

## **Minutes of the Extra Ordinary Full Council Meeting on Monday 24 November 2025 at 6pm held in the Wilton Baptist Church**

**Members Summoned and Present:** Cllr Angela Alexander, Cllr Charlotte Blackman, Cllr Alexandra Boyd Mayor 2025/26), Cllr Michelle Ditton, Cllr Peter Edge, Cllr Chris Harrison (Deputy Mayor 2025/26), Cllr Maria La Femina, Cllr Phil Matthews and Cllr Mick Whillock

**Absent:**, Cllr Flanagan and Cllr Forbes

**Officers Present:** Brie Logan – Interim Town Clerk

**In attendance:** Press (0), Members of the public (0), online (5), Police (0),

[Link to agenda](#)

### **Public Participation**

No members of the public were present.

The meeting commenced at 6.01pm.

### **EFC239 Apologies**

Officer report 1125EFC01 was received

Proposed by Cllr Boyd and seconded by Cllr Matthews it was **RESOLVED** to accept apologies from Cllrs Flanagan and Forbes.

### **EFC240 Declarations of Interest**

**Action: Town Clerk**

Officer report 1125EFC2 was received. It was **NOTED** that Councillors should declare any interests if they arise.

### **EFC241 To receive and consider a Confidential Staffing Update**

Officer report 1125EFC3 was received. Proposed by Cllr Boyd and seconded by Cllr Edge it was **RESOLVED** to enter a confidential session to consider a Staffing Update.

Proposed by Cllr Blackman and seconded by Cllr Boyd it was **RESOLVED** to formally terminate the services of the Minute Clerk.

Proposed by Cllr Blackman and Seconded by Cllr Boyd it was further **RESOLVED** to appoint the following staff to the WTC structure:

1. Assistant Town Clerk, Zoe Moxham - noting a staggered start in December (10 hours per week), January (16 hours per week) and 24 hours per week in February within salary scale point range 13 to 17.
2. Facilities Officer, Rhys O'Connor on 18 hours per week within salary scale point range 7 to 12.

3. PR and Comms officer, Neil Durrant on 8 hours per week within salary scale point range 7 to 12.
4. Fixed-term project support officer, Ross Moore on 12 hours per week [for a six-month fixed-term period] within salary scale point range 7 to 12.  
and
5. Authorise additional hours up to 8 hours per week for the Interim Town Clerk until the end of February 2025.

**Action: Town Clerk**

There being no further business, the meeting was closed at 18:54pm

These minutes were adopted on **enter date**, under minute reference **enter ref.** as a true record of the decisions taken and are duly signed below by the chair of that meeting.

Signature of chair.....

Dated.....