

**MINUTES of a MEETING of WILTON TOWN COUNCIL held on TUESDAY 2nd November 2021 at 7.00pm
in the Council Chamber**

Present Cllr Peter Edge (*Deputy Mayor of Wilton*)
Cllr Charlotte Blackman
Cllr Alexandra Boyd
Cllr Alan Crossley
Cllr Andy Kinsey
Cllr Gail Moore
Cllr Bob Primmer
Cllr Teresa Taylor
Cllr Larissa Tonkin

In Attendance Mrs C Churchill, *Town Clerk*, Mr M Bastick, *Assistant Clerk* and Mr H Abel, *Minute Secretary*.

Also Present in person Adrian Boyd, John Cutland, John Harris, Julia Hawkins, Richard Hayes, Alexandra Kinsey, Steve Taylor

Also Present on Zoom 'Chris', Maria La Femina, Mark Groves, Paula Johnston, Susan Robinson, Andrew Saxton

MEETING of WILTON TOWN COUNCIL

Cllr Edge in the Chair

Community Engagement session

Julia Hawkins – re Wilton HELP CiC accounts – asked if the Town Council had received a reply from Wilton Help regarding its accounts and, if not, what steps will the Town Council take to get a reply.

John Cutland – re Wilton Council minutes on line – said that he had asked if council minutes could be put online. The Council had agreed that they could but the last two Full Council minutes have not appeared and he asked why this was.

John Cutland – re Wilton Health Centre – said that he had seen there was a lot of work going on in the Health Centre and asked if this was re-modelling or if the centre was to be re-purposed.

John Cutland – re Shaftesbury Road SID – said he was pleased to see that this SID is now working once again and he asked if the data that it records was available from any source.

Cllr Gail Moore – re 4 West Street – she told the meeting that repairs to the external brick work was taking place and it had been noted that the fixing for the Christmas lights was coming away from the wall. She asked if the Council wanted this repaired or replaced whilst the scaffolding was in place. This is due to be taken down in 9 to 10 days.

Report from Wiltshire Councillor Pauline Church

- *Covid update*

There have been 3155 cases reported in the past 7 days which is 626 cases per 100,000. This compares with 982 cases per 100,000 from the previous 7 day period.

Cases are highest in the 10 to 14 age group and there is caution around the 65+ age group with 309 cases per 100,000.

Wiltshire is now second highest in the South West and ninth highest nationally.

- *Millennium Gates and The Avenue roundabout*

The legal arrangements are still being sorted out. The Section 106 agreement is very complex and she is chasing this issue.

There are also safety concerns about the roundabout which goes to Buckeridge Road and the Park and Ride. She has asked Highways Engineers to give their opinion about whether re-lining the road is a sensible option or if another solution needs to be found.

- *Wilton Junction*

She reported that Corsham and Wilton's bids came up together in the third phase. Corsham was successful but Wilton's wasn't. She is now trying to find out what the options are for the future.

- *Quidhampton Quarry*

There is a proposal to make the quarry into a brown field site and build 400 houses there. She has made a public objection to this on the grounds that it is an overdeveloped proposition with restricted access. There will be a public consultation at Bemerton Heath Harlequins Football stadium on Wednesday 3rd November and the developer will be present. She urged the Town Council to contact Salisbury's Neighbourhood Plan group to find out more details.

- *Speeding in Wiltshire*

The Police & Crime Commissioner is looking at speeding in Wiltshire with a local Speedwatch campaigner.

- *Naish Felt Mill site*

A decision should be coming through in the next few weeks.

- *A36 Crossing*

Work has started there and will carry on until the 15th December. It is causing less disruption than originally anticipated and one of the reasons for this is the contractors working at night.

- *Planning Application for development on Wilton Hill*

A new application was lodged today for 52 dwellings, an innovation centre with Veterans flats above, access from The Avenue, car parking and associated infrastructure.

Questions for Cllr Church

Cllr Taylor – re Wilton Junction - she expressed disappointment at the failure of the Wilton Junction bid and thanked Cllr Church for her work

Cllr Church – told the meeting that there were literally hundreds of bids but she would not give up working for this project.

Cllr Edge – said he was sure that Wilton Town Council would support this work and he would be happy to put down a motion supporting any endeavours towards getting work towards Wilton Junction back as a high priority.

Cllr Edge – re development of Quidhampton quarry – said he was concerned about this proposed development not least because of access routes and the fact that infilling between Wilton and Salisbury could lead to the loss of the green boundary between the two.

