

# WILTON TOWN COUNCIL

*Ancient Capital of Wessex*

Mrs A. C. Purves FSLCC  
Town Clerk  
Tel: 01722 742093  
Mayor: Cllr Peter Edge  
Deputy Mayor: Cllr Ivan Seviour



Council Offices  
Kingsbury Square  
Wilton  
Salisbury  
Wilts SP2 0BA

11th May 2018

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<b>ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS</b>	
<b>To: All Members of the Amenities &amp; Planning Committee</b>	
Dear Councillor,	
Your attendance is requested at a meeting of the <b>AMENITIES &amp; PLANNING COMMITTEE</b> to be held in the <b>COUNCIL CHAMBER, COUNCIL OFFICES, KINGSBURY SQUARE</b> to transact the following business on <b>TUESDAY 17th APRIL 2018 at 7.00 PM</b>	
Yours faithfully,	
<i>Catherine Purves</i>	
Mrs AC Purves FSLCC Town Clerk	
There will also be a short public session to enable members of the public to ask questions of, and make comment to, the Committee. Questions not answered at this meeting will be answered in writing to the person asking the question, or the issue may appear as an agenda item for the next committee meeting. Members of the public are asked to restrict their comments and/or questions to 3 minutes. Please note that the meeting may be recorded.	
<b>AGENDA</b>	
<b>54.18</b>	<b>To receive apologies for absence and to consider whether to approve reasons given.</b>
<b>55.18</b>	<b>Chairman's report</b>
<b>56.18</b>	<b>Town Clerk's report</b>
<b>57.18</b>	<b>Declarations of Interest</b> a) To receive <b>Declarations of Interest</b> in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members. b) To consider any <b>Dispensation Requests</b> received by the Town Clerk and not previously considered.
<b>58.18</b>	<b>Amenities &amp; Planning Committee</b> – to confirm and sign the minutes of the Amenities & Planning Committee meeting 20th March 2018 (see enclosed)
<b>59.18</b>	<b>To consider any matter raised in the public session</b> (for discussion only)
<b>60.18</b>	<b>To consider any matters referred from the April Full Council Meeting:</b> None noted
<b>61.18</b>	<b>To consider a response to the following planning applications received:</b>
a.	<b>18/02240/FUL</b> - installation of modular ramp for wheelchair access at 84 Randalls Croft Road <a href="https://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,885800">https://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,885800</a>

b.	<b>18/02994/FUL</b> - proposed loft conversion at 2 St Nicholas Close <a href="https://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,886533">https://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,886533</a>
c.	<b>18/03120/FUL</b> - complete renovation works at 3 Crow Lane, Wilton <a href="https://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,886657">https://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,886657</a>
<b>62.18</b>	<b>To note any planning decisions made and notified by Wiltshire Council since the last meeting:</b>
a.	<b>18/00255/FUL</b> - single storey side extension, new first floor window to west gable, decoration of front entrance door at 20 Wyvern House, Kingsbury Square, Wilton <a href="#">Approved 15th March 2018</a>
b.	<b>18/00518/FUL</b> - installation of velux skylight of front elevation to match existing at Bulbridge Barn, Bulbridge Farm, 17 Burcombe Lane <a href="#">Approved 29th March 2018</a>
c.	<b>18/00428/LBC</b> - demolition of car port & log store and construction of new garden room at Mill House, South St, Wilton <a href="#">Approved 21st March 2018</a>
d.	<b>18/01484/LBC</b> - replacement of existing signage with 2 x lit signs & 2 x non-lit projecting signs at Wilton PO(Co-OP) 19-21 North St, Wilton <a href="#">Approved 6th April 2018</a>
<b>63.18</b>	<b>Naish Felt Factory planning appeal - to consider the next steps</b> - see enclosed
<b>64.18</b>	<b>To note the response from the Environment Agency regarding the Town Council's counter proposal for a bund a Castle Meadow</b> - see enclosed
<b>65.18</b>	<b>To consider hiring a carpet cleaner for use at the Sports Pavilion</b> - see enclosed.
<b>66.18</b>	<b>To consider the need for additional gravel/scalplings for the lower cemetery paths</b>
<b>67.18</b>	<b>To advise of any tasks/jobs for the Parish Steward to undertake</b>
<b>68.18</b>	<b>To review and note other ongoing matters – see enclosed report:</b>
a.	<i>Play area signs</i>
b.	<i>Community asset transfers including the Sheep Fair Field</i>
c.	<i>Actions required for Sports Pavilion/Castle Meadow</i>
	i. Removal of concrete post
	ii. Removal of burnt tree stump
	iii. Installation of second concrete pad
	iv. Replacement of notice board
	v. Roof vents and water ingress
	vi. Repair of shutter handles
	vii. Replacement of changing room door
d.	<i>Actions required for Council offices</i>
	i. Blocked gutters
	ii. Repair of attic floor
e.	<i>Actions required for Bulbridge</i>
	i. Brickwork
	ii. Paving slabs
	iii. Resetting of bench
f.	<i>Actions required/updates for Cemetery</i>
	i. Repair of path
g.	<i>Actions/updates for Minster St</i>
	i. Installation of new tennis courts - surface colouring, installation of nets, purchase of

	combination lock or chain & padlock, advertising of access, mechanism of charging the court hire fees, disabled ramp, spec for maintenance, application for access software.
	ii. Replacement trees at Minster St
	iii. CCTV installation
	iv. Swing seats
<b>h.</b>	<i>Actions/updates for Old St Mary's Church</i>
	i. Electricity box
	ii. Additional "No Dogs" sign
<b>i.</b>	<i>Actions required/updates for car parks</i>
	i. South St car park - stump removal
	ii. Market Place - white lining
<b>j.</b>	<i>Town Trail ground markers</i>
<b>k.</b>	<i>R2 funding projects</i>
	Minster St - trampoline surround and see saw
<b>l.</b>	<i>Replacement road signs</i>
<b>m.</b>	<i>Inspection checklist for each Council area</i>
<b>n.</b>	<i>Edith Olivier's grave</i>
<b>o.</b>	<i>Arrangements for formal opening of the Adventure Playground and adult Gym Equipment</i>
<b>69.18</b>	<b>To receive and note monthly reports from the Grounds Maintenance Contractor</b>
<b>70.18</b>	<b>To receive and note monthly verbal reports from the councillors and Town Clerk on the following:</b>
<b>a.</b>	Sports Pavilion/Castle Meadow.
<b>b.</b>	Council Offices
<b>c.</b>	Bulbridge
<b>d.</b>	Cemetery
<b>e.</b>	Minster St
<b>f.</b>	Old St Mary's Churchyard
<b>f.</b>	South Street & Market Place car parks
<b>g.</b>	Flouse Hole
<b>h.</b>	Old Wishford Road
<b>i.</b>	Youth Centre at The Hollows
<b>j.</b>	Public toilets at the Market Place
<b>52.18</b>	<b>To confirm the date and venue of the next meeting – Tuesday 17th April 2018 at 7.00pm in the Council Chamber</b>
<b>53.18</b>	<b>To close the meeting.</b>
<p>Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime &amp; Disorder, Health &amp; Safety, and Human Rights.</p> <p>Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk (01722 742093) at least 24 hours before the meeting so that every effort may be made to provide access.</p>	