

**MINUTES of a meeting of WILTON TOWN COUNCIL held in the COUNCIL CHAMBERS, KINGSBURY SQUARE, WILTON on TUESDAY 2nd JANUARY 2018 at 7.00pm**

**Present** Cllr Peter Edge (Mayor of Wilton)  
Cllr Ivan Seviour (Deputy Mayor of Wilton)  
Cllr Trevor Batchelder  
Cllr Charlotte Blackman  
Cllr Pauline Church  
Cllr Paula Johnston  
Cllr Andrew Kinsey  
Cllr Phil Matthews  
Cllr Teresa Taylor  
Cllr Sue van Leest

**In Attendance** Mrs Catherine Purves, Town Clerk. Mr Hugh Abel, Minute Secretary.

**Public Session**

*Cllr Matthews* – told the meeting that a former Mayor of Wilton, Mrs Eileen Casley, had died on Monday 1st January. She had served as Mayor of Wilton 1993-94. He asked that Members hold a short silence in her memory.

*Cllr Church* – Expressed concern about a Facebook page which had been recently created with the apparent intention of naming and shaming persistent parking on pavements in the centre of Wilton. She believed that it did not put Wilton in a very good light, as it seemed aimed at local businesses, and she felt it to be inappropriate if it were associated in any way with the Town Council.

*Cllr Edge* – advised that he had posted the items on Facebook because although he had approached the offenders, asking them not to park on the pavement, they had taken no notice.

**Wiltshire Councillor Pauline Church gave her report to the Town Council**

- *White lines in Market Square* – She had pushed for these to be done. About two thirds of the work required was actioned by Boxing Day but the job is not yet complete.
- *Wilton Parkway* – There will be a meeting of stakeholders on 12th January.
- *3 Silver Street* – The Southern Area Planning Committee (SAPC) had recently given planning permission and Listed Building Consent to the applications referred to it for determination.
- *36 North Street* – She confirmed she had asked this to be referred to the SAPC for determination, but it had not yet been included on the agenda for any future meeting.
- *Drains at Four Corners* – Wiltshire Council Officers were very aware of the concerns in this area, and will meet later this month to consider what can be done about the multiple drainage related issues at Four Corners. Cllr Church will press for the issue to be included in this year's funding schedule.

*Cllr Edge* – told the meeting that Gas Engineers had compounded the problem by damaging more of the drains in recent works.

*Cllr Batchelder* – told the meeting that there were also drainage problems at the junction of Crow Lane and North Street..

**A G E N D A**

*Cllr Edge in the chair*

**01.18 To receive apologies**

Cllr Becky Perry apologised for her absence because of work commitments

**Resolved:** to accept her apologies and the reasons for it.

**02.18 Minutes**

a. **Resolved:** that the Minutes of the Full Council Meeting held on 5th December 2017 be approved and signed by the Chairman as a correct record with the following amendment.

- It be recorded that Planning Inspector be changed to Planning Inspectorate

### **03.18 Declarations of Interest**

a. **To receive any Declarations of Interest** in respect of matters contained in this agenda in accordance with the provisions of the Local Government Act 1972 in respect of officers, and in accordance with the provisions of the Localism Act 2011 in respect of members.

Cllr Edge declared a pecuniary interest in his claim to be re-imbursed for the purchase of an access counter for the public toilets as approved by F&GPC.

**Resolved:** to note

b. **To consider any Dispensation Requests** received by the Town Clerk and not previously considered. - None had been requested.

