

**MINUTES of a meeting of WILTON TOWN COUNCIL held in the COUNCIL CHAMBERS, KINGSBURY SQUARE, WILTON on TUESDAY 3rd APRIL 2018 at 7.30pm**

**Present** Cllr Peter Edge (Mayor of Wilton)  
Cllr Ivan Seviour (Deputy Mayor of Wilton)  
Cllr Charlotte Blackman  
Cllr Pauline Church  
Cllr Paula Johnston  
Cllr Andrew Kinsey  
Cllr Phil Matthews  
Cllr Teresa Taylor

**In Attendance** Mrs Catherine Purves, Town Clerk. Mr Hugh Abel, Minute Secretary.

**Also Present** 5 members of the public

**Wiltshire Councillor Pauline Church gave her report to the Town Council**

- *Drains at Four Corners* – She will continue to press for action on this.
- *Flooding in Water Ditchampton* – Wilton Estate has now installed an additional grip, and reports about its effectiveness are awaited.
- *Sheep Fair Field* – no update at present. She is still trying to find out the reasons for its "strategic asset" designation.
- *Planning application for Lavinia's Hairdresser* – The application is for change of use from commercial to residential. It has been called in to the Planning Committee for determination.
- *wilton Hill/Erskine Park sites* - are now included within the Wilton Neighbourhood Plan boundary.
- *Redrow play area* – this is now awaiting a RoSPA inspection report.
- *A 36 Crossing* – There is as yet no installation programme for this.
- *Additional street lighting* – a survey is awaited.
- *Bell Lane building* – this has been bought by the neighbouring property owners
- *Wilton Parkway* - awaiting the finalised WS Atkins report on this project. The next stakeholders meeting is on 16th April. National Rail have provided a quote to build the station.

*Cllr Matthews* – noted that the ineffective drains at Four Corners result in very bad conditions.

*Cllr Church* – told the meeting that a CCTV survey of the drainage system is needed to determine what exactly needs to be done.

*Cllr Edge* – told the meeting a CCTV survey of the drainage system had been carried out some eighteen months ago. It had identified a blockage outside the stamp shop which was duly marked and noted by the contractors.

**A G E N D A**

*Cllr Edge in the chair*

**57.18 To receive apologies**

Cllr Trevor Batchelder had sent apologies for his absence because he was away on holiday.

**Resolved:** to note.

**58.18 Minutes**

- a. **Resolved:** that the Minutes of the Full Council Meeting held on 6th March 2018 be approved and signed by the Chairman as a correct record with an amendment to remove two paragraphs in item 51.18 which had been taken from the Town Clerk's background report.

**59.18 Declarations of Interest**

**a. To receive any Declarations of Interest** in respect of matters contained in this agenda in accordance with the provisions of the Local Government Act 1972 in respect of officers, and in accordance with the provisions of the Localism Act 2011 in respect of members.

Cllr Blackman declared a personal interest in planning item 71.18

**Resolved:** to note

**b. To consider any Dispensation Requests** received by the Town Clerk and not previously considered. - None had been requested.

**Resolved:** to note

**60.18 To consider any candidates present for co-option to fill the casual vacancy created by Cllr Becky Perry's resignation**

The Clerk advised the meeting that three people had expressed an interest and she had advised them that they would need to make a formal approach to the Town Council.

**61.18 To consider any candidates present for co-option to fill the casual vacancy created by Cllr Sue van Leest's resignation**

The Clerk advised the meeting that three people had expressed an interest and she had advised them that they would need to make a formal approach to the Town Council.

**62.18 Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.

**Resolved:** That there was no agenda item for which this provision needed to be exercised.

**63.18 To consider any urgent business raised by the public in public discussion, and any other urgent matters or items of information from councillors, for referral to the appropriate committee.**

*Cllr Edge* – told the meeting that he and Cllr Johnston had attended a meeting hosted by Avon Mutual, a customer-owned high street bank dedicated to Bristol, Bath, Gloucestershire, Wiltshire and N Somerset.

**Resolved:** to refer the matter to the F&GPC for consideration. **Action:** The Clerk

**64.18 To receive reports from:**

**a. Wiltshire Association of Local Councils and Community First**

Cllr Seviour reported that the Association's meeting in 12th March 2018 had been cancelled. The next meeting would be held on July 2nd.

**b. The South West Wiltshire Area Board**

Cllr Matthews reported that the Board had awarded a grant of £500 to the Wilton Community Land Trust's Men's Shed project and £1567.00 to Wilton Carnival. The meeting had also discussed training in the deployment of temporary traffic direction and road closure signs required for community events, as a result of problems experienced in Tisbury. As Wilton relied on professional management of such signs, it was thought unnecessary for the Town Council to take up this training opportunity.

**c. Wilton Community Centre**

Cllr Blackman told the meeting that the trustees were considering various tree works, and also planning to move a disabled parking place following a recent fire evacuation drill during which it was recognised that if the space was occupied, the parked vehicle could impede the emergency exit.

**d. Wilton and District Chamber of Commerce**

Cllr Edge advised that the Chamber's next meeting would be on Wednesday 4th April. Its next breakfast meeting would be on 10th April at Monty and Mabel's. As Chairman of The Wilton & District Business Chamber, he had also signed a reciprocal arrangement with Salisbury Business Chamber.

**e. To receive and note an update about the Wilton Parkway Station project**

There was nothing further to report.

