

**MINUTES of a meeting of the AMENITIES & PLANNING COMMITTEE held in the
The Council Chamber, Kingsbury Square, WILTON on Tuesday 19th March 2019 at 7.00pm**

Present Cllr Blackman
Cllr Church
Cllr Glyde
Cllr Johnston
Cllr Matthews
Cllr Taylor

In Attendance Mr S Milton, Town Clerk; Mr H Abel, Minute Secretary

Also Present Mr A Crossley

Composition of the Amenities and Planning Committee for the Mayoral year 2018-2019

| | |
|----------------------------------|-------------------------|
| Cllr Peter Edge, Mayor of Wilton | Cllr Charlotte Blackman |
| Cllr Pauline Church | Cllr Lee Glyde |
| Cllr Paula Johnston | Cllr Rebecca Lyons |
| Cllr Phil Matthews | Cllr Teresa Taylor |

Mr A Crossley – asked about the proposed re-location of the Millennium gates. He said that it had never been a part of Red Row's planning application and now, a new application is being made to move the gates from their position to outside a care home.

A G E N D A

Cllr Johnston in the chair

35.19 Apologies for absence and to consider whether to approve reasons given

Cllr Edge apologised for his absence because he was away on holiday

Cllr Lyons apologised for her absence owing to a prior engagement

Resolved: to note.

36.19 Chair's Update – Cllr Johnston told the meeting that she proposes to have this agenda item dropped from future agendas unless there is anything particular to report

37.19 Declarations of Interest

- a. Members to declare any interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members. *(NB This does not preclude any later declarations).*

None were declared

Resolved: To note.

- b. To consider any **Dispensation Requests** received by the Town Clerk and not previously considered.

Resolved: To note none received.

38.19 Approval of minutes –

Resolved: that the Minutes of the Amenities & Planning Committee meeting held on 19th February 2019 be approved and signed by the Chairman as a correct record without amendment. (prop Cllr Johnston, sec Cllr Taylor – unanimous)

39.19 To note any matters raised in the public session

Millennium Gates – Cllr Church said that there had been an objection from Highways for them to remain in their current position. It was a matter of one of the pillars obstructing the view for drivers coming out of that roadway. She said that she would speak to the officer concerned to find out the background and reasoning behind the proposed move. If this was not satisfactory she was prepared to call the application in for more detailed scrutiny.

After discussion, Members agreed to oppose the application and also asked Cllr Church to call in the application.

40.19 To consider any matters referred from March Full Council Meeting

None were identified.

41.19 Forward work programme 2019/20

To note the following projects for implementation by the Amenities and Planning Committee from 1st April 2019.

| Project | Budget | Notes | Lead Councillor |
|------------------------------|--------|-------------------------------------|-----------------|
| Cemetery chapel Improvements | £1.250 | Minor repairs & internal decoration | Cllr Matthews] |
| Wilton History Festival | £500 | Funding bid to WC (£5,000) | Cllr Lyons] |
| Wilton in Bloom | £750 | Additional baskets | Cllr Matthews] |
| Land purchase | R2 | Allotments/community farm | Cllr Edge] |
| Wishford Road Play Area | R2 | Improvements/equipment | Cllr Taylor] |
| Tennis Courts Access system | £2,500 | Automated access system | Cllr Johnston] |
| Cycle Parking | £1,000 | New parking frames | Cllr Glyde] |
| Electric car Charging points | £3,500 | South Street | Cllr Church] |
| WTC branded Hi Viz wear | £1,000 | For volunteers councillors & staff | Cllr Blackman] |

Cllr Matthews – re cemetery chapel improvements – recommended that an inspection of the chapel's chimney breast take place as it is likely that damp is still affecting its fabric. **Action:** Town Clerk

Town Clerk – re Wilton History Festival – told the meeting that the funding bid for £5,000 has been withdrawn so that only the Town Council's £500 is now available.

Cllr Matthews – re Wilton in Bloom – reported that he had got the baskets back. He wanted to get local businesses involved in helping create floral displays in the town.

Cllr Taylor – re Wishford Play Area – asked that the Town Clerk make a formal request to Wilton Estate for a 106 application and a new lease. **Action:** Town Clerk

Town Clerk – re Tennis Courts Access System – reported that he had identified a company which could install a workable access system and had invited a representative to come and explain how it might work. He also told the meeting that next week SSE would be installing an electricity supply up to the fence. Cllr Johnston asked that SSE be asked to quote for bringing the electricity supply up to a junction box at the courts. **Action:** Town Clerk

Cllr Glyde – re bicycle parking – wanted to know what permissions were needed in order to allow an extension of the patio area in the Old St Mary's church yard. **Action:** Town Clerk

Cllr Church – re electric car charging points – told the meeting that government grants were available to County authorities for this purpose and that she would check to see if parish councils were also eligible for these grants. **Action:** Cllr Church

Cllr Blackman – re WTC branded Hi Viz wear – reported that this was still work in progress. **Action:** Cllr Blackman

Resolved: to note.

42.19 Wilton Youth Club

At the February meeting, the committee noted that the Focus School has served notice upon the Council terminating the lease of the building used by the Youth Club. The Club needs to vacate the premises by 2nd April and WTC will have to remove its items of equipment.

