

**MINUTES of a meeting of WILTON TOWN COUNCIL held in the COUNCIL CHAMBERS,
KINGSBURY SQUARE, WILTON on TUESDAY 6th NOVEMBER 2018 at 7.00pm**

Present Cllr Trevor Batchelder
Cllr Charlotte Blackman
Cllr Pauline Church
Cllr Peter Edge – Mayor of Wilton
Cllr Lee Glyde
Cllr Paula Johnston
Cllr Andy Kinsey
Cllr Rebecca Lyons
Cllr Phil Matthews
Cllr Ivan Seviour – Deputy Mayor of Wilton
Cllr Teresa Taylor

In Attendance Mr Steve Milton, Town Clerk; Mr Hugh Abel, Minute Secretary.

Also Present Rachel Ashton-Brown, John Cutland, & David Parker

John Cutland – informed the Council that the Market Cross had been damaged in August 2017 and asked who was responsible for its upkeep and repair.

Rachel Ashton-Brown – clarified item 136.18 in the F&GPC Minutes of 23 October relating to the trees in the river.

Rachel Ashton-Brown – reported that the aeration of the field used by the Riding Stable remains to be done.

David Parker – informed the Council that Wilton Business Chamber had set out the Wilton Heritage plan over five years ago. He asked how much had the Council spent on the yet to be finished Town Trail. The Mayor replied that the town map dispensers had been installed and the final phase of the project – the installation of the pavement markers - was to begin shortly.

David Parker – informed the Council that he was anticipating the creation of Wilton's Neighbourhood Plan and looked forward to the establishment of a planning group involving Wilton traders. The Deputy Mayor informed Mr Parker that the Neighbourhood Planning Group would be meeting the following week.

Wiltshire Councillor Pauline Church gave her report to the Town Council

- *Four Corners* – preliminary work will start on 12th November.
- *Hollows and parking* – she is still awaiting details and responses
- *Recovery after Salisbury poisoning* –
 - ❖ *Zizi's restaurant* re-opened today.
 - ❖ *Business rate support* – over 200 businesses have been given assistance.
 - ❖ *Recovery team* – a director and six full-time officers have been recruited.
 - ❖ *Maltings Plan* – this will shortly be submitted.
 - ❖ *Special Christmas Effort* – additional events and activities are planned to take place over the Christmas period
- *Strategic Review of Parking in Wilton* – there is no Wiltshire Council money available for such a project. The Town Council will need to establish what it wants to do and whether this includes parking charges, resident's parking zones, etc.
- *Riperian ditch in Water Ditchampton* – there will be a meeting on 8th November.
- *Wilton Parkway* – the rail strategy report is due at the end of the year.
- *Boundary changes* – the Boundary Commission wants to keep each division in Wiltshire with approximately 4,000 electors. With regard to Wilton, this could mean transferring South Newton, Stoford and Great Wishford into the neighbouring division.

Cllr Batchelder – asked if the boundary changes would have an impact on Wilton’s tax base.
Cllr Church – replied that it would not.

Cllr Matthews – informed the Council that the Shopping Village has imposed a restriction on parking at its site. It included a parking ban after 6.00pm. This could impact on parking for the town. *Cllr Edge* reported that he had written a letter to the manager asking the village to review its parking restrictions to allow local residents to make use of the car park for overnight parking.

Cllr Edge – re Wilton Parkway – he told the meeting that it would be necessary to keep an eye on developments to make sure that the time scale doesn’t slip.

David Parker – expressed concern that the estimated costs for Wilton Parkway seemed to have risen considerably. He told the meeting that Cllr Edge had been one of the instigators of support for the economic survey. *Cllr Edge* – commented that the original estimate for the cost of building the station had been £11 million. Atkins had produced an estimate of £35 million. *Cllr Church* – replied that Atkins had revised its estimate down to between £11 and £15 million. *Cllr Edge* – suggested that in view of their differences of opinion, Cllr Church and David Parker discuss the matter after the meeting

A G E N D A

Cllr Edge in the chair

204.18 To receive apologies

None were offered.

Resolved: to note.

205.18 Minutes

Resolved: that the Minutes of the Town Council Meeting held on 2nd October 2018 be approved and signed by the Chairman as a correct record with the following amendment:

That it be recorded that Cllr Johnston had been questioned about using her title of Councillor in correspondence not related to the Town Council.

206.18 Declarations of Interest

Councillor Edge declared a pecuniary interest in any matter relating to the Mayor’s allowance and refrained from speaking or voting on all such matters.

207.18 Exclusion of the press and public.

Resolved: That there was no agenda item for which this provision needed to be exercised.

208.18 To consider any urgent business raised by the public in public discussion, and any other urgent matters or items of information from councillors, for referral to the appropriate committee.

- i Market Cross* – Wiltshire Council has not accepted responsibility for the monument. It was reported that the land upon which it stands is subject to a submission to the Land Registry for Wilton Town Council to be formally recorded as the owner of the land in question. Cllr Johnston suggested that the Town Council undertook to see to repairs of the Market Cross.
- ii Trees in the river* – It was noted that the EA had inspected the fallen trees in the river but as these were not causing a flood risk, they had left them to encourage wildlife.
- iii Aeration of field* – It was agreed to refer this to the flood committee. **Action:** Town Clerk
- iv Heritage Plan* – Cllr Seviour reported that the emergent Neighbourhood Plan had held its inaugural meeting two months ago. Currently it is seeking to recruit local people onto the steering committee and local traders would be more than welcome

- v. *Town Trail* – Cllr Edge reported that the final stage of placing the pavement markers was almost complete. An application for permission had been submitted to Wiltshire Council and the response was awaited.
- vi. *Town Trail costs* – Cllr Edge told the meeting that the costs of the Town Trail would be made available to anyone who requested them.

