



Tel :

Email :



QUOTATION

Page 1

Wilton Town Council
Wilton
Wiltshire

Quotation No	13
Quotation Date	19/10/2024
Order No	
Account Ref	W01

Quantity	Description	Unit Price	Net Amt	VAT %	VAT
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Note: THIS IS NOT A V.A.T. INVOICE

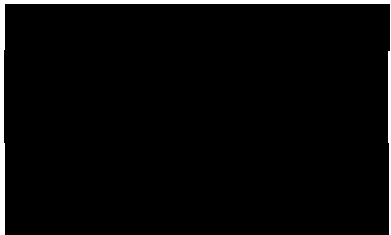
	Wooden Edging With Wood Pegs				
1.00	Machinery	574.40	574.40	0.00	0.00
1.00	Wood Edging and Pegs	3,544.32	3,544.32	0.00	0.00
1.00	Labour	4,680.00	4,680.00	0.00	0.00

Approximately 2 - 3 weeks

Payment Terms are immediate upon receipt of invoice

Bank Details
40-18-00
51209205

Total Net Amount	£	8,798.72
Carriage Net	£	0.00
Total Tax Amount	£	0.00
Invoice Total	£	8,798.72



Tel :

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VAT Reg No:

Wilton Town Council
Wilton
Wiltshire

QUOTATION Page 1

Quotation No	15
Quotation Date	19/10/2024
Order No	
Account Ref	W01

Quantity	Description	Unit Price	Net Amt	VAT %	VAT
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Note: THIS IS NOT A V.A.T. INVOICE

	Cotswold Path Gravel				
	At 50mm depth and 840sqm				
1697.60	Machinery	1.00	1,697.60	0.00	0.00
9865.44	Cotwold path gravel	1.00	9,865.44	0.00	0.00
3120.00	Labour	1.00	3,120.00	0.00	0.00

Payment Terms are 10% holding deposit, 40% two weeks prior to work commencing and 50% on day of works completion.

Please sign to confirm understanding of payment terms and acceptance of quote amount.

Signed..... Printed.....

Total Net Amount	£	14,683.04
Carriage Net	£	0.00
Total Tax Amount	£	0.00
Invoice Total	£	14,683.04



Tel :

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Wilton Town Council
Wilton
Wiltshire

QUOTATION

Page 1

Quotation No	14
Quotation Date	19/10/2024
Order No	
Account Ref	W01

Quantity	Description	Unit Price	Net Amt	VAT %	VAT
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Note: THIS IS NOT A V.A.T. INVOICE

	Steel Edging inc Pins				
1.00	Machinery	574.40	574.40	0.00	0.00
1.00	Steel Angle Iron 100mm x 50mm 6mm thick, including pins	20,646.66	20,646.66	0.00	0.00
1.00	Labour	4,680.00	4,680.00	0.00	0.00

Payment Terms are 10% holding deposit, 40% two weeks prior to work commencing and 50% on day of works completion.

Please sign to confirm understanding of payment terms and acceptance of quote amount.

Signed..... Printed.....

Total Net Amount	£	25,901.06
Carriage Net	£	0.00
Total Tax Amount	£	0.00
Invoice Total	£	25,901.06



Tel :

Email :

VAT Reg No:

QUOTATION

Page 1

Wilton Town Council
Wilton
Wiltshire

Quotation No	12
Quotation Date	19/10/2024
Order No	
Account Ref	W01

Quantity	Description	Unit Price	Net Amt	VAT %	VAT
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Note: THIS IS NOT A V.A.T. INVOICE

	Concrete Bullnose Edging				
1.00	Machinery	1,236.00	1,236.00	0.00	0.00
1.00	Concrete Edging	12,803.70	12,803.70	0.00	0.00
	This includes the wet concrete to set the edging				
1.00	Labour	7,800.00	7,800.00	0.00	0.00
	Approximately 4-5 weeks				

Payment Terms are 10% holding deposit, 40% two weeks prior to work commencing and 50% on day of works completion.

Please sign to confirm understanding of payment terms and acceptance of quote amount.

Signed..... Printed.....

Total Net Amount	£	21,839.70
Carriage Net	£	0.00
Total Tax Amount	£	0.00
Invoice Total	£	21,839.70

Wilton Mens Shed
Castle Lane,
Wilton,
Salisbury,
Wiltshire,
SP2 0HG



Email: chairman@wiltonmensshed.org

Dear Clerk,

Re: Proposal for additional containers at Castle Meadow

It is proposed by Wilton Men's Shed and Wilton Carnival to seek permission from Wilton Town Council to re orientate the existing 2 council containers by 90 degrees in a clockwise direction; and to provide 2 additional ones for the Carnival/Community and the Men's Shed.