**f. To receive an update from the Flood Warden for Water Ditchampton**

No further news.

**g. Our Wilton Project** – Our Wilton itself had launched a new fund raising project for fitting out the veterans' flats.

**Resolved:** to note these reports

**65.18 To receive and ratify minutes of:**

*a. The Amenities & Planning Committee meeting held on Tuesday 20th March 2018*

**Resolved:** that the Minutes of the Amenities and Planning Committee Meeting held on 20th March 2018 be approved and signed by the Chairman as a correct record.

*re 43.18* – it seems that the only avenue open to the Town Council to overturn the Planning permission granted for the Naish site is a Judicial Review. This could only challenge shortcomings and failures in the process but not the actual outcome. It was agreed that there would be little point in summoning a public meeting to discuss this option because the Town Council could not afford to fund this course of action.

*b. The Staffing Committee meeting held on 28th March 2018*

**Resolved:** that the Minutes of the Staffing Committee Meeting held on 28th March 2018 be approved and signed by the Chairman as a correct record

*c. The Finance & General Purposes Committee meeting held on Tuesday 27th March 2018*

**Resolved:** that the Minutes of the Finance and General Purposes Committee Meeting held on 27th March 2018 be approved and signed by the Chairman as a correct record without amendment.

**66.18 To receive the minutes of the Town Team Working Group**

The last meeting of the Town Team had been held on 22nd March.

**Resolved:** to adopt

**67.18 Finance**

**a. To resolve to confirm and authorise a schedule of accounts in the sum of £9,587.30**

It was noted that an additional invoice for £3,960.39 in respect of the annual insurance premium had been received and should be added to the initial request.

**Resolved:** to approve for payment a schedule of accounts totalling £13,547.69 dated 3rd April 2018.

**68.18 To consider a response to the concerns raised by Erskine Park residents concerning service charges claimed**

Representations had been received from residents of Erskine Park, Wilton Hill and Olivier Place in Wilton. Since March 2017 they had sought answers to concerns they had raised in connection with an annual maintenance charge they are each obliged to pay to Our Wilton C.I.C towards, what they were advised by Redrow sales representatives and so initially understood to be for the upkeep and maintenance of open spaces. The residents now strongly believe the service/maintenance charge was mis-sold.

Following a short discussion, it was resolved that:

Although the Town Council is sympathetic to the concerns of the Erskine Park residents, as this matter would appear to be a financial/legal issue surrounding the purchase of their property from Redrow, this is not a matter for the Town Council. Residents should refer the matter back to Redrow, or to take their own legal advice, as they think appropriate.

**69.18 To elect a member to the office of Mayor Elect for 2018/19, nominations having been received at the Full Council meeting of 6th March 2018**

Cllr Edge was nominated by Cllr Matthews and seconded by Cllr Seviour

No other nominations were received. **Resolved:** to elect Cllr Edge as Mayor Elect for 2018/2019

**70.18 To nominate and elect a member to the office of Deputy Mayor Elect for 2018/19, nominations having been received at the Full Council meeting of 6th March 2018**

Cllr Seviour was nominated by Cllr Edge and seconded by Cllr Blackman

No other nominations were received. **Resolved:** to elect Cllr Seviour as Deputy Mayor Elect for 2018/2019

**71.18 To consider a response to a Planning Application received from Wiltshire Council:**

a. **17/05621/ADVC - amended plans** - two free standing signs, one hand painted wall sign and six flagpoles at Wilton Shopping Village, King St, Wilton **Resolved:** to support

b. **18/02703/TCA** - various works to various trees at Wilton Community Centre, West St, Wilton **Resolved:** to support

c. **18/02836/TCA** - fell 1 x western red cedar at 9 South St, Wilton **Resolved:** to support

**72.18 Chairman's Report.**

Cllr Edge reported on his Mayoral activities during March. He told the meeting that he had attended a meeting of Wiltshire Mayors during which it emerged that different parishes in the county were being treated in entirely different ways by Wiltshire Council. It was agreed that this should be an agenda item at the next F&GP meeting

**Resolved:** to note

**73.18 Town Clerk's Report**

The Town Clerk reported on the following:-

- *Office closure* - the office will be closed on Tuesday 17th April as the Clerk will be attending the Market Towns meeting in Malmesbury, (postponed from 1st March).
- *Community Area Transport Group meeting* - the next meeting will be at 2.00pm on Wednesday 18th April.
- *Breakfast meeting* - the next Wilton & District Breakfast meeting will be on Tuesday 10th April at 8.00am in Monty & Mabel's, North St, Wilton, when the guest speaker will be Zoe Cupit of the Wilton Community Land Trust.
- *Crow Lane Closure* – the Lane will be closed between 14th and 18th May for gas works.

*Cllr Johnston* – asked how much revenue the sale of Town maps was generating.

*Town Clerk* – replied that the total had not yet been recorded.

**74.18 To confirm the date of the next meeting of the Full Council, which will be the Annual Meeting of the Town Council, incorporating Mayor Making, as Tuesday 1st May 2018 at 7.00pm in the Council Chamber** **Resolved:** to confirm this date.

**75.18 To close the meeting**

There being no further business, the Chairman closed the meeting at 8.26 pm.

Members of the Council considered the foregoing matters in consideration of their duties: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder; health and Safety, and Human Rights.