



Wilton Town Council

Environment & Amenities Committee

AGENDA

To all members of the Environment & Amenities Committee ([membership 2019/20](#))



The Council Offices
Kingsbury Square
Wilton SP2 0BA



01722 742093



[Email the clerk](#)



[Wilton TC Website](#)

You are requested to attend a meeting of the **ENVIRONMENT & AMENITIES COMMITTEE** to be held in the **COUNCIL CHAMBER, COUNCIL OFFICES, KINGSBURY SQUARE, WILTON** on **TUESDAY 19th NOVEMBER 2019 at 7.00pm** for the purpose of transacting the following business.

Community engagement

15 minutes is set aside to allow local people to raise their issues and concerns. Questions and statements are restricted to 3 minutes. Questions not answered at the meeting will be answered in writing or may appear as an agenda item for the next appropriate committee meeting.

Yours faithfully

Town Clerk

14 November 2019

114/19	<u>Apologies</u> To receive any apologies and to note the reasons provided.	7.00pm
115/19	<u>Declarations of Interest</u> (a) To receive Declarations of Interest in matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members. (b) To consider any dispensation requests received by the Town Clerk.	7.05pm
116/19	<u>Minutes</u> To approve the minutes of the meeting held on 17th September, 2019 .	7.10pm
117/19	<u>Community Engagement</u> To respond to matters raised by the public. No decisions may be taken on such matters at the meeting unless due notice has been provided.	7.10pm
118/00	<u>River Wylfe Signs: Minster Street</u> Members have previously discussed the poor state of the River Wylfe signs in Minster Street. The options are to either refurbish the existing signs at a cost £370 or replace them with the Council's new blue signs at a cost of £835. Quotes have been obtained from the Council's	7.15pm

preferred supplier Sign of the Times. Members are asked to decide how they wish to proceed. Adequate budget exists to fund either option.

119/19

Town centre heritage signs

The Council has recently replaced the street name sign in Pennys Lane and this has met with favourable responses – the new format of the heritage blue signs bearing the Town crest has been well received. The Council may wish to consider adopting a programme of replacing the more prominent signs in the Town centre with the new format heritage signs – focusing on the historical streets in the first instance. The Council has £2,200 allocated in the current budget and could commission two further signs this year, leaving a contingency to cover a third if needed.

7.20pm

120/19

Wilton Christmas Tree

Works are scheduled for Friday 22nd November. The tree surgeons will also inspect the fixing for the Christmas star and secure it if required. The Christmas lights are due to be erected on Monday 25th November.

7.30pm

121/19

Wilton Christmas Celebrations 2019

To receive an update from the Chair on the work of the Christmas Celebrations Working Party.

7.35pm

122/19

Castle Meadow: Fencing

There are now two football teams using the Castle Meadow pitch for their home games – Barford Hornets and Porton Juniors. The teams have raised the issue of balls going into the river behind the goal at the Flouse Hole end of the ground. The teams have asked if the fencing can be raised. To raise the height of the fence along the river will be expensive and is not considered to represent good value for money. An alternative, previously made available by the Council, was the provision of an extendable ‘fishing’ net that enables teams to retrieve balls that get into the river. The old net was broken several years ago replacement would cost only £50.

7.40pm

123/19

Wilton Town Council Budget 2020/21

The Committee is requested to indicate those projects it would like to include in next year’s budget – this will go forward to the Budget Working Party for consideration alongside all other Council spending priorities. Members views were canvassed by the Clerk and the following list is submitted for further consideration (budget is indicative only at this stage).

7.45pm

- Wildflower Meadow – Extension (£5,000)
- Wilton Plant Festival (£1,000)
- Wilton Community Hub (Police Station) - Feasibility Study and Professional Fees (£10,000)
- Council Offices - Works to address damp and improve energy efficiency (new boiler, secondary glazing, insulation, low energy lighting, etc) (£6,000)
- Public Conveniences (facelift) (£7,500)
- Flouse Hole & Biodiversity (£5,000)
- Water bottle refill station (£1,500)
- Garden of Remembrance (£1,000)
- Dementia Café (£750)
- Disabled Access - CATG match funding for dropped kerbs and footway improvements (£5,000)
- Replacement artificial cricket wicket (£7,000)
- Flood fund (£1,500)

The Committee is asked to prioritise this list and pass its proposals to the Budget Working Party, in order that a draft budget may be submitted to the Full Council for adoption.

124/19

Updates

8.00pm

- **Cemetery** : The plaque commemorating the War graves has been erected and a poppy wreath has been positioned below the plaque.
- **Pavilion**: The CCTV system has been commissioned and works to fix a fault with the alarm system have been ordered.
- **Street Naming**: A sign for Pennys Lane has been erected.
- **South Street Car Park**: A contract for the removal of curbstones in the parking bays has been let.
- **Minster Street**: The tennis court ramp has been completed. New glass has been ordered for the shelter.
- **Public Toilets**: A faulty door closure has been fixed.
- **Flouse Hole**: A site visit was held with Wiltshire Council and Wilton Estate on 14th November to consider the future management of Flouse Hole.

125/19

Budget Monitoring Report

8.15pm

To note the [budget monitoring report](#).

125/19

Planning applications received

8.20pm

To consider the following planning applications and to make representations to Wiltshire Council as appropriate:

- (a) [19/09446/FUL](#): Change of use a three bedroom self-contained annex to a separate residential - dwelling, demolition of a B2 outbuilding (building A) and conversion of an outbuilding (building B) to be used in conjunction with No. 3 Silver Street - The Annexe, 3 Silver Street, Wilton.
- (b) [19/10219/FUL](#): Proposed single storey extension and associated alterations - 1A the Hollows, Wilton.
- (c) [19/10357/FUL](#): Demolish existing detached garage and erection of a two storey extension - 52 Victoria Road, Wilton.

126/19

Correspondence received

8.25pm

The Clerk will report any correspondence received since the publication of the agenda.

127/19

Date of next meeting

8.30pm

To confirm the [date of the next meeting](#) on Tuesday 21 January at 7.00pm in the Council Chamber.

128/19

To close the meeting.

8.30pm

Wilton Town Council is committed to equality:

In the exercise of their functions, Wilton Town Councillors and staff take full regard of the following:



- Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability)
- Data Protection
- Health & Safety
- Human Rights.

Anyone who may have difficulty with access to these papers or with access to the meeting is asked to contact the Clerk (01722 742093 or clerk@wiltontowncouncil.gov.uk at least 24 hours before the meeting so that help may be provided.

Reference documents:

- [Terms of reference and delegated powers of the Committee](#)
- [Rules \(Standing Orders\) to be followed by the Committee](#)