



Wilton Town Council

Council meeting

AGENDA



The Council Offices
Kingsbury Square
Wilton SP2 0BA

To: All Members of Wilton Town Council



01722 742093

You are summoned to attend a meeting of the **WILTON TOWN COUNCIL** to be held in the **COUNCIL CHAMBER, COUNCIL OFFICES, KINGSBURY SQUARE, WILTON** on **TUESDAY 3rd September 2019 at 7.00pm** for the purpose of transacting the following business.



[Email the clerk](#)

Community engagement

15 minutes are set aside to allow local people to raise their issues and concerns. Questions and statements are restricted to 3 minutes.



[Wilton TC Website](#)

Wiltshire Councillor, Pauline Church

Councillor Church will provide an update on Wiltshire Council matters.

Yours faithfully

Town Clerk

29 August, 2019

115/19	<u>Apologies</u> To receive apologies for absence.	7.00pm
116/19	<u>Community Engagement</u> To consider matters raised in the public engagement session. Answers to questions may be provided and matters may be referred to the appropriate committee for further consideration but no decisions may be taken on matters raised unless due notice has been provided.	7.03pm
117/19	<u>Declarations of Interest</u> (a) To receive Declarations of Interest in matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members. (b) To consider any dispensation requests received by the Town Clerk.	7.15pm
118/19	<u>Minutes</u> To approve the minutes of the last meeting held on 6 th August 2019.	7.20pm
119/19	<u>Mayor's Updates</u> The Mayor will provide a brief summary of his recent engagements and activities.	7.20pm

120/19

Community Governance Review

7.25pm

Wiltshire Council has written asking if there are any community governance matters the Council wishes reviewed (previously circulated). Within the scope of the review the Council can consider the number of councillors, boundaries, mergers with neighbouring parishes, and electoral warding arrangements.

The review, if requested, will be undertaken by Wiltshire Council. Further [guidance](#) explaining the scope and conduct of such reviews is available to download. The view of the Council is sought.

121/19

Tennis Courts – Access System

7.35pm

At the request of the Environment and Amenities Committee, the Clerk has been seeking quotes for the provision of an access control and electronic booking system for the tennis courts in Minster Street. Following an extensive search and approaches to numerous companies, only one supplier has provided a quote that matches the Council's requirements.

Because of the location, the system requires a 4G connection to the internet to facilitate the use of the online booking system. The system proposed is flexible, should the Council wish to issue membership cards, introduce charges or provide coaching sessions in the future.

The Council included £2,500 in the 2019/20 budget to cover the cost of the system and connection to the electricity supply. The cost of the System is £1,633 but this excludes installation which is likely to be in the region of £1,000. The system also costs £887 per annum for licence fees. Therefore, the quote is significantly above the budget available and the Council is asked to consider whether it now wishes to proceed with installation. The Council's finances are in good shape and the additional funding required can be found from underspends elsewhere in the budget.

122/19

Edward Slow – Blue Plaque

7.40pm

Members will remember that the Council purchased a blue plaque to commemorate Wilton's first female mayor, the writer, [Edith Olivier](#). Edith's plaque is due to be unveiled at Wilton Place as part of the history festival in the next week.

Councillor Lyons has suggested that former Mayor and noted Wiltshire dialect poet [Edward Slow](#) may be commemorated in a similar manner. The cost of a blue plaque is in the region of £1,000 and this would need to be met from underspends and contingencies in the current budget.

123/19

Sponsored Planters

7.50pm

Members will recall that various local companies and organisations have sponsored planters to be erected at the entrances to the Town.

Implementing this decision has been difficult and several of the proposed locations are unsuitable for planters due to the obstruction they would cause to the pavements. In view of this, the Clerk has contacted several of the companies involved and asked if they would have any objection to the location of the planters at alternative locations. The Clerk suggests that the planters be located at Minster Street adjoining the A36 roundabout and around the Market Square. These would be highly conspicuous locations giving good exposure to the sponsors. The sponsors contacted have supported this proposal.

The proposal has the advantage that it reduces ongoing maintenance costs and means that larger planters of uniform design can be purchased.

The Council is asked to consider this suggestion. Alternatively the Council could return the sponsorship funding received.

124/19

Reports from local organisations

To receive reports and updates from the following organisations

- (a) Wiltshire Association of Local Councils: Cllr Ivan Seviour
- (b) South West Wiltshire Area Board: Cllr Church
- (c) South West Wiltshire Community Area Transport Groups Cllr Matthews
- (d) Wilton Neighbourhood Planning Group: Cllr Johnston
- (e) Wilton Community Centre: Cllr Charlotte Blackman
- (f) Wilton Town Team: Cllr Matthews

7.55pm

125/19

Looking after the Council's money

To approve the schedule of payments for September.

8.00pm

126/19

Planning Application

To consider the following planning application and to make recommendations to Wiltshire Council as appropriate:

8.05pm

- (a) [19/06436/FUL](#): New driveway - 10 The Hollows, Wilton.
- (b) [19/07783/FUL](#): Change of use from A1 (Retail) to Sui Generis (Tattoo Studio) - 28 North Street, Wilton.

127/19

Date of next meeting

To confirm the date of the next meeting of the Full Council on Tuesday 1st October 2019 at 7.00pm in the Council Chamber.

8.15pm

128/19

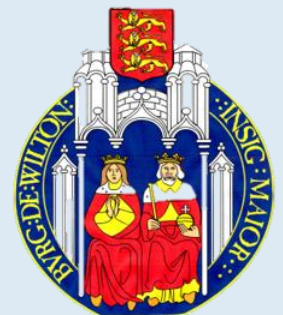
To close the meeting.

8.15pm

Wilton Town Council is committed to equality:

In the exercise of their functions, Wilton Town Councillors and staff take full regard of the following:

- Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability)
- Data Protection
- Health & Safety
- Human Rights.



Anyone who may have difficulty with access to these papers or with access to the meeting is asked to contact the Clerk (01722 742093 or clerk@wiltontowncouncil.gov.uk at least 24 hours before the meeting so that help may be provided.