After discussion, it was concluded that the pavilion was not suitable as a temporary home for the Youth Club and that it would be detrimental to Wilton to disband the Youth Club. The Town Clerk was asked to consult with Jaki about the Club's needs and requirements. **Action:** Town Clerk

43.19 Fly-tipping on the Kingsway

There has been persistent fly-tipping on an informal layby adjoining the Kingsway. Members discussed the installation of bollards to prevent vehicular access and the deployment of mobile CCTV to identify the tippers. It was agreed to refer the matter to CATG for its evaluation of the situation and guidance.
Action: Town Clerk

44.19 Parking Problems at Churchill Court

Residents at Churchill Court have raised concerns about parked vehicles obstructing access from North Street. Cars have been parked on pavements and double yellow lines. The matter has been reported to Wiltshire Council which has asked WTC to comment on the matter.

Cllr Church told the meeting that she had flagged the situation up with the police and asked that patrols make a point of keeping an eye on the situation. She is also exploring the possibility of applying for new regulations that could help WTC control the situation. Cllr Taylor wondered if Eagle One's new parking restrictions could be a contributory factor in the situation.

45.19 Solar Panels at the Pavilion

At a Special Full Council meeting on 12th March, WTC approved the installation of a 5Kw PV on the pavilion roof, subject to costs not exceeding £6,000 and installation and commissioning taking place before 31st March.

Only two quotes were received from the nine local and regional providers approached. Following consultations with the Chair and Vice Chair of the Council, a quote from Dorset Energy Solutions was accepted and the works have been programmed.

46.19 Christmas Lights Survey Results

At the request of the Committee, a survey of residents was conducted through WTC's website, Facebook and Twitter. 102 responses were received within a week of publication.

A majority of respondents (75%) were in favour of leaving fairy lights up all year round. The committee concluded that it would be more practical to have the lights operational during the darker months say, between the vernal and autumnal equinoxes.

A majority of people (63%) favoured moving the lighting up ceremony to a Friday or Saturday. It was agreed that the choice of day be referred to the April Full Council meeting for a decision.

47.19 Wildflower Planting – Bee Friendly Wilton

The Committee considered various sites for a trial wildflower planting. It was agreed to ask the Town Clerk to seek advice from Rebecca Twigg about a suitable site in the town. **Action:** Town Clerk

48.19 Wilton Town Risk Management Policy

The Clerk had prepared a draft Risk Management Policy for WTC's services and facilities.

Resolved: to note.

49.19 Planning applications received

a. 19/01715/TCA: Bulbridge House, 46 South Street – fell one Beech tree and remove overhanging limb from one Beech tree. **Resolved:** to support

b. 19/01186/FUL: Wilton Hill, The Avenue – relocation of existing gates and pier.

Resolved: to object

c. 19/01694/FUL: 46 Shaftesbury Road – second floor extension to create a home office.

Resolved: to support

d. 19/02240/106: Former Erskine Barracks, Wilton – to vary terms of existing Section 106 Agreement relating to application 17/05181/REM

Resolved: to offer no comment

50.19 Planning applications determined

a. 19/00442/TCA: April Cottage, 7 Russell Street. reduce Spruce Tree by 50%

b. 19/00603/TCA: Island Lodge, Minster Street. reduce Beech canopy by 40%.

51.19 To review other ongoing matters:

a. Sports Pavilion/Castle Meadow – see 45.19 above.

b. Bulbridge Play Area – Hip Hop repairs commissioned. It was noted that the bearings on the swings needed attention

c. Cemetery – Lower path resurfacing complete.

d. Minster Street Play Area – replacement of pivots has been put in hand. It was noted that the gate springs were in need of attention.

e. Tennis Courts – electricity supply to be connected by SSE.

f. Old St Mary's Churchyard – repairs to the wall will start next week. The memorial cross will also be repaired.

g. Car parks – no further news.

h. Flouse Hole – Cllr Taylor reported that it was still seasonably boggy at one end.

i. Old Wishford Road – extended lease in hand..

j. Youth Centre at The Hollows – see 42.19 above.

k. Public toilets at the Market Place – appointment of toilet cleaner in progress. A new toilet seat will be purchased.

l. Replacement Road Signs – the Burcombe Lane sign has been ordered.

l. Wilton in Bloom – the budget for additional baskets has been approved.

52.19 Budget Monitoring Report

The A&P budget monitoring report had been circulated to Members.

Resolved: to note

53.19 Correspondence

None to report.

54.19 To receive any report received from Grounds Maintenance Contractor

The Clerk will meet with the contractor next week.

55.19 To advise of any tasks/jobs for the Parish Steward to undertake

Cllr Glyde reported that he plans to advertise when the Steward is going to be in the Town.

56.19 To confirm the date and venue of the next meeting

Tuesday 16th April 2019 at 7.00pm in the Council Chamber, Kingsbury Square..

57.19 To close the meeting

There being no further business, the Chair closed the meeting at 8.38pm

Members of the Council considered the foregoing matters in consideration of their duties:

Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder; Health and Safety, and Human Rights.