Cllr Johnston asked if it were possible to make financial assistance available to local businesses. It was agreed that this matter be referred to the Budget Committee meeting **Action:** Town Clerk

209.18 Notice of Motion. Cllr Matthews moved the following motion

“That Wilton Town Council registers the Sheep Fair Field under the Commons Act 2006 recognising that this field has been used for sheep fairs and other public events since 1750”
 After discussion it was recognised that further clarification of the implications and effects of this move be sought. It was therefore agreed that the matter be referred to the F&GPC Committee.

Action: Town Clerk

210.18 To receive reports from:

a. Wiltshire Association of Local Councils and Community First

Cllr Seviour reported that the AGM was held on 22nd October. He told the meeting that WALC’s secretary, Katie Fielding, can offer training courses to Councillors. WALC will be conducting a survey with local councils suggesting that there is a 4% increase in subscriptions.

Action: Town Clerk

b. The South West Wiltshire Area Board

Cllr Matthews reported that there had not been a meeting in October. The date of the next CATG meeting would be 7th November.

c. Wilton Community Centre

Cllr Blackman reported that Centre’s AGM had been held on 5th November.

Cllr Matthews expressed concerns that the Community Centre car park was being used by people not using the Centre. This makes it difficult for users to park.

Cllr Church said this needed to be referred to the parking survey.

d. Wilton and District Chamber of Commerce

Cllr Matthews reported that the October meeting had been attended by a representative of the Governor of the Bank of England. Concern had been expressed about the changes the country’s High Streets with large chains like Marks & Spencer and Debenhams closing stores. The next meeting would take place on 7th November.

e. The Mayor – Cllr Peter Edge

Cllr Edge went through arrangements for the Remembrance Day Parade Sunday 11th November

Resolved: to note

211.18 To resolve to receive and ratify the minutes of:

a. The Amenities & Planning Committee meeting held on 16th October 2018

Resolved: to approve the Minutes of the Amenities and Planning Meeting held on 16th October 2018 as a correct record with one amendment – *154.18 should read 12th December and not 11th December*

b. The Finance & General Purposes Committee held on 23rd October 2018

Resolved: to approve the minutes of the Finance & General Purposes Committee held on 25th October 2018 as a correct record without amendment

c. The Staffing Committee meeting held on 30th & 31st October 2018

Resolved: to approve the minutes of the Staffing Committee held on 30th & 31st October 2018 as a correct record without amendment.

212.18 Finance –

a. to consider and authorise a schedule of payments totalling £19,622.28

Wilton's subscription to Visit Wiltshire was questioned. After discussion it was agreed to pay for membership but not advertising. It was also agreed to refer membership of Visit Wiltshire to F&GPC to determine what the town gets for its money.

Resolved: to authorise a schedule of payments dated 8th November in the sum of £19,622.28. *All in favour (Cllr Edge abstained)*

b. to note current balance of accounts

Current account: £ 14,817.59

Deposit account: £154,133.59

Resolved; to note

213.18 To consider a response to the following planning applications received from Wiltshire Council

a. Application 18/09091/FUL Wilton Bowls Club, Revised proposal for extension of existing bowls club previously agreed under permissions 15/09890/FUL & 17/03904/VAR. **Resolved:** to support

b. Application 18/09696/FUL Wilton Shopping Village. Proposed reduction in size of unit 5 and sub-division to create four smaller units (units 5A and 5B to be either A1 retail or A3 restaurant/café use classes and units 5C and 5D to be A1 retail class), storage area for unit 4, and associated outside paved area adjacent to the river. **Resolved:** to support

c. Application 18/09862/FUL Woodland Boarding Kennels. Retrospective application for change of use from residential (C3) to mixed residential and business use for dog boarding kennels. **Resolved:** to support

214.18 Chairman's Report.

Cllr Edge reported on recent occasions when he had represented Wilton and on the following:-

- *Wilton Market* – the Market Towns Manager will visit Wilton to see if anything can be done to support the market
- *Carnival AGM* – there had only been four local residents appointed to the committee and there was a possibility that there may not be a carnival in 2019.
- *Christmas Tree* – a cherry picker is scheduled to come on Monday 19th November to help put up lights on the tree.
- *Additional Christmas lights* – there will be seven lights erected in North Street. Additional lights have been costed at £2,800. Lights will be switched on on 3rd December.
- *Weed Catcher* – Cllr Edge has submitted a Freedom of Information request to the Environment Agency asking for the cost of the weed catcher and its installation.
- *War Graves Commission Plaque* – Cllr Matthews has now received the plaque and Cllr Edge will arrange for it to be fixed to the cemetery wall.

Resolved: to note

215.18 Town Clerk's Report

The Clerk had nothing further to report.

216.18 To confirm the date of the next meeting of the Full Council as Tuesday 4th December 2018 at 7.00pm in the Council Chamber **Resolved:** to confirm this date.

217.18 To close the meeting

There being no further business, the Chairman closed the meeting at 8.16 pm.

Members of the Council considered the foregoing matters in consideration of their duties: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder; health and Safety, and Human Rights.