

MINUTES of a MEETING of WILTON TOWN COUNCIL held in Wilton Council Chamber

on TUESDAY 4th April 2023

Present Cllr Andy Kinsey, *Mayor of Wilton*
Cllr Charlotte Blackman
Cllr Teresa Taylor
Cllr Alex Boyd
Cllr Claire Forbes
Cllr Maria la Femina
Cllr Paula Johnston

In Attendance Mrs C Churchill, *Town Clerk* and
Mr P Cornish, *Locum Minute Secretary*.

Also Present Unitary Cllr Pauline Church, John Cutland, Phil Mathews, Susan Robinson, John Harris,
Anthoy Brown Hovelt, Keith Crockett, Adrian Boyd and Peter Edge.

via ZOOM No members of the Public present on ZOOM.

Cllr Kinsey, Mayor of Wilton, in the chair opened the meeting at 7.45pm.

051/23 Apologies

- (i) Apologies were received from Cllr Alan Crossley who was absent for personal reasons, Cllr Gail Moore who was unwell. Cllr John Page was absent.

052/23 Minutes

- (i) Minutes of the meeting held on 7th March 2023
Resolved: To approve the minutes with no changes.

Proposed: Cllr Kinsey

Seconded: Cllr Blackman

All in favour

19:45

**053/23 Standing Orders were suspended
Community Engagement**

- a) Mr Cutland requested an update on:
- i. The Wilton Health Centre, he thanked Unitary Cllr Church for her help and support in obtaining an answer.
 - ii. Status of Shaftesbury Road re-surfacing
 - iii. Wilton HELP! CIC as it appeared they were advertising to open a foodbank and also they still held public funds.
- b) Cllr Taylor raised the matter of tree roots pushing up the path at Bulbridge playpark near to No 24 Lampard Terrace.
- c) Cllr Johnson highlighted specific responsibilities for the Environment and Amenities and the Policy and Resource Committees. She wanted to know what projects the Council has budgeted for in financial year 2023/24 to fulfil these responsibilities.
- d) Mr Edge requested an update on whether the Wilton Men's Shed had been tasked by the Environment and Amenities Committee to undertake the work.
- e) Mr Matthews briefed the meeting that at the cemetery the cold water will be turned on and the heaters in the toilet area will be turned off. Both were done to prevent burst pipes over the winter.

Response to Community Engagement

Cllr Kinsey responded as follows:

- a)
- i. The Wilton Health Centre –this is a foregone conclusion.
 - ii. Shaftesbury Road re-surfacing is in the Highways programme.
 - iii. Wilton Help CIC – the last Policy and Resources Committee had decided to take no further action on this. Cllr Johnson said she felt that errors had been made in the

awarding of the grant to the Wilton Help. Despite repeated letters there had been little response.

- b) The Clerk will ensure that this matter is taken up with idverde.
- c) Cllr Johnson was asked to provide the details of her question to the Clerk. Each committee will consider the request with their response being reported back to the Full Council.
- d) The Town Clerk was asked to contact the Wilton Men's Shed.
- e) Mr Matthews was thanked for his work at the cemetery. It was clarified that the heaters were on a frost stat and were used to prevent a repeat of a previous flooding incident. The Town Clerk asked to be kept informed when winter precautions were taken.

Report from the Unitary Councillor for Wilton - Cllr Pauline Church

South West Wilts Area Board – a very well attended Area Board Meeting last month in Wilton Community Centre – actions relevant to Wilton included:

- The Town Council should ask Salisbury Police to attend full Council meetings to provide update as they do in other Towns.
- Ensure that Wilton's Speed Indicator Device (SID) data feeds into the police dataset to better plan enforcement resources for publication on the OPCC website.
- Consider an Emergency Contact Hub – identifiable to emergency organisations and stakeholders such as the police – could be a pub, village hall – community decides how it is run – build on current community resilience – opportunity to build up volunteers.

