

**MINUTES of a meeting of the AMENITIES & PLANNING COMMITTEE held in the
The Council Chamber, Kingsbury Square, WILTON on Tuesday 15th January 2019 at 7.00pm**

Present Cllr C Blackman
Cllr P Church
Cllr P Edge
Cllr L Glyde
Cllr P Johnston
Cllr R Lyons
Cllr P Matthews
Cllr T Taylor

In Attendance Mr S Milton, Town Clerk; Mr H Abel, Minute Secretary;

Composition of the Amenities and Planning Committee for the Mayoral year 2018-2019

Cllr Peter Edge, Mayor of Wilton	Cllr Charlotte Blackman
Cllr Pauline Church	Cllr Lee Glyde
Cllr Paula Johnston	Cllr Rebecca Lyons
Cllr Phil Matthews	Cllr Teresa Taylor

A G E N D A

Cllr Johnston in the chair

01.19 Apologies for absence and to consider whether to approve reasons given

None were received.

Resolved: to note.

02.19 Chair's Update – Cllr Johnston reported on the following:-

- *Bi-monthly A&P Committee meetings* – she will bring a proposal to the next Full Council that, in future, the A&P Committee will meet every other month.
- *A&P Committee Budget* – she will put to Full Council that this committee be allocated its own budget for the upcoming financial year.
- *Wilton Market* – following the discussion on the future of Wilton Market at the December A&P meeting, the Assistant Clerk is composing a questionnaire to help take this matter forward.
- *Tennis Court Management* – following the practice that each month's meeting would, in addition to its routine business, focus on a specific topic. She highlighted that January's meeting would focus on Management of the Tennis courts.

03.19 Declarations of Interest

- a. Members to declare any interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members. *(NB This does not preclude any later declarations).*

None were declared

Resolved: To note.

- b. To consider any **Dispensation Requests** received by the Town Clerk and not previously considered.

Resolved: To note none received.

04.19 Amenities & Planning Committee –

Resolved: that the Minutes of the Amenities & Planning Committee meeting held on 11th December 2018 be approved and signed by the Chairman as a correct record without amendment

05.19 To note any matters raised in the public session

None had been raised.

06.19 To consider any matters referred from January Full Council Meeting

None were identified.

07.19 To consider a response to the following planning applications received

- a **19/00033/FUL** – Renovation including render finish to walls. Replacement roof tiles, new fenestration, replacement extension and replacement porch - 3 Crow Lane, Wilton, SP2 0HB.

Resolved: To support

08.19 Wilton Town Council Precept 2019/20

To note that the draft precept resolution and budget for 2019/20 will be considered by the Finance and General Purposes Committee on 22nd January, 2019. The following projects submitted by this Committee have been included in the 2019/20 base budget proposals:

- £2,000 – additional Christmas lights
- £1,250 – Cemetery Chapel improvements
- £7,500 – toilet cleaning and general maintenance contract

After discussion it was agreed to remove additional funding for Christmas lights from the budget, to commit £500 towards the History Festival and to make the power supply and controlled access to the tennis courts a high priority.

09.19 Tennis Courts

The tennis courts in Minster Street were refurbished in 2017 at a cost of £70,000. Since they were reopened, the Council has been considering options to improve access and increase use. The Council is in the process of installing an electricity supply and access ramp.

It was agreed that the priorities were to:-

1. Get the electricity supply connected.
2. Get some sort of coded entry to the courts.

It was also agreed that this system needed to be in place and operational by the end of April 2019 or it will be necessary to revert to the 2018 system.

The Clerk was asked to look into various access systems including those used for unmanned libraries and report back to the next meeting.

Action: Town Clerk

10.19 Lease of Randalls Croft Play Area

Wiltshire Council has drafted a lease to facilitate the transfer of this small play area to the Town Council. The draft lease has been circulated to members of the Committee. Randalls Croft Play area has a limited range of basic play equipment. However, it lies only yards away from the Bulbridge Playing Field, where a good range of well-maintained equipment is provided by the Town Council.

Cllr Church said that the lease that the Council has been sent has been drafted on 2017 lines and lease agreements have been changed since then. It was agreed that the Town Council requests and up to date version of the lease to consider.

Action: Town Clerk

11.19 To review other ongoing matters:

Facility	Clerk's update
a. Sports Pavilion/Castle Meadow	Lighting of the outdoor gym is in hand
b. Bulbridge Play Area	Hip hop has been removed for repair
c. Cemetery	GIS mapping underway. Both the Clerk and Assistant Clerk have been taught to use the GIS mapping system which will greatly assist future estimates of open space and related costings. Also gravel has been ordered for the bottom path.
d. Minster Street Play Area	see 9.19 re tennis courts
e. Old St Mary's Churchyard	Significant damage to the wall. It has been reported to the police but there is no identification of the culprit
f. Car parks	Cllr Glyde is compiling a list of items.
g. Flouse Hole	No update
h. Old Wishford Road	No update
i. Youth Centre at The Hollows	Radiator leak repaired
j. Public toilets at the Market Place	Gutters have been cleaned
k. Replacement Road Signs	The Hollows sign is in hand
l. Wilton in Bloom Budget proposal	recommended for funding in precept

12.19 Correspondence

The Clerk reported that a letter had been received from a couple in North Street with restricted mobility asking for the Council to consider a restricted parking line outside their property. It was noted that this would not solve their problem because these lines are unenforceable.

13.19 To receive any report received from Grounds Maintenance Contractor

No concerns raised.

The Hip Hop has been taken away for repair.

A dog bin for Old St Mary's Churchyard needs to be installed.

14.19 To advise of any tasks/jobs for the Parish Steward to undertake

Cllr Glyde reported that the Steward has completed the January schedule and has been thanked.

A 'weedy' area adjacent to the Market Square was suggested. However it appears that this is a privately owned piece of land.

15.19 To confirm the date and venue of the next meeting

Tuesday 19th February 2019 at 7.00pm in the Council Chamber, Kingsbury Square..

16.19 To close the meeting

There being no further business, the Chair closed the meeting at 8.36pm

Members of the Council considered the foregoing matters in consideration of their duties:

Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder; Health and Safety, and Human Rights.