The works involved would require a new concrete pad approx. 4 meters x 7.5 meters to be laid adjacent to the Mens Shed and meeting up with the existing pad.

The groundworks would also include removing excess material and the levelling of the compound to allow easy access to all the containers.

The costs are as follows:-

1 x digger for a day	£ 450.00 zero VAT
1 x grab lorry to remove spoil	£ 465.00 plus VAT
4.5 Cubic Metres concrete	£ 522.00 plus VAT
1 x Hi-Ab hire to reorientate containers	£ 350.00 plus VAT
2 x New containers including delivery	£4400.00 plus VAT
Total	£6187.00
VAT	£1147.40
Grand Total	£7334.40

Wilton Carnival can pay for the cost of 1 x container @ £2640

Wilton Mens Shed can pay for the digger and 1 x container @ £3090

We would ask if the council could pay for Grab lorry, concrete and Hi-Ab @ £1337 + VAT.

Can the council also pay for new gates to the compound?

Please see the attached diagram for more detail.

Best wishes,

Andrew Gough
Chair of Trustees, Wilton Men's Shed

Wilton Men's Shed

Additional Container Installation

Project Plan & Method Statement

Version 20251031b

Prepared by C J Boot



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1 – Introduction & Overview

The Men's Shed organisation

Connection, conversation and creation – that's what joining a Men's Shed is all about.

Men's Sheds encourage people to come together to make, repair and repurpose, supporting projects in their local communities.

Improving wellbeing, reducing loneliness and combatting social isolation.

Wilton Men's Shed facilities and surroundings

The Wilton's Men Shed (WMS) building hereafter referred to as the '**shed**' comprises of a purpose built building of metal construction on a concrete slab foundation.

A sports pavilion hereafter referred to as the '**pavilion**' stands adjacent and at right angles to the shed. This facility is used regularly at various times of day by amateur and semi-professional sports men and women and is also used as a facility for housing functions to which members of the public have access.

Behind the shed and behind the adjacent pavilion there is a fenced in storage area hereafter referred to as the '**compound**'. The compound is a facility shared with users of the sports pavilion and the town council and used for storage of sports equipment and council assets such as flood defence barriers. The compound is bordered by the shed on one side, the pavilion on another, a fence and Castle Meadow on another and a fence and private gardens on the fourth and final side.

Access to the shed, pavilion and compound is gained via the Castle Meadow car park here after referred to as the '**car park**'. Use of the car park is shared with users of the pavilion and with maintainers of the meadow area. The car park is gated (with a combination lock) and accessed by means of Castle Lane.

The shed, pavilion, compound and car park are surrounded by Castle Meadow which is a public facility used for sports and recreation purposes.

Additional Storage Requirements

The WMS wish to expand storage at the facility in the compound to accommodate more materials and plant used in their operations aimed at promoting mental health and well-being.

Two additional containers will be installed in the compound. One will be used by the WMS and the second one is for the Wilton Carnival and community use. There are two existing containers within the compound, which shall be moved to new positions to allow room for the additional containers. Prior to moving the existing containers, the existing foundation slab under the containers shall be increased in size. Site clearance and groundworks will precede the slab installation.

Town Council Resolution

FC216 To receive and consider a report requesting more storage containers in the Pavilion Compound

Officer report 1025FC9 was received and noted. Following a proposal by Cllr Blackman, seconded by Cllr Harrison, it was RESOLVED that the Men's Shed be authorised to develop a comprehensive Project plan to include detailed Risk Assessments and clear statements outlining responsibilities for all aspects of the proposed work and this plan is represented to WTC at a future meeting.

2 – Operational Management & Supervision

Key personnel involved with this operation are listed as follows:

Project Leader – Peter Edge +44 7738 192324
Deputy Project Leader – Andrew Gough +44 7760 661515
Project Assistant – Bob Primmer..... +44 7860 959153
Project Assistant – Chris Boot +44 7715 885000

Earthworks & Foundation Slab Building Company:

HJ Property Services

Contact – Chris Jones +44 7702 884719

Container Suppliers:

South Coast Containers Limited

Contact – Steve Hillman +44 7747 600248

Container lifting company:

J A Mackenzie Haulage

Contact – Jimmie Mackensie +44 7851 841233

3 – Operational Summary & Method Statement

The operational summary is supplemented with a Gantt Chart programme to outline timings and sequence and provide dates upon which operations are planned.