Cllr Church – she assured the meeting that there were no plans to merge Salisbury and Wilton. She said that her big concern about the plan was the establishment of an access route from the Avenue using the existing casual route to the sub-station. She told the meeting that there have been 1,800 new houses built west of Salisbury in the past ten years. She believed this was too many and that Salisbury should put developments of this kind elsewhere.

AGENDA

222/21 Apologies

Cllr Lester apologised for her absence because of another commitment.

The Mayor, Cllr Matthews apologised for his absence because he was indisposed.

Resolved: to accept these apologies and the reasons for them.

223/21 Declarations of Interest

a. Cllr Primmer declared a professional interest in planning application PL/2021/08666.

b. Dispensation requests – none had been submitted

Resolved: to note

224/21 Minutes

To approve the minutes of the Full Council meeting held on 7th September 2021

The minutes were approved (*prop Cllr Edge, sec Cllr Primmer – nem con – Cllr Blackman abstained*)

To approve the minutes of the Full Council held on 5th October 2021

The minutes were approved (*prop Cllr Crossley, sec Cllr Primmer – nem con*)

225/21 Mayors Report

In Cllr Matthews' absence there was no report.

226/21 Community Engagement

re Wilton HELP! CiC accounts – The Chairman told the meeting that, to date, Wilton HELP! CiC have told the Town Council that they do not have any more information.

Cllr Tonkin – told the meeting that she had supplied all the information given by Wilton Help's accountant and there was nothing more she could do at this stage.

It was agreed that a further request be sent to Wilton HELP! CiC asking for a detailed breakdown and that the matter be referred to the next Policy & Resources committee.

re Town Council minutes online – The Chairman explained that the delay in putting the Council's minutes on-line was due to the fact that the September and October minutes had not been approved until this meeting. They will now be published online.

re Wilton Health Centre – The Chairman said that Council had no knowledge of any plans for the Health Centre and would ask the Clerk to write to the Medical Practice and ask about its plans

re Shaftesbury Road SID – Cllr Crossley told the meeting that he had access to the data which has not yet been verified. It will be simple to download and would be available on a monthly, weekly, daily or hourly basis.

re 4 West Street – Cllr Edge reported that the fixings in question had been condemned and could be removed since it is of no use in its present form. The Christmas Tree Lighting erecting team should be contacted and asked to take it down.

227/21 Exclusion of the Press and Public

It was agreed that this would not be necessary for any part of this meeting.

228/21 Committee Reports

- (i) The Minutes of the Environment and Amenities Committee held on 21st September 2021 were adopted

(Prop Cllr Edge, sec Cllr Backman – nem con)

- (ii) The Minutes of the P&R Committee held on 19th October 2021.

Cllr Kinsey proposed that the minutes and the following recommendations were accepted:

- a) To recommend to WTC that the revised CCTV Policy is adopted, replacing the existing CCTV Policy.
- b) To recommend to WTC that the CCTV request form is adopted.
- c) To recommend to WTC a new format for all future agendas (PR/40/21 (ii))
- d) To recommend to WTC to insert Action Update on all future agendas (see PR/40/21 (ii))
- e) To confirm the Union Flag has been ordered.

(Prop Cllr Kinsey, sec Cllr Blackman – all in favour)

- (iii) Christmas Lighting event team

Cllr Blackman ran through the timetable. The event is planned to take place on Friday 4th December with stalls and activities.

Cllr Taylor asked where any income from the event might be going.

Cllr Blackman told the meeting that £2,000 to cover costs had been agreed in 2000 and the dispersal of any excess of income over expenditure will be discussed by the Council next year.

(iv) Section 106 Working Group

The group had its first meeting on 25th October. Cllr Kinsey reported on the items that the Group considered important. The biggest item would be the upgrade of the public toilets. Other items included:

- A cover for the cricket wicket to protect it when other events were taking place
- A skate park or similar for older age children
- New notice boards in the Centre and in other parts of the town
- Repair & replacement of public benches

(v) Budget Working Group

The group had its first meeting on Tuesday 2nd November at 2.00pm. Cllr Crossley reported that there were still figures that were needed from Wiltshire Council. Cllr Church has assured the committee that the precept figures will be available next week.

229/21 Planning

(i) **PL/2021/08666. Bulbridge Farm, 18 Bulbridge Barns, Burcombe Lane,**

19.42 Cllr Primmer left the meeting

New roof lights, sun tube, window to the single dwelling house, and addition of greenhouse in the garden.

Resolved to support (*prop Cllr Crossley sec Cllr Moore – nem con*)

19.43 Cllr Primmer returned to the meeting

(ii) **PL/2021/09703. Telephone Exchange, Shaftesbury Rd**

Remove glass panes from a section of window on the east elevation of the exchange. Two Aluminium louvres to be installed and fixed to the window frame.

