

**MINUTES of a meeting of WILTON TOWN COUNCIL held in the COUNCIL CHAMBERS, KINGSBURY SQUARE, WILTON on TUESDAY 1st October 2019 at 7.00pm**

**Present** Cllr Andy Kinsey – Deputy Mayor of Wilton  
Cllr Charlotte Blackman  
Cllr Pauline Church  
Cllr Peter Edge  
Cllr Lee Glyde  
Cllr Paula Johnston  
Cllr Becky Lyons  
Cllr Phil Matthews  
Cllr Teresa Taylor

**In Attendance** Mr Steve Milton, *Town Clerk* and Mr Hugh Abel, *Minute Secretary*.

**Also Present** Tom Corbin, John Cutland, John Harris and Sara Morley

**Community Engagement session**

*John Cutland* – expressed concern about the amount of weeds and greenery growing in the gutters and along the verge at Park Wall

*John Cutland* – told the meeting that the 30mph gateway on the road had all but disappeared.

*Cllr Taylor* – reported that there was a black car that had been parking on the grass in Kingsbury Square recently.

*Cllr Taylor* – asked why the fair was coming on a Friday, Saturday and Sunday instead of following previous years' pattern of Thursday Friday & Saturday. She had raised this issue because of concern expressed about Sunday worshippers being able to park.

*Cllr Matthews* – responded to an email from Cllr Johnston who was concerned that the new slope at the tennis courts might be too steep and asked it complied with current guidelines for disabled access. He told the meeting that it was perfectly satisfactory in his view as he was used to accompanying his disabled daughter and had considerable experience of means of access.

*Cllr Edge* – told the meeting that the butcher in North Street was closing due to too much competition.

*Cllr Kinsey* – asked that the public toilet be kept open on the evenings that the fair was in Wilton.

**Councillor Pauline Church gave her report to the Town Council**

- *Hollows footpath* – the maintenance work has now been carried out.
- *Wilton Parkway* – the Wilton Stakeholder meeting is planned to take place soon.
- *Cycle pathway* – Red Row have now found a contractor who will start work on the crossing within the next four to six weeks.
- *Footpath and Bus Stop in the Avenue* – work will start in the next couple of weeks.
- *Boundary review* – this is now complete. The final recommendations will now be placed before Parliament. Wilton Division will be made up of Wilton, Netherhampton and Quidhampton. South Newton and Stoford will no longer be part of it.
- *Park & Ride* – this has now ceased to be a free service. Half fares (£1.50) will operate until 5th November when full price fares will be resumed.
- *Parking in Salisbury* – Culver Street will continue to be free after 3.00pm and all car parks will be free on Sundays as they are in the rest of the county.

*Cllr Matthews* – asked what plans Wiltshire Council had for its strategy to deal with Brexit and will Parish Councils be notified.

*Cllr Church* – replied that the Council has a readiness team in place and is monitoring developments as they happen.

*Cllr Matthews* – told the meeting that next week would see the centenary of Wilton Library. He asked what was being done about Salisbury library.

*Cllr Church* – replied that Wiltshire Council was completely committed to maintaining Salisbury Library. The new building will have an area of 9,000 square feet and will have all the features currently present in the existing library.

*Cllr Johnston* – asked if there was an update on the Veterans Centre.

*Cllr Church* – said there would be a Royal visit together with the Secretary of Defence on October 15th. FTTP will also be installed by 15th October.

*Cllr Edge* – drew attention to the recent heavy rain and localised flooding on the roads. The blockage to the North Street system has been identified but there also seems to be problems in Shaftesbury Road.

*Cllr Church* – said that the problems with the North Street system have been identified and she is pushing to get this dealt with.

*Cllr Taylor* – reported that there had been flooding in Wishford Road but, because of remedial action it had subsided relatively quickly.