Road Resurfacing - Wiltshire Council has received more than £26m Government funding for highways maintenance and to continue the potholes fight. This funding will be spent on a range of highways maintenance and improvement programmes including resurfacing, new road markings, replacing traffic signs, signals and filling potholes. The Council has also received an additional £3.7m from the Department for Transport's Pothole Fund which the Council will use to repair potholes around the county. The Council have filled 11,130 potholes and completed 28 major resurfacing projects so far this year. As presented by Wiltshire Council's Director of Highways Sam Howell at the Area Board – Wilton has 3 resurfacing capital programmes approved: Shaftesbury Road, The Avenue, and Water Ditchampton to Wishford Road. She is lobbying officers to find out when the road closures will be in place and when work will be done. In the meantime, please log all pot holes on My Wilts App and escalate to her if the work is not completed.

Quidhampton Quarry - She welcomes the decision by Salisbury Neighbourhood Plan members to remove the Quidhampton Quarry residential development scheme from their draft plan. Rather Salisbury City Council are looking to focus their neighbourhood plan on protecting the streetscape, historic environment, nature, wildlife and promote good building design. She is pro house building but will continue to express her objection to more high volume, high density housing west of Salisbury and bordering Wilton, particularly without the necessary infrastructure improvements.

Streetlights - Two streetlights in Wishford Road were fixed last month: Streetlight 15 by the bus stop – new LED lamp unit Streetlight 13 – whole new lighting column.

Harnham Gyratory - Wiltshire Council will be replacing and upgrading the traffic lights on 17 April and work is expected to last for 3 weeks and should improve traffic flows at the junction – there won't be any changes to the layout of the junction.

Easter Waste and Recycling - Waste crews are working as normal over the Easter Holidays on Friday 7th and Monday 10th April. Salisbury's Household Recycling Centre will be running as normal too but may be busier than usual due to the holidays. Summer opening hours are now in place, you can visit the recycling centre from 9am rather than 10am and Salisbury HRC will be open for an additional day per week.

Please email pauline.church@wiltshire.gov.uk with any issues that need addressing.

Cllr Johnston wished to pass on her congratulations to the Wiltshire Council Social Workers who had been nominated for the national award. She wanted to see the plans for the Wilton Police station and requested that Wilton Town Council retain the reserves for any possible evaluation of the Wilton Junction Station. She also requested that White picket fences be installed at The Avenue with funding being provided 75% from LHFIC and 25% from Wilton Town Council. Unitary Cllr Church said she would support this application.

Cllr La Femina highlighted the importance of wild flower meadows and the initiative from Plant Life with the Park and Ride site being an ideal starting point. She stressed that the meadows must only be cut AFTER flowering had finished ie at the end of the summer. Unitary Cllr Church asked Cllr La Femina to email the details to her.

Mr Matthews wanted the Council when re-surfacing roads to use material with longer warranties. Cllr Blackman highlighted that 6 pot-holes that had been patched had then failed within a year. She also thanked the Council for enabling the One.Network website and encouraged others to sign to its notification scheme.

8.15pm

054/23 Standing Orders were reinstated

055/23 Declarations of Interest

- (a) Cllr Forbes declared an interest in the 061/23 PL/2023/01740.
- (b) The Town Clerk had received no Dispensation Requests.

056/23 Exclusion of the Press and Public.

There were no items requiring Exclusion of the Public and Press.

057/23 Mayor's report

The Mayor provided a brief report where he had attended the Trowbridge Mayor's Ball and then the Wilton Town Mayor's ball.

058/23 To receive the Minutes of the Policy and Resources Committee held on 21st March 2023.

With Cllr Crossley (the P&R Chair) absent Cllr Kinsey recommended the following:

- (i) Adoption of the revised Risk Management Policy
- (ii) Adoption of the new Complaints Policy
- (iii) Adoption of the revised Volunteer Policy
- (iv) Adoption of the revised Community Grant Application form
- (v) Re adoption of current Standing Orders
- (vi) Confirmation of the Asset Register
- (vii) Noting of the Bank Reconciliation dated 31st January and 28th February inc the detailed Balance Sheet and Income & Expenditure for each month. Only 31st January was considered as 28th February was considered under 060/23 below.
- (viii) Noting of the Interim Internal Audit dated 8th March 2023.
- (ix) To proceed with cleaning and minor repairs of 12 Councillor Robes.
- (x) Adoption of the Agenda Request form
- (xi) To take no further action on Wilton HELP! CIC other than a statement on the website.

