical separation (Section 413; 418.3)	Pass
4.4	Double insulation (Section 412)	Pass
4.5	Reinforced insulation (Section 412)	Pass
5.0	DISTRIBUTION EQUIPMENT	
5.1	Adequacy of working space/accessibility to equipment (132.12; 513.1)	Pass
5.2	Security of fixing (134.1.1)	Pass
5.3	Condition of insulation of live parts (416.1)	Pass
5.4	Adequacy/security of barriers (416.2)	Pass
5.5	Condition of enclosure(s) in terms of IP rating etc (416.2)	Pass
5.6	Condition of enclosure(s) in terms of fire rating etc (421.1.6; 421.1.201; 526.5)	Pass
5.7	Enclosure not damaged/deteriorated so as to impair safety (651.2)	Pass
5.8	Presence and effectiveness of obstacles (417.2)	Pass
5.9	Presence of main switch(es), linked where required (462.1; 462.1.201; 462.2)	Pass
5.10	Operation of main switch(es) (functional check) (643.10)	Pass
5.11	Manual operation of circuit-breakers, RCDs and AFDDs to prove functionality (643.10)	Pass
5.12	Confirmation that integral test button/switch causes RCD(s) to trip when operated (functional check) (643.10)	Pass
5.13	RCD(s) provided for fault protection – includes RCBOs (411.4.204; 411.5.2; 531.2)	Pass
5.14	RCD(s) provided for additional protection/requirements, where required – includes RCBOs (411.3.3; 415.1)	Pass

OUTCOMES

Acceptable condition	PASS	Unacceptable condition	C1 or C2	Improvement recommended	C3	Further investigation	FI	Not verified	N/V	Limitation	LIM	Not applicable	N/A

12 INSPECTION SCHEDULE (CONTINUED)

Item	Description	Outcome
5.15	Presence of RCD six-monthly test notice, where required (514.12.2)	Pass
5.16	Presence of diagrams, charts or schedules at or near equipment, where required (514.9.1)	Pass
5.17	Presence of alternative supply warning notice at or near equipment, where required (514.15)	Pass
5.18	Presence of next inspection recommendation label (514.12.1)	Pass
5.19	Presence of other required labelling (please specify) (Section 514)	Pass
5.20	Compatibility of protective devices, bases and other components; correct type and rating (no signs of unacceptable thermal damage, arcing or overheating) (411.3.2; 411.4; 411.5; 411.6; Sections 432, 433)	Pass
5.21	Single-pole switching or protective devices in line conductors only (132.14.1; 530.3.3)	Pass
5.22	Protection against mechanical damage where cables enter equipment (522.8.1; 522.8.5; 522.8.11)	Pass
5.23	Protection against electromagnetic effects where cables enter ferromagnetic enclosures (521.5.1)	Pass
6.0	DISTRIBUTION CIRCUITS	
6.1	Identification of conductors (514.3.1)	Pass
6.2	Cables correctly supported throughout their run (521.10.202; 522.8.5)	Pass
6.3	Condition of insulation of live parts (416.1)	Pass
6.4	Non-sheathed cables protected by enclosure in conduit, ducting or trunking (521.10.1)	Pass
6.5	Suitability of containment systems for continued use (including flexible conduit) (Section 522)	Pass
6.6	Cables correctly terminated in enclosures (Section 526)	Pass
6.7	Confirmation that ALL conductor connections, including connections to busbars, are correctly located in terminals and are tight and secure (526.1)	Pass
6.8	Examination of cables for signs of unacceptable thermal or mechanical damage/deterioration (421.1; 522.6)	Pass
6.9	Adequacy of cables for current-carrying capacity with regard for the type and nature of installation (Section 523)	Pass
6.10	Adequacy of protective devices: type and rated current for fault protection (411.3)	Pass
6.11	Presence and adequacy of circuit protective conductors (411.3.1.1; 543.1)	Pass
6.12	Coordination between conductors and overload protective devices (433.1; 533.2.1)	Pass
6.13	Cable installation methods/practices with regard to the type and nature of installation and external influences (Section 522)	Pass
6.14	Where exposed to direct sunlight, cable of a suitable type (522.11.1)	Pass
6.15	Cables concealed under floors, above ceilings, in walls/partitions less than 50 mm from a surface, and in partitions containing metal parts:	
6.15.1	Installed in prescribed zones (see Section 4. Extent and limitations) (522.6.202) or	Pass
6.15.2	Incorporating earthed armour or sheath, or run within earthed wiring system, or otherwise protected against mechanical damage by nails, screws and the like (see Section 4. Extent and limitations) (522.6.204)	Pass
6.16	Provision of fire barriers, sealing arrangements and protection against thermal effects (Section 527)	Pass
6.17	Band II cables segregated/separated from Band I cables (528.1)	Pass
6.18	Cables segregated/separated from non-electrical services (528.3)	Pass
6.19	Condition of circuit accessories (651.2)	Pass
6.20	Suitability of circuit accessories for external influences (512.2)	Pass
6.21	Single-pole switching or protective devices in line conductors only (132.14.1; 530.3.3)	Pass
6.22	Adequacy of connections, including cpcs, within accessories and to fixed and stationary equipment – identify/record numbers and locations of items inspected (Section 526)	Pass
6.23	Presence, operation and correct location of appropriate devices for isolation and switching (Chapter 46; Section 537)	Pass
6.24	General condition of wiring systems (651.2)	Pass
6.25	Temperature rating of cable insulation (522.1.1; Table 52.1)	Pass
7.0	FINAL CIRCUITS	
7.1	Identification of conductors (514.3.1)	Pass
7.2	Cables correctly supported throughout their run (521.10.202; 522.8.5)	Pass
7.3	Condition of insulation of live parts (416.1)	Pass