## AGENDA

*Cllr Kinsey in the chair*

### **129/19 Apologies**

Cllr Batchelder apologised for his absence because he was indisposed

Cllr Seviour apologised for his absence owing to a prior commitment

**Resolved:** to accept these apologies and the reasons for them

### **130/19 Community Engagement**

*Drains in North Street* – Cllr Edge told the meeting that the location of the blockage had been identified around a gas pipe which cuts through the drain and causes a blockage. *Cllr Church* undertook to follow the matter up.

*Castle Lane* – Cllr Johnston suggested that some small leaflets be printed and put on the windscreens of cars parked in a way liable to impede emergency vehicles. The Town Clerk would get some printed and Cllr Johnston undertook to put them on offending cars' windscreens.

### **131/19 Declarations of Interest**

a. Cllrs Edge and Seviour declared pecuniary interests in claims submitted.

b. Dispensation requests – none had been submitted

**Resolved:** to note

### **132/19 Minutes of the last Full Council Meeting**

The minutes of the Full Council Meeting held on September 3rd 2019 were approved as a correct record without amendment: -

**Proposed** Cllr Kinsey, sec Cllr Matthews – all in favour

### **133/19 Mayor's Updates**

In the absence of the Mayor, Cllr Kinsey reported on the unveiling of the plaque commemorating Edith Olivier's life.

### **134/19 Neighbourhood Plan**

*Standing Orders were suspended*

Sara Morley, Chair of the Wilton Neighbourhood Planning Group (NPG), reported that the NPG had appointed Lemon Gazelle as consultants to guide the process forwards. A draft survey is in process of being prepared for the NPG to look at. Steve Milton has agreed to become part of the team. An invitation was extended to Members ask about anything because it helps for items and issues to be

talked about. There are a lot of people in the town who don't do internet or go online so there will need to be a door to door element to the survey work.

*Standing Orders were re-imposed.*

### **135/19 Wilton Police Station**

The Environment and Amenities Committee authorised the Clerk to submit a 'without commitment' expression of interest in the acquisition of the Police Station in Russell Street. This has now been submitted.

The Committee considered that the building may be a suitable location for a 'community hub' – a place that brings together a number of community uses and stakeholders – potential uses include:

- A larger, modernised library
- A museum or local studies room
- Town Council office
- Youth facility(possibly reconfiguring the garage block)
- Fully equipped meeting rooms
- Hot-desking for partners such the Police and Wiltshire Council.
- A hub for the Town Team

This would be a considerable undertaking for the Council and is likely to involve a full project management contract, financing strategy and partnership working. The response of the Police and Crime Commissioner is awaited.

### **136/19 Wilton Town Team**

CLlr Matthews reported on the Town Team meeting held on 19th September.

The meeting was well attended and there was considerable enthusiasm for the meetings to continue.

The Town Council was asked to endorse a Partnership agreement

#### ***OUR PURPOSE***

- *We will bring together individuals, groups and organisations to coordinate activities, develop new ideas, share resources and tackle local priorities.*
- *We will improve the social, commercial, cultural and environmental sustainability of Wilton*
- *We will promote and market all that Wilton has to offer*
- *We will engage and involve partners, local people and volunteers in all that we do*

#### ***HOW WE WORK TOGETHER***

- *We will work together in partnership to achieve our shared objectives*
- *We will all play a part-taking a lead on the things that matter most to us and supporting others to achieve their own priorities*
- *We will all work to our own organisation's rules*
- *Funding for projects and activities will be held by the lead partner in accordance with its own accountancy rules*
- *We will share information and resources*
- *We will coordinate our activities to avoid events that clash*
- *We will make sure our activities are informal, positive, fun and engaging*

#### ***HOW WE WILL FUND OUR WORK***

- *Wilton Town Council will provide an annual budget to cover running costs*
- *We will maximise the community benefit from the money we spend already*
- *External grants will be sought for specific projects*
- *We will seek sponsorship and undertake fundraising for key activities*

#### ***HOUSEKEEPING***

- *Meetings will be held at host venues on a rotating basis*

- *There will be no permanent Chair, the host organisation will chair the meeting at their venue*
- *Wilton Town Council will provide admin support for agendas and minutes*
- *A Town Team website will be established, with a Twitter account and Facebook page to maintain effective communications.*
- *The Town Team will work under the I LOVE WILTON brand. –*

We LOVE Wilton branding – the Council was asked to support the creation of an umbrella brand for community-led initiatives in the Town.

