

MINUTES of a meeting of WILTON TOWN COUNCIL held in the COUNCIL CHAMBERS, KINGSBURY SQUARE, WILTON on TUESDAY 3rd March 2020 at 7.00pm

Present Cllr Ivan Seviour – Mayor of Wilton
Cllr Andy Kinsey – Deputy Mayor of Wilton
Cllr Trevor Batchelder
Cllr Charlotte Blackman
Cllr Pauline Church
Cllr Peter Edge
Cllr Lee Glyde
Cllr Paula Johnston
Cllr Phil Matthews
Cllr Teresa Taylor

In Attendance Mr Steve Milton, *Town Clerk* and Mr Hugh Abel, *Minute Secretary*.

Also Present John Cutland, Keith Crockett, Claire Forbes, Dee Foster, John Harris, Sue Hunter, Sara Morley, Alison Ward and Corinne Whitlock.

Community Engagement session

Alison Ward – raised concerns about traffic in Kingsbury Square, particularly congestion on the North side of the square. She asked if the matter could be referred to Wiltshire Council.

John Cutland – had noted the Town Council’s encouragement of wild flower planting and asked if it could be extended to include the A30/A36 roundabout.

Keith Crockett – expressed concerns about the development of the Naish Felt Mill site. Despite the fact that it would be on a flood plain and the Environment Agency’s advice is to not build on a flood plain, planning consent had been granted on appeal for 61 dwellings to be built there.

Cllr Church – told the meeting a visitor to Wilton had received a parking fine whilst an enforcement officer was parked in a legitimate parking bay. She suggested that the matter of parking and Kingsbury Square be referred to the Environment and Amenities Committee

Cllr Matthews – raised the issue of the Milk Machine in South Street car park. It would appear that the machine needs planning permission from Wiltshire Council.

Cllr Taylor – had noticed that there was a power lead at the rear of the Men’s Shed and wondered where the power supply was coming from.

Councillor Pauline Church gave her report to the Town Council

- *Wilton Parkway* – She reported that the process for the establishment of Wilton Parkway had changed somewhat with the ‘Restoring Your Railway Fund’. In the county, both Corsham and Wilton railway station projects are the most advanced and progress is being made.
- *A36 Crossing* – Red Row and the Highways England are working to get the crossing constructed.
- *A360 Roundabout* – May 2020 is still the target date for completion of this work.
- *Yellow Lines at Downside* – She reported that this request was being bounced from one department to another however, she will persevere
- *Street scene* – South street now swept and moss removed.
- *4 Corners Drainage* – she outlined the works so far completed and the work yet to done.
- *Wilton Hill* – a list of remedial work to bring the roadways up to scratch has been compiled and re-surfacing work will start in three weeks time.

Questions for Cllr Church

Cllr Seviour – asked about the £25,000 pledged by the Town Council towards Wilton Parkway.

Cllr Church – assured the meeting that this would be left untouched until the conditions of this pledge were met. However, it was not yet clear as to whether or not it would be funded by central government.

Cllr Edge – asked about the £164,000 of development money that had been dedicated to transportation in Salisbury and South Wiltshire. He also pointed out that many street lights in Wilton were not working and also that there was a lot of rubbish deposited in the Avenue at the top of South Street.

Cllr Church – replied that she was pushing ahead to get the rubbish at the top of South Street cleared.

There was also an ongoing programme to replace street lights with LED bulbs and that it was likely that all the street lights would be converted to LEDs at the same time.

Cllr Matthews – asked if she was prepared to comment on Wiltshire Council's Council Tax increase.

Cllr Church – told the meeting that it was absolutely necessary because of the need for improved Social Care in the county

AGENDA

Cllr Seviour in the chair

31/20 Apologies

None were offered.

