



Wilton Town Council

Amenities and Planning Committee



The Council Offices
Kingsbury Square
Wilton SP2 0BA



01722 742093



[Email the clerk](#)



[Wilton TC Website](#)

To: All Members of Wilton Town Council

Your attendance is requested at a meeting of the **AMENITIES & PLANNING COMMITTEE** to be held in the **COUNCIL CHAMBER** at **KINGSBURY SQUARE** to transact the following business on **TUESDAY 16 APRIL 2019 at 7.30pm**

Yours faithfully

Town Clerk

11 April, 2019

Community engagement

15 minutes is set aside at the start of the meeting to allow local people to raise their issues and concerns. Questions and statements are restricted to 3 minutes. Questions not answered at the meeting will be answered in writing or may appear as an agenda item for the next appropriate committee meeting.

58/19	<u>Apologies</u>	7.10pm
59/19	<u>Declarations of Interest</u>	7.12pm
	(a) To receive Declarations of Interest in matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members.	
	(b) To consider any Dispensation Requests received by the Town Clerk.	
60/19	<u>Minutes</u>	7.15pm
	To approve the minutes of the last meeting held on 19 th April 2019.	
61/19	<u>Community engagement</u>	7.20pm
	To consider any matter raised in the community engagement session (for discussion only).	
62/19	<u>Matters referred from Council</u>	7.25pm
	To consider any matters referred from the last meeting of the Council.	

Forward Work Programme

To note progress on the Committee's annual work programme 2019/20

Project	Budget	Notes	Lead councillor
Cemetery chapel	£1,250	Minor repairs & internal decoration	Cllr Matthews
Wilton History Festival	£500	Provisional dates agreed	Cllr Lyons
Wilton in Bloom	£750	Verbal update at the meeting	Cllr Matthews
Land purchase	R2	Allotments/community farm	Cllr Edge
Wishford Road Play Area	R2	Improvements/equipment	Cllr Taylor
Tennis court access	£2,500	Automated access system	Cllr Johnston
Cycle parking	£1,000	New parking frames	Cllr Glyde
Electric car charge points	£3,500	South Street	Cllr Church
WTC branded h-viz wear	£1,000	For volunteers, councillors & staff	Cllr Blackman

Car Parks

Wilton Town Council manages the South Street and Market Place Car Parks. There are no charges, but there are restrictions in place in the Market Square. At the request of the Chairman, the Committee will consider the following issues:

- a. **Parking enforcement in the Market Place.**
The Market Square is a short-term car park limited to 2 hours with no return. Concern has been raised about the frequency of enforcement by Wiltshire Council. It is apparent that vehicles are often exceeding the stated time.
- b. **Market Place – White Lines**
The white lines indicating the parking bays are very worn and require refreshing - this has been an issue for some time. The Clerk is not aware of any action taken to have the lines repainted and no quotes or estimates can be found on file.
- c. **Siting of recycling facilities at South Street Car Park**
The Council has received a request from the Salvation Army for permission to site a textile bank in the Town. It is considered that South Street Car Park may be a suitable site. Members are asked to consider this request. Members may also wish to consider if other recycling facilities could be included.

Noticeboard: Wilton Hill

To consider the need for a Town noticeboard for residents of the new estate at Wilton Hill. Currently, the new residents are a little disconnected from the Town and it considered that a new noticeboard may help raise awareness of events, activities and services available. The Mayor has written to all residents of the estate welcoming them to Wilton and introducing the Council.

Typically, a large noticeboard with civic branding costs in the region of £1,500

Members are asked to consider the matter further.

Welcome to Wilton Signs

The 'welcome' signs are now all installed and planters have been procured. There has been a delay in installing the planters because this must comply with Wiltshire Council's highway regulations. The sign in Burcombe Lane appears to have been installed in slightly the wrong position and the Committee is asked if it wishes to have this resited or left where it is.

- 67/19 **Wildflower Planting - Bee Friendly Wilton** 8.25pm
 Following consideration of this matter at the last meeting, 16m² of native enriched wildflower turf has been planted at Minster Street. This is an experimental scheme, to test the viability of using wildflower turf in other parts of the Town.
- Cllr Blackman and the Assistant Clerk also met with Becky Twigg of Kingdom of Sticks who created the Secret Garden project in Salisbury to discuss how the Town Council can do more to promote biodiversity. Several sites in the Town were visited and a report of the meeting has been circulated.
- 68/19 **Planning Applications Received** 8.30pm
 To consider the following planning applications received by Wiltshire Council
- a. 19/03443/TCA: Flat 1, 22 Crow Lane – Removal of evergreen tree at north edge of flats car park within garden area. [Further details](#)
 - b. 19/01033/LBC: 3 Silver Street - External wall removal and height reduction. [Further details](#)
- 69/19 **Services and Facilities**
 To consider the Clerk's updates as set out below. Members are asked to consider whether this information may be more conveniently supplied by way of weekly email, rather than agenda item.
- | Facility | Clerk's update | |
|--|---|--------|
| a. Sports Pavilion/Castle Meadow | PV System installed and commissioned. | 8.40pm |
| b. Bulbridge play area | Hip hop repairs commissioned | |
| c. Cemetery | Cherry trees to be planted | |
| d. Minster Street play area | Repairs to swings in hand | |
| e. Tennis courts | Courts now open. Electricity supply booked. | |
| f. Old St Mary's Churchyard | Wall repairs completed | |
| g. Car parks | See item above | |
| i. Old Wishford Road | 'In principle' approval of 25 year lease | |
| j. Youth Centre at The Hollows | Now closed | |
| k. Public toilets in the Market Place | Electronic closure contract let. Cleaning contract let. | |
| l. Replacement road signs | Burcombe Lane sign ordered. | |
| m. Wilton in Bloom | Clerk will update members at the meeting. | |
- 70/19 **Budget monitoring report** 8.50pm
 To receive the end of year budget outturn report (to follow)
- 71/19 **To receive any report received from Grounds Maintenance Contractor** 8.55pm
- 72/19 **To advise of any work required by the Parish Steward** 9.00pm
- 73/19 **Date of next meeting** 9.05pm
 The next meeting of the Committee will be held on 18th June, 2019 at 7.00pm in the Council Chamber.
- 74/19 **To close the meeting.** 9.05pm

Wilton Town Council is committed to equality:

In the exercise of their functions, Wilton Town Councillors and staff take full regard of the following:

- Equal Opportunities (age, race, gender, sexual orientation, marital status and disability)
- Data Protection
- Health & Safety
- Human Rights.

Anyone who may have difficulty with access to these papers or with access to the meeting is asked to contact the Clerk (01722 742093 or clerk@wiltontowncouncil.gov.uk at least 24 hours before the meeting so that help may be provided.