Resolved: To approve the recommendation as commented above.

Proposed: Cllr Kinsey

Seconded: Cllr Forbes

All in favour

059/23 The Coronation of His Majesty King Charles III and Her Majesty The Queen Consort.

The actual Coronation will be on Saturday 6th May 2023. There will be a Coronation Big Lunch at Castle Meadow on Sunday 7th May from 12 – 3pm which will be a Bring Your Own Lunch, tables and chairs, community event with competitions and games including fancy dress (Royal theme) and a Coronation Cake Off. There will be music and a performance from Wilton Voices. Wilton Town Council will provide Medals to all children of Wilton residents under the age of 18 (registration required). A Coronation Flag will be purchased and flown at the Market Square. The Town will be decorated with bunting and all businesses will be asked to decorate windows for the occasion.

060/23 Managing the Council's Money

- (i) Noting of the Bank Reconciliation dated 28th February inc the detailed Balance Sheet and Income & Expenditure.
- (ii) To confirm payments as per attached payment schedule. The Town Clerk informed the Council that there were two additional payments that required approval:

Cllr Johnson wanted to know if the Town Council claimed VAT and how often. The Town Clerk informed her that it was claimed quarterly.

Resolved: To note the bank reconciliation and to approve the payment schedule including the two additions.

Proposed: Cllr Kinsey

Seconded: Cllr Blackman

All in favour

061/23 Planning

PL/2023/01740. 25 Victoria Road, Wilton - Demolition of a garage and construction of 2 houses. Cllr Johnson proposed that the application be objected to on the grounds of over-development. Cllr Blackman felt that with the development being set back and the provision of car parking spaces that it was not over-developed and the Council should not object. Cllr La Femina was concerned over the use of soakaways and whether the drive was tarmac or gravel.

Resolved: That the application be objected to on the grounds of over-development.

Proposed: Cllr Johnson

Seconded: Cllr Boyd

4 For, 1 abstained and 2 against

The Cllrs who had voted against the proposal wanted their names recorded – Cllrs Blackman and La Femina.

062/23 To receive verbal reports from the Town Council's representative to:

- (i) Wiltshire Association of Local Councils – The WALC meeting had been missed however Unitary Cllr Pauline Church had provided a good summary above. The newsletter circulated by the Town Clerk highlighted that there is a Planning Session on Friday 9th June in Devizes. The Council has 2 places and so if any cllr is interested then could they inform the Clerk.
- (ii) Wilton Town Flood Group – the barriers are due to be taken within a couple of weeks. The Environment Agency is proposing to hold a meeting with residents to brief them on the revised flood risk maps for Wilton and also home owner responsibilities before, during and after a flooding incident.

063/23 Action Update from the Minutes dated 7th March 2023.

To note the following:

037/23.2 The second response has been sent to Ms Willmets.

037/23.7 Awaiting information from Community Speed Watch before the campaign for more members is advertised online. Cllr Johnson gave an update provided by Mr Cutland. The CSW team is low on volunteers and is currently resting. It has 5 members and a co-ordinator who has had to retire.

044/23 The bank reconciliation and latest Income and Expenditure has been completed and circulated (Policy and Resources Committee – 21st March 2023).

064/23 Town Clerk's Report – circulated to Cllrs

There were no questions.

065/23 Date of next meeting

The date of the next meeting of Wilton Town Council, is Tuesday 2nd May 2023 at 7pm in the Council Chamber. This will be the Annual Meeting of Wilton Town Council

066/23 The meeting was closed at 20:34.

Equality Statement

In the exercise of their responsibilities, Wilton Town Councillors have committed to uphold the Code of Conduct and to have full regard of the following in decision making:

- *Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability)*
- *Data Protection (GDPR)*
- *Health & Safety*
- *Human Rights.*