32/20 Declarations of Interest

- a. Cllr Johnston declared a personal interest in matters relating to Kingsbury Square.
Cllr Batchelder declared a personal interest in planning application 20/00994/FUL: Single storey rear kitchen extension, 5 Castle Keep.
Cllr Edge declared personal interests in any item related to the Mens's Shed, flood plan
Cllr Kinsey declared a pecuniary interest in the schedule of payments
- b. Dispensation requests – none had been submitted

Resolved: to note

33/20 Minutes of the last Full Council Meeting

The minutes of the Full Council Meeting held on February 4th 2020 were approved as a correct record and signed by the Chair.

Proposed Cllr Matthews, sec Cllr Kinsey – all in favour

34/20 Community Engagement

Kingsbury Square –

Cllr Johnston – said there had been a lot of vehicle near misses and incidents of road rage so perhaps it was time to look again at a one way system.

Cllr Edge – was concerned that if a one way system was introduced it could create a rat run situation which would not be desirable in either direction.

Cllr Church – said that any scheme would need to be supported by the Town Council and local residents. Wilton is an historic town with narrow roadways in the centre and the possible development of the Felt Mill site could have an impact by introducing more traffic flow to the town.

Resolved: to refer the matter to the Environment and Amenities Committee

Wild Flowers – Highways England are amenable to work on the roundabout but, as yet, have not come back with any concrete proposals.

Felt Mill Development –

Cllr Edge – told the meeting that Naish Felts plan to move to new premises at High Post between the end of 2020 and the middle of 2021. No work will take place until the move has happened.

Cllr Church – told the meeting that since the planning application had been granted in 2018, the Environment Agency had revised its flood maps. These show greater areas subject to flood risk in Wilton and it is likely that the planning conditions for the development could be affected.

Milk Machine in South Street Car Park

The Town Clerk – reminded the meeting that when the Town Council had granted permission for the machine to be sited there, it was on the understanding that all licenses, conditions and consents were the responsibility of the machine's owners.

Men's Shed Electricity Supply

Cllr Johnston – commented that the cost of the Pavilion's electricity for the most recent period had been £692 which was considerably more than previous bills.

Cllr Edge – told the meeting that the Men's Shed had only been operational for a short period and that those working there had simply had hand tools. He said that the Pavilion had been used a lot recently and some users were prone to leaving the heating on overnight. The Men's Shed does use the Pavilion's power supply but there is a sub meter to measure how much is actually being used.

35/20 Mayor's Updates

Cllr Seviour reported on recent occasions when he had represented the people of Wilton. He told the meeting about Wiltshire's High Sheriff visit to Wilton and reminded everyone about the Bingo session on 27th March in aid of the Mayor's Appeal.

36/20 To receive nominations only for Mayor Elect for 2020/202

Cllr Ivan Seviour was nominated for a second year by Cllr Matthews
Cllr Andy Kinsey was nominated by Cllr Johnston

37/20 To receive nominations only for Deputy Mayor Elect for 2020/2021

Cllr Paula Johnston was nominated by Cllr Church

38/20 Neighbourhood Plan

The survey has now been completed and Lemon Gazelle are doing an update. There were over 500 responses. There was a Neighbourhood Plan steering group meeting on 5th February to review the replies to the survey and a second on 26th February. The next meeting will be on 18th March to take the next step in preparing for the public consultation.

39/20 Town Council Vacancy

Following the resignation of Councillor Lyons, the Notice of Election was displayed from 6th February. The election will take place on 12th March 2020 and will be contested by three candidates:

- CROSSLEY, Alan
- FORBES, Claire
- LATTIMORE, Michael Thomas

Poll cards have been distributed to the electors of Wilton

40/20 Report of the Policy and Resources Committee

To receive the minutes of the Policy and Resources Committee held on 18th February 2020.
The following matters were referred to the Council for approval:-

Minute 07/20: Council Policies

The following policies were recommended for adoption by the Council:

- Risk Management Plan 2020/21
- Training and Development Plan

Resolved: to adopt these policies (*prop Cllr Matthews, sec Cllr Glyde – all in favour*)

Minute 08/20 Christmas Lights Review

The Committee has asked the Council to set aside £1,500 to hire marquees for the event in future years. The Marquees used in 2019 were loaned by the Carnival Committee and took volunteers most of the afternoon to erect and they were blown over on a couple of occasions. In view of the risk this poses it is considered preferable to use a registered and insured contractor. There is no budget provision for this expenditure therefore it would need to be met from reserves.

