



# Wilton Town Council

## Council meeting

### AGENDA



The Council Offices  
Kingsbury Square  
Wilton SP2 0BA

To: All [Members of Wilton Town Council](#)



01722 742093

You are summoned to attend a meeting of the **WILTON TOWN COUNCIL** to be held in the **COUNCIL CHAMBER, COUNCIL OFFICES, KINGSBURY SQUARE, WILTON** on **TUESDAY 5th November 2019 at 7.00pm** for the purpose of transacting the business set out below.



[Email the clerk](#)

#### Community engagement

15 minutes are set aside to allow local people to raise their issues and concerns. Questions and statements are restricted to 3 minutes.



[Wilton TC Website](#)

#### Wiltshire Councillor, Pauline Church

Councillor Church will provide an update on Wiltshire Council matters.

Yours faithfully

**Town Clerk**

31 October, 2019

---

145/19	<b><u>Apologies</u></b> To receive apologies for absence.	7.00pm
146/19	<b><u>Community Engagement</u></b> To consider matters raised in the public engagement session. Answers to questions may be provided and matters may be referred to the appropriate committee for further consideration, but no decisions may be taken on matters raised unless due notice has been provided. Christine Brown from Wiltshire Council will provide a short presentation about potential small scale affordable housing development in Wilton.	7.03pm
147/19	<b><u>Declarations of Interest</u></b>  (a) To receive Declarations of Interest in matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members.  (b) To consider any dispensation requests received by the Town Clerk.	7.15pm
148/19	<b><u>Minutes</u></b> To approve <a href="#">the minutes of the last meeting</a> held on 1 <sup>st</sup> October 2019.	7.20pm
149/19	<b><u>Mayor's Updates</u></b> The Mayor will provide a brief summary of his recent engagements and activities.	7.20pm

150/19	<p><b><u>Wilton Neighbourhood Plan</u></b></p> <p>Sara Morley, Chair of the Wilton Neighbourhood Planning Group will attend to provide an update for members. <a href="#">The Wilton Neighbourhood Plan survey</a> will be live on 1<sup>st</sup> November and members are asked to assist with its distribution.</p>	7.25pm
151/19	<p><b><u>Environment &amp; Amenities Committee:</u></b></p> <p>To receive <a href="#">the minutes of the meeting held on 17<sup>th</sup> September, 2019</a>. There were no recommendations arising.</p>	7.35pm
152/19	<p><b><u>Policy &amp; Resources Committee:</u></b></p> <p>To receive the <a href="#">minutes of the meeting held on 22<sup>nd</sup> October, 2019</a> and to consider the following recommendation:</p> <p>Minute 79/19: Wiltshire Council Asset Transfers</p> <p>RECOMMENDED: That the Council agrees:</p> <p>(a) To instruct the Budget Working Party to lead on the preparations for the Asset Transfer negotiations and to review existing grounds maintenance and streetscene contracts;</p> <p>(b) That a letter be sent to Wiltshire Council seeking detailed timeframes for the process, requesting the earliest possible commencement.</p>	7.40pm
153/19	<p><b><u>Grant Application: Wilton Men's Shed</u></b></p> <p>To consider a request for a grant of £750 towards the cost of fitting out the Men's Shed at Castle Meadow. Application form to follow. The Clerk has reviewed the application and recommends approval. Members will note that an application has also been submitted to South West Wiltshire Area Board and the Council may wish to formally support that application.</p>	7.45pm
154/19	<p><b><u>Tennis Court Access System</u></b></p> <p>To consider <a href="#">the Clerk's report</a>. Mr Chris Matthews (Lawn Tennis Association) will be in attendance and the Council is requested to waive standing orders to allow him to address the meeting to provide information about the possible introduction of coaching sessions at the courts.</p>	7.50pm
155/19	<p><b><u>Wilton at Christmas</u></b></p> <p>Councillor Peter Edge will give an update on preparations for Christmas in Wilton following a meeting of the organising committee held on 22<sup>nd</sup> October 2019.</p>	7.55pm
156/19	<p><b><u>Reports from local organisations</u></b></p> <p>To receive reports and updates from the following organisations</p> <p>(a) <a href="#">Wiltshire Association of Local Councils</a>: Cllr Ivan Seviour</p> <p>(b) <a href="#">South West Wiltshire Area Board</a>: Cllr Church</p> <p>(c) <a href="#">South West Wiltshire Community Area Transport Group</a>: Cllr Matthews</p> <p>(e) <a href="#">Wilton Community Centre</a>: Cllr Charlotte Blackman</p>	8.00pm
157/19	<p><b><u>Looking after the Council's money</u></b></p> <p>To approve the following:</p> <p>(a) Schedule of payments – to authorise the <a href="#">attached schedule of payments</a>;</p> <p>(b) To receive the <a href="#">current</a> and <a href="#">deposit</a> account bank statements and <a href="#">bank reconciliation report</a> for September; and</p>	8.10pm

(c) To note the [budget monitoring report](#) prepared by the Clerk.

- 158/19 **Planning Applications** 8.20pm  
There are no planning applications to consider
- 159/19 **Future Full Council meetings** 8.25pm  
To consider the resolution put forward by Cllr Johnston that the Full Council meets only six times a year.
- 160/19 **Date of next meeting** 8.30pm  
To confirm the date of the next meeting of the Full Council on Tuesday 3<sup>rd</sup> December at 7.00pm in the Council Chamber. Note – this will be the Council’s budget setting meeting.
- 161/19 **To close the meeting.** 8.35pm

### **Wilton Town Council is committed to equality:**

In the exercise of their functions, Wilton Town Councillors and staff take full regard of the following:

- Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability)
- Data Protection
- Health & Safety
- Human Rights.



Anyone who may have difficulty with access to these papers or with access to the meeting is asked to contact the Clerk (01722 742093 or [clerk@wiltontowncouncil.gov.uk](mailto:clerk@wiltontowncouncil.gov.uk) at least 24 hours before the meeting so that help may be provided.