

# WILTON TOWN COUNCIL

*Ancient Capital of Wessex*

Mrs A. C. Purves FSLCC  
Town Clerk  
Tel: 01722 742093  
Mayor: Cllr Peter Edge  
Deputy Mayor: Cllr Ivan Seviour



Council Offices  
Kingsbury Square  
Wilton  
Salisbury  
Wilts SP2 0BA

14th March 2018

E. Mail: [clerk@wiltontowncouncil.gov.uk](mailto:clerk@wiltontowncouncil.gov.uk)  
[www.wiltontowncouncil.gov.uk](http://www.wiltontowncouncil.gov.uk)

<b>ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS</b>	
<b>To: All Members of the Amenities &amp; Planning Committee</b>	
Dear Councillor,	
Your attendance is requested at a meeting of the <b>AMENITIES &amp; PLANNING COMMITTEE</b> to be held in the <b>COUNCIL CHAMBER, COUNCIL OFFICES, KINGSBURY SQUARE</b> to transact the following business on <b>TUESDAY 20th FEBRUARY 2018 at 7.00 PM</b>	
Yours faithfully,	
<i>Catherine Purves</i>	
Mrs AC Purves FSLCC Town Clerk	
There will also be a short public session to enable members of the public to ask questions of, and make comment to, the Committee. Questions not answered at this meeting will be answered in writing to the person asking the question, or the issue may appear as an agenda item for the next committee meeting. Members of the public are asked to restrict their comments and/or questions to 3 minutes. Please note that the meeting may be recorded. <b>Members of Wilton Community Tennis will be in attendance</b>	
<b>AGENDA</b>	
<b>38.18</b>	<b>To receive apologies for absence and to consider whether to approve reasons given.</b>
<b>39.18</b>	<b>Chairman's report</b>
<b>40.18</b>	<b>Town Clerk's report</b>
<b>41.18</b>	<b>Declarations of Interest</b> a) To receive <b>Declarations of Interest</b> in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members. b) To consider any <b>Dispensation Requests</b> received by the Town Clerk and not previously considered.
<b>42.18</b>	<b>Amenities &amp; Planning Committee</b> – to confirm and sign the minutes of the Amenities & Planning Committee meeting 20th February 2018 (see enclosed)
<b>43.18</b>	<b>To consider any matter raised in the public session</b> (for discussion only)
<b>44.18</b>	<b>To consider any matters referred from the March Full Council Meeting:</b> None noted
<b>45.18</b>	<b>To consider a response to the following planning applications received:</b>
a.	<b>18/01484/LBC</b> - replacement of existing signage with 2 x lit signs & 2 x non-lit projecting signs at Wilton PO(Co-OP) 19-21 North St, Wilton <a href="http://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,885060">http://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,885060</a>

<b>b.</b>	<b>18/01863/FUL</b> - proposed first floor, ground floors & porch extension and alterations at 54 Bulbridge Road, Wilton <a href="http://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,885427">http://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,885427</a>
<b>46.18</b>	<b>To note any planning decisions made and notified by Wiltshire Council since the last meeting:</b>
<b>a.</b>	<b>17/04814/FUL</b> - demolition of store building & construction of two dwellings at rear of 36 North St (Webbs of Wilton) <b>Refused 15th February 2018</b>
<b>b.</b>	<b>17/04815/FUL</b> - change of ground floor use from A1 (shop) to C3(dwelling) with external alterations at rear of 36 North St (Webbs of Wilton) <b>Refused 15th February 2018</b>
<b>c.</b>	<b>17/10594/FUL</b> - installation of balcony on existing flat roof at 6 Shaftesbury Road <b>Withdrawn</b>
<b>d.</b>	<b>17/10706/HRN</b> - removal of 38m of hedgerow at Wishford Rd Wilton <b>Approved 20th February 2018</b>
<b>e.</b>	<b>17/11602/ADV</b> - 2 x illuminated halo logo fascia, 1 x external lit projector & 1 x non-lit projector at Wilton PO (CoOp) 19-21 North St Wilton <b>Approved 23rd February 2018</b>
<b>f.</b>	<b>18/00998/TCA</b> - fell 4 x pine & pollard 2 x willow at St John's House, St John's Square, Wilton <b>Approved 28th February 2018</b>
<b>47.18</b>	<b>To consider the Risk Assessment report for Legionella and actions to be taken</b> - see enclosed
<b>48.18</b>	<b>To advise of any tasks/jobs for the Parish Steward to undertake</b>
<b>49.18</b>	<b>To review and note other ongoing matters – see enclosed report:</b>
<b>a.</b>	<i>Play area signs</i>
<b>b.</b>	<i>Community asset transfers including the Sheep Fair Field</i>
<b>c.</b>	<i>Actions required for Sports Pavilion/Castle Meadow</i>
	i. Removal of concrete post
	ii. Removal of burnt tree stump
	iii. Installation of second concrete pad
	iv. Replacement of notice board
	v. Roof vents and water ingress
	vi. Repair of shutter handles
	vii. Replacement of changing room door
<b>d.</b>	<i>Actions required for Council offices</i>
	i. Blocked gutters
	ii. Repair of attic floor
<b>e.</b>	<i>Actions required for Bulbridge</i>
	i. Brickwork
	ii. Paving slabs
	iii. Resetting of bench
<b>f.</b>	<i>Actions required/updates for Cemetery</i>
	i. Repair of path
	iii. Hedge cutting and tree work to be completed
<b>g.</b>	<i>Actions/updates for Minster St</i>
	i. Installation of new tennis courts - surface colouring, installation of nets, purchase of combination lock or chain & padlock, advertising of access, mechanism of charging

	the court hire fees, disabled ramp, spec for maintenance, application for access software.
	ii. Replacement trees at Minster St
	iii. CCTV installation
	iv. Swing seats
<b>h.</b>	<i>Actions/updates for Old St Mary's Church</i>
	i. Electricity box
	ii. Additional "No Dogs" sign
<b>i.</b>	<i>Actions required/updates for car parks</i>
	i. South St car park - stump removal
	ii. Market Place - white lining
<b>j.</b>	<i>Town Trail ground markers</i>
<b>k.</b>	<i>R2 funding projects</i>
	Minster St - trampoline surround
<b>l.</b>	<i>Replacement road signs</i>
<b>m.</b>	<i>Inspection checklist for each Council area</i>
<b>n.</b>	<i>Edith Olivier's grave</i>
<b>o.</b>	<i>Arrangements for formal opening of the Adventure Playground and adult Gym Equipment</i>
<b>50.18</b>	<b>To receive and note monthly reports from the Grounds Maintenance Contractor</b>
<b>51.18</b>	<b>To receive and note monthly verbal reports from the councillors and Town Clerk on the following:</b>
<b>a.</b>	Sports Pavilion/Castle Meadow.
<b>b.</b>	Council Offices
<b>c.</b>	Bulbridge
<b>d.</b>	Cemetery
<b>e.</b>	Minster St
<b>f.</b>	Old St Mary's Churchyard
<b>f.</b>	South Street & Market Place car parks
<b>g.</b>	Flouse Hole
<b>h.</b>	Old Wishford Road
<b>i.</b>	Youth Centre at The Hollows
<b>j.</b>	Public toilets at the Market Place
<b>52.18</b>	<b>To confirm the date and venue of the next meeting – Tuesday 17th April 2018 at 7.00pm in the Council Chamber</b>
<b>53.18</b>	<b>To close the meeting.</b>
<p>Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime &amp; Disorder, Health &amp; Safety, and Human Rights. Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk (01722 742093) at least 24 hours before the meeting so that every effort may be made to provide access.</p>	