

WILTON TOWN COUNCIL

Ancient Capital of Wessex

Mrs A. C. Purves FSLCC
Town Clerk
Tel: 01722 742093
Mayor: Cllr Peter Edge
Deputy Mayor: Cllr Ivan Seviour



Council Offices
Kingsbury Square
Wilton
Salisbury
Wilts SP2 0BA

13th June 2018

E. Mail: clerk@wiltontowncouncil.gov.uk
www.wiltontowncouncil.gov.uk

ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS	
To: All Members of the Amenities & Planning Committee	
Dear Councillor,	
Your attendance is requested at a meeting of the AMENITIES & PLANNING COMMITTEE to be held in the SPORTS PAVILION, CASTLE MEADOW, CASTLE LANE to transact the following business on TUESDAY 19th JUNE 2018 at 7.00 PM	
Yours faithfully,	
<i>Catherine Purves</i>	
Mrs AC Purves FSLCC Town Clerk	
There will also be a short public session to enable members of the public to ask questions of, and make comment to, the Committee. Questions not answered at this meeting will be answered in writing to the person asking the question, or the issue may appear as an agenda item for the next committee meeting. Members of the public are asked to restrict their comments and/or questions to 3 minutes. Please note that the meeting may be recorded.	
AGENDA	
94.18	To elect a Chairman
95.13	To elect a Vice Chairman
96.18	To receive apologies for absence and to consider whether to approve reasons given.
97.18	Chairman's report
98.18	Town Clerk's report
99.18	Declarations of Interest a) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members. b) To consider any Dispensation Requests received by the Town Clerk and not previously considered.
100.18	Approval of minutes – to approve and sign as a correct record the minutes of the Amenities & Planning Committee meeting 15th May 2018
101.18	To consider any matter raised in the public session (for discussion only)
102.18	To consider any matters referred from the June Full Council Meeting: None noted
103.18	To consider a response to the following planning applications received:

a.	18/03578/LBC & 18/03925/FUL - proposed extensions/alterations and refurbishment works at St Mary Magdalene Hospital, 22-32 King St, Wilton https://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,887455
104.18	To note any planning decisions made and notified by Wiltshire Council since the last meeting:
a.	18/00842/FUL & 18/00652/LBC - conversion of part of ground floor Hair & Beauty to 1 x 2-bed flat and assoc. internal works at Lavinia's 2 South St, Wilton Approved 1st June 2018
b.	18/10863/FUL - proposed works at 54 Bulbridge Road, Wilton Approved 30th May 2018
c.	18/02994/FUL - proposed loft conversion at 2 St Nicholas' Close, Wilton Approved: 18th May 2018
d.	18/03227/LBC - creation of two new openings within internal walls at Wilton Place, 27 West St, Wilton Approved 30th May 2018
e.	18/03630/TCA - works to various trees at 81A North St, Wilton Approved 6th June 2018
105.18	Cemetery - to consider an offer from Year 10's at St Edmunds School to help tidy up and plant flowers and seeds - see enclosed
106.18	Minster St - to consider installing two further picnic tables on the site of the former toilet block - see enclosed
107.18	Dog fouling - to consider introducing the following initiatives to help prevent this - see enclosed
i	Dog bin bag dispensers
ii	Green ribbon initiative
108.18	To advise of any tasks/jobs for the Parish Steward to undertake
109.18	To review and note other ongoing matters – see enclosed report:
a.	<i>Play area signs</i>
b.	<i>Community asset transfers including the Sheep Fair Field</i>
c.	<i>Actions required for Sports Pavilion/Castle Meadow</i>
	i. Removal of concrete post
	ii. Installation of second concrete pad
	iii. Roof vents and water ingress
	iv. Repair of shutter handles
	v. Replacement of changing room door
	vi. Notice board
	vii. Additional lighting
	viii. Removal of burnt tree stump
d.	<i>Actions required for Council offices</i>
	i. Repair of attic floor
e.	<i>Actions required for Bulbridge</i>
	i. Brickwork
	ii. Paving slabs
	iii. Tree work
f.	<i>Actions required/updates for Cemetery</i>
	i. Repair of path

	ii. Scalpings for lower paths
	iii. War Grave Commission plaque
	iv. Tree stumps
g.	<i>Actions/updates for Minster St</i>
	i. Electricity supply
	ii. Disabled ramp,
	iii. Long term access arrangements - verbal report from the Tennis Court Liaison Group
	iv. Replacement trees at Minster St
	v. CCTV installation
	iv. Swing seats
	vi Replacement riverside seats
	vii. Replacement shelter panel
h.	<i>Actions/updates for Old St Mary's Church</i>
	i Additional "No Dogs" sign
i.	<i>Actions required/updates for car parks</i>
	i. South St car park - stump removal
	ii. Market Place - white lining
j.	<i>Town Trail ground markers</i>
k.	<i>R2 funding projects</i>
l.	<i>Replacement road signs</i>
m.	<i>Inspection checklist for each Council area</i>
110.18	To receive and note monthly reports from the Grounds Maintenance Contractor
111.18	To receive and note monthly verbal reports from the councillors and Town Clerk on the following:
a.	Sports Pavilion/Castle Meadow.
b.	Council Offices
c.	Bulbridge
d.	Cemetery
e.	Minster St
f.	Old St Mary's Churchyard
f.	South Street & Market Place car parks
g.	Flouse Hole
h.	Old Wishford Road
i.	Youth Centre at The Hollows
j.	Public toilets at the Market Place
112.18	To confirm the date and venue of the next meeting – Tuesday 17th July 2018 at 7.00pm in the Council Chamber
113.18	To close the meeting.
Councillors should be aware that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety, and Human Rights. Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk (01722 742093) at least 24 hours before the meeting so that every effort may be made to provide access.	