



Wilton Town Council

Council meeting

AGENDA



The Council Offices
Kingsbury Square
Wilton SP2 0BA

To: All Members of Wilton Town Council



01722 742093

Your attendance is requested at a meeting of the **Full Council** to be held in the **COUNCIL CHAMBER** at **KINGSBURY SQUARE** to transact the following business on **TUESDAY 2nd APRIL 2019 at 7.30pm**



[Email the clerk](#)

Yours faithfully



[Wilton TC Website](#)


Town Clerk

27 March, 2019

Community engagement

15 minutes is set aside at the start of the meeting to allow local people to raise their issues and concerns. Questions and statements are restricted to 3 minutes. Questions not answered at the meeting will be answered in writing or may appear as an agenda item for the next appropriate committee meeting.

Wiltshire Council Update

Wiltshire Councillor Pauline Church will provide an update.

000/19	<u>Apologies</u>	7.15pm
000/19	<u>Declarations of Interest</u>	7.17pm
	(a) To receive Declarations of Interest in matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members.	
	(b) To consider any Dispensation Requests received by the Town Clerk.	
000/19	<u>Minutes</u>	7.20pm
	To approve the minutes of the last ordinary meeting held on 5 th March 2019 and the special meeting held on 12 th March 2019.	
000/19	<u>Urgent Business</u>	7.22pm
	To consider any urgent matters raised by the public or councillors (for referral to the appropriate committee).	

000/19	<p><u>Committee Reports</u> To receive the following committee reports and any recommendations arising:</p> <p>(a) Amenities and Planning Committee - 19th March 2019 (b) Finance & General Purposes Committee - 26th March 2019 (c) Staffing Committee - 5th March 2019.</p>	<p>7.25pm 7.25pm 7.30pm 7.35pm</p>
000/19	<p><u>Reports to Wilton Town Council</u></p> <p>(a) Wiltshire Association of Local Councils: Cllr Ivan Seviour (b) South West Wiltshire Area Board: Cllr Ivan Seviour (c) Wilton Community Centre: Cllr Charlotte Blackman (d) Wiltshire Market Towns Forum: The Mayor, Cllr Peter Edge.</p>	<p>7.40pm 7.40pm 7.45pm 7.50pm 7.55pm</p>
000/19	<p><u>Election of Mayor for 2019/20</u> Councillor Seviour was nominated at the Council meeting on 5th March 2019.</p>	<p>8.00pm</p>
000/19	<p><u>Election of Deputy Mayor for 2019/20</u> Councillors Blackman and Kinsey were nominated at the Council meeting on 5th March 2019.</p>	<p>8.05pm</p>
000/19	<p><u>Wilton Town Charters</u> To consider an offer from Salisbury Museum to take safe custody of the Town's Royal Charters. Wilton Town Council holds sixteen Royal charters ranging from the reign of Henry I through to Queen Victoria. They are currently housed in a locked wooden cabinet in the Council Chamber (which may have been designed in consultation with Salisbury Museum). They are currently insured under the Council's general contents insurance. The following proposal has been received from Salisbury Museum:</p> <ul style="list-style-type: none"> • Wilton Town Council (WTC) would loan the charters to Salisbury Museum (this would be on a renewable basis – say every 10 years) to provide increased security and levels of care. • If they are to be insured whilst at Salisbury Museum then it would need to be under the museum's insurance policy (WTC would need to cover the premium). • The museum accepts that WTC may not want to insure them – however if not insured then Salisbury Museum will not be able to accept liability if they are lost, stolen or damaged in a fire, etc. (and this would need to be formally agreed). • It is likely that the Charters would be kept in the existing cabinet in the museum's library - this area is a secure room that the general public only have access to under supervision with a member of staff. • The museum does not have climate controlled stores for archival material (and therefore our storage conditions are not perfect), but the environment can be monitored using electronic tiny tags. • The Museum would provide access for bona fide researchers. • The charters could be photographed so copies and transcriptions could be made available at the Council's Offices. • The Charters would not be on general public display – but might be placed on display from time-to-time in the future. • The charters appear to be in good condition. It might be advisable for a paper conservator to do a condition report prior to loan to identify any potential issues. This and any future conservation costs would need to be met by the WTC. 	<p>8.10pm</p>

The Council is asked to agree to loan the Charters to Salisbury Museum as set out above.

000/19 **Chairman's Report**

8.20pm

000/19 **Town Clerk's Report**

8.25pm

000/19 **Date of next meeting**

8.30pm

- To confirm the date of the next meeting of the Full Council, which will be the Annual Meeting of the Town Council on Tuesday 7th May 2019 at 7.00pm in the Council Chamber.
- Arrangements for Mayor Making to be agreed.

000/19 **To close the meeting.**

8.30pm

Wilton Town Council is committed to equality:

In the exercise of their functions, Wilton Town Councillors and staff take full regard of the following:

- Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability)
- Data Protection
- Health & Safety
- Human Rights.



Anyone who may have difficulty with access to these papers or with access to the meeting is asked to contact the Clerk (01722 742093 or clerk@wiltontowncouncil.gov.uk at least 24 hours before the meeting so that help may be provided.