

MINUTES of a meeting of WILTON TOWN COUNCIL held in the COUNCIL CHAMBERS, KINGSBURY SQUARE, WILTON on TUESDAY 3rd JULY 2018 at 7.00pm

Present Cllr Peter Edge (Mayor of Wilton)
Cllr Trevor Batchelder
Cllr Charlotte Blackman
Cllr Pauline Church
Cllr Paula Johnston
Cllr Andrew Kinsey
Cllr Rebecca Lyons
Cllr Phil Matthews
Cllr Teresa Taylor

In Attendance Mrs Catherine Purves, Town Clerk. Mr Hugh Abel, Minute Secretary.

Also Present 5 members of the public

Prior to the start of the meeting the Sue van Leest gave an update on progress with Wilton Hill. The first phase was scheduled to be completed in December 2018 and opened in January 2019. In all, some 44 flats need to be fitted out and this will cost approximately £260,000. So far £150,000 has been raised.

David Parker – asked what was the definition of a veteran.

Sue van Leest – replied that the Royal British Legion definition was being used

David Parker – asked if the Town Council was considering giving more support to the Town Team.

David Parker – told the meeting that there was a small group of volunteers trying to bring St Mary's Church back into a usable state and it could be considered for use a Tourist Information Centre for Wilton.

Cllr Matthews – told the meeting that the state of the A30/A36 roundabout was awful and something ought to be done about tidying it up.

Wiltshire Councillor Pauline Church gave her report to the Town Council

- *Street sign at the Hollows* – Council Officers are perfectly happy for the Parish Steward to erect this sign.
- *Hollows footpath* – Wiltshire Council's Facilities Management has accepted its responsibility for this footpath.
- *Four Corners* – the CCTV survey has been completed and the next stage is to clear the culverts. This work now needs to be programmed in.
- *A3094* – work has now been completed.
- *Redrow play area* – this has now been mown and cleared and is available for use.
- *Wilton Parkway station* – still awaiting an update
- *Assault in North Street* – there was an assault at 2.30pm on 25th June. Police are investigating.
- *Wilton Estate* – she will be meeting representatives of Wilton Estate to discuss the track up to Grovely, the possibility of parking provision, and any plans for drainage in this area.

Cllr Matthews – expressed concern at the proposed moving of Salisbury Information Centre to the Maltings car park

Cllr Church – told the meeting that the Information Centre would simply be moving to the front of the Guildhall.

Cllr Matthews – noted there were a number of potholes in Shaftesbury Road

Cllr Church – advised that these should be reported to Highways via the Wiltshire App.

A G E N D A

Cllr Edge in the chair

140.18 To receive apologies

Cllr Seviour sent apologies as he was on holiday.

Resolved: to note.

141.18 Minutes

a. **Resolved:** that the Minutes of the Ordinary Town Council Meeting held on 5th June 2018 be approved and signed by the Chairman as a correct record without amendment.

b. **Resolved:** that the Minutes of the Extraordinary Town Council Meeting held on 12th June 2018 be approved and signed by the Chairman as a correct record without amendment.

c. **Resolved:** that the Minutes of the Extraordinary Town Council Meeting held on 26th June 2018 be approved and signed by the Chairman as a correct record without amendment.

142.18 Declarations of Interest

a. **To receive any Declarations of Interest** in respect of matters contained in this agenda in accordance with the provisions of the Local Government Act 1972 in respect of officers, and in accordance with the provisions of the Localism Act 2011 in respect of members.

None were declared.

Resolved: to note

b. **To consider any Dispensation Requests** received by the Town Clerk and not previously considered. - None had been requested.

Resolved: to note

143.18 To consider any candidates present for co-option to fill the casual vacancy created by Cllr Sue van Leest's resignation

The Clerk advised the meeting that Lee Glyde, who lives in Russell St had submitted his request to be co-opted to the Town Council, and she confirmed that he had lived in Wilton for more than 12 months, and is included in the Electoral Register. Cllr Edge proposed that he be co-opted to fill this vacancy. This was seconded by Cllr Blackman and unanimously approved by the meeting.

After reading and signing his Declaration of Acceptance of Office, Cllr Glyde was welcomed by the Mayor and took his seat at the council table.

144.18 Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.

Resolved: That there was no agenda item for which this provision needed to be made.

145.18 To consider any urgent business raised by the public in public discussion, and any other urgent matters or items of information from councillors, for referral to the appropriate committee.

i Town Team – The Chairman told the meeting that the Town Team was a working party of the Town Council and would always have its support.

ii A30/A36 Roundabout – the roundabout is the responsibility of Highways England but it has not appointed a local contractor to carry out maintenance to the roundabout. It was agreed to contact Highways England again, and point out its responsibilities in this matter.