A site plan illustrating the present container positions, new position proposed for these and the new container positions is appended herewith.

Step 1 - Site preparation & clearance

Responsible Person overseeing the operation Peter Edge

Ground and site clearance will be carried out by WMS volunteers. It could be programmed for Monday, Thursday and Saturday mornings, during the normal meeting times of the WMS group. Exact programme to be confirmed.

This will involve the movement of stored equipment, including sports equipment and carnival ancillaries. These will be removed from the compound to facilitate excavation and slab construction and reprofiling of ground levels between the containers and the pavilion.

This phase will also involve the removal of the roofing between the existing containers and removal of the materials stored beneath this roof. Some of these materials will be stored in the shed. The council will also be approached and asked if their container can be used for storage of materials.

Step 2 - Ground reprofiling and excavation for foundation slab

Responsible Person overseeing the operation Peter Edge

This phase will be undertaken by HJ Property Services. WMS volunteers will assist where required. It will involve the re-profiling of ground levels between the containers and the pavilion returning these to pre-existing levels. It will also involve the extraction of ground necessary to cast an extension to the existing container foundation slab between the existing containers and the shed.

This phase will involve mechanical digging plant.

The plant shall be supplied and operated by HJ Property Services. HJ Property Services shall be responsible for the suitability and safety of the equipment and safe use thereof.

The operation shall take place only within the fenced area of the compound and in the car park, thus eliminating public interface and risks.

A watchman shall be in attendance during this operation to improve the safety of the operation. The watchman shall also keep others away from the plant whilst it is in operation. Both operator and watchmen shall be dressed in suitable PPE.

Arisings shall be removed from the compound and stockpiled in a designated area of the car park adjacent to the shed. Wheelbarrows or a small dumper will be used to transport arisings from the compound to the designated stockpile area.

Step 3 - Removal of excavated material from site

Responsible Person overseeing the operation Peter Edge

Arisings from the foundation slab excavation will be removed by a grab lorry. Arrangements are to be made for the grab lorry to remove the arisings on the same day as excavation or within two days of the excavation operation.

The grab lorry should contain up to 16 tons and shall be supplied by Warminster Grab Hire. This organisation will be briefed to undertake liabilities and indemnities for their operation.

The grab lorry shall be met by the responsible person overseeing the operation who will be able to open the car park gate and direct the grab lorry operator to the stockpile as well as keeping members of the public at a safe distance from the operation.

Step 4 - Formwork construction & Reinforcement

Responsible Person overseeing the operation Peter Edge

This phase will be carried out by HJ Property Services with assistance from WMS volunteers and shall be contained within the compound. Materials to be used are to be supplied by the WMS.

Step 5 - Formation material

Responsible Person overseeing the operation Peter Edge

This will involve importing hardcore material to the compound.

This phase will be undertaken by HJ Property Services. WMS volunteers will assist where required.

The hard code delivery shall be met by the responsible person overseeing the operation who will be able to open the car park gate and direct the delivery to the compound as well as keeping members of the public at a safe distance from the operation.

Step 6 - Casting Foundation Slab

Responsible Person overseeing the operation Peter Edge

This phase will be carried out by HJ Property Services with assistance from WMS volunteers.

This operation will involve delivery of pre-mixed concrete from a third-party supplier by means of a 5 CuM concrete mixing truck.

The concrete mixing truck shall be met by the responsible person overseeing the operation who will be able to open the car park gate and direct the truck operator to the compound as well as keeping members of the public at a safe distance from the operation.

The truck will need to be backed up close to the foundation slab to avoid the need for a concrete pump. In the situation where this cannot be achieved, concrete will be transported in wheelbarrows by volunteers.

A slab casting crew of volunteers will be on site to cast and tamp the concrete slab.

Weld-mesh reinforcement shall be placed in the upper part of the slab during the pour.

Concrete is a toxic substance. The alkaline can cause severe burns to the skin. Gloves, goggles, overalls and boots shall be worn by those in close proximity to the operation.

Step 7 - Curing the Foundation Slab

Responsible Person overseeing the operation Peter Edge

The new slab will need 7 days to cure and reach the minimum strength capable of supporting the new and existing containers during which time the compound gates shall be kept locked shut. A notice shall be placed on the gate to warn any third parties of the presence of fresh concrete.

Step 8 - First container delivery

Responsible Person overseeing the operation Peter Edge

The new containers shall be delivered on two separate occasions. It is not practical to deliver both containers on a lorry with a trailer owing to the tight turns into Castle Lane and in the car park.

It is also necessary to place the first container next to the shed, then move the existing containers afterwards and before the second container is delivered.

