

**MINUTES of a meeting of the AMENITIES & PLANNING COMMITTEE held in the  
The Council Chamber, Kingsbury Square, WILTON on Tuesday 20th November 2018 at 7.00pm**

**Present** Cllr C Blackman  
Cllr P Church  
Cllr L Glyde  
Cllr P Matthews  
Cllr T Taylor

**Also Present** Rachel Ashton-Brown

**In Attendance** Mr S Milton, Town Clerk; Mr H Abel, Minute Secretary;

**Composition of the Amenities and Planning Committee for the Mayoral year 2018-2019**

Cllr Peter Edge, Mayor of Wilton	Cllr Charlotte Blackman
Cllr Pauline Church	Cllr Lee Glyde
Cllr Paula Johnston	Cllr Rebecca Lyons
Cllr Phil Matthews	Cllr Teresa Taylor

**Questions from the public**

*Cllr Matthews* – told the meeting that the play area adjacent to the A36 was looking shabby and unloved.

*Cllr Church* – replied that there was a need to re-define the way Section 106 money was applied and that a meeting with Redrow, Our Wilton, the Resident's Association and Wiltshire Council was scheduled to try and find a solution.

*Cllr Matthews* – reported that the Shopping Village only leases one car park from Wilton Estate, the second was bought from a resident of the Island. Cllr Matthews had spoken to Chris Rolfe of Wilton Estate who had confirmed that there was nothing in the lease about clamping vehicles.

**A G E N D A**

*Cllr Blackman in the chair*

**158.18 Apologies for absence and to consider whether to approve reasons given**

Cllr Edge sent his apologies for absence because of a prior engagement.

Cllr Johnston sent her apologies because of a prior engagement

Cllr Lyons sent her apologies because of a prior engagement

**Resolved:** to accept these apologies and the reasons for them.

**159.18 Chairman's Report** – nothing to report

**160.18 Town Clerk's Report** – Nothing to report

**161.18 Declarations of Interest**

- a. Members were asked to declare any interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members. *(NB This does not preclude any later declarations).*

None were declared

**Resolved:** To note.

- b. To consider any **Dispensation Requests** received by the Town Clerk and not previously considered.

**Resolved:** To note none received.

**162.18 Amenities & Planning Committee –**

To confirm and sign the minutes of the Amenities & Planning Committee meeting held on 16th October 2018.

**Resolved** – confirm and approve the minutes of the Amenities & Planning Committee meeting held on 16th October 2018 without amendment.

**163.18 To note any matters raised in the public session**

It was agreed that these had been adequately addressed.

**164.18 To consider any matters referred from November Full Council Meeting**

None were identified.

**165.18 To consider a response to the following planning applications received**

**18/09708/LBC** – The Moat House 23 North Street, Wilton. Creation of an en-suite bathroom for bedroom 4. Creation of a new corridor to the rear stairs. Replacement of two previously removed doors. Boiler flue for the cottage. **Resolved:** To support

**166.18 To note any planning decisions made and notified by Wiltshire Council since the last meeting**

**18/08688/FUL** – 4 Seagrim Road, Wilton – provide new front and rear wheelchair accessible doors and ramped access..

**Resolved:** to note

**167.18 To advise of any tasks/jobs for the Parish Steward to undertake**

Cllr Glyde told the meeting that he is in the process of streamlining the process of notification and reporting. He is liaising with Wiltshire Council's Dave Button and Steve Wilford.

**168.18 Wilton Town Council Precept 2019/2020**

The Town Council's budget working party had met on 13th October to consider the budget and council tax precept for 2019/2020. The working party had produced a list of new projects that the Council may wish to consider funding from the 2019/2020 council tax precept. Members were asked for their comments and suggestions.

*Refurbishment of Cemetery Chapel.*

Cllr Matthews – said that refurbishment of the Cemetery Chapel, since it is little used these days, need not be extensive. Possibly only some re-painting and essential repairs. The only time it has had much use was when Salisbury crematorium chapel was closed for works. Then the cemetery chapel was used some half dozen times.

*Wilton Eco-town project*

Cllr Glyde – suggested that an electric car charging point be considered. Also secure cycle storage.

Cllr Blackman – suggested a 'kick start' fund to help reduce plastics, water bottles etc.