**Resolved:** to note

**04.18 Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.

**Resolved:** That there was no agenda item for which this provision needed to be exercised.

### **05.18 To consider any urgent business raised by the public in public discussion, and any other urgent matters or items of information from councillors, for referral to the appropriate committee.**

- *Facebook Page highlighting persistent parking on pavements in central Wilton*
- Councillors generally shared Cllr Edge's frustration, but the following points were made:
  - Cllr Johnston* – was concerned that the pictures posted could be considered as harassment since they showed the number plates of the vehicles.
  - Cllr Edge* – reminded the meeting that the December Full Council meeting had unanimously backed a proposal to request Wiltshire Council to make a Traffic Regulation Order to prohibit footway/pavement parking in central Wilton and that the Facebook page was his personal approach to attempt to resolve the problem.
  - Cllr Matthews* – told the meeting that he had lived in Shaftesbury Road since the 1980s and, to his knowledge, only one person had been prosecuted for parking on the pavement in all that time. The law is the law and there is a £60 fine for offenders that are prosecuted.
  - Cllr van Leest* – suggested that people be encouraged to call 101 to report offenders.
  - Cllr Johnston* – agreed that the best way forward was to report incidents to the police and she offered to take it forward by reporting infringements to the police. She also offered to work with Cllr Edge in an effort to reduce this nuisance.
  - Cllr Church* – told the meeting that the Town Council's Strategic Review had included an undertaking to develop a Parking Improvement Plan and felt that work on this should be started, since parking was clearly an issue in the Town.

### **06.18 To receive reports from:**

#### **a. Wiltshire Association of Local Councils and Community First**

Cllr Seviour reported that the AGM will be held on January 29th.

#### **b. The South West Wiltshire Area Board**

Cllr Church reported that noting pertinent to Wilton was discussed.

#### **c. Wilton Community Centre**

Cllr Blackman gave thanks, on behalf of the Centre, to the Town Council for its donation towards the cost of the Christmas Day meal. This had been successful although numbers attending had been down on the previous year with a total of some 50 diners and servers.

#### **d. Wilton and District Chamber of Commerce**

Cllr Edge advised that the next breakfast meeting would be on 9th January at The Swan, Stoford. The next committee meeting would take place on January 3rd when it was anticipated that Lloyds Bank Wilton branch closure would be high on the agenda.

**e. Wilton Community Land Trust**

Cllr Edge reported that the Forest Forge Christmas production in the Community Centre had been very successful. There will also be a Community Interest Meeting on January 3rd.

**f. To receive and note an update about the Wilton Parkway Station project**

See Cllr Church's report above.

**g. To receive and note an update about the Defibrillator Project**

The inauguration of the unit was covered in Salisbury Journal in December. There will be a training session for defibrillator use on Tuesday 30th January at 7.00pm.

**h. To receive an update from the Flood Warden for Water Ditchampton**

Cllr Batchelder told the meeting that he and Cllr Kinsey would continue work on the updating of Wilton's Flood Plan.

He also reported on tests that had been carried out in Water Ditchampton which suggest that a former watercourse is no longer usable. Attempts at adding dye to the water have proved inconclusive.

**Resolved:** to note these reports

**07.18 To receive and ratify minutes of:**

*a. The Staffing Committee.*

The draft minutes of the meeting that had been rearranged and held on 30th November were presented to Members. It was agreed on the Clerk's advice that the format of the minutes was unsatisfactory, and should be re-ordered before the minutes could be adopted by the Town Council. **Action:** The Clerk and Cllrs Van Leest & Edge

*b. The Amenities & Planning Committee meeting held on Tuesday 12th December 2017*

**Resolved:** that the Minutes of the Amenities and Planning Committee Meeting held on 12th December 2017 be approved and signed by the Chairman as a correct record with the following amendment.

*Reference 184.17 – To confirm the date and venue of the next meeting*

Tuesday 16th January 2018 at 7.00pm in the Council Chamber. This be corrected to read:-

To confirm the date and venue of the next meeting

Tuesday 14th January 2018 at 7.00pm in the Council Chamber.

*c. The Finance & General Purposes Precept Setting meeting held on Tuesday 19th December 2017*

**Resolved:** that the Minutes of the Finance and General Purposes Precept Setting Meeting held on 19th December 2017 be approved and signed by the Chairman as a correct record without amendment.

*d. The Finance & General Purposes meeting held on Tuesday 19th December 2017*

**Resolved:** that the Minutes of the Amenities and Planning Committee Meeting held on 19th December 2017 be approved and signed by the Chairman as a correct record with the following amendment.