When the slab is suitably cured the first of two new containers can be delivered and positioned next to the shed between the existing containers and the shed. This is illustrated in red on the appended site plan as position 1. The corners of the container position shall be spray painted on the new slab.

It is anticipated that the new container will be lifted and moved into position in the compound by means of a crane, either over the fence at the back of the compound or over the shed. As such, this represents the most dangerous phase to date.

The lifting operation shall be carried out by the company supplying the containers. It is anticipated the crane will be provided by the container supplier. The container provider shall be instructed to brief their crane operative and shall be briefed to undertake liabilities and indemnities for their operation.

The container provider will be briefed where to place the container and shall be allowed to decide on the safest and most practical means of installation. Risk assessment and method statement for this operation shall be requested prior to installation for review by the responsible person overseeing the operation.

Again, a WMS trustee will be on hand to provide access through the car park gates on the day of delivery.

A trustee and WMS volunteers will be on hand during the delivery operation to observe and keep public away. They shall be dressed in PPE for their own protection and to reinforce their authority.

Step 9 - Moving Existing Containers

Responsible Person overseeing the operation Peter Edge

The existing containers presently occupying the compound will need to be lifted and rotated to move them to their new positions on their existing slab foundation. They shall be positioned such that they are as close as possible to each other and the new container, which will have been placed alongside the shed. These new positions are illustrated on the appended site plan in red as positions 2 and 3.

It is anticipated that some form of crane will be needed, for which specialist skills will be required.

This operation shall be carried out by J A Mackenzie Haulage. Plant required for the operation shall be supplied by this organisation.

This specialist company will be invited to site in advance and briefed where to position the containers such that they can plan their operation. They will be briefed to undertake

liabilities and indemnities for their operation and required to provide a risk assessment and method statement for their operation to be submitted for review by the responsible person overseeing the operation in advance. Clarity on whether the containers need to be empty will also be sort at this time.

A WMS trustee will be on hand to provide access through the car park gates on the day of the operation.

A trustee and WMS volunteers will be on hand during the operation to assist, observe and keep public away. They shall be dressed in PPE for their own protection and to reinforce their authority.

Step 10 - Second container delivery

Responsible Person overseeing the operation Peter Edge

The second of two new containers shall be delivered to site and installed in the compound after the two existing containers in the compound have been repositioned as detailed above. The position for this container is between the reorientated existing containers and the fence. This is illustrated in red on the appended site plan as position 4. The corners of the container position shall be spray painted on the slab.

Extra care must be taken during this operation not to damage the pump container. The risk register details this risk.

This operation will follow the same process under the same controls and conditions as detailed for the first container delivery and installation.

Again, a WMS trustee will be on hand to provide access through the car park gates on the day of delivery.

A trustee and WMS volunteers will be on hand during the delivery operation to observe and keep public away. They shall be dressed in PPE for their own protection and to reinforce their authority.