Referral: After discussion it was agreed to refer this matter to the Environment and Amenities Committee for consideration.

Minute 10/20 Fees and Charges 2020/21

The schedule of fees and charges was recommended for approval.

Referral: Concerning street advertising banners and making a weekly charge for their display, it was agreed to refer this matter to the Policy and Resources Committee for consideration.

Resolved: to adopt the schedule of fees and Charges (*prop Cllr Edge, sec Cllr Batchelder – all in favour*)

41/20 Reports from local organisations

To receive reports and updates from the following organisations

(a) *Wiltshire Association of Local Councils:* Cllr Seviour said that the next meeting would be held on March 4th.

(b) *South West Wiltshire Area Board:* Cllr Church reported that the next meeting would be held on March 18th with a focus on Employment and Skills.

(c) *South West Wiltshire Community Area Transport Groups:* Cllr Matthews reported that there had been discussion about £4,000 for a feasibility study on pedestrianisation
Cllr Edge suggested that the possibility of a footway from Netherhampton to Quidhampton should be explored making use of potential section 106 money from the proposed new developments in the area.

(d) *Wilton Community Centre:* Cllr Blackman reported that work on the roof was proceeding and that it has been decided not to close the Centre in the summer this year.

(e) *Wilton Town Team:* Cllr Matthews told the meeting that he was no longer chair of this meeting.

42/20 Wilton Town Council Flood Plan

To adopt the Wilton Flood Plan subject to the inclusion of a detailed schedule of critical gullies, drains and ditches to be prepared by the Flood wardens in accordance with advice from Wiltshire Council.

Resolved: to adopt the updated Flood Plan Subject to the inclusion of a schedule of critical gullies provided by the Flood Wardens in due course.

43/20 Managing the Council's Money

(a) To receive the current and deposit account bank statements and bank reconciliation report for February.

The Clerk explained that there were some anomalies due to the conversion of the 2019 accounts onto the new system

Resolved: to note

(b) To note the budget monitoring report prepared by the Clerk. **Resolved:** to note

(c) To authorise the schedule of payments.

Cllr Johnston queried the jetting of drains at the public toilets and said that the drain outside was still blocked. The Clerk undertook to look into it.

Resolved: to authorise the schedule of payments

44/20 Planning Application

To consider the following planning applications

(a) **20/00994/FUL:** Single storey rear kitchen extension, 5 Castle Keep, Wilton

Resolved : to support

(b) **20/01561/TCA:** Work to Trees in a Conservation Area, crown lift to give 1.5m clearance from building roof remove all deadwood & crown thin by up to 10%-Wilton Health Centre, Market Place, Wilton

Resolved : to support

(c) **19/09284/LBC:** Replacement of damaged clay roof with natural slate tiles, installation of bi-fold doors to kitchen extension, damp proofing to drawing room and hallway and installation of steel/wooden support beams-Corner Cottage, 1 Russell Street, Wilton. **Resolved :** to support

45/20 Correspondence received

Better Deal for Bus Users – notification has been received about central government’s injection of £220 million into this system.

Sheep Fair Field – The Clerk reported that he and Mark had responded Spatial Planning Team with observations about the Sheep Fair Field and the fact that it is public access land.

Voluntary Groups – the question has arisen about the insured status of voluntary groups in Wilton carrying out community service activities.

Referral: It was agreed to refer this matter to the Environment and Amenities Committee.

46/20 Date of Next Meeting

To confirm the date of the next Full Council Meeting as Tuesday 7th April 2020 at 7.00pm in the Council Chamber.

47/20 To close the meeting

There being no further business, the Chairman closed the meeting at 8.31pm

Equality Statement

In the exercise of their responsibilities, Wilton Town Councillors have committed to uphold the Code of Conduct and to have full regard of the following in decision making:

- Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability)
- Data Protection(GDPR)
- Health & Safety
- Human Rights.