

**MINUTES of a meeting of WILTON TOWN COUNCIL held in the COUNCIL CHAMBERS, KINGSBURY SQUARE, WILTON on TUESDAY 2nd APRIL 2019 at 7.30pm**

**Present** Cllr Trevor Batchelder  
Cllr Charlotte Blackman  
Cllr Pauline Church  
Cllr Peter Edge – Mayor of Wilton  
Cllr Lee Glyde  
Cllr Paula Johnston  
Cllr Andy Kinsey  
Cllr Rebecca Lyons  
Cllr Phil Matthews  
Cllr Ivan Seviour – Deputy Mayor of Wilton  
Cllr Teresa Taylor

**In Attendance** Mr Steve Milton, Town Clerk; Mr Hugh Abel, Minute Secretary.

**Also Present** Dan Brown, Millie Carreras, Alan & Yvonne Crossley and John Cutland

*Dan Brown* – outlined various thoughts about the Town Council’s commemoration of the 75th anniversary of the D Day landings. The Restaurant at Wilton House would be happy to help and there would be a need to hire sound and visual equipment. Displays of relevant artefacts will need to be explored and then sourced. Lecture (s) need to be considered. Security would also be necessary.

*Cllr Johnston* – asked what sort of costs would be involved.

*Dan Brown* – said that the audio visual equipment would need to be hired but until it was clearer about the form the day would take, it was not possible to say how much it would cost.

*Cllr Kinsey* – told the meeting that the Scouts fund raising line of 50p pieces had raised £96.50.

Cllr Matthews – expressed thanks to Rebecca Twigg for her help and advice on the wild flower garden.

**Wiltshire Councillor Pauline Church gave her report to the Town Council**

- *Riperian Ditch in Water Ditchampton* – there will be a meeting on Thursday 4th April in Wilton with representatives of the EA and Wiltshire Council to discuss the next steps in dredging the Riperian ditch and any other issues in the Town.
- *Wilton Parkway* – a meeting will take place on 8th April with Trans Wilts to explore ways of finding additional funding to get to GRP stage 3.
- *Street Lights* – some lights have been replaced so far and others will follow shortly.
- *Wilton Estate* – she has been discussing ways of making additional parking available to residents in the Hollows.
- *Millennium Gates* – she has met with the planning officer and outlined that the gates are of heritage importance to Wilton. Red Row will now submit another planning application.

*Cllr Matthews* – said that a Stakeholder’s meeting about Wilton Parkway is now overdue.

*Cllr Church* – said that she has written to Paul Johnson reminding him about the meeting.

*Cllr Edge* – asked if the Town Council could have a copy of the Atkins report.

*Cllr Church* – agreed to follow this up.

**A G E N D A**

*Cllr Edge in the chair*

**47.19 To receive apologies**

None were received.

**Resolved:** to note.

#### 48.19 Declarations of Interest

**a. To receive any Declarations of Interest** in respect of matters contained in this agenda in accordance with the provisions of the Local Government Act 1972 in respect of officers, and in accordance with the provisions of the Localism Act 2011 in respect of members.

None were declared.

**Resolved:** to note

**b. To consider any Dispensation Requests** received by the Town Clerk and not previously considered. - None had been requested.

**Resolved:** to note

#### 49.19 Minutes

**a. Resolved:** that the Minutes of the Town Council Meeting held on 5th March 2109 be approved and signed by the Chairman as a correct record with one amendment. (*Cllr Johnston stated that the purchase of solar panels for the pavilion did not meet with the council's procurement policy*).

**b. Resolved:** that the Minutes of the Special Town Council Meeting held on 12th March 2109 be approved and signed by the Chairman as a correct record with one amendment (*that Cllr Blackman had not apologised for her absence*)

#### 50.19 Urgent Business

**To consider any urgent matters raised by the public or councillors (for referral to the appropriate committee)**

*Cllr Johnston* – raised the matter of funding for bollards at an informal layby adjoining the Kingsway which had been brought to the A&P meeting held on 19th March. She was concerned that the matter had been referred to CATG.

*Cllr Church* – told the meeting that it was not a recommendation from the A&P it was specifically about bollards in that area.

*Town Clerk* – told the meeting that it was necessary for CATG to look at the situation and make a report with guidelines.

#### 51.19 Committee Reports

To receive the following committee reports and any recommendations arising:

*(a) Amenities and Planning Committee - 19th March 2019*

*Cllr Johnston* – said that the matter of Christmas Lights and the Lighting up time had been discussed and referred to the April Full Council meeting.

After discussion it was concluded that Members would support leaving the lights up for an extended period bearing in mind that they would need to be taken down to be tested.

**Resolved:** that subject to financial considerations, leave the Christmas lights up until the end of March each year.

The matter of which day to choose for lighting up day was then discussed. The majority of Members expressed a preference for a Saturday.

**Resolved:** that the Minutes of the Amenities & Planning Committee meeting held on 19th March 2019 be approved and signed by the Chairman as a correct record without amendment.

*(b) Finance & General Purposes Committee - 26th March 2019*

No matters had been referred to Full Council.

**Resolved:** that the Minutes of the Finance & General Purposes Committee meeting held on 26th March 2019 be approved and signed by the Chairman as a correct record without amendment.

*(c) Staffing Committee - 5th March 2019.*

No matters had been referred to Full Council.