4 – Risks

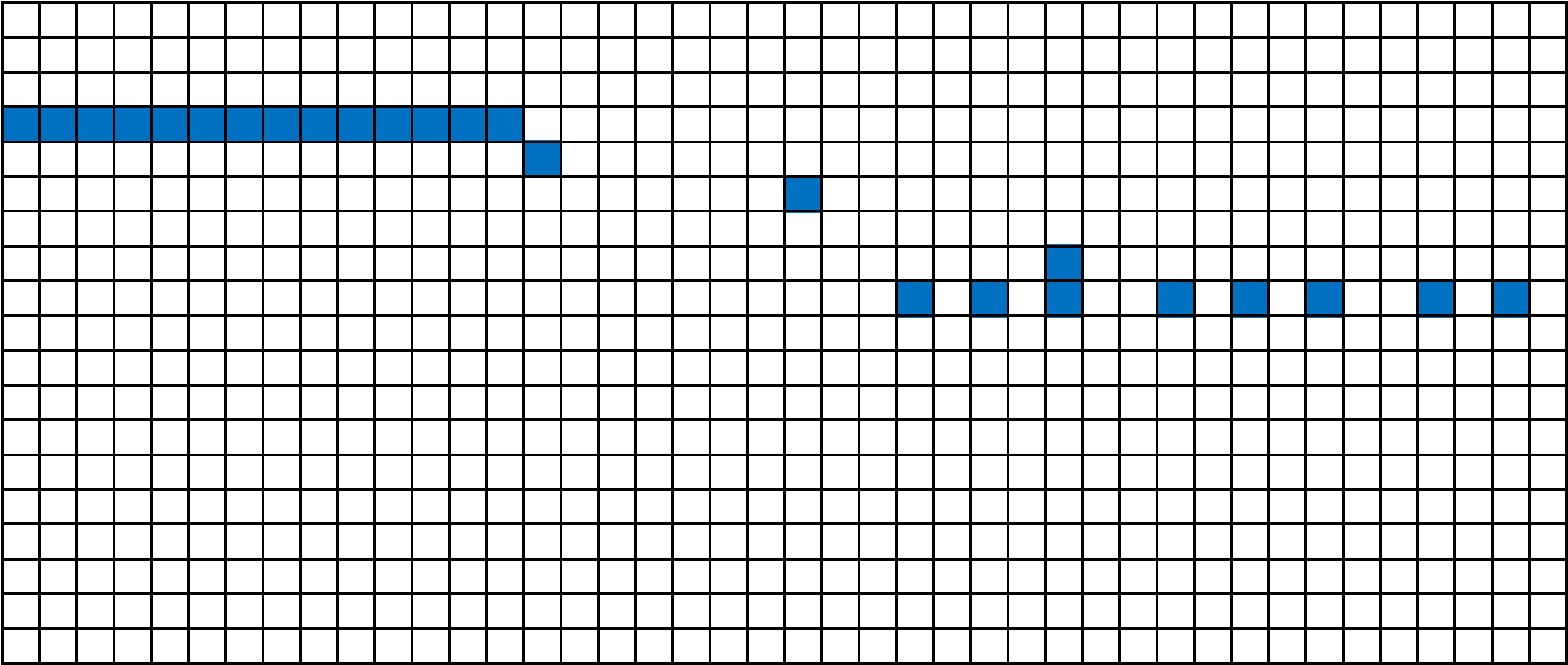
A risk register has been prepared to identify and manage risks within the control of the WMS operation managers and transfer risks to third party companies where appropriate.

This risk register details the risks considered and planned management actions to eliminate or reduce the risk impact. Parties responsible for these actions have been identified as well as owners that in the event the risk shall occur shall be liable for the risk impact.

Additional Containers for the Wilton Men's Shed

#	Task	Dur	Start	End
1				
2				
3				
4	Project Plan and Method Statement	14	20-Oct-25	02-Nov-25
5	Deliver draft RAMS to Town Council Clerk	1	03-Nov-25	03-Nov-25
6	Presentation to Town Council Meeting	1	10-Nov-25	10-Nov-25
7				
8	Skip Delivery	1	17-Nov-25	17-Nov-25
9	Site Clearance	8	13-Nov-25	29-Nov-25
10				
11	Excavation and foundation formation	2	01-Dec-25	02-Dec-25
12	Grab lorry removal of excavation arisings	1	03-Dec-25	03-Dec-25
13	Formwork Construction	2	03-Dec-25	04-Dec-25
14	Concrete Slab Casting	1	05-Dec-25	05-Dec-25
15	Slab curing (7 days)	7	06-Dec-25	12-Dec-25
16	New Container 1 Delivery & positioning	1	15-Dec-25	15-Dec-25
17	New Container Delivery & positioning	1	17-Dec-25	17-Dec-25
18	Repositioning of existing containers	1	19-Dec-25	19-Dec-25
19	New container 2 delivery & positioning			

Mon	20-Oct-25	Tue	21-Oct-25	Wed	22-Oct-25	Thu	23-Oct-25	Fri	24-Oct-25	Sat	25-Oct-25	Sun	26-Oct-25	Mon	27-Oct-25	Tue	28-Oct-25	Wed	29-Oct-25	Thu	30-Oct-25	Fri	31-Oct-25	Sat	01-Nov-25	Sun	02-Nov-25	Mon	03-Nov-25	Tue	04-Nov-25	Wed	05-Nov-25	Thu	06-Nov-25	Fri	07-Nov-25	Sat	08-Nov-25	Sun	09-Nov-25	Mon	10-Nov-25	Tue	11-Nov-25	Wed	12-Nov-25	Thu	13-Nov-25	Fri	14-Nov-25	Sat	15-Nov-25	Sun	16-Nov-25	Mon	17-Nov-25	Tue	18-Nov-25	Wed	19-Nov-25	Thu	20-Nov-25	Fri	21-Nov-25	Sat	22-Nov-25	Sun	23-Nov-25	Mon	24-Nov-25	Tue	25-Nov-25	Wed	26-Nov-25	Thu	27-Nov-25	Fri	28-Nov-25	Sat	29-Nov-25	Sun	30-Nov-25
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Mon	01-Dec-25
Tue	02-Dec-25
Wed	03-Dec-25
Thu	04-Dec-25
Fri	05-Dec-25
Sat	06-Dec-25
Sun	07-Dec-25
Mon	08-Dec-25
Tue	09-Dec-25
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Tue	30-Dec-25
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Thu	01-Jan-26
Fri	02-Jan-26
Sat	03-Jan-26
Sun	04-Jan-26
Mon	05-Jan-26
Tue	06-Jan-26
Wed	07-Jan-26
Thu	08-Jan-26
Fri	09-Jan-26
Sat	10-Jan-26
Sun	11-Jan-26