Resolved to support (*prop Cllr Edge sec Cllr Boyd – nem con*)

230/21 Managing the Council's Money

(i) To note the current bank reconciliation. The Clerk told the meeting that this would follow.

Resolved; To note

(ii) To confirm the repair to the Wilton Flag

This has now been received. It was agreed that the Town Council needed to keep a closer eye on weather conditions and lower the flag when damaging winds are forecast.

(iii) To authorise this council will Improve the lighting to the rear of the Pavilion.

Resolved; To authorise (*prop Cllr Blackman, sec Cllr Crossley – nem con*)

(iv) To confirm payments as per payment schedule.

Resolved; To confirm (*prop Cllr Crossley, sec Cllr Kinsey – nem con*)

(v) Opening of a new bank account with a debit card – Cllr Edge reported that the card has now been authorised and he and Cllr Kinsey have signed the agreement. It was agreed that a sum of up to £500 be placed in this account and that the Clerk and Assistant Clerk be authorised to use it.

(vi) To consider the response from Wilton Help! CIC (if received). - no response received.

(vii) To consider the report from Wilton Carnival re the Picnic in the Park grant (note this report is not due until 6th January 2022). Not received.

(viii) Bank signatories. The mandate for Cllr Lester has been completed and awaiting confirmation it has been processed.

231/21 Reports to Wilton Town Council

- (a) Wiltshire Association of Local Councils
Cllr Kinsey reported there had been no meeting since the last Council meeting
- (b) South West Wiltshire Area Board
Cllr Tonkin reported that the next meeting will be in December
- (c) South Wilts Area Transport Group
Not met since the last Council meeting.
- (d) South Wiltshire Operation Flood Working Group
Cllr Primmer reported that revision of flood risk affected properties by the EA is still a work in progress. The run off down the track from the Hollows had washed out material from the rack.
- (e) Wilton Community Centre – Cllr Blackman reported that the AGM was held on 20th October and there are some vacancies on the Board – Treasurer, Minute Sec. and another Trustee.
- (f) Neighbourhood Plan – There will be a meeting in January.
- (g) Wilton Community Carnival – Next year's may be similar to this year's. The cost of closing roads to traffic is too expensive, so it is likely to be restricted to Castle Meadow. The next meeting is on November 3rd.
- (h) Wilton Community Land Trust– No report available.

232/21 Town Clerk's updates

Remembrance Sunday

- Road closure application submitted. Marshalls have confirmed they will put out advance warning signs two weeks before and also signs on the day as well as marshalling the road closure.
- Timings – Cllrs to meet at the Chamber at 10am to robe themselves before proceeding to the Market Sq to assemble before parading to the Church.
- Invites have been sent to groups as in previous years.
- The wreath has been delivered and ready for the service.
- Rev Wood and the Assistant Town Clerk are liaising re attendees in the parade.
- Council is asked to note there will be an Act of Remembrance on 11th November.

Platinum Jubilee of HM The Queen.

This event is being celebrated in June 2022 with an additional bank holiday to mark the occasion, the late May bank holiday is being moved to later in the week so both Thursday and Friday will be bank holidays

Details of National events will be publicised [here](#).

It is advised to consider a working group or committee for this event.

Pavilion / Castle Meadow

External lighting has been improved.

Grounds maintenance

The monthly meetings with the contractor and clerk are continuing.

The GM team delivered road closure signs when the fair was in town, WC arranged the road closure but failed to put out signs which caused considerable issues in Kingsbury Sq.

Cemetery

One interment and one burial booked in. The burial will be using the chapel for the service.

Contact re matter considered at the previous meeting due to the additional cost that will be incurred.

Correspondence

FoI request regarding speed indicator device – in hand.

Litter bins

A list of bins which are damaged has been circulated.

Meetings

E&A comm 9th Nov to consider tenders received

E&A comm 15th Nov

WTC full council 7th December

WTC P&R comm 14th December (note a week earlier than normal)

WTC full council 4th January 2022. This meeting must agree the Precept in order to meet the deadline set by WC.

South west wilts area board will meet on 15th Dec and 16th March 2022.

Community area transport group meet on 24th November

Operational flood working group met on 20th October

233/21 Date of next meeting

To note that the next meeting will be held on Tuesday 7th December at 7.00pm

234/21 To close the meeting

There being no further business, the Chairman closed the meeting at 7.59pm

Equality Statement

In the exercise of their responsibilities, Wilton Town Councillors have committed to uphold the Code of Conduct and to have full regard of the following in decision making:

- Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability)
- Data Protection (GDPR)
- Health & Safety
- Human Rights.