**Resolved:** that the Minutes of the Staffing Committee meeting held on 19th March 2019 be approved and signed by the Chairman as a correct record without amendment.

## **52.19 To receive reports from:**

### **a. Wiltshire Association of Local Councils and Community First**

Cllr Seviour reported that there had been no WALC meeting since February.

### **b. The South West Wiltshire Area Board**

Cllr Matthews reported on the SWAB meeting held on 20th March:-

- *Police report* – this is a low crime area so available resources are likely to be redeployed in other parts of the county when necessary. For example, Trowbridge which is a higher crime area.
- *Highways Maintenance* – The schedule for the next five is being drawn up and more funding is being allocated to this area.
- *Local Youth Network* – there was a report on the recent situation affecting Seeds of Success.

### **c. Wilton Community Centre**

Cllr Blackman reported that the next meeting would be on 8th April.

### **d. Wiltshire Market Towns Forum**

Cllr Edge reported that Bradford on Avon has established a network of some 30 Community Emergency Volunteers. These CEVs will step in to do snow clearance and help in the event of flooding. He suggested that Wilton needs to explore the possibility of forming a similar group.

**Resolved:** to note

## **53.19 To elect the Mayor for 2019/2020**

Cllr Ivan Seviour was nominated by the Council Meeting in March 2019 and was unanimously elected to serve as Mayor of Wilton for 2019/2020.

## **54.19 To elect the Deputy Mayor for 2019/2020**

Cllrs Blackman and Kinsey were nominated at the Council Meeting in March 2019. Cllr Blackman opted to withdraw from the election and Cllr Andy Kinsey and was unanimously elected to serve as Deputy Mayor of Wilton for 2019/2020.

## **55.19 Wilton Town Charters**

Salisbury Museum has offered to take safe custody of the Town's Royal Charters. Wilton Town Council holds sixteen Royal charters ranging from the reign of Henry I through to Queen Victoria. They are currently housed in a locked wooden cabinet in the Council Chamber. They are currently insured under the Council's general contents insurance. The following proposal has been received from Salisbury Museum:

- Wilton Town Council (WTC) would loan the charters to Salisbury Museum (this would be on a renewable basis – say every 10 years) to provide increased security and levels of care. If they are to be insured whilst at Salisbury Museum then it would need to be under the museum's insurance policy (WTC would need to cover the premium).
- The museum accepts that WTC may not want to insure them – however if not insured then Salisbury Museum will not be able to accept liability if they are lost, stolen or damaged in a fire, etc. (and this would need to be formally agreed).
- It is likely that the Charters would be kept in the existing cabinet in the museum's library - this area is a secure room that the general public only have access to under supervision with a member of staff.
- The museum does not have climate controlled stores for archival material (and therefore our storage conditions are not perfect), but the environment can be monitored using electronic tiny tags.
- The Museum would provide access for bona fide researchers.
- The charters could be photographed so copies and transcriptions could be made available at the Council's Offices.

- The Charters would not be on general public display – but might be placed on display from time-to-time in the future.
- The charters appear to be in good condition. It might be advisable for a paper conservator to do a condition report prior to loan to identify any potential issues. This and any future conservation costs would need to be met by the WTC.

**Resolved:** that the Council agree to loan the Charters to Salisbury Museum as set out above.  
(*prop Cllr Edge, sec Cllr Seviour – unanimous*)

#### **56.19 Chairman’s Report**

Cllr Edge reported on the following:-

- 2019 is the 40th Anniversary of Wilton Rotary.
- He does not propose to hold a Mayoral Ball during his Mayoralty.
- U3A met in the Council Chamber and plan to hold another meeting here in May.
- The Wilton Wombles have been launched.
- He has spoken to Chris Rolfe of Wilton Estate about car parking at the Hollows.
- The possibility of creating a wild flower meadow in Pound Meadow was considered but advice from Becky Twigg is that it there are already well established species present and the EA mow it at least once a year.
- The CLT has met with the Neighbourhood Plan steering group and is considering how it might become involved.
- He has spoken to the management at Wilton House restaurant which will be happy to allow its use on 6th June for the 75th anniversary of the D Day landings.
- Permission has been granted to erect the Edith Olivier plaque.

*Cllr Lyons* – asked if the unveiling could be carried out during the History Festival in the autumn.

*Cllr Edge* – said this could be considered

**Resolved;** to note

#### **57.19 Town Clerk’s Report**

The Clerk reported on the following:-

*Wilton in Bloom* – He asked for the Town Council’s sanction to approach Wilton Garden Centre about it possible co-operation with Wilton in Bloom. This was agreed.

*Wishford Road Play Area* – he had spoken to Chris Rolfe of Wilton Estate who has no objection to a 25year lease for the field.

*Green Wilton* – it was suggested that Green Wilton be regularly discussed at Full Council meetings.

**58.19 To confirm the date of the Council Meeting on Tuesday 7th May 2019 at 7.00pm in the Council Chamber. Resolved:** to confirm this.

**59.19 To confirm the date of Mayor Making on Tuesday 14th May 2019 at 7.00pm in the Council Chamber. Resolved:** to confirm this.

#### **60.19 To close the meeting**

There being no further business, the Chairman closed the meeting at 8.53 pm.

Members of the Council considered the foregoing matters in consideration of their duties: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder; health and Safety, and Human Rights.