

**MINUTES of a meeting of WILTON TOWN COUNCIL held in the COUNCIL CHAMBERS,
KINGSBURY SQUARE, WILTON on TUESDAY 4th SEPTEMBER 2018 at 7.00pm**

Present Cllr Trevor Batchelder
Cllr Charlotte Blackman
Cllr Pauline Church
Cllr Peter Edge – Mayor of Wilton
Cllr Lee Glyde
Cllr Paula Johnston
Cllr Rebecca Lyons
Cllr Phil Matthews
Cllr Ivan Seviour – Deputy Mayor of Wilton
Cllr Teresa Taylor

In Attendance Mr Hugh Abel, Minute Secretary.

Also Present Rachel Ashton-Brown, John Harris & David Parker

David Parker – asked if the Town Council would be prepared to pay for future Wilton in Bloom displays in the town.

David Parker – commented that it had been a short sighted decision for the Town Council not to hold on to the town centre property which had recently been secretly sold by Wiltshire Council for £40,000.

Cllr Lyons – expressed concern that there had only been two stalls on last week's Wilton market.

Cllr Church – suggested that a strategic review be made of parking in Wilton and that this be carried out in conjunction with Wiltshire Council.

Wiltshire Councillor Pauline Church gave her report to the Town Council

- *Horse riding signs for Water Ditchampton* – precise placement of the signs is still to be determined.
- *Wilton Parkway* – The Local Enterprise Team (LET) met with Trans Wilts. LET is now creating a rail strategy which will be published later this year. GRP stage 3 will be the next target to apply for.
- *Bus stops in the Avenue* – Red Row have now marked out the places for the bus shelters.
- *CCTV survey of drainage at Four Corners* – she is making enquiries about where this project comes on the county's list of priorities.
- *A36 crossing* – Red Row have had difficulty in finding a contractor who would be willing to carry out this work. However, it seems that one has now been found.
- *Access to Grovely Woods via the Hollows* – there is restricted access and she is trying to get Wilton Estate to free up a parcel of land which could help alleviate the problem.
- *Post Office Services* – she has been in contact with the Post Office authorities in an attempt to get them to make all PO services available in the local area.
- *Recovery after Salisbury poisoning* – the fourth of September marks six months since the Scripals were poisoned in Salisbury. Footfall in the city is still about 12% down. People in Wilton have been interviewed in an attempt to gauge any effect on the town. Out of five retailers contacted, three reported a down turn in trade one was about the same and one recorded an increase.

Cllr Matthews – asked why, if premises could be de-contaminated, couldn't vehicles be decontaminated as well rather than burying them.

Cllr Edge – told the meeting that there was an online consultation about Wilton Parkway station and he encouraged everyone to take part.

A G E N D A

Cllr Edge in the chair

173.18 To receive apologies

Cllr Kinsey apologised for his absence because he was away on holiday.

Resolved: to note.

174.18 Minutes

a. **Resolved:** that the Minutes of the Town Council Meeting held on 7th August 2018 be approved and signed by the Chairman as a correct record with two amendments.

i Under agenda item 166.18 delete – “**Resolved:** to approve for payment the sum of £17,444.62.” and replace with:- “**Resolved:** to confirm and authorise a schedule of accounts in the sum of £17,444.62.”

ii insert under agenda item 166.18 – “A vote of thanks was proposed to Peter Edge for all the work he had carried out in the creation of the new Town Council office. proposed by Cllr Mathews, seconded by Cllr Seviour – Cllr Johnston voted against, all other Cllrs abstained. The proposition was carried.”

175.18 Declarations of Interest

a. **To receive any Declarations of Interest** in respect of matters contained in this agenda in accordance with the provisions of the Local Government Act 1972 in respect of officers, and in accordance with the provisions of the Localism Act 2011 in respect of members.

Cllr Edge declared a pecuniary interest in reclaiming Mayoral expenses.

Resolved: to note

b. **To consider any Dispensation Requests** received by the Town Clerk and not previously considered. - None had been requested.

Resolved: to note

176.18 Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.

Resolved: That there was no agenda item for which this provision needed to be exercised.

177.18 To consider any urgent business raised by the public in public discussion, and any other urgent matters or items of information from councillors, for referral to the appropriate committee.

i Wilton in Bloom – It was agreed that this be referred to A&P Committee. A vote of thanks was proposed to Linda Martin for providing the flowers that decorate the town.

ii Bell Lane property – this is now subject of an official complaint against Wiltshire Council. Wilton Council did consider the properties but concluded that it would not be in the public interest to retain the buildings. Cllr Matthews reported that, at the time he was Mayor, an enquiry had been made by a resident asking to rent the buildings. He had approached Wiltshire Council but it had not been prepared to let them.

iii Wilton Market – after discussion it was agreed that the Town Council needs to take this matter forward. It should reach out to folk marketing it on facebook and the website.

iv Review of Parking in Wilton – it was agreed that this should be carried out and suggested that it could fit in with work on the Neighbourhood Plan. Cllr Edge proposed that a working party be formed to take the matter forward. This was unanimously agreed.

Resolved: to form a working party to start the process of reviewing parking in Wilton.

Members were invited to contact the Assistant Town Clerk if they wanted to join the working party.