OUTCOMES

Acceptable condition	PASS	Unacceptable condition	C1 or C2	Improvement recommended	C3	Further investigation	FI	Not verified	N/V	Limitation	LIM	Not applicable	N/A

12 INSPECTION SCHEDULE (CONTINUED)

Item	Description	Outcome
7.4	Non-sheathed cables protected by enclosure in conduit, ducting or trunking (521.10.1)	Pass
7.5	Suitability of containment systems for continued use (including flexible conduit) (Section 522)	Pass
7.6	Adequacy of cables for current-carrying capacity with regard for the type and nature of installation (Section 523)	Pass
7.7	Adequacy of protective devices: type and rated current for fault protection (411.3)	Pass
7.8	Presence and adequacy of circuit protective conductors (411.3.1.1; 543.1)	Pass
7.9	Co-ordination between conductors and overload protective devices (433.1; 533.2.1)	Pass
7.10	Wiring system(s) appropriate for the type and nature of the installation and external influences (Section 522)	Pass
7.11	Cables concealed under floors, above ceilings, in walls/partitions, adequately protected against damage (522.6.201; 522.6.202; 522.6.203; 522.6.204):	
7.11.1	Installed in prescribed zones (see Section 4. Extent and limitations) (522.6.202)	Pass
7.11.2	Incorporating earthed armour or sheath, or run within earthed wiring system, or otherwise protected against mechanical damage by nails, screws and the like (see Section 4. Extent and limitations) (522.6.201; 522.6.204)	Pass
7.12	Provision of additional protection by 30mA RCD:	
7.12.1	For all socket-outlets of rating 32A or less, unless an exemption is permitted (411.3.3) *	Pass
7.12.2	For the supply of mobile equipment not exceeding 32A rating for use outdoors (411.3.3) *	N/A
7.12.3	For cables concealed in walls at a depth of less than 50mm (522.6.202, 522.6.203) *	Pass
7.12.4	For cables concealed in walls/partitions containing metal parts regardless of depth (522.6.203) *	Pass
7.12.5	For final circuits supplying luminaires within domestic (household) premises (411.3.4) *	Pass
	* Note: Older installations designed prior to BS 7671:2018 may not have been provided with RCDs for additional protection.	
7.13	Provision of fire barriers, sealing arrangements and protection against thermal effects (Section 527)	Pass
7.14	Band II cables segregated/separated from Band I cables (528.1)	Pass
7.15	Cables segregated/separated from non-electrical services (528.3)	Pass
7.16	Termination of cables at enclosures – identify/record numbers and locations of items inspected (Section 526):	
7.16.1	Connections under no undue strain (526.6)	Pass
7.16.2	No basic insulation of a conductor visible outside enclosure (526.8)	Pass
7.16.3	Connections of live conductors adequately enclosed (526.5)	Pass
7.16.4	Adequately connected at point of entry to enclosure (glands, bushes etc.) (522.8.5)	Pass
7.17	Condition of accessories including socket-outlets, switches and joint boxes (651.2)	Pass
7.18	Suitability of accessories for external influences (512.2)	Pass
7.19	Single-pole switching or protective devices in line conductors only (132.14.1, 530.3.3)	Pass
8.0	ISOLATION AND SWITCHING	
8.1	Isolators (Sections 460; 537):	
8.1.1	Presence and condition of appropriate devices (Section 462; 537.2.7)	Pass
8.1.2	Acceptable location – state if local or remote from equipment in question (Section 462; 537.2.7)	Pass
8.1.3	Capable of being secured in the OFF position (462.3)	Pass
8.1.4	Correct operation verified (643.10)	Pass
8.1.5	Clearly identified by position and/or durable marking (537.2.6)	Pass
8.1.6	Warning label posted in situations where live parts cannot be isolated by the operation of a single device (514.11.1; 537.1.2)	Pass
8.2	Switching off for mechanical maintenance (Section 464; 537.3.2):	
8.2.1	Presence and condition of appropriate devices (464.1; 537.3.2)	Pass
8.2.2	Acceptable location – state if local or remote from equipment in question (537.3.2.4)	Pass
8.2.3	Capable of being secured in the OFF position (462.3)	Pass
8.2.4	Correct operation verified (643.10)	Pass
8.2.5	Clearly identified by position and/or durable marking (537.3.2.4)	Pass