A 20x20 grid with blue squares forming a sparse pattern. The pattern includes a horizontal line of 5 squares at row 15, a horizontal line of 3 squares at row 16, and several other scattered squares.

APPENDIX B - Risks Assessment and Opportunities Register

Template from CJBoot v20250918

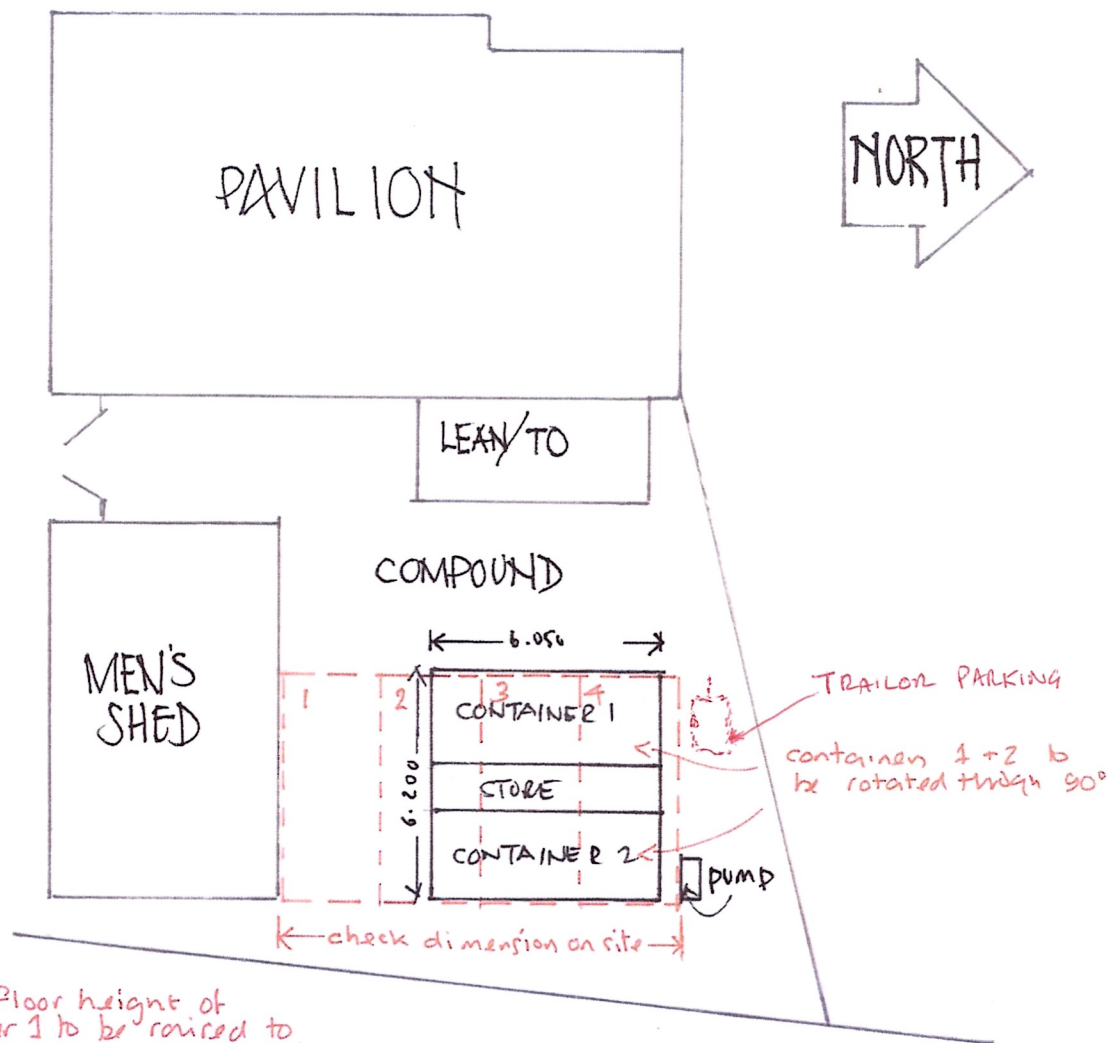
Project Title: Wilton Men's Shed - Additional Container Installation

