

WILTON TOWN COUNCIL

Ancient Capital of Wessex

Mrs A. C. Purves FSLCC
Town Clerk
Tel: 01722 742093
Mayor: Cllr Peter Edge
Deputy Mayor: Cllr Ivan Seviour



Council Offices
Kingsbury Square
Wilton
Salisbury
Wilts SP2 0BA

10th January 2018

E. Mail: clerk@wiltontowncouncil.gov.uk
www.wiltontowncouncil.gov.uk

ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS	
To: All Members of the Amenities & Planning Committee	
Dear Councillor,	
Your attendance is requested at a meeting of the AMENITIES & PLANNING COMMITTEE to be held in the COUNCIL CHAMBER, COUNCIL OFFICES, KINGSBURY SQUARE to transact the following business on TUESDAY 16th JANUARY 2018 at 7.00 PM	
Yours faithfully,	
<i>Catherine Purves</i>	
Mrs AC Purves FSLCC Town Clerk	
There will also be a short public session to enable members of the public to ask questions of, and make comment to, the Committee. Questions not answered at this meeting will be answered in writing to the person asking the question, or the issue may appear as an agenda item for the next committee meeting. Members of the public are asked to restrict their comments and/or questions to 3 minutes. Please note that the meeting may be recorded.	
AGENDA	
1.18	To receive apologies for absence and to consider whether to approve reasons given.
2.18	Chairman's report
3.18	Town Clerk's report
4.18	Declarations of Interest a) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members. b) To consider any Dispensation Requests received by the Town Clerk and not previously considered.
5.18	Amenities & Planning Committee – to confirm and sign the minutes of the Amenities & Planning Committee meeting 12th December 2017 (see enclosed)
6.18	To consider any matter raised in the public session (for discussion only)
7.18	To consider any matters referred from the recent Full Council Meeting: None noted
8.18	To consider a response to the following planning applications received:
a.	17/11602/ADV - 2 x illuminated halo logo fascia, 1 x externally illuminated projector and 1 x non-illuminated projector at Wilton Post Office (The Co-Op) 19 - 21 North St, Wilton. http://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,882654
b.	18/00179/TCA - pollard 1 x ash & 1 x sycamore at 71 North St, Wilton

	http://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,883777
c.	17/00256/TCA - various trees - crown balancing & deadwooding to various trees east of A30 & Wilton House http://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,883854
9.18	To note any planning decisions made and notified by Wiltshire Council since the last meeting:
a.	17/05578/FUL & 17/06125/LBC - proposed alterations, replacement ground floor and new 1st floor rear extensions at 3 Silver St, Wilton. Approved and Consent given 14th December 2017
b.	17/09062/FUL - proposed two storey side extension and alterations at 2 St Peters Close, Wilton. Approved 14th December 2017
c.	17/11305/TCA - 2 x birch trees - remove limbs overhanging 9 Florence Court. Approved 19th December 2017
10.18	To consider the access to and future management of the tennis courts
11.18	To consider the designs of and contribution towards the proposed new cemetery at The Avenue - see enclosed
12.18	To consider the state of the River Wylie signs, and any remedial action that might be required
13.18	To advise of any tasks/jobs for the Parish Steward to undertake
14.18	To review and note other ongoing matters – see enclosed report:
a.	<i>Play area signs</i>
b.	<i>Community asset transfers including the Sheep Fair Field</i>
c.	<i>Actions required for Sports Pavilion/Castle Meadow</i>
	i. Annual testing for Legionella bacteria
	ii. Removal of concrete post
	iii. Removal of burnt tree stump
	iv. Installation of second concrete pad
	v. New litter bin
	vi. Replacement of notice board
	vii. Roof vents and water ingress
	viii. Repair of shutter handles
	ix. Replacement of changing room door
	x. Softer chairs
	xi. Air pumps/sceptic tank
d.	<i>Actions required for Council offices</i>
	i. Blocked gutters
	ii. Repair of attic floor
e.	<i>Actions required for Bulbridge</i>
	i. Brickwork
	ii. Paving slabs
	iii. Resetting of bench
f.	<i>Actions required/updates for Cemetery</i>
	i. Repair of path
	ii. Proposed new cemetery with Salisbury City Council
	iii. Hedge cutting and tree work to be completed
g.	<i>Actions/updates for Minster St</i>
	i. Installation of new tennis courts

	ii. Replacement trees at Minster St
	iii. CCTV installation
h.	<i>Actions/updates for Old St Mary's Church</i>
	i. Proposed meeting with Churches Conservation Trust concerning the electrical installation
	ii. Additional "No Dogs" sign
i.	<i>Actions required/updates for car parks</i>
	i. South St car park - stump removal
	ii. Market Place - white lining
j.	<i>Town Trail ground markers</i>
k.	<i>R2 funding projects</i>
	i. Possible replacement of play equipment at Bulbridge play area
	ii New under 5's play equipment at Minster St
l.	<i>Replacement road signs</i>
m.	<i>Inspection checklist for each Council area</i>
15.18	To receive and note monthly reports from the Grounds Maintenance Contractor
16.18	To receive and note monthly verbal reports from the councillors and Town Clerk on the following:
a.	Sports Pavilion/Castle Meadow.
b.	Council Offices
c.	Bulbridge
d.	Cemetery
e.	Minster St
f.	Old St Mary's Churchyard
f.	South Street & Market Place car parks
g.	Flouse Hole
h.	Old Wishford Road
i.	Youth Centre at The Hollows
j.	Public toilets at the Market Place
17.18	To confirm the date and venue of the next meeting – Tuesday 20th February 2018 at 7.00pm in the Council Chamber
18.18	To close the meeting.
<p>Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety, and Human Rights. Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk (01722 742093) at least 24 hours before the meeting so that every effort may be made to provide access.</p>	