OUTCOMES

Acceptable condition	PASS	Unacceptable condition	C1 or C2	Improvement recommended	C3	Further investigation	FI	Not verified	N/V	Limitation	LIM	Not applicable	N/A

12 INSPECTION SCHEDULE (CONTINUED)

Item	Description	Outcome
8.3	Emergency switching/stopping (Section 465; 537.3.3):	
8.3.1	Presence and condition of appropriate devices (Section 465; 537.3.3; 537.4)	Pass
8.3.2	Readily accessible for operation where danger might occur (537.3.3.6)	Pass
8.3.3	Correct operation verified (643.10)	Pass
8.3.4	Clearly identified by position and/or durable marking (537.3.3.6)	Pass
8.4	Functional switching (Section 463; 537.3.1):	
8.4.1	Presence and condition of appropriate devices (537.3.1.1; 537.3.1.2)	Pass
8.4.2	Correct operation verified (537.3.1.1; 537.3.1.2)	Pass
9.0	CURRENT-USING EQUIPMENT (PERMANENTLY CONNECTED)	
9.1	Condition of equipment in terms of IP rating etc (416.2)	Pass
9.2	Equipment does not constitute a fire hazard (Section 421)	Pass
9.3	Enclosure not damaged/deteriorated so as to impair safety (134.1.1; 416.2; 512.2)	Pass
9.4	Suitability for the environment and external influences (512.2)	Pass
9.5	Security of fixing (134.1.1)	Pass
9.6	Cable entry holes in ceiling above luminaires, sized or sealed so as to restrict the spread of fire: List number and location of luminaires inspected (separate page) (527.2)	Pass
9.7	Recessed luminaires (downlighters):	
9.7.1	Correct type of lamps fitted (559.3.1)	Pass
9.7.2	Installed to minimise build-up of heat by use of 'fire rated' fittings, insulation displacement box or similar (421.1.2)	Pass
9.7.3	No signs of overheating to surrounding building fabric (559.4.1)	Pass
9.7.4	No signs of overheating to conductors/terminations (526.1)	Pass
10.0	LOCATION(S) CONTAINING A BATH OR SHOWER	
10.1	Additional protection for all low voltage (LV) circuits by RCD not exceeding 30mA (701.411.3.3)	Pass
10.2	Where used as a protective measure, requirements for SELV or PELV met (701.414.4.5)	Pass
10.3	Shaver supply units comply with BS EN 61558-2-5 formerly BS 3535 (701.512.3)	Pass
10.4	Presence of supplementary bonding conductors, unless not required by BS 7671:2018 (701.415.2)	Pass
10.5	Low voltage (e.g. 230 V) socket-outlets sited at least 2.5m from zone 1 (701.512.3)	Pass
10.6	Suitability of equipment for external influences for installed location in terms of IP rating (701.512.2)	Pass
10.7	Suitability of accessories and controlgear etc. for a particular zone (701.512.3)	Pass
10.8	Suitability of current-using equipment for particular position within the location (701.55)	Pass
11.0	OTHER PART 7 SPECIAL INSTALLATIONS OR LOCATIONS List all other special installation or locations present, if any. (Record separately the results of particular inspections)	
11.1	N/A	N/A
11.2	N/A	N/A
11.3	N/A	N/A
11.4	N/A	N/A
11.5	N/A	N/A
12.0	PROSUMER'S LOW VOLTAGE ELECTRICAL INSTALLATION(S) Where the installation includes additional requirements and recommendations relating to Chapter 82, additional inspection items should be added to the checklist below.	
12.1	N/A	N/A
12.2	N/A	N/A
12.3	N/A	N/A
12.4	N/A	N/A
12.5	N/A	N/A

