

WILTON TOWN COUNCIL

Ancient Capital of Wessex

Mrs A. C. Purves FSLCC
Town Clerk
Tel: 01722 742093
Mayor: Cllr Peter Edge
Deputy Mayor: Cllr Ivan Seviour



Council Offices
Kingsbury Square
Wilton
Salisbury
Wilts SP2 0BA

14th February 2018

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| ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS | |
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| To: All Members of the Amenities & Planning Committee | |
| Dear Councillor, | |
| Your attendance is requested at a meeting of the AMENITIES & PLANNING COMMITTEE to be held in the COUNCIL CHAMBER, COUNCIL OFFICES, KINGSBURY SQUARE to transact the following business on TUESDAY 20th FEBRUARY 2018 at 7.00 PM | |
| Yours faithfully, | |
| <i>Catherine Purves</i> | |
| Mrs AC Purves FSLCC Town Clerk | |
| There will also be a short public session to enable members of the public to ask questions of, and make comment to, the Committee. Questions not answered at this meeting will be answered in writing to the person asking the question, or the issue may appear as an agenda item for the next committee meeting. Members of the public are asked to restrict their comments and/or questions to 3 minutes. Please note that the meeting may be recorded. Simon Whewell will be present on behalf of Wilton Shopping Village to give a short presentation on the proposed advertising signage for the Village | |
| AGENDA | |
| 19.18 | To receive apologies for absence and to consider whether to approve reasons given. |
| 20.18 | Chairman's report |
| 21.18 | Town Clerk's report |
| 22.18 | Declarations of Interest a) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members. b) To consider any Dispensation Requests received by the Town Clerk and not previously considered. |
| 2.318 | Amenities & Planning Committee – to confirm and sign the minutes of the Amenities & Planning Committee meeting 16th January 2018 (see enclosed) |
| 24.18 | To consider any matter raised in the public session (for discussion only) |
| 25.18 | To consider any matters referred from the February Full Council Meeting: a. Cemetery vandalism - see item 30.18 b. Old St Mary's Churchyard lights |
| 26.18 | To consider any matters raised by the January Town Team meeting: a. Wilton Litter pick |

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| 27.18 | To consider a response to the following planning applications received: |
| a. | 18/00428/LBC - demolition of car port and log store, and construction of new garden room at Mill House, South St, Wilton http://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,884019 |
| b. | 18/00652/LBC & 18/00842/FUL - conversion of part of ground floor Hair & Beauty salon into 1 x 2-bed flat, internal & external works including alteration to shop front and changing rear window to a pair of doors at Lavinias, 2 South St, Wilton http://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,884428 |
| c. | 18/00998/TCA - fell 4 x pine trees, pollard 2 x willow trees at St John's House, 23 St John's Square, Wilton http://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,884582 |
| 28.18 | To note any planning decisions made and notified by Wiltshire Council since the last meeting: |
| a. | 17/10338/REM - housing units and Enterprise Hub at Erskine Barracks, The Avenue, Wilton Approved 19th January 2018 |
| b. | 17/11011/FUL - various works & associated internal alterations at Fairfield House, King St, Wilton Approved 19th January 2018 |
| c. | 17/11305/TCA - 2 x birch trees remove all limbs overhanging 9 Florence Court at Netherwells House, West St, Wilton Approved 19th December 2018 |
| d. | 17/11457/TCA - fell 1 x tree, reduce branches of 5 others at 1 - 8 Florence Mews Approved 2nd January 2018 |
| e. | 17/11729/FUL - erection of security fence at The Focus School, The Hollows, Wilton. Approved 24th January 2018 |
| f. | 18/00179/TCA - pollard 1 x ash & 1 x sycamore at 71 North St, Wilton Approved 8th February 2018 |
| g. | 17/00256/TCA - various trees - crown balancing & deadwooding to various trees east of A30 & Wilton House Approved 8th February 2018 |
| 29.18 | To consider the access to and future management of the tennis courts |
| 30.18 | To consider the need for CCTV and/or locking the gates at The Cemetery, Shaftesbury Road - see enclosed |
| 31.18 | To consider undertaking repair work to the grave and wooden memorial cross of Edith Olivier, former Mayor of Wilton - see enclosed |
| 32.18 | To consider arrangements for the formal opening of the Adventure Playground in Minster St, and the Adult Gym equipment in Castle Meadow - see enclosed |
| 33.18 | To advise of any tasks/jobs for the Parish Steward to undertake |
| 34.18 | To review and note other ongoing matters – see enclosed report: |
| a. | <i>Play area signs</i> |
| b. | <i>Community asset transfers including the Sheep Fair Field</i> |
| c. | <i>Actions required for Sports Pavilion/Castle Meadow</i> |
| i. | Annual testing for Legionella bacteria |
| ii. | Removal of concrete post |
| iii. | Removal of burnt tree stump |
| iv. | Installation of second concrete pad |
| v. | New litter bin |
| vi. | Replacement of notice board |

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| | vii. Roof vents and water ingress |
| | viii. Repair of shutter handles |
| | ix. Replacement of changing room door |
| | x. Softer chairs |
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| d. | <i>Actions required for Council offices</i> |
| | i. Blocked gutters |
| | ii. Repair of attic floor |
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| e. | <i>Actions required for Bulbridge</i> |
| | i. Brickwork |
| | ii. Paving slabs |
| | iii. Resetting of bench |
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| f. | <i>Actions required/updates for Cemetery</i> |
| | i. Repair of path |
| | iii. Hedge cutting and tree work to be completed |
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| g. | <i>Actions/updates for Minster St</i> |
| | i. Installation of new tennis courts |
| | ii. Replacement trees at Minster St |
| | iii. CCTV installation |
| | iv. Swing seats |
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| h. | <i>Actions/updates for Old St Mary's Church</i> |
| | i. Electricity box |
| | ii. Additional "No Dogs" sign |
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| i. | <i>Actions required/updates for car parks</i> |
| | i. South St car park - stump removal |
| | ii. Market Place - white lining |
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| j. | <i>Town Trail ground markers</i> |
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| k. | <i>R2 funding projects</i> |
| | Minster St - trampoline surround |
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| l. | <i>Replacement road signs</i> |
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| m. | <i>Inspection checklist for each Council area</i> |
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| 35.18 | To receive and note monthly reports from the Grounds Maintenance Contractor |
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| 36.18 | To receive and note monthly verbal reports from the councillors and Town Clerk on the following: |
| a. | Sports Pavilion/Castle Meadow. |
| b. | Council Offices |
| c. | Bulbridge |
| d. | Cemetery |
| e. | Minster St |
| f. | Old St Mary's Churchyard |
| f. | South Street & Market Place car parks |
| g. | Flouse Hole |
| h. | Old Wishford Road |
| i. | Youth Centre at The Hollows |
| j. | Public toilets at the Market Place |
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| 37.18 | To confirm the date and venue of the next meeting – Tuesday 20th March 2018 at |

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| | 7.00pm in the Council Chamber |
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| 38.18 | To close the meeting. |
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| Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety, and Human Rights. Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk (01722 742093) at least 24 hours before the meeting so that every effort may be made to provide access. | |