### **137/19 Wilton at Christmas**

Councillor Edge told the meeting that the event will start at 4.00pm on Friday 6th December. There will be a meeting of the steering committee on Wednesday 9th October.

### **138/19 Wilton History Festival**

Cllr Lyons reported that there had been 13 different events over the festival week. Requests for donations from people attending the events had raised over £1,800 for local charities.

### **139/19 Speeding –The Avenue, Wilton**

The Council has received a complaint about speeding along the Avenue.

The complainant points out that far more pedestrians now use this stretch of pavement following completion of the new development, with more elderly residents expected soon.

The stretch of road is already covered by a 30mph speed limit but there are no repeater signs – this is not permitted on carriage ways with street lighting.

The Assistant Clerk has requested Wiltshire Council Highways to undertake a metrocount survey to ascertain the level of the problem and it has been submitted to South West Wiltshire Area Board's Community Transport Group for a technical assessment. It was agreed to await the outcome of the Metrocount survey.

### **140/19 Reports from local organisations**

To receive reports and updates from the following organisations

(a) *Wiltshire Association of Local Councils:* No report available.

(b) *South West Wiltshire Area Board:* Cllr Church reported that several grants had been awarded by the Area Board:-  
   Quidhampton Village Hall - £3,260  
   Wilton Town Clock - £1,300  
   Stoford gates - 50% of the cost

(c) *South West Wiltshire Community Area Transport Groups* Cllr Matthews reported that there had been no meeting since the last Town Council Meeting,

(d) *Wilton Community Centre:* Cllr Blackman reported on the work that had been carried out at the Centre during the summer. The AGM will be on 14th October. There was some concern about a rough sleeper using the Community Centre garden.

(f) *Wilton Town Team:* the Council noted the meeting at the Shopping Village on 19th September.

### **141/19 Looking after the Council's Money**

To approve the following:

(a) *Model Financial Regulations –* NALC have published the latest version of Model Financial Regulations for Parish and Town Councils. The Town Clerk has reviewed the changes and annotated the document for consideration and adoption by the Council.

Members agreed to approve the regulations with the addition of publishing the Clerk's remuneration. (*prop Cllr Church, sec Cllr Edge – all in favour*)

(b) Schedule of payments – to authorise the schedule of payments

It was noted that the Clerk needs a new computer. It was agreed to authorise this additional expenditure subject to confirmation by the next Policy & Resources Committee.

**Resolved:** to authorise

(c) To receive the current and deposit account bank statements and bank reconciliation report for August.

**Resolved:** to note

(d) To note the budget monitoring report prepared by the Clerk.

**Resolved:** to note

#### **142/19 Planning Application**

To consider the following planning application and to make recommendations to Wiltshire Council as appropriate:

a) **19/08888/FUL:** Demolition of existing conservatory, replacement cladding and doors / windows-28 South Street, Wilton.

**Resolved:** to support

b) **19/09137/TCA:** Western Red Cedar tree -crown lift lower canopy by up to 2m, crown reduce over extending canopy by up to 2m & remove internal crossing limbs and deadwood-St Mary's Church, Wilton.

**Resolved:** to support

#### **143/19 Date of Next Meeting**

To confirm the date of the next Full Council Meeting as Tuesday 5th November 2019 at 7.00pm in the Council Chamber.

#### **144/19 To close the meeting**

There being no further business, the Chairman closed the meeting at 8.12pm

#### **Equality Statement**

In the exercise of their responsibilities, Wilton Town Councillors have committed to uphold the Code of Conduct and to have full regard of the following in decision making:

- Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability)
- Data Protection(GDPR)
- Health & Safety
- Human Rights.