*Reference 143.17 To consider any matters referred from earlier meetings:*

*a. December Full Council meeting - Standing Order amendments*

To add: **Resolved:** to recommend acceptance of these amendments to Full Council.

Following from *F&GPC Minute 149.17 i. . . Cllr Edge has found a foot fall counter on line which would cost £399. It was agreed to authorise the purchase of the equipment.*

The Full Council Meeting was asked to endorse F&GPC's authorisation.

**Resolved:** to endorse F&GPC's authorisation for the purchase of a foot fall counter.

**08.18 To receive the minutes of the Town Team Working Group**

There had been no Town Team Meeting in December 2017.

## 09.18 Finance

**a. A schedule of accounts in the sum of £8,765.18 dated 2nd January 2018 was considered for payment.**

It was noted that this figure included £416.99 (cheque no 5173) as the cost of the foot fall counter

**Resolved:** to approve for payment a schedule of accounts totalling £8,765.18 dated 2nd January 2018.

**b. To resolve to set a budget of £204,869.00 for 2018/2019**

**Resolved:** to set a budget of £204,869 for 2018/2019

**c. To resolve to request a precept of £204,869.00 for 2018/2019**

**Resolved:** to request a precept of £204,869 for 2018/2019

## 10.18 To resolve not to take on the play area at Maple Crescent as recommended by the Finance & General Purposes Committee meeting held on November 28th 2017

It was noted that Wiltshire Council had no funding for repairs, and so eventually the play area would be closed. However, there several play areas nearby.

**Resolved:** That Wilton Town Council would not take on the play area at Maple Crescent, as previously agreed. **Action:** The Clerk

## 11.18 To consider the designation of the Sheep Fair Field as an Open Space

It has been suggested by a local resident that application now be made to designate the Sheep Fair Field as a formal Open Space. Wilton Town Council has requested a number of assets to be transferred from Wiltshire Council to the Council in recent years, and presently, there are just two that have yet to be acted upon - The Sheep Fair Field and the play area at Randalls Croft.

After discussion it was

**Resolved:** Cllr Church should press for an update from Wiltshire Council, and to review the matter again in the light of any progress. **Action:** The Clerk and Cllr Church

## 12.18 To adopt the proposed amendments to Standing Orders Section 11 Handling Confidential or Sensitive Information and Section 15 Proper Officer, as recommended by the Finance & General Purposes Committee.

**Resolved:** To adopt the amendments as proposed.

## 13.18 Chairman's Report.

Cllr Edge reported on his Mayoral activities during December.

- Christmas Lighting in the Town has been well received.
- He attended the Wiltshire Council Carol Service.
- He attended the SENSE fund raising tea party
- The Christmas Day lunch was a joyous occasion.
- He gave thanks to his wife, Pam Edge for wrapping the 50 presents for the Lunch.
- He reported that vandals had caused damage in Old St Mary's Churchyard

**Resolved:** to note

## 14.18 Town Clerk's Report

The Town Clerk reported on the following:-

- *Thanks for donations from the Town Council* – letters of thanks have been received from Royal British Legion; Royal British Legion Band; Wilton Youth Band; Thursday Club & Sarum Morris.
- *Guttering at the Sports Pavilion* – has been vandalised. The Clerk has initiated repairs.
- *Glasdon Shelter in Minster Street* – the plastic sheeting has been damaged.
- *Tennis Courts* – work will re-commence on January 8th, and is likely to finish at the end of the same week.
- *Gents Toilets* – Lighting has failed – the Clerk has contacted R J Electrical to repair it.

*Cllr Johnston* – asked if there was any feedback on the newsletter survey about the bund in Castle Meadow. The Clerk replied that she had received 5 responses so far.

**15.18 To confirm the date of the next meeting of the Full Council as Tuesday February 6th 2018 at 7.00pm in the Council Chamber**  
**Resolved:** to confirm this date.

**16.18 To close the meeting**

There being no further business, the Chairman closed the meeting at 8.21 pm.

Members of the Council considered the foregoing matters in consideration of their duties: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder; health and Safety, and Human Rights.