



Wilton Town Council

Council meeting

AGENDA



The Council Offices
Kingsbury Square
Wilton SP2 0BA

To: All Members of Wilton Town Council



01722 742093

You are summoned to attend a meeting of the **WILTON TOWN COUNCIL** to be held in the **COUNCIL CHAMBER, COUNCIL OFFICES, KINGSBURY SQUARE, WILTON** on **TUESDAY 1st October 2019 at 7.00pm** for the purpose of transacting the following business.



[Email the clerk](#)

Community engagement

15 minutes are set aside to allow local people to raise their issues and concerns. Questions and statements are restricted to 3 minutes.



[Wilton TC Website](#)

Wiltshire Councillor, Pauline Church

Councillor Church will provide an update on Wiltshire Council matters.

Yours faithfully

Town Clerk

26 September, 2019

| | | |
|--------|--|--------|
| 129/19 | <u>Apologies</u> To receive apologies for absence. | 7.00pm |
| 130/19 | <u>Community Engagement</u> To consider matters raised in the public engagement session. Answers to questions may be provided and matters may be referred to the appropriate committee for further consideration but no decisions may be taken on matters raised unless due notice has been provided. | 7.03pm |
| 131/19 | <u>Declarations of Interest</u> (a) To receive Declarations of Interest in matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members. (b) To consider any dispensation requests received by the Town Clerk. | 7.15pm |
| 132/19 | <u>Minutes</u> To approve the minutes of the last meeting held on 3 rd September 2019. | 7.20pm |
| 133/19 | <u>Mayor's Updates</u> The Mayor will provide a brief summary of his recent engagements and activities. | 7.20pm |

| | | |
|--------|--|--------|
| 134/19 | <p><u>Wilton Neighbourhood Plan</u> Sara Morley, Chair of the Wilton Neighbourhood Planning Group will attend to provide an update for members.</p> | 7.25pm |
| 135/19 | <p><u>Wilton Police Station</u> The Environment and Amenities Committee authorised the Clerk to submit a ‘without commitment’ expression of interest in the acquisition of the Police Station in Russell Street. This has now been submitted.</p> <p>The Committee considered that the building may be a suitable location for a ‘community hub’ – a place that brings together a number of community uses and stakeholders – potential uses include:</p> <ul style="list-style-type: none"> • A larger, modernised library • A museum or local studies room • Town Council office • Youth facility (possibly reconfiguring the garage block) • Fully equipped meeting rooms • Hotdesking for partners such the Police and Wiltshire Council. • A hub for the Town Team <p>This would be a considerable undertaking for the Council and is likely to involve a full project management contract, financing strategy and partnership working. The response of the Police and Crime Commissioner is awaited.</p> | 7.35pm |
| 136/19 | <p><u>Wilton Town Team</u> Cllr Matthews will provide an update on the recent Town Team meeting held on 19th September – report now online. The meeting was well attended and there was considerable enthusiasm for the meetings to continue. Matters of particular interest to the Council will be:</p> <ul style="list-style-type: none"> • Partnership agreement – the Council is asked to endorse the agreement • We LOVE Wilton branding – the Council is asked to support the creation of an umbrella brand for community-led initiatives in the Town. | 7.40pm |
| 137/19 | <p><u>Wilton at Christmas</u> Councillor Peter Edge will give an update on preparations for Christmas in Wilton.</p> | 7.45pm |
| 138/19 | <p><u>Wilton History Festival</u> Councillor Bex Lyons will give an update on the History Festival that finished last weekend.</p> | 7.50pm |
| 139/19 | <p><u>Speeding – The Avenue, Wilton</u> The Council has received a complaint about speeding along the Avenue.</p> <p>The complainant points out that far more pedestrians now use this stretch of pavement following completion of the new development, with more elderly residents expected soon. The stretch of road is already covered by a 30mph speed limit but there are no repeater signs – this is not permitted on carriage ways with street lighting.</p> <p>The Assistant Clerk has requested Wiltshire Council Highways to undertake a metrocount survey to ascertain the level of the problem and it has been submitted to South West Wiltshire Area Board’s Community Transport Group for a technical assessment.</p> | 7.55pm |

140/19

Reports from local organisations

8.00pm

To receive reports and updates from the following organisations

- (a) [Wiltshire Association of Local Councils](#): Cllr Ivan Seviour
- (b) [South West Wiltshire Area Board](#): Cllr Church
- (c) [South West Wiltshire Community Area Transport Group](#): Cllr Matthews
- (e) [Wilton Community Centre](#): Cllr Charlotte Blackman

141/19

Looking after the Council's money

8.10pm

To approve the following:

- (a) [Model Financial Regulations](#) – NALC have published the latest version of Model Financial Regulations for Parish and Town Councils. The Town Clerk has reviewed the changes and annotated the document for consideration and adoption by the Council;
- (b) Schedule of payments – to authorise the attached schedule of payments (to follow);
- (c) To receive the [current](#) and [deposit](#) account bank statements and [bank reconciliation report](#) for August; and
- (e) To note the [budget monitoring report](#) prepared by the Clerk.

142/19

Planning Application

8.20pm

To consider the following planning applications and to make recommendations to Wiltshire Council as appropriate:

- (a) [19/08888/FUL](#): Demolition of existing conservatory, replacement cladding and doors / windows - 28 South Street, Wilton.
- (b) [19/09137/TCA](#): Western Red Cedar tree - crown lift lower canopy by up to 2m, crown reduce over extending canopy by up to 2m & remove internal crossing limbs and deadwood - St Mary's Church, Wilton.

143/19

Date of next meeting

8.25pm

To confirm the date of the next meeting of the Full Council on Tuesday 5th November at 7.00pm in the Council Chamber. Note – this is Bonfire Night and members may wish to reschedule.

144/19

To close the meeting.

8.25pm

Wilton Town Council is committed to equality:

In the exercise of their functions, Wilton Town Councillors and staff take full regard of the following:

- Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability)
- Data Protection
- Health & Safety
- Human Rights.



Anyone who may have difficulty with access to these papers or with access to the meeting is asked to contact the Clerk (01722 742093 or clerk@wiltontowncouncil.gov.uk at least 24 hours before the meeting so that help may be provided.