ID	Risk or Opportunity	Risk / Opportunity Description	Performance / Service Impact if materialises	Gross Likelihood	Gross Impact	Overall Gross	Target Risk Status	Proximity / Timetable	Financial Impact to Manage (NH liability)	Financial impact if materialises (NH liability) (£)	Programme impact if materialises (days)	Response Options	Planned Management Actions	Owner	Manager	Dependencies	Next review date	STATUS
1	R	Site clearance operation will rely on volunteers from the Men's Shed Group and could be delayed in the event insufficient resources can be found.	Programme	L	M	M	L	Nov-25	£0	£0	10	Treat	Volunteers need to be sourced in advance. A contingency period need not be included in the programme.	Peter Edge	Peter Edge	Volunteer availability	Nov-25	OPEN
17	R	There is a risk that there will be a shortage of space in which to relocate items to be moved from the container and other items presently in the compound.	Programme and Budget	L	M	M	L	Nov-25	£0	£200	5	Tolerate	Relocation of items to be planned in advance but the residual risk shall be tolerated and alternative storage will have to be found or purchased.	Peter Edge	Peter Edge	Volume of items around the compound	Nov-25	OPEN
2	R	Bad weather may delay operations.	Programme	H	M	H	L	Nov-25	£0	£0	10	Tolerate	The risk cannot be eliminated. Contingency time will have to be built into the programme to allow for some bad weather	Peter Edge	Peter Edge	Weather	Nov-25	OPEN
3	R	There is a risk of public use being made of the skip to dispose of rubbish, which could diminish the volume available to this operation.	Operation	M	L	M	L	Nov-25	£1	£15	0	Treat	Skip to be placed in range of a CCTV camera, or temporary camera to be erected.	Peter Edge	Peter Edge	Public perception of skip availability	Nov-25	OPEN
4	R	Grab lorry attendance could be behind programme delaying site clearance and earthworks disposal.	Programme	L	M	M	L	Dec-25	£0	£0	5	Treat	Ensure grab lorry company is well briefed on site visit times . Competent person to be on site to greet skip company on arrival.	Skip Supplier	Peter Edge	Skip hire company	Nov-25	OPEN
5	R	Delivery of new containers could put public safety at risk if onlookers gather.	HS&W	L	H	M	L	Dec-25	£0	£0	0	Transfer	Risk to be transferred to the container supply company. Brief the container supply company of the risks and location to which the containers are to be delivered and seek a risk assessment and method statement from them to review prior to their visit to site. The area around the site could be taped off prior to the visit to deter public intrusion.	Container Supplier	Peter Edge > Container Supplier	Container providers	Nov-25	OPEN
6	R	There is a risk of injury to the volunteers carrying out the site clearance operation and assisting with other operations such as excavation, casting and container positioning.	HS&W	L	M	M	L	Nov-25	£0	£0	0	Treat	All volunteers to be provided with PPE and encouraged to use it. Operation to be supervised by competent person. Volunteers to receive a briefing.	Peter Edge	Peter Edge	On site operations	Nov-25	OPEN
7	R	There is a risk of injury to the earthworks operative and those close by from the excavation operation. Injury could also delay programme.	HS&W & programme	M	M	M	L	Nov-25	£0	£0	20	Transfer	Risk transferred to HJ Property Services. Earthworks operative to be suitably competent with experience and appropriate qualifications for operating mini-digger plant. RAMS to be sourced and revised. Second person or banksman to be on site to observe and call for help in an emergency.	Peter Edge	Peter Edge > HJ Property Services	Earthworks operation	Nov-25	OPEN
8	R	Manoeuvring the cement mixer truck in and out of the compound could pose a risk to public and workers safety.	HS&W	L	M	M	L	Dec-25	£0	£0	0	Treat	Concrete suppliers shall be briefed to take responsibility for their operations. Arrange for volunteers in PPE to be on hand to watch for public intrusion and guide members of the public away from the operation.	Peter Edge	Peter Edge > Concrete Suppliers	Public presence	Nov-25	OPEN
9	R	Craning of the containers into the compound could be delayed by the Christmas break and construction industry stand-down period	Programme	H	M	H	L	Dec-25	£0	£0	20	Tolerate	Carefully monitor the operation against the programme and reprogramme deliveries in the event of delays.	Peter Edge	Peter Edge	Programming	Nov-25	OPEN
10	R	Crane and container lifting operations could pose a significant risk to public HS&W.	HS&W	L	H	M	L	Dec-25	£0	£0	0	Transfer	Risk to be transferred to the crane operator company who shall be briefed before arriving on site and shall be consulted before placement of the containers on delivery.	Peter Edge	Peter Edge > Crane Hire Company	Crane hire company competence.	Nov-25	OPEN
11	R	There is a risk of alkaline burns form fresh concrete.	HS&W	H	M	H	L	Dec-25	£0	£0	0	Treat	Those in close proximity to concrete shall be dressed in appropriate PPE including goggles and gloves. A first aid kit containing suitable remedies for alkaline burns will be on hand. Those assisting in the slab casting will be briefed before hand on the location of the first aid kit and how to administer remedies.	Peter Edge	Peter Edge	Concrete	Nov-25	OPEN

