



Wilton Town Council

Council Meeting

AGENDA



The Council Offices
Kingsbury Square
Wilton SP2 0BA



01722 742093



[Email the clerk](#)



[Wilton TC Website](#)

To: [All Members of Wilton Town Council](#)

You are summoned to attend an extraordinary meeting of the **WILTON TOWN COUNCIL** to be held in the **COUNCIL CHAMBER, COUNCIL OFFICES, KINGSBURY SQUARE, WILTON** on **MONDAY 23rd MARCH, 2020 at 7.00pm** for the purpose of transacting the business set out below.

Community engagement

15 minutes are set aside to allow local people to raise their issues and concerns. Questions and statements are restricted to 3 minutes.

Wiltshire Councillor, Pauline Church

Councillor Church will provide an update on Wiltshire Council matters.

Town Clerk

27th February, 2020

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| 229/19 | <u>Apologies</u>
To receive any apologies and to note the reasons provided. | 7.15pm |
| 230/19 | <u>Declarations of Interest</u>

(a) To receive Declarations of Interest in matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members.

(b) To consider any dispensation requests received by the Town Clerk. | 7.16pm |
| 231/19 | <u>Community Engagement</u>
To respond to matters raised by the public. | 7.18pm |
| 232/19 | <u>Responding to the Covid-19 Epidemic</u>
The Council is asked to consider the Town Clerk's report.

The report recommends actions to be considered by Wilton Town Council in response to the current Covid-19 epidemic. | 7.30pm |

233/19

Councillor Alan Crossley

7.25pm

To welcome Alan to his first meeting of the Council following the by-election on 12th March. The results of the election are set out below:

- CROSSLEY, Alan 244 Votes
- FORBES, Claire 182 Votes
- LATTIMORE, Michael Thomas 179 Votes

Alan has signed the Acceptance of Office and is now officially a member of the Council. He will fill the vacancies on the Policy and Resources Committee and Staffing Committee until the positions are next reviewed – usually at the May annual meeting.

234/19

Matters arising from Environment and Amenities Committee

8.00pm

The following matters were referred to the Council for decision:

(a) **Volunteering**

The Committee noted that many of the Council's activities involve working in partnership with community groups and volunteers. The Council wants to ensure that volunteers are valued, supported, protected from harm and that activities are organised safely. The Committee agreed to assume formal responsibility for organising and insuring the activities of the Wilton Wombles, PlantFEST, Wilton Wildlife Group and Wilton Community Emergency Volunteers. And, in order to support volunteer activities and to protect the Council, the Committee **RECOMMENDED** that the Council adopts the draft [Volunteer Policy](#).

(b) **Christmas Lights**

The Committee reconsidered the provision of additional funds to support the lights event. In particular, to fund the use of a contractor to install and remove marquees for the food and entertainment stalls. The total additional funding requested was £2,200 (exc VAT)

The budget for the Christmas Lights event in 2020/21 is £8,500 and expenditure on the lights in 2019/20 was £6,525, the remaining funding supports the event and ancillary costs. In year, there was also a one-off deferred payment to the contractors that resulted in a budget overspend. This is unlikely to be repeated, so assuming the lighting costs are no more than £7,000 this leaves £1,500 for the event, so the additional funding that would need to be allocated is £700 – this would enable the marquees to be hired for food and entertainment and cover the other annual costs.

235/19

Planning applications received

8.10pm

To consider the following planning application and to make representations to Wiltshire Council as appropriate:

- (a) [20/01229/FUL](#): Construction of a detached oak framed garage - The Chantry, South Street, Wilton (planning application 20/01843/UN - Listed Building Consent withdrawn)

236/19

To close the meeting.

8.15pm

Wilton Town Council is committed to equality:

In the exercise of their functions, Wilton Town Councillors and staff take full regard of the following:

- Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability)
- Data Protection
- Health & Safety
- Human Rights.

Anyone who may have difficulty with access to these papers or with access to the meeting is asked to contact the Clerk (01722 742093 or clerk@wiltontowncouncil.gov.uk) at least 24 hours before the meeting so that help may be provided.



Background Papers:

- [Terms of reference and delegated powers of the Committee](#)
- [Rules \(Standing Orders\) to be followed by the Committee](#)