146.18 To receive reports from:

a. Wiltshire Association of Local Councils and Community First

No report in Cllr Seviour's absence

b. The South West Wiltshire Area Board

Cllr Matthews reported that there would be a meeting on Wednesday 18th July at Tisbury.

c. Wilton Community Centre

Cllr Blackman told the meeting that the Centre would be partially closed from 13th August to allow for routine maintenance and redecoration.

d. Wilton and District Chamber of Commerce

Cllr Matthews reported that the Chamber had appointed a new manager. The Chamber had actively supported the Carnival this year. There will be a Gin Fest on 4th August in the Shopping Village. A new butcher is opening premises in Wilton.

e. To receive and note an update about the Wilton Parkway Station project

There was nothing further to report.

f. To receive an update from the Flood Warden for Water Ditchampton

Nothing to report

147.18 To resolve to receive and ratify the minutes of:

a. The Amenities & Planning Committee meeting held on Tuesday 19th June

Resolved: that the Minutes of the Amenities and Planning Committee held on Tuesday 19th June 2018 be approved and signed by the Chairman as a correct record without amendment

b. The Staffing Committee meeting held on Tuesday 5th June 2018

Resolved: that the Minutes of the Staffing Committee held on Tuesday 5th June 2018 be approved and signed by the Chairman as a correct record without amendment.

c. The Finance & General Purposes Committee held on Tuesday 26th June 2018

Resolved: that the Minutes of the Finance & General Purposes Committee held on Tuesday 26th June 2018 be approved and signed by the Chairman as a correct record without amendment

148.18 To resolve to receive the minutes of: The Town Team Working Group meeting - no meeting held

149.18 Finance

a. To resolve to confirm and authorise a schedule of accounts in the sum of £6,983.64

Two additional sums were brought to the meeting for approval - £552.00 and £192.26 bringing the total to be authorised as £7,727.90

Resolved: to approve for payment the sum of £7,727.90

150.18 Donation to the 2019 Wilton History Festival

Cllr Lyons has requested that this is considered. It was agreed that this is referred to and considered at the Budget/Precept meeting for 2019/2020, which will be held in late November/early December.

151.18 Blue Plaque for Edith Olivier

Cllr Lyons has requested that this be considered, as the Historical Society has made several approaches to her. Edith Olivier was Wilton's first Lady Mayor, and grew up at Wilton Place. Some initial research has been done, and advice given by the Salisbury Civic Society. The meeting supported this request. Cllr Kinsey agreed to make enquiries about the practicalities involved in attaching a plaque to Wilton Place. **Action:** The Clerk & Cllr Kinsey

152.18 Policy for the allocation of Committee Members

The following wording has been suggested in the light of recent events, and to give guidance for the future.

"All councillors will be asked to express their preferences in early April, and every effort will be made by the Mayor, Deputy Mayor and Town Clerk to accommodate those requests where possible. The Committee allocations will be confirmed at the Annual Meeting of the Town Council in May.

However, councillors should be aware that in the interests of committee numbers, councillors will be allocated to either one or the other of the standing committees ie Finance & General Purposes or Amenities & Planning.

This does not, of course, preclude non-members attending the other committee meeting, and speaking to an agenda item of interest in the public session held before each Council and Committee meeting. Note they will not have a vote. Agendas of each committee meeting will be circulated to non-members for information"

Resolved: to adopt this policy for the allocation of Committee Members

153.18 To note the resignation of Catherine Purves from the office of Town Clerk, and arrangements being made to recruit her replacement

The resignation of the Town Clerk was noted. Members were anxious that efforts to find a new Clerk proceed as quickly as possible. It was accepted that there could be the need for a locum Clerk during the interregnum.

154.18 Chairman's Report.

Cllr Edge reported on his Mayoral activities during June. He advised the meeting that he had attended a commemoration of the end of WW1 on June 10th. He had taken part in the Walk for Wards which had had over 2,000 entries. He had also represented Wilton at the annual Drum Head service at Fovant. He told the meeting that a new Assistant to the Town Clerk would begin work next week.

Resolved: to note

155.18 Town Clerk's Report

The Town Clerk reported on the following:-

- *Trustees Of the Michael Herbert Hall* – there would be a meeting of the Trustees on 11th July.
- *SLCC Wiltshire Branch* – The Clerk will be attending a meeting of SLCC on 18th July and therefore the office will be closed.

156.18 To confirm the date of the next meeting of the Full Council as Tuesday 7th August 2018 at 7.00pm in the Council Chamber

Resolved: to confirm this date.

157.18 To close the meeting

There being no further business, the Chairman closed the meeting at 7.49 pm.

Members of the Council considered the foregoing matters in consideration of their duties: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder; health and Safety, and Human Rights.