

WILTON TOWN COUNCIL
Ancient Capital of Wessex

Steve Milton
Town Clerk
Tel 01722 742093
Mayor: Cllr Peter Edge
Deputy Mayor: Cllr Ivan Seviour



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21 February 2019

Dear Councillor,

Your attendance is requested at a meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** to be held in the **COUNCIL CHAMBER, KINGSBURY SQUARE, WILTON** on **TUESDAY 26 FEBRUARY at 7.00 pm**

Yours faithfully,

Town Clerk

There will be a public session to enable members of the public to ask questions of, and make comment to the Committee. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. Please be aware the proceedings may be recorded.

AGENDA

14.19 To receive and apologies for absence

15.19 Chairman's Announcements

16.19 Declarations of Interest

- a. To receive *Declarations of Interest* in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
- b. To consider any *Dispensation Requests* received by the Town Clerk and not previously considered.

17.19 Minutes

To confirm and sign the minutes of the Finance & General Purposes Committee meeting held on 22nd January 2019.

18.19 Matter referred from Full Council

Commemorating the D Day Landings

The Council has asked the Committee to consider this matter and report back with recommendations.

19.19 Financial Management

- a. To confirm and authorise the schedule of accounts (attached)
- b. To note the bank reconciliation report for 31 January, 2018 (attached)
- c. To note the Bank Statement for 31 January 2019

20.19 Forward work programme 2019/20

The Council approved the budget for 2019/20 at its meeting on 5th February. It also approved the delegation of budgets and powers to the Committee and to reduce the frequency of meetings.

The draft budget for the F&GP Committee for 2019/20 is attached and the Committee is asked to make any observations to Full Council. The new scheme of delegation will be agreed in March. Members are asked to note that from 1st April the Committee will meet every two months.

21.19 Service delegations and asset transfers

The Localism Act 2011 introduced the concept of local communities taking more control of assets in their area.

Wiltshire Council is promoting the devolution of appropriate services and transfer of associated assets (by way of freehold or leasehold) to town and parish councils and it has requested that the Council considers whether it wishes to enter into negotiations. Wiltshire Council's service delegation and asset transfer (SDAT) policy is attached to this agenda.

In effect this would see services currently delivered by Wiltshire Council being delivered and funded by this council in the future. It would also see assets and facilities owned by Wiltshire Council transferred to this council. While there are advantages of assets and services being managed at the most local level there are also significant financial and legal implications.

Following correspondence with the Clerk, the following information has been supplied by Wiltshire Council setting out what may be, and what may not be, within the scope of negotiations (this is set out more fully in the appendices attached to Wiltshire Council's SDAT policy).

Asset or service	WC position
Library	Not within scope
Market Place Car Park (already under lease)	WC is not transferring car parks except in cases where the Town Council has a long lease
Public conveniences (already under lease)	This would be included as part of negotiations.
Sheep Field	Correspondence received indicates that this land is in scope, although it remains unclear. South West Wiltshire Area Board has supported this transfer – see SWWAB minute 10 (29/7/15)
Randalls Croft	This would be included as part of negotiations.
Street cleaning	All Streetscene services delivered by IdVerde may be transferred.
Parking enforcement	This will not be transferred
Refuse collection and recycling	No household waste and recycling will be transferred. Litter bin emptying within the parish and any litter picking would be transferred
Street lighting	Street lighting would not be transferred but amenity lighting would

The Amenities and Planning Committee has recommended that the Council enters into negotiations. The Committee is asked to consider this matter and make a recommendation to Council.

22.19 Wilton Neighbourhood Plan

To receive an update from Cllr Seviour.

23.19 To review and note other ongoing matters:

Facility	Clerk's update
a. Asset transfers	See item 21.19 above
a. Public toilets	Electronic entry doors contract awarded
c. Market Place	Damage to wall – insurers to cover costs
e. Town Trail	With Wiltshire Council
d. Speed Indicator Device	New SID installed
f. Bowls Club extension	Variation of lease with Solicitors
g. Harvey & Snowden Lease	Lease with H&S for approval

24.19 Correspondence received

The Clerk will report any correspondence received since the publication of the agenda.

25.19 To confirm the date and venue of the next meeting – Tuesday 26th March 2019 at 7.00pm in the Council Chamber, Kingsbury Square.

26.19 To close the meeting

Councillors are advised that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety, and Human Rights. Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk (01722 742093) at least 24 hours before the meeting so that every effort may be made to provide access.