Inspected by:

Name:	Pass	Position:	Pass	Signature:		Date:	25/05/2023

OUTCOMES

Acceptable condition	PASS	Unacceptable condition	C1 or C2	Improvement recommended	C3	Further investigation	FI	Not verified	N/V	Limitation	LIM	Not applicable	N/A

DISTRIBUTION BOARD DETAILS

DB reference: DB 1 | Location: Disabled Toilet cupboard | Supplied from: Origin

Distribution circuit OCPD: BS (EN): 88-2 | Type: gM | Rating/Setting: A | No of phases: 1

SPD Details: Types: T1 | T2 | T3 | N/A ✔ | Status indicator checked (where functionality indicator present)

Confirmation of supply polarity ✔ | Confirmation of phase sequence | Zs at DB: 0.23 Ω | Ipf at DB: 1.01 kA

SCHEDULE OF CIRCUIT DETAILS AND TEST RESULTS

CIRCUIT DETAILS															TEST RESULT DETAILS															
		Conductor details						Overcurrent protective device					RCD				Continuity (Ω)					Insulation resistance				Zs	RCD		AFDD
					Number and size												Ring final circuit			R_1+R_2 or R_2									
Circuit number	Circuit description	Type of wiring	Reference method	Number of points served	Live (mm²)	cpc (mm²)	Max disconnect time permitted by BS7671 (s)	BS (EN)	Type	Rating (A)	Breaking capacity (kA)	Maximum permitted Zs (Ω)	BS (EN)	Type	Rated operating current (mA)	Rating (A)	r_1 (line)	r_n (neutral)	r_2 (cpc)	R_1+R_2	R_2	Test voltage (V)	Live - Live (MΩ)	Live - Earth (MΩ)	Polarity (tick)	Maximum measured (Ω)	Disconnection time (ms)	Test button operation (tick)	Manual test button operation (tick)
1 L1	Hand dryer ladies	A	100	1	2.5	1.5	0.4	60898	B	16	6	2.73	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	250	N/A	>200	✔	0.47	13.3	✔	N/A
2 L1	Door entry	A	100	1	2.5	1.5	0.4	60898	B	16	6	2.73	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	250	N/A	>200	✔	0.51	13.3	✔	N/A
3 L1	Hand dryer gents	A	100	1	2.5	1.5	0.4	60898	B	16	6	2.73	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	250	N/A	>200	✔	0.42	13.3	✔	N/A
4 L1	Hand dryer disabled	A	100	1	2.5	1.5	0.4	60898	B	16	6	2.73	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	250	N/A	>200	✔	0.39	13.3	✔	N/A
5 L1	Water heater gents	A	100	1	2.5	1.5	0.4	60898	B	16	6	2.73	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	250	N/A	>200	✔	0.37	13.3	✔	N/A
6 L1	Socket below board	A	100	1	2.5	Conduit	0.4	60898	B	16	6	2.73	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	250	N/A	>200	✔	0.29	13.3	✔	N/A
7 L1	Disabled Toilet light	A	100	2	1.5	Conduit	0.4	60898	B	6	6	7.28	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	250	N/A	>200	✔	0.49	13.3	✔	N/A
8 L1	Outside light, ladies & gents lights	A	100	9	1.5	Conduit	0.4	60898	B	6	6	7.28	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	250	N/A	>200	✔	0.91	13.3	✔	N/A