178.18 To receive reports from:

a. **Wiltshire Association of Local Councils and Community First**

Cllr Seviour said there was nothing to report.

b. The South West Wiltshire Area Board

Cllr Matthews reported that the next meeting would be on 19th September.

c. Wilton Community Centre

Cllr Blackman reported that the Centre that the redecoration works and white lining in the car park has now been completed. The defibrillator has been installed and it is planned to officially commission the equipment on Monday 10th September at 4.30pm

d. Wilton and District Chamber of Commerce

Cllr Matthews reported that the next meeting would be held on 5th September. The next Breakfast Meeting would be at the Veterans Centre on 12th September. A meeting with the Governor of the Bank of England is being planned.

e. To receive and note an update on Wilton Parkway project

Nothing further to report.

Resolved: to note

179.18 To resolve to receive and ratify the minutes of:

a. The Amenities & Planning Committee meeting

No meeting had been held in August.

b. The Staffing Committee meeting held on Monday 30th July 2018

Concern was expressed that the minutes were headed, "Notes of the informal Staffing Committee held on Monday 30th July 2018 at 10.00am in the Council Chamber." It was agreed that this record should be styled as 'Minutes' since notice of the meeting was properly posted together with an agenda.

Resolved: to approve the minutes of the Staffing Committee held on Monday 30th July 2018 with the amendment that the record of the meeting be styled 'Minutes of the Staffing Committee held on Monday 30th July.'

Discussion then centred on the appointment of a new Town Clerk. It was agreed that the appointment needed to be ratified by Full Council before the new clerk took office.

Resolved: to summon an Extraordinary Full Council Meeting for Tuesday 18th September at 6.30pm at Wilton Sports Pavilion to discuss the recommendation of the Staffing Committee for the post of Town Clerk.

c. The Finance & General Purposes Committee

No meeting had been held in August.

180.18 To resolve to receive the minutes of: The Town Team Working Group meeting - no meeting held

181.18 Finance

a. To resolve to confirm and authorise a schedule of accounts in the sum of £21,868.23

Resolved: to approve and authorise for payment the sum of £21,868.23. (Cllr Edge abstained)

It was agreed that the apportionment of gas and electricity used on the ground floor by the Town Council and Harvey and Snowdon be referred to the next F&GPC. Presently, it is informally set at one third (Town Council) and two thirds (Harvey & Snowdon).

182.18 To consider a response to a complaint about speeding along Race Plain road.

This has been raised as a community issue, with the resident requesting a reduction in the speed limit to 40mph. It was agreed that this matter be referred to CATG

183.18 To consider a response to the following planning applications received from Wiltshire Council

a. 18/07422/FUL – ground floor extension, remodelling and conversion of roof space into additional accommodation at 56 Victoria Road, Wilton

Resolved: to support

184.18 To note Review of Wiltshire Council's warding arrangements

The Electoral Commission has been reviewing Wiltshire Council's arrangements. It has agreed that the current number of Wiltshire Councillors should remain the same at 98. It is now consulting on the size of the wards and the consultation runs to 5th November.

It has concluded that Wilton's existing boundary falls within current criteria. However, Cllr Church warned that if adjustments are made to neighbouring wards then there could be a knock on effect causing alterations to Wilton's ward boundary.

185.18 Chairman's Report.

Cllr Edge reported on the following:-

Wilton Carnival – this had been a great success but had made a loss.

Wilton Hill – Wiltshire's High Sheriff, Mrs N Alberry DL, had visited Wilton Hill and Wilton House
Flanders Battle Fields – on 5th August Cllr Edge as Mayor of Wilton accompanied by Cllr Glyde as British Legion Standard Bearer had represented Wilton at the Menin Gate in Ypres.

Mayors Service – this will be held on Sunday 16th September at 3.00pm.

Representing Wilton – Cllr Edge also reported on the other occasions he had represented Wilton during July and August.

Resolved: to note

Cllr Glyde – asked if the A30/A36 roundabout could be included in Wilton in Bloom.

Cllr Edge – replied that this was unlikely as it comes under the auspices of Highways England.

Cllr Johnston – asked what the arrangements were during the Town Clerk vacancy.

Cllr Edge – replied that the Mayor, Deputy Mayor and Chair of F&GPC would meet regularly and monitor events.

186.18 Town Clerk's Report

The following were reported:-

- *Letter of thanks 1* - a letter of thanks has been received from the Wilton British Legion for the £100.00 recently donated towards its funds.
- *Letter of thanks 2* - Thank you very much for the use of your tennis court.
We are only very amateurs and I know anything that is new is good, but the installation is excellent it is such a relief not to have balls disappear down gaps and the playing surface is superb. May I thank the council for finding the funds for this. *A Salisbury Resident*
- *Environment Agency* - will be installing the trash screen and other necessary ancillary works on the River Wylie at Castle Meadow week beginning 3rd September. They will be accessing the site on foot.
- *Training* - it is recommended that training is arranged for the new Clerk in the accounts software package, cemetery software package, cemetery management generally and in the Certificate in Local Council Administration (CiLCA). It is also recommended that the assistant to the Clerk is trained to use the accounts package, and is also enrolled on the Introduction to Local Council Administration course (ILCA, which councillors are eligible to take as well)
- *Market Towns Meeting* - the next meeting is on Thursday October 4th, when the theme will be Local Food & Drink.
- *Community First* - AGM, Thursday 11th October from 5.30pm in the Town Hall, Devizes
- *Youth Action Wiltshire 70th Anniversary Concert* - Friday 19th October at 7.30pm in the Marlborough College Chapel

187.18 To confirm the date of the next meeting of the Full Council as Tuesday 2nd October 2018 at 7.00pm in the Council Chamber

Resolved: to confirm this date.

188.18 To close the meeting

There being no further business, the Chairman closed the meeting at 8.30 pm.

Members of the Council considered the foregoing matters in consideration of their duties: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder; health and Safety, and Human Rights.