Project Title: Wilton Men's Shed - Additional Container Installation

ID	Risk or Opportunity	Risk / Opportunity Description	Performance / Service Impact if materialises	Gross Likelihood	Gross Impact	Overall Gross	Target Risk Status	Proximity / Timetable	Financial Impact to Manage (NH liability)	Financial impact if materialises (NH liability) (£)	Programme impact if materialises (days)	Response Options	Planned Management Actions	Owner	Manager	Dependencies	Next review date	STATUS
12	R	There is a risk that tree branches will need cutting and trimming before the crane can reposition the containers and before the new containers can be craned into position.	Programme and Budget	H	M	H	L	Dec-25	£200	£200	5	Treat	Liaise with the container delivery company (and crane hire company) to determine whether existing trees will interfere with the lifting operations. Engage suitably qualified arborist in the event branches need removal. Reprogramme operations to allow for tree trimming.	Peter Edge	Peter Edge	Trees	Nov-25	OPEN
13	R	There is a risk temperatures drop below freezing while the concrete is curing	Programme	M	M	M	L	Dec-25	£0	£0	28	Tolerate	Check forecast before pouring. Reprogramme operations to avoid adverse weather conditions.	Peter Edge	Peter Edge	Weather	Nov-25	OPEN
14	R	There is a risk of damage to septic tanks out side the compound as a result of trafficking and crane operations in the event containers are to be lifted in from this side of the compound.	Budget	L	M	M	L	Dec-25	£200	£50,000	0	Treat	Tape off the area of the tanks with road pins and barrier tape. Trustee to be present during craning operations to observe.	Peter Edge	Peter Edge	Location of tanks	Nov-25	OPEN
18	R	It is being assumed that items can remain in the containers that are to be re-positioned. If they cannot, there is a risk to programme while they are removed.	Programme and Budget	M	M	M	L	Dec-25	£0	£200	5	Tolerate	Liaise with the haulage firm engaged to lift and reposition the containers to seek advice and act upon it early. Should the risk materialise later the delay and cost of alternative storage will have to be tolerated.	Peter Edge	Peter Edge	Haulage company	Nov-25	OPEN
15	R	There is a risk of damage to the foul water pump & cabinet located in the compound near the fence during movement of existing containers and installation of the second new container and possible injury as a consequence of this damage.	Budget and HS&W	L	M	M	L	Dec-25	£0	£5,000	0	Treat	Special care to be taken during lifting operations. Specialist contractors to be brief of presence and position of pump. Pump housing to be made highly visible.	Peter Edge	Peter Edge	Lifting operations	Nov-25	OPEN
16	R	There is a risk that the freshly poured concrete could cause injury to persons or be walked upon damaging the new slab.	Budget, programme and HS&W	L	M	M	L	Dec-25	£0	£5,000	5	Treat	The compound will be locked after the pour to prevent access. Any damage cause by people or animals walking on it whilst wet will have to be cut out and re-cast as soon as possible resulting in a delay that will have to tolerated. .	Peter Edge	Peter Edge	People and animals	Nov-25	OPEN

CS Fee Risk Allowance (90% of 'H' likelihood + 60% of 'M' + 40% of 'L') >	£24,389
CS Programme Risk Allowance (90% of 'H' likelihood + 60% of 'M' + 40% of 'L') >	73 days
	15 weeks (at 5 working days per week)



NOTES:

- 1: REPOSITION 2x EXISTING CONTAINERS
- 2: PROVISION/SITING OF 2x NEW CONTAINERS
- 3: SLAB LEVEL FOR NEW CONTAINER TO BE RAISED TO MATCH MEN'S SHED LEVEL

SEPT 2025

APPROX SCALE : 1:200

REAR OF THE PAVILION
CASTLE MEADOWS
WILTON SP2 OHG