

MINUTES of a meeting of the POLICY & RESOURCES COMMITTEE held in the COUNCIL CHAMBERS, KINGSBURY SQUARE, WILTON on TUESDAY 18th February 2020 at 7.00pm

Present Cllr Ivan Seviour – Mayor of Wilton
Cllr Andy Kinsey – Deputy Mayor of Wilton
Cllr Pauline Church

In Attendance: Mr Steve Milton, *Town Clerk*, Mr Hugh Abel, *Minute Secretary*.

Also Present: Cllr P Matthews

Composition of the Policy & Resources Committee for the Municipal year 2019-2020

Cllr Trevor Batchelder	Cllr Ivan Seviour, Mayor of Wilton
Cllr Charlotte Blackman	Cllr Andy Kinsey, Deputy Mayor of Wilton
Cllr Pauline Church	

Cllr Seviour in the Chair

Community Engagement session

Cllr Matthews – On behalf of a local resident, Councillor Matthews questioned the legality of ‘private property’ signs at the rear of Wylve Lodge. The signs were deterring people from using the footpath link between the Shopping Village and Wilton’s shopping centre.

Town Clerk – said that one of the blocks in Wylve Lodge is for people with learning disability and the management are keen not to have these residents alarmed or disturbed by strangers passing through. Eagle One (the owners of Wilton Shopping Village) plan to invest considerable resources in developing the Shopping Village. One area under consideration is the opening up of a new way through to North Street. Another part of the redevelopment was to encourage more artisan based outlets and trades.

Cllr Kinsey – told the meeting that May 8th will be the 75th anniversary of VE Day and he asked if Wilton Council would be prepared to spend up to £800 towards the celebrations.

AGENDA

01/20 Apologies

Councillors Blackman and Batchelder apologised for their absence due to conflicting engagements.

02/20 Declarations of Interest and Dispensation Requests

No declarations were made at the meeting and the Clerk had received no dispensation requests.

03/20 Minutes

RESOLVED that the minutes of the meeting held on 22 October 2019 be approved as a correct record and signed by the Chairman.

04/20 Community Engagement

Nothing further to add.

05/20 Wilton Neighbourhood Plan

The Committee noted that the survey had been completed and that the next stage was to evaluate the results.

The WNP Group met on Wednesday 5th December to review the results of the survey and to generate options to address the priorities identified by residents

The meeting had run in workshop format and covered the following themes:

- Leisure, Sports, Arts, Culture and Heritage.
- Shopping
- Public meeting spaces
- Facilities for young people
- Schools and education
- Health, wellbeing
- Drainage and flooding

The next workshop would be held on 26th February at the Sports Pavilion. Topics to be covered:

- Development and Housing
- Town Centre and Employment
- Environment and Open Space
- Getting around (Transport)

06/20 Internal Audit Report

The Council received the interim internal report from the Auditing Solutions Ltd and considered the points raised. The Committee noted the recommendations in of the review, as follows:

- The Council should consider arranging for an offsite back-up of the Rialtas system
The Clerk reported that Cloudberry, cloud backup system has been installed.
- Officers should confirm whether invoices should be raised for the scattering of ashes in respect of the two people in our sample and whether they were resident in the Town
The Clerk reported that there is a charge of £65 for scattering of ashes and invoices can now be created using the new Rialtas Omega system which now has the facility to create invoices.
- The Clerk should confirm the correct pension deductions have been made in connection with the Local Government Pension Scheme by contacting Wiltshire Council
The Clerk reported that pension payments have been adjusted to the correct rate.

With these qualifications, the audit provides assurance that the Council's financial management is sound.

Resolved: that the Interim Internal report be received and the actions taken to address the qualifications be approved.

07/20 Policy Review

The following policies are submitted for consideration and recommendation to the Council:

- Risk Management Plan 2020/21

It was noted that risk management needs to be updated every year and any additional element added as appropriate – for example the solar panels on the pavilion.

- Training and Development Plan

Resolved: to refer these policies to Full Council for adoption

08/20 Christmas Lights Review

Councillors, local groups and organisers met with ICTHUS to review the Christmas Lights event. The Group recommends that the Council sets aside £1,500 to hire marquees for the event in future years. The Marquees used in 2019 were loaned by the Carnival Committee and took volunteers most of the afternoon to erect and they were blown over on a couple of occasions. In view of the risk this poses it is considered preferable to use a registered and insured contractor. There is no budget provision for this expenditure, therefore it will need to be met from reserves.

The Group also recommended bringing forward the switch on event by a week to maximise the impact of the lights. They are proposing 27th November for the event in 2020.

Resolved: to endorse these recommendations.

09/20 Discretionary Funding for Football

a Real Madrid FC

The Council has been invited by South West Wiltshire Area Board to support a football coaching programme endorsed by Spanish superstar club Real Madrid FC. Wilton Town Council has been asked to nominate a candidate for the course and to fund the place at £100.

It was not known if there were any suitable candidates in Wilton.

b 360 Degree Sports Coaching –Castle Meadow 360 Degree Sports is a local community interest company who will be coming to Wilton for the first time between 14-17th April. 360 Degree Sports provide football based fun activities for children aged between 5 and 14 during school holidays. Sessions run from 9.00am –5.00pm and aim to attract 24 or more youngsters each day. This is an experimental scheme for the CIC - gauging the level of demand for school holiday activities at Castle Meadow.

Resolved: to recommend support this scheme by waiving the hire fees as a one off contribution and gesture of support.

10/20 Fees and Charges 2020/21

Members were asked to consider the schedule of fees and charges and to recommend this to the Council for adoption. With the exception of fees and charges for the tennis courts, there are no increases proposed this year. The fees and charges were last increased in 2019.

The only increases in the schedule were for Tennis Courts to be let out at £4.00 per hour and for there to be a fee of £20 for coaches to hire the courts for each 2 hour session.

Resolved: to recommend adoption by Full Council.

11/20 Managing the Council's Money

The schedule of payments and the monthly bank reconciliation reports were approved by the Council at its meeting on 3rd February. The Committee is asked to note budget monitoring report for month prepared by the Clerk.

Resolved: to note

12/20 Planning applications received

There are no planning applications to consider.

13/20 Correspondence received

The Clerk reported that Wiltshire Council's Campus programme had set aside money for developments in places that haven't been utilised. There was a potential £600,000 that could be split by areas in the South of the county and it was mooted that some of this money could be used for developing the former Wilton Police Station.

14/20 Date of next meeting

To confirm the date of the next meeting on Tuesday 21st April at 7.00pm in the Council Chamber.

15/20 To close the meeting.

There being no further business the Chairman closed the meeting at 8.03pm