CODES FOR TYPE OF WIRING	A	B	C	D	E	F	G	H	O - Other
	Thermoplastic insulated/sheathed cables	Thermoplastic cables in metallic conduit	Thermoplastic cables in nonmetallic conduit	Thermoplastic cables in metallic trunking	Thermoplastic cables in nonmetallic trunking	Thermoplastic /SWA cables	Thermosetting /SWA cables	Mineral insulated cables	N/A

DETAILS OF TEST INSTRUMENTS

Details of test instruments used (serial and/or asset numbers):

Multi-functional: 1012611102025786 | Insulation resistance: | Continuity:

Earth electrode resistance: | Earth fault loop impedance: | RCD:

TESTED BY

Name: Robert Mayberry | Position: Electrician | Signature:  | Date: 13/08/2023

ELECTRICAL INSTALLATION CONDITION REPORT
GUIDANCE FOR RECIPIENTS

(to be appended to the Report)

This Report is an important and valuable document which should be retained for future reference.

1. The purpose of this Report is to confirm, so far as reasonably practicable, whether or not the electrical installation is in a satisfactory condition for continued service (see Section 5). The Report should identify any damage, deterioration, defects and/or conditions which may give rise to danger (see Section 7).

2. This Report is only valid if accompanied by the Inspection Schedule(s) and the Schedule(s) of Circuit Details and Test Results

3. The person ordering the Report should have received the 'original' Report and the inspector should have retained a duplicate.

4. The original Report should be retained in a safe place and be made available to any person inspecting or undertaking work on the electrical installation in the future. If the property is vacated, this Report will provide the new owner/occupier with details of the condition of the electrical installation at the time the Report was issued.

5. Section 4 (Extent and Limitations) should identify fully the extent of the installation covered by this Report and any limitations on the inspection and testing. The inspector should have agreed these aspects with the person ordering the Report and with other interested parties (licensing authority, insurance company, mortgage provider and the like) before the inspection was carried out.

6. Some operational limitations such as inability to gain access to parts of the installation or an item of equipment may have been encountered during the inspection. The inspector should have noted these in Section 4.

7. For items classified in Section 7 as C1 (Danger present), the safety of those using the installation is at risk, and it is recommended that a skilled person or persons competent in electrical installation work undertakes the necessary remedial work immediately.

8. For items classified in Section 7 as C2 (Potentially dangerous), the safety of those using the installation at risk and it is recommended that a skilled person or persons competent in electrical installation work undertakes the necessary remedial work as a matter of urgency.

9. Where it has been stated in Section 7 that an observation requires further investigation (code FI) the inspection has revealed an apparent deficiency which may result in a code C1 or C2, and could not, due to the extent or limitations of the inspection, be fully identified. Such observations should be investigated without delay. A further examination of the installation will be necessary, to determine the nature and extent of the apparent deficiency (see Section 7).

10. For safety reasons, the electrical installation should be re-inspected at appropriate intervals by a skilled person or persons, competent in such work. The recommended date by which the next inspection is due is stated in Section 7 of the Report under Recommendations.

11. Where the installation includes a residual current device (RCD) it should be tested six-monthly by pressing the button marked 'T' or 'Test'. The device should switch off the supply and should then be switched on to restore the supply. If the device does not switch off the supply when the button is pressed, seek expert advice. For safety reasons it is important that this instruction is followed.

12. Where the installation includes an arc fault detection device (AFDD) having a manual test facility it should. be tested six-monthly by pressing the test button. Where an AFDD has both a test button and automatic test function, manufacturer's instructions shall be followed with respect to test button operation.

13. Where the installation includes a surge protective device (SPD) the status indicator should be checked to confirm it is in operational condition in accordance with manufacturer's information. If the indication shows that the device is not operational, seek expert advice. For safety reasons it is important that this instruction is followed.

14. Where the installation includes alternative or additional sources of supply, warning notices should be found at the origin or meter position or, if remote from the origin, at the consumer unit or distribution board and at all points of isolation of all sources of supply.