

**MINUTES of a meeting of WILTON TOWN COUNCIL held in the COUNCIL CHAMBERS, KINGSBURY SQUARE, WILTON on TUESDAY 2nd OCTOBER 2018 at 7.00pm**

**Present** Cllr Trevor Batchelder  
Cllr Charlotte Blackman  
Cllr Pauline Church  
Cllr Peter Edge – Mayor of Wilton  
Cllr Lee Glyde  
Cllr Paula Johnston  
Cllr Andy Kinsey  
Cllr Rebecca Lyons  
Cllr Phil Matthews  
Cllr Ivan Seviour – Deputy Mayor of Wilton  
Cllr Teresa Taylor

**In Attendance** Mr Steve Milton, Town Clerk; Mr Hugh Abel, Minute Secretary.

**Also Present** Rachel Ashton-Brown, John Cutland, John Harris & David Parker

*Cllr Edge* – welcomed Steve Milton who was taking post as Wilton’s new Town Clerk.  
*Cllr Matthews* – gave thanks to Cllr Edge for having covered day to day running of the Council during the interregnum between Town Clerks.

*John Cutland* – recognised that Highways England had declared the A30/A36 roundabout as not maintainable because it was too dangerous. However, he asked if anything could be done to improve the gateway on the Shaftesbury Road.

*John Cutland* – expressed concern about fly tipping on Wishford Road and asked if it were possible to deploy CCTV in an effort to deter further occurrences.

*David Parker* – welcomed Steve Milton. He asked if Wilton could look forward to various local bodies working together. He cited examples of things that needed attention – the town’s market with fewer traders; the sheep fair field; the Bell Lane properties and keeping the townsfolk informed about what was going on.

*Cllr Seviour* – told the meeting that lines showing the box for the bus to stop by the Junior school and Downside had become badly worn and needed attention/re-painting.

*Cllr Johnston* – asked if committee agendas could be reviewed in order to remove duplication between different meetings.

*Cllr Johnston* – asked if it were possible to live stream some of the Council’s meetings.

*Cllr Glyde* – asked if the Town Council could set up open surgeries for local people to speak to councillors.

**Wiltshire Councillor Pauline Church gave her report to the Town Council**

- *Wilton Parkway* – Waiting for results of a survey about the need for a station in Wilton.
- *Bus stops in the Avenue* – Redrow has said it will start work this month.
- *Hollows and parking* – the residents have been asked to identify pinch points. She has also spoken to Wilton Estate to see if it might release any further space for parking.
- *Post Office Services* – she has been in contact with the Post Office authorities in an attempt to get them to make all PO services available in the local area.
- *Recovery after Salisbury poisoning* – Footfall in the city is still about 12% down. The rear cordon around Zizzi’s has now been removed. The front one will remain until the building has been decorated. Free parking will be moved to after 3.00pm from 1st October but park & ride will remain free until Christmas.
- *Riparian Ditch at Water Ditchampton* – still trying to move this forward.

- *Strategic Review of Parking in Wilton* – She has asked parking services about it in an effort to nudge this process forward.

*Cllr Blackman* – reported that she had been led to believe not all residents of the Hollows had been asked for their views on any parking problems.

*Cllr Matthews* – told the meeting that the Shopping Village has imposed a restriction on parking at its site. This could impact on parking for the town.

*Cllr Matthews* – reported that it had been announced that consultants were to be appointed for the purposes of re-branding Salisbury.

*Cllr Church* – responded that the consultants will be funded by Visit Wiltshire. They will be holding one to one interviews with key people. There will also be public consultations. The purpose of the consultations will be to establish a brand positioning structure for the city.

*David Parker* – expressed concern that the estimated costs for Wilton Parkway seem to have increased considerably. He was also concerned that it seems the public are not being kept informed about what was going on in this process.

*Cllr Church* – replied that LET are doing a rail strategy study and there has been no indication that Wilton Parkway is not going ahead.

*David Parker* – questioned the recent erection of new signs and locked gates at the entrances to the sheep fair field. This has been public land since 1751 and he asked why this had been done.

*Cllr Church* – told the meeting that the signs stated that this was not a public right of way and that those who needed to bring a vehicle onto the field had been given codes for the combination locks.

## A G E N D A

*Cllr Edge in the chair*

### **189.18 To receive apologies**

None were offered.

**Resolved:** to note.

### **190.18 Minutes**

- a. **Resolved:** that the Minutes of the Town Council Meeting held on 4th September 2018 be approved and signed by the Chairman as a correct record with one amendment – that the name ‘Scripal’ be recorded as ‘Skripal’.
- b. **Resolved:** that the Minutes of the Extraordinary Town Council Meeting held on 18th September 2018 be approved and signed by the Chairman as a correct record with two amendments - that Cllr Church’s absence be recorded and that no one be recorded as being also present.