It was also suggested that additional tree planting be considered.

*Wilton Parking Strategy*

Cllr Church – said that she has offered to lead the Car parking study/survey.

*Neighbourhood Plan (NP)*

Cllr Glyde – said that part of the NP would be to ask residents views on parking.

*Play Areas*

It was suggested that consideration be given to equipment for younger children at the Old Wishford Road Play Area.

*Christmas Lights* – provision should be made for additional lights.

*Allotment land purchase* – this received support from all members.

*Wilton in Bloom* – It was suggested that an additional £1,500 be allocated to provide more displays.

*Office Improvements* – there is a need to upgrade and refurbish the toilets. This is particularly important in view of the fact that the Town Council is in the process of renegotiating the lease with its tenants.

*Solar panels on roof of pavilion* – this would cut down on existing electricity costs.

*Road signs* – It was agreed that it would be a good idea to put aside enough to replace/repair road signs each year.

*Street lighting in Castle Lane* – a quote has been received from Atkins for £3,064.92 to supply and erect two street lights in Castle Lane.

*Recruitment of toilet cleaner* – it was agreed to refer this to F&GPC

*Repair and/or replacement of civic gowns, hats and wig* – costs for new gowns have been received. Each new gown would cost in excess of £1,500. In view of the fact they are used only three or four times a year it was agreed that a thorough examination of all robes and hats be carried out and any repairs and cleaning be carried out as appropriate.

#### **169.18 Crow Lane Flood Defence Exercise**

This will be conducted on 6th December.

#### **170.18 To Review and note other on going matters**

##### *a. Actions required for Sports Pavilion/Castle Meadow*

i. *EA Weed Catcher works* – it was noted that the barrier on the bridge was now missing.

**Action:** Town Clerk

ii *Bad weather preparations* – various materials are stored at Castle Meadow. It was agreed that a thorough survey of what is there, its condition and what needs to be replaced.

Cllr Glyde agreed to arrange a meeting with Cllrs Blackman and Batchelder to conduct an inventory and assess any needs.

**Action:** Cllr Glyde

##### *b. Actions required for Council offices*

No concerns raised

##### *c. Actions required for Bulbridge*

No concerns raised.

##### *d. Actions required for cemetery*

i. *Repair of path* - still to be done.

ii. *Scalplings for lower paths* – still to be done..

iii *Leaves blocking drains* – Cllr Matthews has been clearing these on a regular basis.

##### *e. Actions/updates for Minster St*

No concerns raised.

##### *f. Actions/updates for Old St Mary's Church*

No concerns raised.

##### *g. Car parks and Parking*

No concerns raised.

##### *h. Flouse Hole* – fairly boggy in places..

##### *i. Old Wishford Road* – No concerns to report.

##### *j. Youth Centre at the Hollows* – Broadband will be installed in the next month

##### *k. Public toilets at the Market Place* – No concerns raised.

##### *l. Replacement road signs*

i. *Gateway signs* – these are now all erected.

ii. *Water Ditchampton sign* – Mr Gains wants to meet the Town Clerk to discuss it.

**Action:** Town Clerk

iii *Burcombe Lane sign* – Wiltshire Council has agreed to erect the sign if the Town Council supply it. It was agreed to order the sign.

**Action:** Town Clerk

iv *Hollows sign* – nobody knew where this sign was. It was agreed to make enquiries.

**Action:** Town Clerk

*m. Wilton Wombles* – Cllr Glyde said that extra collection bags, gloves and tools were needed. It was noted that this item was on the precept list..

*n. R2 funding projects* – no suggestions were brought to the meeting.

*p. Responsible dog ownership scheme* – It was suggested that a new bin with bag dispenser was needed at Bulbridge. **Action:** Cllr Johnston

**171.18 To receive and note monthly reports from Grounds Maintenance contractor.**

No concerns to report.

It was noted that the drainage at the Cemetery had been reported by the Clerk using the the 'My Wiltshire' App.

**172.18 To confirm the date and venue of the next meeting**

Tuesday 11th December 2018 at 7.00pm in the Council Chamber.

**173.18 To close the meeting**

There being no further business, the Chairman closed the meeting at 8.27pm

Members of the Council considered the foregoing matters in consideration of their duties:

Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder; Health and Safety, and Human Rights.