### **191.18 Declarations of Interest**

- a. **To receive any Declarations of Interest** in respect of matters contained in this agenda in accordance with the provisions of the Local Government Act 1972 in respect of officers, and in accordance with the provisions of the Localism Act 2011 in respect of members. None were declared.  
**Resolved:** to note
- b. **To consider any Dispensation Requests** received by the Town Clerk and not previously considered. - None had been requested.  
**Resolved:** to note

**192.18 Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.

**Resolved:** That there was no agenda item for which this provision needed to be exercised.

**193.18 To consider any urgent business raised by the public in public discussion, and any other urgent matters or items of information from councillors, for referral to the appropriate committee.**

- a. **A30/A36 roundabout** – Cllr Johnston told the meeting that Highways England have a soft landscape expert who might be able to give advice about the roundabout. Cllrs Edge and Johnston would explore the matter further.  
**Action:** Cllrs Edge & Johnston
- b. **Top of Shaftesbury Road** – It was thought that the best way of getting remedial action would be to report it on the Wiltshire Council ap. Cllr Blackman agreed to do this.  
**Action:** Cllr Blackman
- c. **Fly tipping in Wishford Road** – Cllr Church reported that the South West Wilts Area Board does have a mobile camera and she will enquire about its availability.  
**Action:** Cllr Church
- d. **Unified approach to promoting Wilton** – it was agreed that merited further exploration. Cllr Matthews suggested resurrecting the Town Team.
- e. **Bus box by Wilton** – Cllr Church said she would raise the matter of re-painting the lines with Wiltshire Council.  
**Action:** Cllr Church
- f. **vi. Duplication of items discussed at committee meetings** – it was agreed that the Chairs of committees and the Town Clerk meet to consider this matter.
- g. **Webcasting Town Council meetings** – it was agreed that costs be explored.
- h. **Modernising the Town Council** - Cllr Johnston asked what the mechanism was for increasing the number of Councillors on the Town Council – Cllr Edge told the meeting that in 1989 the number of councillors had been reduced from 16 down to 11. This was because the former Wilton Borough Council had its councillors plus Aldermen. The Town Council had previously discussed the warding of Wilton but had dismissed it as unwieldy. It was noted that in recent years there had not been enough applicants for Council membership to warrant any election.
- i. **Blue plaque to commemorate Edith Olivier** – this had been approved subject to approval of costs by the Finance and General Purposes Committee.
- j. **Town Council surgeries** – Cllr Church told the meeting that she held surgeries at 4.00pm on Fridays but public attendance has been poor.

**Resolved:** to form a working party to start the process of reviewing parking in Wilton.

Members were invited to contact the Assistant Town Clerk if they wanted to join the working party.

**194.18 To receive reports from:**

- a. **Wiltshire Association of Local Councils and Community First**  
Cllr Seviour reported that the next meeting would be held on 22nd October. He told the meeting that WALC's secretary, Katie Fielding, was spending a lot of time dealing with employment law enquiries and therefore needs to take on more hours to spend more time with this increased

workload. WALC will be conducting a survey with local councils suggesting that there is a 4% increase in subscriptions.  
**Action:** Town Clerk

**b. The South West Wiltshire Area Board**

Cllr Matthews reported that the September meeting had heard from Wiltshire's Crime Commissioner that 340 new special constables had been taken on. He also told the Area Board that, in Wiltshire, £151 per family per annum was spent on policing whereas, in neighbouring counties, the figure was £170. There had also been a presentation by Jackie Farrell about the achievements of local young people.

**c. Wilton Community Centre**

Cllr Blackman reported that Centre's AGM would be held on Monday 8th October.

**d. Wilton and District Chamber of Commerce**

Cllr Matthews reported that the next meeting would be held on 3rd October. The next Breakfast Meeting would be at the Swan on 8th October. A meeting with a representative of the Governor of the Bank of England would take place on 18th October.

**e. To receive and note an update on Wilton Parkway project**

Nothing further to report.

**Resolved:** to note

**195.18 To resolve to receive and ratify the minutes of:**

**a. The Amenities & Planning Committee meeting held on 18th September 2018**

**Resolved:** to approve the Minutes of the Amenities and Planning Meeting held on 18th September 2018 as a correct record without amendment.

**b. The Staffing Committee meeting held on Monday 4th September 2018**

**Resolved:** to approve the minutes of the Staffing Committee held on Monday 4th September 2018 as a correct record without amendment.

**c. The Finance & General Purposes Committee held on 25th September 2018**

**Resolved:** to approve the minutes of the Staffing Committee held on 25th September 2018 as a correct record without amendment.

**196.18 To resolve to receive the minutes of: The Town Team Working Group meeting - no meeting held**

**197.18 Finance – no items for discussion.**

**198.18 To consider a response to a complaint about speeding along Race Plain road.**

This has been raised as a community issue, with the resident requesting a reduction in the speed limit to 40mph. It was agreed that this matter be referred to the November CATG meeting.

**199.18 To consider a response to the following planning applications received from Wiltshire Council**

None to be considered.

**200.18 Chairman's Report.**

**a. Civic engagements:** Cllr Edge reported on recent occasions when he had represented Wilton

**Resolved:** to note

**b. Responsible Dog Ownership Pilot:** Cllr Edge reported that the Council had been made aware of an opportunity to take part in a pilot project managed by Wiltshire Council to encourage more responsible dog ownership.

**Resolved:** to refer this issue to Amenities and Planning Committee for consideration.

### **201.18 Town Clerk's Report**

The Clerk reported on the following: -

- a. Society of Local Council Clerks** – He asked Members to confirm payment of £165 as the subscription for membership of the Society of Local Council Clerks (SLCC).

**Resolved:** to authorise payment of £165 membership fee for SLCC.

- b. Professional training** – the Clerk requested permission to enrol for the Certificate in Local Council Administration (CILCA) and for the Council to meet the costs involved - £350

**Resolved:** to authorise the expenditure of £350 for the Clerk's CILCA training.

- c. Water flow issues in North Street** – He will refer this to the appropriate committee for consideration.

### **202.18 To confirm the date of the next meeting of the Full Council as Tuesday 6th November 2018 at 7.00pm in the Council Chamber**

**Resolved:** to confirm this date.

### **203.18 To close the meeting**

There being no further business, the Chairman closed the meeting at 8.12 pm.

Members of the Council considered the foregoing matters in consideration of their duties: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder; health and Safety, and Human Rights.